



TOWN OF HANOVER
550 HANOVER STREET
HANOVER, MASSACHUSETTS 02339

Advisory Committee

Hanover Advisory Committee

550 Hanover St.

Hanover, MA 02339

Meeting Minutes

Wednesday, September 27, 2023 – 6:30 pm

In-Person and Virtual

Committee Attendees In-Person:

Emmanuel Dockter, Chair

Mike Cianciola

Nancy Clinton

Steve Freedman

Sandy Hayes

Jim Hoyes

Greg Satterwhite

Committee Attendees Virtual

Lynne Hash

Rachel Hughes

Other Attendees:

Joe Colangelo, Town Manager

Chelsea Stevens, Finance Director

Chair Emmanuel Dockter called the Advisory Meeting to order at 6:30 pm.

The Advisory has a new committee member, Lynne Hash. The Chair asked Lynne to introduce herself and then each committee member introduced themselves.

The committee approved the minutes from their 7/11/23 meeting. A motion was made and seconded and approved unanimously to accept the 7/11/23 minutes.

At the next meeting the committee will discuss who will be the Vice Chair for the Committee.

The next item for discussion by the Chair was a proposal of Liaison Assignments. After a short discussion the assignments are:

| NAME | LIASON ASSIGNMENTS |
|----------------------|---------------------------|
| Clinton, Nancy | CDMI |
| Hash, Lynne | COMMUNITY SERVICES |
| Cianciola, Mike | DPW |
| Freedman, Steve | FINANCE |
| Satterwhite, Francis | FIRE |
| Hayes, Sandy | LIBRARY AND POLICE |
| Hoyes, Jim | SCHOOLS |
| Hughes, Rachel | SCHOOLS |
| Dockter, Emmanuel | TOWN MANAGER |

The Chair shared with the committee that the schedule for this budget season has moved up several weeks. He will put out a complete schedule, but wanted the committee to know that the next meeting would be Wednesday, October 11 at 6:30 PM. He is aiming for 3 meeting to cover capital items and level of service and two cycles of meeting covering the operating budget. He anticipates that all meetings will be done by the end of January giving us time over the next couple of months to look at different financial techniques to properly meet projections. Chair Dockter wants each committee to get their questions answered prior to a meeting so that the meetings won't go late into the evening.

Chair Dockter asked Joe and Chelsea if they wanted to share an overview of the Capital and/or Operating Budget. Joe shared that everything is online for review. Joe shared that the largest capital budget item is PFAS.

The next meeting will be in 2 weeks – Wednesday, October 11 at 6:30.

Chair Dockter asked for a motion to adjourn the meeting. A motion was made and seconded to adjourn. The meeting adjourned at 6:58.