



# **TOWN OF HANOVER ANNUAL REPORT**

**For Fiscal Year Ending June 30, 2014**

**Cover Photo courtesy of Hanover resident, Christopher Haraden**

# **In Memoriam**

***Arthur M. Capaccioli***

1931 – 2012

Building Department

***Catherine Giardiello***

1922 – 2013

Hanover Permanent Scholarship Committee

***Joyce Linde***

1931 – 2014

Building Department

***Stephen Methot***

1947 – 2013

Police Department

***Louise Murray***

1915 – 2013

Council on Aging Advisory Board

***Bora Pervane***

1943 – 2014

Council on Aging Advisory Board  
Planning Board

***Joan Picard***

1939 - 2014

Council on Aging Advisory Board

***James Purcell***

1952 - 2014

Fire Department

***Harriet Wetmore***

1915 - 2014

School Department

# **TOWN OF HANOVER**

PLYMOUTH COUNTY, MASSACHUSETTS

## **ELECTED OFFICIALS AS OF JANUARY 1, 2014**

### **SENATOR IN CONGRESS**

Elizabeth A. Warren, Cambridge

Edward J. Markey, Malden

### **GOVERNOR**

Deval L. Patrick, Milton

### **LIEUTENANT GOVERNOR**

Vacant

### **ATTORNEY GENERAL**

Martha Coakley

### **SECRETARY OF STATE**

William Francis Galvin

### **TREASURER**

Steven Grossman

### **AUDITOR**

Suzanne M. Bump

### **REPRESENTATIVE IN CONGRESS**

Ninth District

William Richard Keating, Bourne

### **COUNCILLOR**

Fourth District

Christopher A. Iannella, Jr., Boston

### **SENATOR IN GENERAL COURT**

Second Plymouth and Bristol District

Thomas P. Kennedy, Brockton

### **REPRESENTATIVE IN GENERAL COURT**

Fifth Plymouth District

Rhonda L. Nyman, Hanover

### **DISTRICT ATTORNEY**

Plymouth District

Timothy J. Cruz, Marshfield

**COUNTY TREASURER**  
Plymouth County  
Thomas J. O'Brien, Kingston

**REGISTER OF PROBATE**  
Plymouth County  
Robert E. McCarthy, E. Bridgewater

**REGISTER OF DEEDS**  
Plymouth District  
John R. Buckley, Jr., Brockton

**CLERK OF THE COURTS**  
Plymouth County  
Robert S. Creedon, Jr., Brockton

**SHERIFF**  
Plymouth County  
Joseph D. McDonald, Jr., Kingston

**COUNTY COMMISSIONERS**  
Plymouth County  
Greg Hanley, Pembroke  
Daniel A. Pallotta, Hanover  
Sandra M. Wright, Bridgewater

**Population**

Federal Census - 13,879 (as of 2010)  
Town Census - 14,434 (as of January 2, 2014)  
Registered Voters – 9,666 (as of January 2, 2014)

**ELECTED TOWN OFFICERS  
AS OF JANUARY 1, 2014**

**BOARD OF SELECTMEN**

Joseph R. Salvucci, Chairman	2016
Susan M. Setterland, Vice Chairman	2014
John S. Barry	2014
Harold L. Dunn, III	2015
Brian E. Barthelmes	2015

**BOARD OF ASSESSORS**

Robert C. Shea, Chairman	2016
Thomas G. Kokoliadis	2015
Nancy C. Lyons	2014

**BOARD OF HEALTH**

Lynn A. White	2016
John D. Dougherty, Chairman	2014
Richard W. Farwell	2015

**BOARD OF PUBLIC WORKS**

Joseph V. Polsinello, appointed	2014
John L. Benevides, Chairman	2015
Robert S. O'Rourke	2016

**HOUSING AUTHORITY**

Thomas M. Burke, appointed	2014
Diane Campbell	2014
vacant	2016
Joseph P. Lynch	2015
vacant (State Appointee)	2016

**MODERATOR**

Douglas T. Thomson	2014
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**PLANNING BOARD**

Richard V. Deluca, Chairman	2015
Kenneth L. Blanchard	2016
Anthony D. Losordo, Jr.	2017
Louis G. Paradis	2018
Jeffrey M. Puleo	2014

**Appointed Associate Members**

Bernie R. Campbell	2014
Meaghan Neville Dunne	2014

**SCHOOL COMMITTEE**

Elizabeth R. Corbo	2014
William C. Marriner, Chairman	2015
Ruth A. Lynch, appointed	2014
John T. Geary	2015
Michael W. Phillips	2016

**TOWN CLERK**

Catherine G. Harder-Bernier	2016
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**TRUSTEES OF PUBLIC LIBRARY**

Lawrence W. Bandoni	2016
Joan R. Thomas,	2015
Elaine J. Shea, Chairwoman	2014

**BOARDS AND COMMITTEES  
APPOINTED BY THE BOARD OF SELECTMEN**

**As of January 1, 2014**

**AFFIRMATIVE ACTION COMMITTEE**

Jeffrey R. Blanchard, Fire Chief	2014
Troy B.G. Clarkson, Town Manager	2014
Gregory Nihan, Lieutenant, HPD	2014

**AFFORDABLE HOUSING TRUST**

Susan M. Setterland(Selectmen)	2015
Kristen Zwicker Young (Citizen At Large)	2014
Thomas M. Burke (Housing Authority)	2015
Denise Quirk (Citizen at Large)	2014

**BOARD OF OVERSEERS OF THE STETSON HOUSE**

Roger A. Leslie Sr., Chairman	2016
Richard Flanagan	2015
Donald E. Morrison	2015

**BOARD OF REGISTRARS OF VOTERS**

Nancy J. Goldwait, Chairman	2016
Pamela D. Ferguson	2014
Katherine DiSabato	2015
Maureen E. Vierra	2015
Catherine Harder-Bernier, Town Clerk	2016

**BOARD OF TRUST FUND COMMISSIONERS**

Joan Norris	2016
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**COMMUNITY ACCESS & MEDIA COMMITTEE**

*(BOS appoints 2 members, Moderator appoints 2 members and School Committee appoints 2 members.)*

Leslie J. Molyneaux	2014
Brian C. Durkin	2014
Kenton Greene	2014
Richard W. Kelly	2014
Brian Barthelmes	2014
Christa Monahan	2014

**COUNCIL ON AGING ADVISORY BOARD**

Donald F. Buckley, Chairman	2014
Richard Farwell, Vice Chairman	2014
James E. Gallant	2014
Eleanor M. Kimball	2014
Elmont Mickunas	2014
Joan Picard	2014
Claire M. Flynn	2014

**CULTURAL COUNCIL**

Laura Blumberg	2014
Katie Duff, Chairman	2014
Diane Campbell	2014
Karen Cass	2015
Ellen Fitzpatrick	2015
Christopher Haraden	2015
Wallace M. Kemp	2014
Linda McCarthy	2016
Zachary Rolnick	2014
Lois Van Doren	2014

**DESIGN REVIEW BOARD**

William J. Dooley, Co-Chairman	2015
Steven C. Habeeb, Co-Chairman	2015
Bruce Nordstrom	2015
Ronald DePesa	2015

**EDUCATION FUND COMMITTEE**

Joan F. Dubois	2016
Marie L. Martucci	2016
Joan T. Port-Farwell	2016

**FAIR HOUSING COMMISSION**

Mary S. Deame	2015
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**HISTORICAL COMMISSION**

Christopher Haraden	2014
Katie Duff	2016
John Goldwaith	2015
Peter Johnson	2014
Charles Minott	2016

**MBTA ADVISORY BOARD**

Gerald B. Lewis	2014
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**PUBLIC CONSTABLES**

Robert S. Barlow	2015
Stephen M. Cook	2015
Kevin J. Dalton	2015
Michael C. Moore	2014

**REPRESENTATIVES TO METROPOLITAN AREA PLANNING COUNCIL**

Thomas W. Rodick	2015
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**REPRESENTATIVE TO NORTH RIVER COMMISSION**

Daniel C. Jones	2016
John O' Leary	2016

**REPRESENTATIVES TO OLD COLONY ELDER SERVICES**

Robyn Mitton	2014
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**REPRESENTATIVES TO OLD COLONY PLANNING COUNCIL AREA AGENCY ON AGING ADVISORY COMMITTEE**

Katie O'Brien 2014

**REPRESENTATIVE TO SOUTH SHORE REGIONAL SCHOOL DISTRICT COMMITTEE**

Robert Heywood 2015

**ROUTE 53 CORRIDOR JOINT STUDY COMMITTEE**

John Connolly, Chairman  
Arnold Itz  
Debra McGlame  
John L. Benevides (Board of Public Works)  
Richard V. DeLuca (Planning Board)  
Anthony D. Losordo, Jr. (Planning Board)  
Ken Blanchard (Planning Board)  
Harold L Dunn, III (Selectmen)

**SELECTMEN'S REPRESENTATIVE TO SOUTH SHORE COALITION**

Susan M. Setterland 2014

**SOUTH SHORE RECYCLING COOPERATIVE**

Victor Diniak (DPW)

**TAXATION AID COMMITTEE**

Scott Curtis 2014  
Maureen Cooke 2014  
Nancy C. Lyons 2014  
Tom Kokoliadis 2014  
Joan T. Port-Farwell 2014  
Joan R. Thomas 2014

**TOWN MANAGER**

Troy B.G. Clarkson

**ZONING BOARD OF APPEALS**

Matthew W. Perkins, Chairman 2016  
David R. Delaney, Vice Chairman 2014  
David B. Connolly, Associate Member 2014  
John C. Tuzik, Associate Member 2014  
Brian Callow 2016  
Christopher Bernard 2014

**APPOINTMENTS BY TOWN MANAGER**

**As of January 1, 2014**

**DIRECTOR OF COMMUNITY SERVICES: DIRECTOR OF MUNICIPAL INSPECTIONS**

Anthony L. Marino

**DIRECTOR OF PUBLIC WORKS**

Victor Diniak

**FACILITIES ENGINEERING MANAGER**

Robert Murray

**DIRECTOR OF MUNICIPAL FINANCE**

Janine Smith

**FIRE CHIEF**

Jeffrey R. Blanchard

**POLICE CHIEF**

Walter L. Sweeney, Jr.

