

Local Emergency Planning Committee Minutes

February 28, 2022

Emergency Management Director Cavallaro called the meeting to order at 11:02 AM in the Large Hearing Room at Hanover Town Hall.

EMD Cavallaro spoke to the need and requirements of having a LEPC. Also included was the history of LEPC in the Town of Hanover and previous endeavors and projects including past training events.

Members present introduced themselves and roles on the LEPC.

William Fischer, Local Coordinator from MEMA, provided power point presentation regarding introduction and overview of LEPC's.

Town Manager Colangelo asked for further information on Tier 2 processing and procedure in the Town. Coordinator Fischer provided information, EMD Cavallaro provided specific process for Tier 2 submission in Hanover.

EMD Cavallaro stated the need to elect Chairperson, Vice Chairperson, and Secretary. Town Manager Colangelo made a motion to elect EMD Cavallaro to Chairperson of LEPC, seconded by Deputy Chief Freeman – voted unanimously. Town Manager made a motion to elect Police Chief Tim Kane to Vice Chairperson of LEPC, seconded by Public Health Nurse Funder – voted unanimously. Town Manager made a motion to elect Steve Ryerson to Secretary of LEPC, seconded by EMD Cavallaro – voted unanimously.

EMD Cavallaro provided brief overview of LEPC current by-laws and noted the need for update. Cavallaro will make edits and updates and send out to Committee for review; goal is to update and vote on changes at LEPC next meeting.

Motion to adjourn at 11:59 AM by EMD Cavallaro, seconded by Town Manager Colangelo and voted unanimously.