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**TOWN COUNSEL**

James A. Toomey, Esquire

**ADMINISTRATIVE POINT OF CONTACT (P.O.C.) FOR WEBSITE**

Thomas Nee

**ANIMAL CONTROL & DOG OFFICER; INSPECTOR OF ANIMALS**

Brian J. Golemme 2015

**BUILDING COMMISSIONER; ZONING, SIGN & CODE ENFORCEMENT OFFICER**

Anthony L. Marino

**CONSERVATION AGENT**

Amy Walkey

**CONSERVATION COMMISSION**

Frank Brierly	2014
William Woodward	2015
Lou Paradis, Chairman	2015
Lisa Satterwhite, Vice Chairman	2016
Justin Shepard	2016

**E-911 COORDINATOR**

Kevin R. Short

**ELDERLY SERVICES DIRECTOR; COORDINATOR OF ENERGY**

Robyn Mitton

**EMERGENCY COMMUNICATIONS CENTER COMMITTEE**

Fire Chief, Jeffrey Blanchard  
Police Lieutenant, Gregory Nihan  
Deputy Fire Chief, Barbara Stone  
DPW Deputy Superintendent, Curt Maclean

**HEALTH AGENT**

Director of Community Services, Anthony L. Marino

**RECREATION ADMINISTRATOR**

Lauren Devine

**TOWN COLLECTOR/TREASURER**

Scott Curtis

**EMERGENCY MANAGEMENT AGENCY**

Fire Chief, Jeffrey R. Blanchard	2014
Deputy Fire Chief Barbara Stone	2014
Kenneth Blanchard, Communications Officer	2014
James Browning	2014
Michael Assad	2014
Michael Barry	2014
Joan T. Port Farwell	2014
Richard Farwell	2014

**FOREST FIRE WARDEN**

Fire Chief, Jeffrey R. Blanchard  
Deputy Fire Chief, Barbara Stone

**TOWN CONSTABLE**

Thomas F. Hayes  
Paul Newcomb  
Howard Rollins

**VETERANS' SERVICE OFFICER;**  
**VETERANS' BURIAL AGENT**  
**AND VETERANS' GRAVES OFFICER**

Michael Thorp

**BOARDS AND COMMITTEES  
APPOINTED BY THE MODERATOR**

**As of January 1, 2014**

**ADVISORY COMMITTEE**

John O’Leary, Chairman	2014
Angela Blanchard	2014
Nicole Duhamel	2016
Helen Graves	2015
Christopher Martin	2016
Donald W. Moores	2015
Gerard O’Hearn	2016
James Van Arsdale	2015
Donald White	2014

**BYLAW REVIEW COMMITTEE**

Eric Grund	2016
Barbara Y. Itz, Chairman	2014
Robert Quirk	2016
Stephen Tucker	2017

**COMMUNITY PRESERVATION COMMITTEE (Moderator only appoints at-large members)**

Diane Campbell, (Hsg. Auth.) Chairman	2014
William B. Scarpelli Citizen-at-large	2016
Michael Holland, Citizen-at-large	2014
Jonathan Chu, Citizen-at-large	2015
John S. Goldwait (Historical Commission)	2015
Wallace M. Kemp (Open Space Comm.)	2015

**OPEN SPACE & RECREATION PLANNING COMMITTEE**

Mary E. Dunn, Chairman	2016
Harold D. Thomas, Chairman	2015
George Mallard	2014
Judy Grecco	2014
Wallace M. Kemp	2015
John Ferraro	2016

**PARKS & RECREATION COMMITTEE**

Michael Tivnan, Chairman	2014
Kristen Bishop	2014
Mark Rice	2014
April Manupelli	2015
Edward Alicea	2016

## **REPORT OF THE BOARD OF SELECTMEN**

For Fiscal Year July 1, 2013 – June 30, 2014

On behalf of the Town of Hanover, the Board would like to thank John S. Barry for his dedication and service to the Town as a Selectman over the last three years. John served with honor on behalf of the residents of the Town. The Selectmen welcomed two new Board members; Brian E. Barthelmes (October 2013) and Robert S. O'Rourke (May 2014). The Board of Selectmen would like to acknowledge and thank Troy B.G. Clarkson, Town Manager and the Department Heads who serve the Town admirably.

In July, the Town was awarded \$196,000 from the Green Community Grants which provided funding for 20 projects involving the replacement of parking lot lights with LED lights; building weatherization and insulation; changing motors in cooling systems at the schools.

In October, the Board approved the Webster Street Land Purchase and Sales Agreement as voted by the May 2013 Annual Town Meeting; the actual purchase was completed in December.

In October, the Board called a Special Town Meeting which included two Articles relative to Forge Pond Park, two Articles relative to the High School Athletic Fields, one Article for a Pocket Park at Gallant Field and an Article to amend the Town Bylaws to include fingerprint background checks.

In October, the Town hosted the first Community Cookout approximately 200 employees, residents, and business owners attended.

In November, the Board held a dedication ceremony for two "Veterans Chairs". One chair will remain on display in the vestibule at Town Hall; the second chair will be shared between the other Town buildings. The significance of the vacant chair is to remind everyone to not forget the sacrifices made by those who served to protect our Country.

The Board voted to create the Trail Advisory Committee the Conservation Agent, members of the Open Space Committee and Town residents will make up the Committee.

The Board in conjunction with the Board of Assessors held Public Hearings regarding the taxing of real and personal property according to its classification or use. The Board voted the FY'14 Tax Rate computation as presented by the Board of Assessors setting the tax rate at \$16.21 for residential, and \$17.20 for commercial and industrial per thousand.

In December, the Governor approved the amendments to the Town Manager Act which were approved at the 2013 Annual Town Meeting under Article 43 the amendments will be combined with the Act.

In January, the Department of Housing and Community Development (DHCD) approved Hanover's Housing Production Plan; the Plan has a five year term which expires January 14, 2019.

The Board of Selectmen and School Committee conducted interviews for the School Committee vacancy created by the resignation of Kevin Bradley. Ruth Lynch was the successful candidate.

The Board met with Housing Authority to conduct a joint meeting to fill the vacancy on the Housing Authority. Thomas Burke was the successful candidate.

The Board met with members of the Board of Public Works to conduct a joint meeting to fill the seat on the Board of Public Works vacated by the retirement of Louis Avitabile; Joseph Polsinello was the successful candidate. Both Boards thanked Louis Avitabile for his years of dedicated service.

The Board conducted interviews to fill two vacancies on the Council on Aging Advisory Board; the successful candidates were Roger Leslie and Carol Mattes.

The Board met with members of the Board of Assessors to conduct a joint meeting to fill the vacancy on the Board of Assessors, Frank Grecco was appointed until May 2015.

During the year the Board recognized various members of the community for their years of service to the Town including Advisory Committee members Brian Barthelmes, Florence Grady, David Bond and Joan Young, and resident John Brissette for his contribution towards developing and implementing a new website for which the Town received the MMA Municipal website award.

During the year the Board held a moment of silence for Matthew Cox, Captain James Purcell a 30 year member of the Fire Department, Boston Firefighters Edward Walsh and Michael Kennedy and Plymouth Police Officer Greg Maloney who were killed in the line of duty and for Joan Picard who served as a member of the Council on Aging.

During the year the Board developed, revised and implemented a number of policies including a Cash Handling Policy, Receipt Turnover Policy, Sidewalk and Curbing Reconstruction Policy, Procurement Card Policy, Open Data Policy and revised the Personnel Policy.

The Board implemented the Senior Citizen and United States Veteran Property Tax Work-Off Program. The Program allows for Seniors/Veterans to perform community service for the Town to receive a maximum abatement of \$1,000 on the property tax for the home in which they reside.

Articles sponsored by the Selectmen on the 2014 Annual Town Meeting Warrant included Article 44 (Old Colony Planning Council Membership) which would require the Town join the OCPC and would require the Town to withdraw from the MAPC; Town Meeting referred this back to the Board to study and report at the next Town Meeting. Article 41, Privatization of Transfer Station, Recycling Solutions, LLC withdrew the proposal. Article 65 reduced the Automobile Dealer's License fees to \$200.

In May, the Board voted to reorganize and voted Selectman Harold L. Dunn as Chairman and Selectman M. Susan Setterland as Vice-Chairman.

The Board met with the Community Access & Media Committee regarding the reporting structure of the Committee employee(s). In accordance with §4(B)(3) of the Hanover Town Manager Act, the Board of Selectmen approved the reorganization of Town Departments by adding employee(s) of the Hanover Community Television station (HCTV) under the administrative control of the Community Services Department.

Throughout the year the Selectmen met with the Board of Public Works regarding various concerns of residents including curbing on Wade Way which resulted with the Board implementing a Sidewalk and Curbing Reconstruction Policy. The Boards also conducted meetings on the water quality in the north section of Town everyone involved is diligently working together to resolve the issue.

After years of use the Bandstand at B. Everett Hall Field has fallen into disrepair and will need to be replaced, the Board approved the design and students from South Shore Vocational Technical School will move forward on the construction of a new Bandstand.

The Selectmen continue to work with State Agencies and the Potentially Responsible Parties involved with the Fireworks Site towards the cleanup effort, negotiations regarding the funding of the cleanup between the parties and the establishment of the remedial objectives and goals.

The Board of Selectmen wishes to recognize and thank longtime Nurse Administrator Maureen Cooke, RN who retired after 13 years of admirable service to the residents; Department of Public Works employees Steven Herrmann who retired after 40 years of commendable service; George Horne who retired after 12 years as the Town's lead backhoe operator, Arthur MacLaughlin who retired after nine years of service as a cemetery equipment operator and Hanover Police Officer and Detective John Owens who retired after 37 years of exemplary service; Thomas Kokolidas and Nancy Lyons for their many years of service to the Board of Assessors; and Elmont Mickunas for his many years of service to the Council on Aging Advisory Board. The Board wishes everyone continued success and happiness in all their future endeavors.

In April, the cupola on Town Hall was removed; the structural integrity of the cupola was compromised due to years of New England weather. The cupola was placed on the lawn in front of the Library and the removal was recorded by HCTV. The Town will work with the Historical Commission and the Community Preservation Committee for the restoration.

The Board extends their gratitude to all of the Town employees who have worked together as a team to provide our residents with professional and courteous service. The Board recognizes and values the members of the community who generously volunteer their knowledge and expertise to the many Boards and Committees within the Town.

Respectfully submitted,

Joseph R. Salvucci, Chairman  
Susan M. Setterland, Vice Chairman  
John S. Barry  
Harold L. Dunn  
Brian E. Barthelmes  
(October 2013)

## **REPORT OF THE TOWN MANAGER**

For Fiscal Year July 1, 2013 – June 30, 2014

Fiscal Year 2014 was another exciting and productive year for the Town of Hanover and its valued employees. Under the continued leadership of the Board of Selectmen, our team of municipal professionals continued to bring a strong commitment to customer service to the community in fulfillment of the Board's strategic goals. The goal categories that drive our daily work include: Community Relationships, Rte. 53 & the Business Environment, The Fireworks Site, and Finance. Important progress was made in each of these areas.

Our relationships with the community and our business and non-profit partners continued to be an area of strong focus. We continued public outreach and engagement through a variety of sources, including the 'Ask the Town Manager' show on Hanover Community TV, a strong focus on outreach through social media, and continued partnership with the Hanover Chamber of Commerce by co-hosting the annual 'State of the Town' Breakfast.

The Town continued to deepen its relationship with our leading non-profit partners, including making a commitment to infrastructure improvements near the Cushing Center campus, and working with the South Shore YMCA to support and assist them implement their master plan to better serve the residents of Hanover.

The Town continued its strong partnership with the Hanover Mall, working closely to assist in site development and planning for future endeavors. The Town and the Mall, with the ongoing support and presence of the Hanover Police Department, continue to feature a unique program where a permanent police presence in the Mall is both a deterrent to crime and an excellent source of community policing. A new three year agreement was signed that will continue this mutual commitment to community service.

Consistent with the Selectmen's strong and abiding commitment to public education, the Town worked closely with the Hanover School Department to provide funding and support and worked closely with Superintendent Matt Ferron and the school administration to fortify the bond between the Town's leaders.

Hanover's commitment to infrastructure was readily evident during the year, as more than \$2 million in road improvements was completed, thanks to the citizens' commitment through a road bond. The finishing touches on Forge Pond Park, a multi-purpose community and athletic facility that is the pride of the South Shore, marked the dawn of a new era in the region, where Hanover is emerging as a leader in public facilities. The Hanover Facilities Department continues to be a model for other communities in the Commonwealth seeking to streamline and consolidate maintenance functions, operating another successful and praiseworthy year.

The Town continued active participation in the Mayflower Municipal Health Group, ensuring quality and low-cost insurance for its employees, and savings to taxpayers through lower premiums.

It was another busy year. It was another productive year. It was another very good year.

Respectfully submitted,

Troy B.G.Clarkson  
Town Manager

## **REPORT OF THE HANOVER EMERGENCY MANAGEMENT AGENCY**

For Fiscal Year July 1, 2013 - June 30, 2014

I hereby submit the following report to the Board of Selectmen and the citizens of Hanover.

The Hanover Emergency Management Agency (HEMA) continues to grow and works toward helping our community become not only more aware of the potential for hazards, but to become more resilient. Members of the Board of Directors of HEMA met quarterly to discuss goals and strategies towards creating resilience.

HEMA, through the Community Emergency Response Team (CERT), partnered with the Hanover High School to provide CERT training to 16 Junior and Senior Students. Over the course of 16 weeks students learned about and practiced lifelong skills, including fire safety, first aid, teamwork and the importance of preparedness. We look forward to continuing this partnership into the future. The Team continues to grow in number and will work to be prepared for future shelter needs. Residents who are interested in joining CERT are urged to contact HEMA at 781-826-3151.

The first annual Emergency Preparedness Night was held on June 5<sup>th</sup>, 2014 in the Robert J. Nyman Memorial Auditorium at Hanover High School. Representatives from the Massachusetts Emergency Management Agency, Federal Emergency Management Agency, Hanover Emergency Management Agency and the National Guard provided information on emergency preparedness and planning. Chief Meteorologist Robert Thompson of the National Weather Service provided an enlightening program on hurricanes.

The Local Emergency Planning Committee (LEPC) applied for and received “Start-Up Certification” from the Commonwealth of Massachusetts State Emergency Response Commission. During this year we completed and submitted the complete application package to the State for “Full Certification.” Certified LEPCs are eligible to receive grant funding to help support emergency management operations. We anticipate achieving Full Certification during the 2015 fiscal year.

The LEPC has representation from twelve categories including Elected Local Officials, Law Enforcement, Emergency Management, Fire Service, Emergency Medical Services, Health, Local Environmental, Hospital, Transportation, Media, Community Groups, Facilities using Extremely Hazardous Substances and Public Works

HEMA reached out to the Metropolitan Area Planning Council (MACP) for assistance with the development of a FEMA Hazard Mitigation Plan. State, Tribal and Local governments are required to have approved plans in order to receive Federal non-emergency disaster assistance, including funding for mitigation projects. During the course of the year the MACP met with various Town departments to collect information. We hope to have an approved plan in place during the 2015 fiscal year.

During the year HEMA secured 3 grants, Federal and State funded, for a total of \$3585.00. With these funds we have purchased laptop computers, shelter supplies and office supplies to support efforts of EMA and the Local Emergency Planning Committee. We continue to seek grant and other types of funding to support our mission.

The May 2014 Annual Town Meeting approved funds to purchase a message board trailer and a light tower trailer. We look forward to acquiring these two pieces of equipment that will greatly enhance the Town's ability to respond to emergencies.

In the coming year, we will continue to work on establishing Shelter plans, reaching out to Community groups offering education and opportunities to be involved and seeking funding to continue to making our community more resilient.

Residents are urged to check the following websites where you can find more information on emergency preparedness [www.fema.gov](http://www.fema.gov) and <http://www.mass.gov/eopss/agencies/mema/ready-massachusetts/>. We also provide useful information and safety tips throughout the year on our Twitter account @HanoverEMA.

I want to thank the members of HEMA, volunteers and CERT members for their continued dedication to serving our community. I would also like to thank the Town Manager, Department Heads, Town Boards and the Citizens of Hanover for their support and cooperation during this past year.

Respectfully submitted,

Jeffrey R. Blanchard  
*Emergency Management Director*

## **REPORT OF THE HANOVER FIRE DEPARTMENT**

For Fiscal Year July 1, 2013 - June 30, 2014

I hereby submit the following report to the Board of Selectmen and the citizens of Hanover.

The Hanover Fire Department responded to 2609 incidents between July 1, 2013 and June 30, 2014. The breakdown of calls is as follows:

Total number of Fire Incidents: 1066

Total number of Rescue and/or Emergency Medical Incidents: 1543

The Department collected \$900,500.18 in ambulance fees and \$19,408.40 in permit fees.

The Fire Department of the Town of Hanover is charged with the protection of life, property, and the natural environment. To this end, its responsibilities include the prevention, suppression, and investigation of fires, the provision of Emergency Medical Services, public assistance in the event of natural, accidental, or intentional disasters, and the enforcement of all codes and regulations pertaining thereto. The Department is committed to the provision of these and other public services to all persons within the Town's corporate limits in the most compassionate and professional manner possible.

Weather extremes almost always result in an increased call volume for fire departments. While there were no blizzards, tropical storms or hurricanes during the fiscal year, we did experience abnormally dry conditions during the month of October. There were a number of small mulch and woods fires during the month. On October 22<sup>nd</sup> there was a sizable fire along the walking trail near 676 Circuit Street. The fire was difficult to access and was burning deep into the ground. Firefighters worked into the next day to completely extinguish the flames. On October 26<sup>th</sup> the department responded to a reported brush fire on Buttonwood Lane. The accidental fire was caused by the disposal of wood stove ashes that had not been fully extinguished. The fire, aided by strong winds out of the southwest, spread rapidly and quickly threatened nearby homes on Buttonwood Lane and businesses on Columbia Road. First arriving firefighters found an intense, fast moving fire that was preparing to jump the roadway and move towards the homes towards the Northeast on Washington Street. Four Hanover pumpers and both brush trucks responded to bring the fire under control.

In December, 2013 the Department took delivery of a new type of fire apparatus. Squad 1 is a smaller vehicle with a modular body mounted on a pick-up style all-wheel-drive chassis. It was added to the fleet to reduce the wear and tear that is placed on the larger, more expensive pumping engines. In addition to emergency medical supplies and equipment, it also carries 300 gallons of water and 20 gallons of firefighting foam. Between January 1, 2014 and June 30, 2014, Squad 1 responded to 762 emergency calls and traveled more than 5000 miles.

All EMS providers in the department operate under guidelines established by the state Office of Emergency Services as the recognized standard of care. These Statewide Treatment Protocols were significantly revised several times during the year, requiring specific training to ensure consistent application. The state undertook a substantial revision to be implemented by September 2014 followed by several minor revisions including the authorization of new medications to be used in the management of behavioral emergencies.

A marked increase in deaths from overdose of heroin and prescription opioid drugs became a focus early in 2014, prompting a public health emergency that resulted in the authorization of first responders to deliver naloxone, an antidote drug. While the Department's paramedics have carried naloxone for many years, it was decided that the benefit of early administration of the drug justified putting the drug in the hands of first responders, including police and call firefighters. Captain Jim Gallagher, the Department's EMS coordinator, provided training for personnel and coordinated the distribution of the drug to police cruisers and fire trucks. Within days of deployment, the drug was administered successfully by police officers on patrol.

Most patients encountered by the EMS service are adults. Pediatric patients are seen less often, so it's important to maintain skills by practicing in simulated circumstances. In April, the Hanover Fire Department hosted training provided as a joint venture between South Shore Hospital and Boston Children's Hospital. This simulation lab focused on critical pediatric emergencies and the development of a team approach in EMS delivery.

The Department's upgrade of monitor/defibrillators in 2012 brought with it the ability to electronically transmit electrocardiograms (ECG). This, in turn, reduces time from onset of symptoms to definitive therapy in the hospital's cauterization lab, a significant factor in survival after heart attack. The installation this year of receiving equipment at South Shore Hospital was the final component in a system that facilitates transmission of ECGs directly to the hospital.

In its efforts to provide optimal service to its customers, the Department continually considers new technologies and techniques with which to improve practice and outcomes. One critical area being constantly evaluated is the maintenance of breathing in patients with respiratory illness or airway compromise. During the fiscal year the department upgraded its arsenal in this area with the adoption of three adjunct airways.

The May 2014 Annual Town Meeting approved funds to replace aging self-contained breathing apparatus and portable radios. Also approved were funds to replace the emergency generator, renovate the kitchen and install a fire sprinkler system inside the 27 year-old Fire Headquarters.

The Fire Department secured \$100,000 through the Assistance to Firefighters Grant Program (AFG) to offset the costs associated with the installation of the fire sprinkler system. AFG grants are extremely competitive and we were pleased to have received this award.

Town Meeting approved funds for a North Hanover fire station Feasibility Study. The study will examine available sites and determine which will best meet the current and future needs of our Town.

Under the direction of the Town Manager, the Fire Department applied to participate in the U Mass Boston, Edward J. Collins, Jr. Center for Public Management's Municipal Performance Management Program (MPMP). The MPMP offers assistance to Massachusetts municipalities looking to tune up or establish a performance management program and to improve their use of data in management and policy making. We are pleased to announce we have been accepted into the program and look forward to working with their analysts during Fiscal Year 2015.

Residents are urged to check our website [www.hanoverfiredept.com](http://www.hanoverfiredept.com) where you can find more information about the department and the services we provide. We also provide useful information and safety tips throughout the year on our Twitter account: @HanoverFire.

I want to thank the members of the Hanover Fire Department for their continued dedication to serving our community. I would also like to thank the Town Manager, Department Heads, Town Boards and the Citizens of Hanover for their support and cooperation during this past year.

Respectfully submitted,

Jeffrey R. Blanchard

*Fire Chief*

*Emergency Management Director*

**Hanover Fire Department Incident Reporting 7/1/13 – 6/30/14**

<b>Fire or Explosion</b>	<b>Total:</b>	<b>68</b>
Building fire		11
Fires in structure other than in a building		1
Cooking fire, confined to container		13
Chimney or flue fire, confined to chimney or flue		1
Fuel burner/boiler malfunction, fire confined		5
Mobile property (vehicle) fire, other		1
Passenger vehicle fire		8
Road freight or transport vehicle fire		1
Natural vegetation fire, other		10
Forest, woods or wildland fire		5
Brush, or brush and grass mixture fire		7
Grass fire		1
Outside rubbish, trash or waste fire		1
Outside equipment fire		3
<b>Overpressure, Rupture, Explosion</b>	<b>Total:</b>	<b>2</b>
Overpressure rupture from air or gas, other		1
Excessive heat, scorch burns with no ignition		1
<b>Rescue Call &amp; EMS Incident</b>	<b>Total:</b>	<b>1543</b>
Rescue, EMS incident, other		3
Medical assist, assist EMS crew		2
Emergency medical service incident, other		16
EMS call, excluding vehicle accident with injury		1263
Motor vehicle accident with injuries		98
Motor vehicle/pedestrian accident (MV Ped)		8
Motor vehicle accident with no injuries		149
Extrication of victim(s) from vehicle		3
Water & ice-related rescue, other		1
<b>Hazardous Condition, (No Fire)</b>	<b>Total:</b>	<b>139</b>
Hazardous condition, other		5

Combustible/flammable gas/liquid condition, other	1
Gasoline or other flammable liquid spill	8
Gas leak (natural gas or LPG)	25
Oil or other combustible liquid spill	4
Toxic condition, other	1
Carbon monoxide incident	5
Electrical wiring/equipment problem, other	18
Overheated motor	3
Breakdown of light ballast	1
Power line down	38
Arcing, shorted electrical equipment	9
Biological hazard, confirmed or suspected	11
Building or structure weakened or collapsed	5
Vehicle accident, general cleanup	4
Attempted burning, illegal action, other	1

**Service Call** **Total: 385**

Service Call, other	5
Person in distress, other	1
Lockout	167
Ring or jewelry removal	3
Water problem, other	4
Water or steam leak	3
Smoke or odor removal	3
Animal rescue	3
Public service assistance, other	4
Assist police or other governmental agency	6
Police matter	3
Public service	13
Assist invalid	45
Unauthorized burning	31
Cover assignment, standby, move-up	94

**Good Intent Call** **Total: 220**

Good intent call, other	24
Dispatched & canceled en route	114
No incident found on arrival at dispatch address	52

	Authorized controlled burning	2
	Smoke scare, odor of smoke	19
	Steam, vapor, fog or dust thought to be smoke	2
	EMS call, party transported by non-fire agency	1
	HazMat release investigation w/ no HazMat found	6
<b>False Alarm &amp; False Call</b>		<b>Total: 235</b>
	False alarm or false call, other	14
	Central station, malicious false alarm	10
	Local alarm system, malicious false alarm	2
	Bomb scare – no bomb	2
	System malfunction, other	9
	Sprinkler activation due to malfunction	3
	Smoke detector activation due to malfunction	26
	Heat detector activation due to malfunction	1
	Alarm system sounded due to malfunction	19
	CO detector activation due to malfunction	17
	Unintentional transmission of alarm, other	17
	Sprinkler activation, no fire –unintentional	7
	Extinguishing system activation	1
	Smoke detector activation, no fire-unintentional	59
	Detector activation, no fire – unintentional	8
	Alarm system activation, no fire – unintentional	31
	Carbon monoxide detector activation, no CO	9
<b>Severe Weather &amp; Natural Disaster</b>		<b>Total: 10</b>
	Wind storm, tornado/hurricane assessment	7
	Lightning strike (no fire)	2
	Severe weather or natural disaster standby	1
<b>Special Incident Type</b>		<b>Total: 7</b>
	Citizen Complaint	7
<b>TOTAL INCIDENTS</b>	<b>7/1/13 – 6/30/14</b>	<b>2609</b>

**Hanover Fire Department Inspections      7/1/13 – 6/30/14**

<b><u>Residential:</u></b>		<b>Total</b>	<b>304</b>
Oil burner & Tanks	42		
Smoke Detector / Carbon Monoxide Detector	181		
Propane	51		
Completions - New Homes	26		
Underground Storage Tanks – Removal	4		
<b><u>Commercial Inspections:</u></b>		<b>Total</b>	<b>376</b>
Quarterly Inspections	0		
Fire Alarm Installations	17		
Sprinkler Installations	41		
Occupancy Inspections	66		
School Exit Drills	19		
School Drills (Other)	1		
Re-Occupations	8		
Hazard Inspections	22		
Underground storage tanks	0		
Other	202		
<b>TOTAL INSPECTIONS</b>	<b>7/1/12 – 6/30/13</b>		<b>680</b>

## **REPORT OF THE HANOVER POLICE DEPARTMENT**

For Fiscal Year July 1, 2013 - June 30, 2014

I hereby submit the following report of the Hanover Police Department from July 1, 2013 to June 30, 2014.

The Hanover Police Department provided residents and businesses with professional and dedicated service during fiscal year 2014. This was achieved with funding from our annual budget appropriation and supplemented by federal and state grants. Grant funding has been reduced significantly and in many cases eliminated on both state and federal levels and the competition for the remaining funds is strong. The Hanover Police Department continues to pursue every possible opportunity for grant funding. Once again the Hanover Police Department has been the recipient of several private grants. The Copeland Family Foundation awarded the department a grant to support the DARE program. This funding was essential in order to continue to offer this program to all Hanover Public Schools fifth grade classes. Funding was sought under the Governor's Highway Safety Bureau grant and the department was successful in obtaining funding for five enforcement initiatives. These initiatives included seat belt usage, distracted driving, aggressive driving and impaired operation. The department has also applied for the replacement of ballistic vests through the federal and state bullet proof vest partnership.

The Mission of the Hanover Police Department is to prevent crime, preserve order, and to protect the rights, lives and property of the citizens of Hanover. We will cultivate partnerships within our community to identify and effectively respond to the diverse, ever-changing social and cultural demands. Together we will accomplish this with emphasis on integrity, fairness and professionalism.

The Hanover Police Department demonstrates its commitment to the community by providing various programs that enhance the quality of life for the citizens of Hanover. Based on the philosophy of community oriented policing, the Hanover Police Department reaches out to the community with initiatives that will be positive and productive. Officers who have expertise in their respective disciplines provide specialized programs. The programs that are provided by these officers include crime prevention, school safety, participation in the senior center programs, child safety seat installations, firearm permits, firearms training, fish and game enforcement and many others. The police department has provided child identification packets during numerous events at the Hanover Mall, YMCA, Shaw's Supermarket and S Bank. The department has also provided child safety seat and bicycle safety information at the Touch a Truck event in September. The department participates in the Hanover High School student internship program. This program provides an opportunity for a HHS student to learn about law enforcement and criminal justice by participating in the daily activities of Hanover Police Officers. The department has worked with numerous non-profit organizations in the planning and coordination of 5K road races in town.

The DARE program was once again an important aspect of the Hanover Police Department's youth outreach program. Officer Michael McKeever or "Officer Mike" to his students has the knowledge and ability to interact with the youth of our community. This is accomplished in both

a classroom environment and while performing his duties as a patrol officer. In collaboration with the Hanover School Department students complete a ten week course of instruction in drug, alcohol and violence prevention. The department also participates in the Plymouth County District Attorney's annual summer camp. This provides an opportunity for approximately 15 Hanover students to participate in a one week program which brings school age children and police officers from the area together for a week of mentoring and drug abuse and violence prevention education.

In March, Officer Shaun Doyle and Officer Thomas Hayes joined the department and began their training at the Plymouth Police Academy.

In May, the Hanover Police Department coordinated with the FBI, Massachusetts State Police, Hanover Fire and EMS and Hanover Mall management in the federal "complex mall attack initiative". The Hanover Mall was chosen as a location for this important training exercise based in part on the strong relationship between the Town and the Hanover Mall. Approximately 100 law enforcement and first responders participated in this exercise which took place over a 7 hour period at the Hanover Mall.

With the assistance of Chief Blanchard, the Hanover Police Department became one of the first police departments in the area to train and deploy Naloxone (commonly referred to as Narcan), in each and every police cruiser in the Town of Hanover. This initiative was made possible by a change in several state regulations concerning emergency medical response by first responders. It was, however, necessary to acquire an agreement with South Shore Hospital serving as the town's medical control and to obtain licensure from the Massachusetts Department of Public Health. Officers were trained and Narcan was deployed on July 2, 2014. On July 4, 2014 police officers made their first administration of Narcan.

In June, longtime Hanover Police Officer and Detective John Owens retired. The department wishes Detective Owens a happy and healthy retirement, while thanking him for his many years of service.

I would like to remind residents of several ways to obtain emergency information from the police department. Please visit our website [www.hanoverpolice.org](http://www.hanoverpolice.org) or follow our Twitter account: HanoverPolice or Facebook HanoverPolice Dept. Our webpage and social networking sites are updated on a regular basis with upcoming events. Up to the minute safety information is posted on the social networking sites during critical events. During 2013 the department was recognized by the International Association of Chiefs of Police for having the 5<sup>th</sup> most followers on its Twitter account for a department of less than 50 sworn officers. The feed is updated on a regular basis with important information for residents.

Residents may also sign up for CODE RED alerts for public safety messages. This service is offered by the Plymouth County Sheriff's Department. Hanover town officials have the ability to send reverse 911 notifications to all individuals who have signed on for this service. Alerts are sent to your home phone, cell phone or email it is your choice.

Please sign up for the Plymouth Bristol Emergency Alert System at [www.pcsdma.org](http://www.pcsdma.org). If you do not have access to the worldwide web please call 508-830-6200.

The Emergency Communications Center (ECC) has responsibility for all equipment and personnel necessary for the call taking and call dispatching for Police, Fire and EMS services in the town. This includes the operation of E911 as well as other business and emergency telephone lines. ECC personnel demonstrate their professionalism and commitment on a daily basis.

During fiscal year 2014, The ECC competed for and was awarded a training grant from the Executive Office of Public Safety. This grant enabled the Town of Hanover to train and certify each full time and part time dispatcher for emergency medical dispatch duties. This is an extremely important first step in the town's emergency medical services plan. All dispatchers have also completed the required certification in the National Incident Management System (NIMS) and Incident Command System (ICS100). The ECC is in compliance with new a regulation requiring 16 hours per year of continuing education for each dispatcher. This is being accomplished in a variety of ways including on-line computer based learning as well as hands on classroom training for skills such as CPR. Local training is held on a quarterly basis to keep dispatchers up to date on policies and best practices.

The ECC would like to remind all residents of the outdoor burning permit line, which is staffed from January 15 through May 1 each year. The phone number is 781-826-7850. Residents are reminded to please utilize this phone line when requesting outdoor burning information.

Serving on the Emergency Communications Center Committee during fiscal year 2014 were, Deputy Chief Barbara Stone and Lieutenant Gregory Nihan. Their individual efforts and expertise contributed to the efficient operation of the town's E911 and Police, Fire and EMS dispatch service.

We wish to express our appreciation and recognition to the Dispatchers for their continued efforts to provide efficient, dedicated and skilled services to the residents of Hanover.

I would like to personally thank the members of the Hanover Police Department both sworn officers and civilian employees. Their collective efforts provide the professional delivery of police services to the citizens of Hanover. I would also like to recognize the efforts of all Town of Hanover departments as well as elected and appointed officials for their cooperation throughout the year. The police department's daily interaction with these departments and individuals helps to provide the town with a true sense of community.

Respectfully submitted,

Walter L. Sweeney, Jr.  
*Chief of Police*

**REPORT OF THE HANOVER POLICE DEPARTMENT**

**Annual Court Report – July 1, 2013 to June 30, 2014  
Sgt. Daniel A. Salvucci – Court Prosecutor**

Days in Court .....	252
Arraignments.....	431
Arrests (including warrant arrests).....	429
Cases Cleared.....	329
Motor Vehicle Citations issued.....	2243
Monies Collected:	
Fines, Fees from District Court and the Registry of Motor Vehicles .....	\$78,724.65
Monies Collected for Marijuana Citations.....	\$1,700.00
Monies Collected for Police Reports, Solicitors, Detail Admin Fee .....	\$45,265.41
Monies Collected for Parking Tickets .....	\$4,837.20

Respectfully submitted,

Sgt. Daniel A. Salvucci  
*Hanover Police Prosecutor*

**Firearms Licenses – July 1, 2013 to June 30, 2014  
Officer Erin M. Tucker – Firearms Officer**

Firearms Identification Card – Class A (License to Carry) .....	201
Firearms Identification Card – Class B (License to Carry) .....	0
Firearms Identification Card – Class C .....	11
Firearms Identification Card – Class D (Mace Only).....	4

**All firearms licensing fees are collected and reported by the Town of Hanover Tax Collector.**

Respectfully submitted,

Officer Erin M. Tucker  
*Firearms License Officer*

**Fish and Game Violations – July 1, 2013 to June 30, 2014**  
**Officer David W. Tyrie – Environmental Officer**

Environmental Citations Issued .....	23
Fish and Game Violations Cited.....	27
Fish and Game Violations Arrests .....	0
Fish and Game Criminal Complaints/Summonses .....	7
Total Fines for Above Citations.....	\$1,600.00

**Recreational Motor Vehicle Violations – July 1, 2013 to June 30, 2014**

Chapter 90B Violation Citations Issued .....	7
Recreational. MV Violations Cited.....	11
Summonses .....	0
Total Fines for Above Citations.....	\$2,350.00

Respectfully submitted,

Officer David W. Tyrie  
*Environmental Officer*

**MAJOR/MINOR INCIDENTS – July 1, 2013 to June 30, 2014**  
**UNIFORM CRIME REPORT**

Missing Person-Adult	7
Missing Person-Juvenile	9
Sexual Force-Rape	1
Sexual Force-Assault W/Object	1
Sexual Force-Rape Attempted	2
Assault-Simple	13
Assault-Intimidation	1
Assault-W/Firearm	1
Assault-W/Knife	1
Assault-ODW (Dangerous Weapon)	3
Disturbance-General	99
Disturbance-House Party	4
Disturbance-Fight	9
Disturbance-Liquor Establishment	2
Disturbance-Neighbors	6
Disturbance-Noise Complaints	59
Keep the Peace	14
Suspicious Activity-Persons	300
Suspicious Activity-Motor Vehicle	201
Suspicious Package	2
Phone Calls-Harassing	22
Phone Calls-Obscene	1
Fatal Motor Vehicle Accident	1
Business/Residence/Area Check	2387
Motor Vehicle Accident Investigated	340
Motor Vehicle Accident Not Investigated	142
Motor Vehicle Accident Hit-Run/Property Damage	45
Motor Vehicle Accident Hit-Run/Person Injured	3
Motor Vehicle Accident Hit-Run/Not Investigated	22
Motor Vehicle Accident/Police Vehicle	4
Motor Vehicle Accident/Town Vehicle-Non Police	1
Motor Vehicle General-Traffic Enforcement	1123
Motor Vehicle General-Towed by Police	412
Motor Vehicle General-Towed by Private Party	4
Motor Vehicle General-Disabled	82
Motor Vehicle General-Abandoned	2
Motor Vehicle General-Traffic Violation	270
Motor Vehicle Mini Bike/ATV/Snow Mobile	12
Investigation-Outside/Inside	187
Medical-General	1052
Medical-Overdose	1
Medical-Sudden Death	9
Medical-Suicide/Attempted	1

Medical-Mental Health	24
Medical-Well Being Check	86
Public Assist-Fire/Police	101
Fire-Commercial	4
Fireworks Complaint	13
Gas Odor	10
Hazardous Material	1
Fire-Notified Fire Department	16
Fire-Residential	27
Fire-Vehicle	11
Fire-Woods/Grass/Other	16
Extortion/Blackmail	1
Burglary/B & E	10
Burglary/B & E Motor Vehicle	26
Burglary/Residence	8
Burglary/Business	6
Burglary/Unlawful Residence	1
Burglary/Attempt Residence	4
Burglary/Attempt Business	1
Larceny-Pickpocket	2
Larceny-Purse Snatching	6
Larceny-Shoplifting	74
Larceny-Theft From Building	29
Larceny-From Motor Vehicle	25
Larceny-Theft MV Part	3
Larceny-All Others	77
Larceny-Theft Bicycle	2
Larceny-Attempted	5
Motor Vehicle-Theft	5
Motor Vehicle-Theft Other Vehicles	2
Motor Vehicle-Theft/Plate Only	3
Motor Vehicle-Theft/Recovered Plate	3
Motor Vehicle-Theft/Recovered Local Stolen Other	3
Counterfeiting/Forgery	5
Fraud-Conf. Game/Swnd/Flse/Prt	19
Fraud-Credit Card/Auto Teller	33
Fraud-Impersonation	6
Fraud-Wire	5
Stolen Property-General	16
Vandalism-Destruction/Damage Property	126
Arrest-Adult	196
Arrest-Juvenile	12
Arrest-Released To Other Agency	1
Arrest-Loc Warrant By Other PD	37
PC-Adult	16
Community Policing	1157

Safety Officer Request	16
Crime Prevention	38
Computer Data Specialist	56
Drug/Narcotic Offense	49
Sexual-Non-Force/Assault Child	1
Civil	51
Intelligence-Criminal	6
Roadway Hazard	27
Open Door-Business/Residence	23
Lost or Recovered Property	93
Mutual Aid	1
DPW-Call Out	5
Safe Keeping Property	1
Minor With Alcohol	8
Police Information	9
Trash Dumping	6
Town Property Damage	2
Road Kill Deer	17
Animal Control-Deer	4
Animal Control-Dog Complaint	6
Animal Control-All Others	13
Assist Municipal Agency	82
Metro Star Activation	7
Metro Star Training	1
Animal Control-ACO Page Out	57
Town By-Law Violation	2
Inspect License Business	3
Code Enforcement Inspections	2
Weapons Law Violation	2
Fish And Game Violation	17
Fish And Game Enforcement	17
Warrants-Summons Service	44
Warrants-209A Service	68
Warrants-Reciprocal Service	2
Escapee	1
Warrants-Harassment Order	1
Harassment-Non Domestic	66
Juvenile Matters-Other	19
Threats-Simple	16
Robbery W/FA Business (Other)	1
Robbery W/ODW Bank	2
Homicide-MV Endangering	1
Alarms-Commercial	469
Alarms-Residential	301
Alarms-School	40
Alarms-Fire	155

Alarms-MV	1
OCPAC Task Force Operation	1
Assist to the General Public	112
Cruiser Maintenance	93
Checks-Bad	3
Disorderly Conduct	1
OUI-Alcohol or Drugs	14
Domestic-Drunkenness	6
Domestic-Abuse/Neglect	20
Liquor Law Violation	5
Runaway (Adult/Child)	1
Trespass Real Property	20
Child Abuse/Neglect	4
Domestic Abuse/209A Violation	15
Police-General Request	63
911-Hang Up Call	172
Parking Complaint-Handicap	1
Parking Complaint-General	19
911-Unknown Emergency	14
911-General Check (Wrong #'s)	64
Total - Major/Minor Incidents (July 2012-June 2013)	<u>11529</u>
Total - Non-Classified Calls for Service (July 2012-June 2013)	<u>1126</u>
Grand Total – All Calls for Service (July 2012-June 2013)	<u><u>12655</u></u>

**\*Statewide Warrant Management System:**

Hanover warrant arrests made by other departments are not reportable as Hanover Police arrests.

**Please Note:**

Non-classified calls for service are calls, which do not meet the criteria of the Uniform Crime Reports.

Effective January 1, 2009 possession of less than 1 ounce of marijuana is a non-criminal civil offense. Prior to this date this offense was most often an arrest.

**Report of the Dog Officer/Animal Control Officer**

For Fiscal Year of July 1, 2013 to June 30, 2014

**Annual Report of Calls**

**DOGS**

Killed by Automobile .....	2
Injured by Automobile .....	07
Reported Lost .....	60
Returned to Owner .....	55
Died of Natural Causes .....	unknown
Removed from Town .....	0
Bites with Human Injury .....	11
Bites to or from other Animals.....	25
Quarantined .....	36
Strays Impounded .....	26
Strays Returned to Owner or Placed .....	65
Strays Destroyed .....	0
General Information Calls .....	1,155
Police Calls .....	100

**CATS**

Killed by Automobile .....	11
Complaints of Strays .....	65
Bits/Scratches to Humans .....	26
Quarantined .....	26
Cats Destroyed by Veterinarian .....	unknown
General Information Calls/Complaints .....	114

**WILD ANIMALS**

Killed by Automobile .....	200
----------------------------	-----

***General Information/Complaints:***

Squirrel .....	50
Coyote .....	30
Skunks .....	15
Raccoon .....	41
Fox .....	20
Woodchuck .....	05
Turtle .....	03

Deer .....	22
Bird .....	30
Duck .....	05
Rabbit .....	.04

I remind all dog and cat owners there is an Animal Control Law in Hanover (General Bylaws Section 6-10). This law will be strictly enforced. Owners of dogs unlicensed after April 30 will be fined \$35.00 plus License Fee. The fine for a dog or cat that is not vaccinated for rabies is \$50.00. The owner of any dog that is impounded will be fined plus all kennel fees.

Respectfully submitted,  
 Brian J. Golemme  
*Animal Control Officer*  
 &  
*Inspector of Animals*

## **REPORT OF THE COUNCIL ON AGING ADVISORY BOARD**

Fiscal Year July 1, 2013 – June 30, 2014

The Hanover Council on Aging Advisory Board respectfully submits its Annual Report for July 1, 2013 through June 30, 2014.

It is the mission of the Hanover Council on Aging to help our elder residents to be as independent as possible through advocacy, services, educational programs and activities which enhance and promote the highest quality of life for each individual.

The Senior Center is a primary source of assistance and visible point of access and outreach for older people in our community. The Hanover Council on Aging serves as the primary advocate of support services for Seniors in Hanover. It serves as a vital link in the aging network.

### **BOARD**

The Hanover Council on Aging Board is appointed by the Board of Selectmen. It consists of seven members who meet on a monthly basis to advise and support the Director.

### **STAFF**

Staff at the Senior Center consists of a full-time Director, one full-time Administrative Assistant, one full-time Mobile Outreach/Volunteer Coordinator, one full time Transportation Coordinator/Van Driver, one part-time maintenance person, and one part-time Van Drivers.

### **OUTREACH**

Home visits are made and need-assessments are formulated. Fuel Assistance, Medicare and medical insurance questions continue to be a concern for seniors. The Council on Aging Community Services Coordinator coordinates the Fuel Assistance and Food Stamp Programs. We encourage residents of any age struggling with heating bills to contact us at 781-924-1913. Our Outreach Department also serves as a liaison between the Police Department, Fire Department, Health Department, Visiting Nurse and the Sherriff's Department for the Safety Assurance program. We also link Seniors with other agencies that provide assistance.

### **NUTRITION**

Meals are served five days a week with a Nutrition site Manager from Old Colony Elderly Services. Meals on Wheels lunch delivery are also included in this program. Volunteers support this important service. Meals on Wheels are one of the Council's most valuable programs. In addition the Center hosts a Plow and Anchor Luncheon (in honor of our Town Seal) which is held monthly. It offers a very affordable lunch while promoting local restaurants.

## **TRANSPORTATION**

We presently have two, twelve-passenger, handicapped-equipped vans, including a chair lift. In addition, the C.O.A. has the use of a Town vehicle. Any Senior, sixty and over, needing transportation may be taken to medical appointments, food shopping, to the Senior Center or to visit a loved one in a Nursing Home. This service is based on availability. GATRA (Greater Attleboro-Taunton Regional Transit Authority) is available and helps Seniors with transportation to their Boston medical appointments.

## **PROGRAMS**

The Hanover Council on Aging offers an array of programs, special interest classes and recreational/social activities throughout the year.

The following regularly occurs at the Senior Center:

Blood pressure screenings, Glucose Screening, Acupuncture, Hearing Tests, Foot care, SHINE counseling, legal assistance, Information and Referral, Friendly visiting program, computer classes, art education, exercise, yoga, zumba, poker, cribbage, bridge, mahjong, Arthritis exercise, book club, Movie, water color classes, deco art classes, oil painting, knitting, seasonal crafts, seasonal teas, men's discussion group, cultural programs and social events. We have recently added an evidenced based program, Tai Chi.

We continue to participate in Hanover Days, community events, concerts as well as including intergenerational programs.

## **THANK YOU**

The Hanover Senior Center and Council wish to express their gratitude to all town departments and all in our community who assists us in answering the various needs of the Hanover Senior community. We would also like to thank Elmont Mickunas for his many years of service as a Board Member.

## **IN MEMORY**

It is with sadness that we remember former Board member, Joan Picard. Joan was actively involved at the Hanover Senior Center and is sorely missed.

## **VOLUNTEER SERVICE**

The Senior Center is able to accomplish much with our Volunteers commitment and dedication. The Hanover community has a wonderful network of volunteers who assist us on a daily basis. Volunteers are crucial to our operation. Without their thousands of hours of labor and professional services, our agency would not be able to adequately meet the needs of our seniors. In recognition of the priceless services that our volunteers provide, a Volunteer Recognition Luncheon was held in April.

## **FUNDRAISING**

Fundraising is led by the Friends of the Hanover Council on Aging and they continue to raise money to supplement the Town and State funds. All donations and monies raised go directly to services and programs for our seniors and the needs of the facility. We are extremely thankful for their support and we thank the many volunteers who give their gift of time to these events.

## **CONTACTING THE COUNCIL ON AGING**

Office Hours: Monday through Friday 8:00 AM to 4:00 PM.

Location: 665 Center St, Hanover, MA, 02339

Telephone: 781-924-1913

Fax: 781-924-5071

E-mail for general inquiries: [coa@hanover-ma.gov](mailto:coa@hanover-ma.gov).

Respectfully submitted,

Donald Buckley, Chairman

Eleanor Kimball

James Gallant

Carol Mattes, Secretary

Richard Farwell, Vice Chairman

Claire Flynn, Treasurer

Roger Leslie

Robyn Mitton, Director

## **REPORT OF THE JOHN CURTIS FREE LIBRARY**

For Fiscal Year July 1, 2013 - June 30, 2014

To The Citizens of Hanover:

The Friends of the Library, volunteers, and other library supporters were once again honored at the third annual holiday party which took place on Friday, December 13, 2013. Professional musicians and a large food buffet added to the festivities. The Friends of the Library presented the Trustees with a check for \$5,000 to use for the benefit of the library.

At the end of the fiscal year, 6,616 card holders were registered as Hanover Library patrons. Of this amount, 5,969 are Hanover residents. These library users have unlimited access to the 80,131 items that the library houses and to the three million items owned in the Network. Hanover is one of 29 South Shore libraries that collectively comprise the Old Colony Library Network (OCLN). All 29 members share a web based catalog which allows anyone with a valid card to request and borrow items from any member library. Last year the Hanover Library borrowed 18,728 for Hanover patrons and lent 16,756 items to other libraries. The library's total circulation for the year was 126,987. The OCLN database is available 24 hours per day, seven days per week. The home user may place holds, renew items, search databases, and download books and music.

The Children's Room sponsored 278 programs with a total attendance of 3,768 children. Programs included pre-school and toddler story times, book discussion groups, art classes, a kindergarten bus orientation, and a summer reading program for school age children. Forty one adult and young adult programs were sponsored by the library with a total attendance of 493 participants. Programs included an annual spelling bee, author talks and signings, travel slide presentations, movie nights, and piano and voice concerts. The Friends of the John Curtis Free Library held a number of fundraising events including an annual book sale, an art exhibit featuring the works of local art teachers, and a family photo day. The Friends sponsored, in conjunction with the Hanover Cultural Council, a Town-wide kite day. They also provided funds for adult, young adult, and children's programming throughout the year and purchased passes to the New England Aquarium, Heritage Museum, Franklin Park/Stone Zoo, and the South Shore Science Center. Other passes held by the library include the Children's Museum, Science Museum, JFK Museum, Roger Williams Zoo, Museum of Fine Arts, Institute of Contemporary Art, the Isabella Stewart Gardner Museum, and Plimoth Plantation (jointly funded by the Cultural Council and an anonymous donor in memory of Neva Peroni Newcomb). Passes may be reserved in person at the library or by visiting the library's website at [www.Hanovermass.com/library](http://www.Hanovermass.com/library).

National Library Week was celebrated in April. As has been the tradition, the Woman's Club Jrs hosted a breakfast honoring the library's hard-working volunteers.

The library's meeting rooms are available for community organizations at no charge. They may be reserved by filling out a form in the library or online. The large meeting room may also be reserved by local artists as a way to showcase their work. There are also two display cases for community use.

A number of organizations and individuals made donations to the library over the year. The Friends of the Library, Hanover Woman's Club, Jrs, Hanover Lions Club, Hanover Garden Club, Walnut Hill Garden Club, South Shore Genealogical Society, and individuals donated library materials or made contributions toward the purchase of library materials. The Trustees and Staff are grateful for this support.

Respectfully Submitted  
*Board of Library Trustees*

Elaine Shea, Chairman  
Joan Thomas, Treasurer  
Dr. Lawrence Bandoni, Secretary

## **REPORT OF THE OFFICE OF VETERANS' SERVICES**

For Fiscal Year July 1, 2013 – June 30, 2014

The Hanover office of Veterans' Services continues to serve Veterans, their spouses and/or dependents by counseling, advising, and assisting in procuring Federal and State benefits or entitlements for which they may be eligible. On the State and Local levels, we seek benefits for financial assistance; medical treatments; fuel assistance; tax abatements; housing; employment and counseling to those that are qualified under MGL: Chapter 115. The program is 75% reimbursable back to Hanover.

The process may require appointments at the office or the client's home, or the JFK building in Boston, and at Department of Veterans Affairs (VA) Hospitals in order to verify and justify eligibility. An investigation of assets or other sources of income is performed to seek alternative sources such as Social Security, Social Security disability, and VA pensions for which the Veteran and/or spouse and dependents may be eligible. This investigation helps limit the financial exposure to the Town and the State. The Federal Government does not automatically grant benefits to Veterans. Veterans must apply for benefits. The Veterans' Service Officer also visits hospitalized Veterans and those in nursing homes and eldercare facilities.

Our department also provides assistance in obtaining federal benefits such as service-connected disabilities, non-service pensions, enrollment in the VA Healthcare System and educational benefits. We provide Veterans and dependents assistance in obtaining military records, replacement of medals and ordering grave markers. The office supports town activities such as Memorial Day and Veterans Day.

The needs are growing very fast in today's post-Iraq conflict and continue in Afghanistan with Veterans arriving home to a very poor economy and needing transitional benefits such as employment training, job search, medical care and housing assistance. For the past year we have seen an increase of Veterans who have applied and who have been approved for benefits.

I also serve as VSO in Duxbury and travel between the two towns based on need and/or appointment. Our office is located in town hall on the second floor. It has discreet and excellent elevator access for older or handicapped Veterans, their spouses and dependents.

Respectfully submitted,

Michael J. Thorp  
Veterans' Service Officer, Hanover



(Veterans gather at the Bandstand at B. Everett Hall field. Photo courtesy of resident, Jean Migre).

## **REPORT OF THE VISITING NURSE**

For Fiscal Year July 1, 2013 – June 30, 2014

The Hanover Visiting Nurse Association continues to provide health care to all residents and has since its inception in 1929. The agency has a long and proud legacy of community care. Nursing services are provided at no charge to residents. The Hanover Visiting Nurse Association remains committed to our founding objective of professional home nursing care.

The agency provides a variety of health promotion and illness prevention programs to residents. Annual Flu clinics are sponsored in conjunction with the Hanover Board of Health.

The Hanover Visiting Nurse Association works closely with the Council of Aging, Police and Fire Department, School Nurses, Old Colony Elder Services and the Hanover Food Pantry. We also work with the social service departments of area hospitals and rehabilitation centers. We network and collaborate with other healthcare organizations /agencies, to provide comprehensive services to Hanover residents.

The Hanover Visiting Nurse Association awards camperships, scholarships and assistance to families throughout the year.

We were able to provide assistance to more than 100 families during the 2013 Holiday season.

We are most grateful to the Hanover community for its generosity and support. It is because of the generosity of the community that we are able to be of greater good to the residents of Hanover.

A total of 2404 clients were seen this past year. There were 888 nursing visits, 815 health promotion visits and 701 clients were seen at various clinics, health fairs or social services.

My deepest appreciation to the Hanover V.N.A. volunteer Board of Management for their tireless work on behalf of the agency. I also extend my thanks and deep appreciation to Nancy Funder, RN, Ellen Lehane, RN and Donna Hynes our secretary. This year Maureen Cooke retired from her position as Nurse Administrator of the V.N.A. She provided outstanding leadership for many years in that role and earned the respect of patients and colleagues. I am privileged to serve as the current Nurse Administrator for the Hanover V.N.A.

## SCHEDULE OF CLINICS

Legion Housing - Second Wednesday  
of each month, 1:30 – 2:30 P.M. Except July & August.

Barstow Village - Third Wednesday  
of each month, 1:30 – 2:30 P.M. Except July & August.

Cardinal Cushing Residence - First Wednesday  
of each month, 1:30 – 2:30 P.M., at alternating buildings. Except July & August.

Hanover Senior Center - Last Wednesday  
of each month, 12:00 – 1:00 P.M.

### Services Provided in the Office:

Adult Blood Pressure screening - walk-in or by appointment

Diabetic Screening - by appointment.

Mantoux (TB) Testing - by appointment.  
Fee \$10.00

The Visiting Nurse Office is located on the lower level of Town Hall. An answering machine will take your message when the nurse is out of the office.

Respectfully submitted,

Karen A. Lynch, BSN, RN  
Nurse Administrator  
Visiting Nurse

## **REPORT OF THE HANOVER VISITING NURSE ASSOCIATION, INC.**

For Fiscal Year July 1, 2013 – June 30, 2014

The Hanover Visiting Nurse Association, Inc. continues to uphold its founding objective of providing professional home nursing care to the residents of Hanover and to hold regular health maintenance and preventative clinics. Our services are available to all residents regardless of age or circumstance.

The volunteer Board of Management works closely with our Nurse Administrator and our part-time nurses, Nancy Funder, RN and Ellen Lehane, RN to help insure that the medical and welfare concerns of the community are addressed as needed. The Board welcomed Karen Lynch, BSN, RN to the Town of Hanover as Nurse Administrator. Our longtime Nurse Administrator, Maureen Cooke, RN retired after many years of admirable service to the residents of Hanover. The Board of Management thanks Maureen for all of her assistance over the years. Board members assisted at Board of Health sponsored flu clinics, and also assisted our Nurse Administrator at various blood pressure clinics.

The Hanover Visiting Nurse Association awarded three scholarships to Hanover graduates planning a career in nursing or allied health. Thirty-Two Hanover children were awarded camperships to the Summer Park and Recreation Day Camp.

Board members helped with the distribution and delivery of food and gifts to over 100 families at both Thanksgiving and Christmas. Emergency assistance was also provided throughout the year to those in need. We are extremely grateful for the generosity of Hanover residents, businesses, churches, organizations and schools which made possible this assistance.

The Board of Management thanks all those residents who responded so generously to our Fund Drive and to those who made contributions to the Hanover V.N.A. throughout the year. Your continued support enables us to serve you.

Respectfully submitted,  
Nancy J. Goldthwait, President  
Hanover Visiting Nurse Association, Inc.

## **REPORT OF THE ZONING BOARD OF APPEALS**

For Fiscal Year July 1, 2013 - June 30, 2014

The Zoning Board of Appeals held nine (9) posted meetings at the Hanover Town Hall during the 2014 calendar year. There were seven (7) petitions filed. The Board issued two (2) Special Permits and four (4) Variances. Over the course of the 2014 calendar year in February the Board approved a 40B development at the Cardinal Cushing Campus which proposes to redevelop the historical Kennedy Building into 37 unit's affordable units. The applicant of the permitted 40 B development was the Planning Office of Urban Affairs. Additionally, the Board has permitted the development of a cell phone tower to be located at 263 Winter Street.

The Zoning Board of Appeals wishes to express its appreciation to all personnel of the Boards and Commissions of the Town of Hanover.

Respectfully submitted,

Matthew W. Perkins, Chairman  
Board Members:

David Delaney  
David Connolly  
John Tuzik  
Christopher M. Bernard  
Brian R. Callow

## REPORT OF THE BUILDING COMMISSIONER

The following permits were issued and fees collected by the Building Department during the period July 1, 2013 through June 30, 2014.

<u>Description</u>	<u>Valuation</u>	<u>Permits Issued</u>
New Business/Commercial	42,000.00	1
Business Alterations/Remodels	3,496,178.00	31
Demolitions/Business/Residential	70,000.00	14
New Homes	5,376,060.00	18
Pools & Decks	424,603.00	30
Reroof/Reside Residential	1,271,395.00	108
Reroof/Reside Business	250,273.00	5
Residential Additions	1,681,952.00	28
Residential Alteration/Remodels	1,938,714.00	107
Sheds/Barns and Tents	186,667.00	40
Stoves: Coal/Wood, etc.	84,567.05	29
Fees Certificate of Inspections	5,250.00	70
Sign Permits Issued: Business/Political/Yard	321,323.00	38
Solar Panel Install	407,985.00	17
Cell Towers	35,000.00	2

<u>Description</u>	<u>Fees</u>
Fees for Building Permits Issued	168,883.13
Fees for Sign Permits Issued	321,323.00
Fees for Occupancy Permit	2,700.00
Fees for Gas Permits	15,950.00
Fees for Plumbing Permits	22,880.00
Fees for Electric Permits	41,678.00
Fees for Weights and Measures	6,660.00
Fees for Mechanical Permits	3,145.80

The Building Department is responsible for ensuring that buildings are constructed and repaired safely and used properly. The Building Department issues building, electrical, mechanical and plumbing permits. These permits allow the construction, reconstruction, repair, alteration and demolition of buildings and structures as well as the installation of equipment. The Department enforces the Commonwealth of Massachusetts Building Code and the Hanover By-Laws. The Department is responsible for the occupancy and the uses of all buildings, structures and land.

Churches, restaurants, theaters and public buildings with a seating capacity of over fifty must be inspected annually. The Department is also responsible for enforcing the Zoning By-Laws, Sign By-Laws and the General Town By-Laws.

While our total number of inspections continues at a constant pace we are now seeing more additions and remodeling projects with fewer new homes. The widening of Route 53 continues to generate interest in the available commercial space, with daily requests for information and zoning determinations as to acceptable uses. The Department of Municipal Inspections continues to assist and work with these potential business owners to make the process as streamlined as possible.

Construction on the new Prime Mercedes dealership is completed and we anticipate a busy year with the newly permitted apartment projects and for sale condo units ready to begin construction. The municipal inspection department stands ready to assist developers and business owners as they continue to choose Hanover as their primary place of business.

There is a constant demand to supply records, review plans, and check the Assessors' maps and Zoning maps for the general public. We enforce the Re-Inspection Bylaw for Commercial spaces for the Town. All applicants must show us their current License(s) and proof of insurance and we are responsible to verify that they are current and valid. The Building Department enforces M.G.L., Chapter 40, Section 57, which affects a delinquent taxpayer's access to building permits and certificates of occupancy. All complaints concerning signage, building and zoning violations may be referred to this department.

At this time, I would like to thank the Department of Municipal Inspections staffs for their continued professionalism in addressing the various concerns and questions that are submitted throughout the day. The combined staff of Building, Conservation, Health and Planning continues to work hard and provide superior customer service to the residents and business owners of the Town of Hanover.

The Building Permit Applications, Zoning By-Laws and Regulations are available on-line at: [www.hanover-ma.gov](http://www.hanover-ma.gov).

We want to thank all applicants, residents and businesses for their cooperation and support this past year. In addition, we thank all Town departments for their continued cooperation.

Respectfully submitted,

*Anthony Marino*

Anthony Marino  
Building Commissioner  
Zoning Enforcement Officer, Sign Officer

## **REPORT OF THE GAS/PLUMBING INSPECTOR**

For Fiscal Year July 1, 2013 - June 30, 2014

We issued 276 gas permits, and collected fees in the amount of \$15,950.00. We also issued 259 plumbing permits and collected fees in the amount of \$22,880.00.

We would like to take this opportunity to thank all of the residents, as well as the business establishment in town, for their continued support. In addition, we want to thank all of the installers and contractors for their cooperation this past year. We would like to extend our thanks to the various Town departments for their continued good will.

Respectfully submitted,

Gary A. Young  
Gas/Plumbing Inspector

## **REPORT OF THE INSPECTOR OF WIRES**

For Fiscal Year July 1, 2013 - June 30, 2014

We hereby submit the Wiring Inspector's report for the period July 1, 2013 through June 30, 2014.

During this period we issued 439 Wiring Permits and collected fees in the amount of \$41,678.00.

As always, we are most appreciative of the cooperation we receive from contractors and electricians we have worked with this past year. We also thank the residents and the businesses for their continued goodwill. Finally, we thank the various Town departments for their support.

Respectfully Submitted,

William F. Laidler  
Inspector of Wires

Robert W. Stewart  
Alternate Inspector of Wires

Dan Condon  
Alternate Inspector of Wires

## REPORT OF THE SEALER OF WEIGHTS

For Fiscal Year July 1, 2013 - June 30, 2014

To the Board of Selectmen and the Citizens of Hanover:

The function of the Sealer of Weights and Measures is to protect the consumer, provide service to the business community, and ensure accuracy is present for both the consumer and the business community for every transaction whether it is by the individual unit, the pound, yard or gallon.

The following is a summary of activities reported for the period covering July 1, 2013 to June 30, 2014.

Scale	46
Scanners	142
Gas Meters	88
Reverse Vending Machine	5

Fees collected and returned to the Town Collector from the above noted inspections were. \$6,660.00.

I look forward to serving the Town of Hanover.

Respectfully Submitted,

Robert S. O'Rourke  
Sealer of Weights and Measures

## REPORT OF THE COMMUNITY PRESERVATION COMMITTEE

For Fiscal Year July 1, 2013 – June 30, 2014

The Town of Hanover adopted the CPA in May of 2004, established the Community Preservation Committee in 2005 and approved a 3% surcharge for residents beginning in 2006. In FY 2014 the Town of Hanover received \$835,860.00 in surcharges from local property taxes. In addition Hanover received State matching funds of \$521,682.00, based on FY 2014 fees for registration of real property deeds. The Act requires that 10% of the funds raised in each fiscal year be spent or reserved annually for each of the CPA’s main purposes which included the conservation of open space, the development of affordable housing, and the preservation of historically characteristics of the town. 2014 was a busy and exciting year for the Community Preservation Commission which saw the completion and anticipated opening of Forge Pond Park a \$4,680,000 million dollar outdoor recreational facility funded by the passage of the Community Preservation Act. Hanover in 2014 paid \$466,375.00 dollars in Forge Pond Park debt obligations. This debt is scheduled to be serviced annually from CPA funds expiring in 2027, totaling \$6,209,487 million dollars.

The Hanover Community Preservation Committee Bylaw established a nine member Community Preservation Committee (CPC). Three members are appointed by the Town Moderator and the other six members are representatives of the following Boards or Committees and are appointed by their respective committees:

- |                         |                                |
|-------------------------|--------------------------------|
| Conservation Commission | Park and Recreation Commission |
| Historical Commission   | Planning Board                 |
| Housing Authority       | Open Space Committee           |

The following example illustrates the amount of this surcharge for the owner of an average priced home in Hanover:

Average price of a home in Hanover*	\$379,100.00
Residential Tax Rate	\$16.21
Average Annual Tax	\$6145.21
Annual Community Preservation surcharge for average-priced home based on \$379,100.00	\$135.73

(\* First \$100,000 of residential value is exempt from the Community Preservation Act (CPA) surcharge.)

Many worthwhile projects have been funded after being recommended by the Community Preservation Committee and subsequently voted at Town Meeting and Special Town Meeting. The following is a report on the projects that have been funded by the CPA in FY2014.

Project:	Town Meeting Appropriation	Reserve Funds / Category
Forge Pond Park* (Special Town Meeting)	\$240,000.00	Open Space / Reserve Fund
Preservation of Stetson House Historical Collection	\$5,000.00	Historical Preservation Fund
Trail Feasibility Study	\$25,000.00	Open Space Fund

The Committee would like to thank Wally Kemp who served on the Community Preservation Committee since 2006, and welcome three new members Mary Dunn, Open Space Committee, April Manupelli, Park and Rec and Kevin McLeod. The committee would also like to say thank Margaret Hoffman, Community Preservation Coordinator for her valuable support and assistance over the years to various boards and committees which included the Planning Board, Zoning Board of Appeal, and Affordable Housing Trust.

Respectfully submitted by the Town of Hanover  
Community Preservation Committee

Diane Campbell, Chairperson

Board Members:

Richard Deluca  
John Goldthwait  
Jonathan Chu  
William Scarpelli  
Mary Dunn  
April Manupelli  
Kevin McLeod



(Forge Pond Park photos courtesy of resident, Kenton Greene)

## REPORT OF THE CONSERVATION COMMISSION

For Fiscal Year July 1, 2013– June 30, 2014

The fiscal year opened July 2013 with the following Members of the Conservation Commission: Lou Paradis- Chairman; Lisa Satterwhite- Vice Chairman; Frank Brierley- Hearing Officer; Bill Woodward- Commissioner; Justin Shepard, Commissioner; with two (2) Associate Member positions vacant. At the May 7, 2014 meeting the Commission welcomed Brian McLoone as an Associate Member to the Commission.

The Staff continued their exemplary work for the Commission during this fiscal year with Conservation Agent, Amy E. Walkey, LSP, and Assistant Conservation Agent, Sandra MacFarlane in her fourteenth year of service to the Town of Hanover. The Staff continued to keep the Commission abreast of the latest revisions to State and Federal regulations, including the Wetlands Protection Act, Rivers Protection Act, North River Protection Act, the Acts of 2010 and 2012 Auto Extensions related to Economic Development Opportunities for permits, and worked with such agencies as Department of Environmental Protection (DEP), Army Corps. of Engineers (ACE), Federal Emergency Management Agency (FEMA), Natural Heritage and Endangered Species Program (NHESP), the North River Commission, and many others. The Conservation Office coordinated with other DMI Offices to simplify the permitting process and the Conservation Agent attended Board of Selectmen, Planning Board and Open Space meetings in an effort to improve the way information is shared among these Boards.

Several topics of interest for the Community discussed by the Commission were revitalization of the Planned Unit Village Development project located off Route 53/Park Drive, permitting of the Webster Village apartment complex, possible changes to the existing hunting policy on Town-owned property, several new and upgraded auto-dealerships projects including McGee Toyota and Prime GMC and Mercedes Dealerships along Route 53, and permitting of the removal of the South Shore YMCA dam. As a result, Hanover's hunting policy remained unchanged, the Village Development Project is once again active and was re-named - *Village at Seven Springs*, and Route 53 has improved commercial businesses.

There were a number of Eagle Scout projects started, or completed, under the supervision of the Conservation Office in FY'14. Iron Mine Brook Trail was constructed between Indian Head Drive, and the canoe launch and Riverside Drive and the dismantling of jumps and fire pits on the Morrill Allen Phillips Wildlife Sanctuary Property.

During fiscal year '14, the Conservation Commission voted to maintain their regular schedule of meeting each first and third Wednesday of the month. Therefore, **24 regular** scheduled meetings were planned. However, due to summer schedules, Holidays, and unforeseen circumstances, **6** meetings were cancelled resulting in a total of **21** Commission meetings.

During those meetings, **64** public hearings were held for the following types of applications:

- **18** Notice of Intent applications were reviewed during **33** public hearings resulting in the issuance of **15** Orders of Conditions.
- **1** Abbreviated Notice of Resource Area Delineation application was reviewed during **3** public hearings resulting in the issuance of **1** Orders of Resource Area Delineation.

- 26 Request for Determination of Applicability applications were reviewed in 26 public hearings resulting in the issuance of 25 Determination of Applicability permits. All of the Determinations issued were “negative” meaning that the applicants could conduct their work as approved without the necessity of going further with the more complex and more costly Notice of Intent application.
- 1 Requests to Amended Orders of Conditions were received and discussed in 3 public hearings resulting in the issuance of 1 Amended Orders of Conditions.
- 12 Requests for Certificates of Compliance for completed projects were received and issued.
- 34 enforcement actions, complaints and violation discussions were conducted during Conservation meetings.
- 2 requests to review minor changes to approved plans resulted in 4 discussions at public meetings.
- 7 requests from various community groups and individuals for use of Conservation Parcels for various events such as weddings, fishing derby’s, cookouts, overnights, and large family events.
- 14 requests for Minor Activity Permits due to downed trees or other minor projects, not requiring a public hearing, were issued.

The Agents investigated more than 36 complaints from residents as well as 14 additional incidents that resulted in 34 enforcement action / violation review discussions during Conservation meetings. The Staff and Commission Members conducted over 300 site inspections related to applications, complaints, post-permitting reviews, complaints, Open Space trails, and similar. Site inspections also served to educate home owners, real estate persons, and others in regard to the type of resource areas on their property, yard care for proper protection and preservation of resource areas and buffer zones, and some resulted in the relocation of proposed structures far enough away from the resource area so that an application did not have to be submitted.

**Following is a summary of income for the Department:**

Misc. Income (copies, cons. plaques, lot release, bank letters, etc.):	\$ 348.86
Conservation plaques:	\$ 165.60
Site Inspection Fees	\$ 750.00
Requests for Extension Permits:	\$ 50.00
Notice of Intent applications and Notice of Resource Area Delineation applications:	\$13,233.00
Requests for Amended Orders of Conditions:	\$ 800.00
Request for Determination of Applicability applications:	\$ 3,300.00
<b>Total Income from Application Fees, Fines, and misc:</b>	<b>\$18,647.46</b>

Respectfully Submitted by:  
Hanover Conservation Commission  
Lou Paradis, Chairman  
Lisa Satterwhite, Vice Chairman  
Frank Brierley, Hearing Officer  
William Woodward, Commissioner  
Justin Shepard, Commissioner  
Brian McLoone, Associate Member  
(*vacant*), Associate Member

Conservation Office Staff:

Amy E. Walkey, LSP, Conservation Agent  
Sandra MacFarlane, Assistant to Conservation Agent

## REPORT OF THE BOARD OF HEALTH

For Fiscal Year July 1, 2013 - June 30, 2014

The Board of Health respectfully submits the following report for the period of July 1, 2013, through June 30, 2014, to the citizens of Hanover. The current Board Members are: Mr. Richard Farwell - Chair, Mrs. Lynn White and Mrs. Robin McLaughlin. We would also like to extend a much appreciated thanks to Mr. John Dougherty for his six year tenure on the Board of Health.

The Board meets two times each month and all meetings are posted with the Town Clerk. Anthony Marino, Health Agent, oversees day-to-day operations of the Health Office, under the umbrella of the Department of Municipal Inspections (DMI). A full time Assistant Health Agent, Kimberly Dixon, Part-time Assistant Health Agent/DMI Inspector, Arthur Ceurvels and Nancy Funder, Public Health Nurse/Food Inspector staff the office. Dr. Richard W. Ashburn, MD provides medical oversight to the Board of Health. Staff and occasionally consultants perform inspectional services, which may include; sanitary inspections, food inspections, percolation tests, septic plan review and Title 5 installation inspections.

### **REVENUE:**

Fees for the Board of Health licenses, permits and septic system inspections produced \$95,120.

### **SEPTIC PERMITS AND TESTS:**

Disposal Works Permits:	86
Percolation Tests:	110
Observation Holes:	162
Tight Tanks:	3

### **LICENSES/PERMITS ISSUED:**

Septic Installer	63	Milk	81
Sewage pumpers	22	Public/private camps	6
Rubbish collectors	15	Public swimming pools	9
Food	134	Barns/stables	30
Catering/mobile	6	Body Art	1
Frozen food dessert	6	Tanning salon	1
Funeral director	1	Dorms/group homes/motels	13
Tobacco Sales	22	Title 5 Inspectors	30

### **REGULATIONS:**

#### **FOOD**

The Board of Health continues to emphasize the important concepts of safe food handling, good personal hygiene, site security and food labeling. Most food establishments are inspected twice a year.

## **TOBACCO**

The Board continues to enforce regulations governing smoking in food establishments and the workplace. We also license and regulate all smoke shops.

## **BODY ART**

Body Art regulations encompass the regulation of tattooing, clarification and body piercing. The Board of Health has one establishment with a Body Art license in town.

## **SEPTIC**

The Board of Health continues to review numerous domestic and commercial septic systems. The Board of Health monitors nine (9) commercial groundwater discharge permits on a monthly basis. This office also monitors the performance of thirty-eight (38) alternative treatment facilities and seventeen (17) non-industrial holding tanks.

## **POOL AND CAMP**

The office continues to inspect and permit all camps, as well as semiprivate and public pools in town. These inspections are governed by DPH regulations and include requirements for camp facilities, medical information and medical oversight (including immunization histories) on campers and staff and expanded (SORI and CORI) checks on all adolescent, adult staff and volunteers. This year the office permitted six (6) summer camp, seven (7) semi-public pools and two (2) special purpose pools.

## **DISEASE:**

### **WEST NILE VIRUS/EEE/LYME**

Mosquito and Tick-borne illnesses continue to cause serious concern for Hanover and all of Southeastern Massachusetts, sometimes necessitating the closure of public fields and playgrounds between sunset and sunrise, a public health measure aimed to minimize the potential for exposure to mosquitoes carrying disease. There were no positive tests for EEE or WNV as of July 1, 2014, therefore, no field closures were ordered this year.

The Town posts guidelines to minimize the risk of Lyme disease on its website, broadcasts field closures on local media and also works closely with the Department of Public Health and the Plymouth County Mosquito Control Project.

## **EMERGENCY PLANNING:**

The Hanover Board of Health continues to update and add to its Local Emergency Management Plan (LEMP), which outlines responsibilities and actions in response to: Infectious disease outbreaks, bioterrorism, chemical or radiological incidents, public health emergencies and natural disasters, and any other emergency requiring a response from the Board of Health. This plan outlines procedures to protect and maintain public health and safety, conduct disease investigation, distribute mass prophylaxis (vaccines and antibiotics) and provide support for other emergency response actions.

The Hanover Board of Health is continuing to recruit volunteers for a regional Medical Reserve Corps (MRC) who can serve during local emergency health situations in the community. Volunteers will be trained to assist their communities during public health emergencies. Anyone interested in volunteering is encouraged to contact the Hanover Board of Health.

**CLINICS:**

The Board of Health offers Mantoux (TB) testing in partnership with the Hanover VNA on an as needed basis. This testing can be required for certain people, such as food handlers, people working with children and college students.

In October and November the annual adult immunization clinics were held at the Hanover Senior Center. Residents were offered inoculations for flu, and pneumonia.

The Board held a rabies clinic in cooperation with Roberts Animal Hospital. Ninety-one (91) dogs and cats were vaccinated against rabies.

**DISEASE REPORT:**

The following cases of communicable diseases and animal bites were reported to the State:

- 24 Communicable diseases (Hepatitis A, B or C, Legionella, Calicivirus)
- 11 Food Borne (Salmonella, Giardia, E-Coli, Campylobacter)
- 26 Tick Borne Illness
- 2 Tuberculosis
- 27 Animal Bites

**COMPLAINTS:**

- 8 Unsanitary conditions (business)
- 6 Restaurant (uncleanliness)
- 3 Landlord (repairs, etc.)
- 4 Animal complaints (excluding dog bites)
- 4 Debris around business and homes
- 5 Odor

**HOUSING:**

- 15 Housing Inspections
- 2 Condemnation Order

During the elections that were held in May 2014, Robin McLaughlin was elected for a three year term on the Board of Health.

Respectfully submitted,  
Richard Farwell, Chairperson  
Lynn White  
Robin McLaughlin

## **REPORT OF THE OPEN SPACE COMMITTEE**

For Fiscal Year July 1, 2013 - June 30, 2014

The Open Space Committee (OSC) was chartered to ensure that the Town's rural character is maintained and enhanced both through protection of existing resources and acquisition of new properties.

OSC volunteer William Soule has created detailed maps of all the Open Space trails, which are available on the Town website and the Hanover Massachusetts Open Space Facebook page. These maps have been incorporated into a new Open Space with Historic Areas and Walking Area map, which was coordinated by Leslie Molyneaux, Hanover Historical Society Co-President. The maps were created with funding from the Community Preservation Fund.

A new loop trail was created at the Council on Aging with the assistance of volunteers from the National Honor Society at Hanover High School (HHS) and a student from the South Shore Vo-Technical High School. As part of an Eagle Project, Kyle Grant from Boy Scout Troop One, constructed a new trail at Iron Mine Brook to include a bridge and boardwalks. This trail completes a 2.3 mile loop trail starting at the public boat launch on Indian Head Drive.

Public walks were held at Forge Pond Park, Morrill Allen Phillips Wildlife Sanctuary, Iron Mine Brook and the Cardinal Cushing Property. In June students from HHS conducted valuable community service work by doing clean up and trail grooming at Factory Pond, Myrtle Field and Chapman's Landing.

The committee is thankful for all the volunteers who donate countless hours to maintain the trails in Hanover for everyone to enjoy. The trails are extensive and we encourage residents to help keep them safe and clean for all to enjoy. Residents who would like to volunteer can contact any OSC member or attend our monthly meeting held at Town Hall on the first Monday at 7:00PM.

Respectfully submitted,  
Harold D. Thomas, Co-Chair  
Mary Dunn, Co-Chair  
Judy Grecco  
Wallace Kemp  
George Mallard  
John Ferraro



(Winter at Hackett's Pond Dam, photo courtesy of resident, Maureen Palmer)

## **REPORT OF THE PLANNING BOARD**

For Fiscal Year July 1, 2013 - June 30, 2014

The Town of Hanover's Planning Board is charged with administering the approval of Subdivision Plans, Special Permits and Site Plan Approvals in accordance with State statutes and local zoning and subdivision regulations. The Planning Board held twenty five (25) meetings in 2014 calendar year and had fifteen (15) public hearings. The Board issued eight (8) Special Permits, two (2) being Retreat Lots and four (4) Site Plan Approvals. The Board approved two subdivisions this year. The first being a three (3) lot subdivision of Main Street and second, a fourteen (14) lot subdivision off King Street located in south west corner of Hanover. Three (3) new residential lots were created through the Approval Not Required (ANR) process.

2014 was a demanding year for the Planning Board. Regionally, Plymouth County and the South Shore community collectively were recovering economic climate, Hanover saw in an increase in development and investment within the community. The Board over the past year saw an increase in the number of Special Permit and Site Plan Approval requests indicating a positive outlook for Hanover's economic future. The majority of business applications were located along Route 53 corridor. The Board has worked with developers and the community to try to keep Route 53 a vital commercial destination within the community and region. The town contracted with Vanasse Hangen Brustlin, Inc. (VBH) to study traffic concerns along Route 53. This study developed a future needs assessment for economic vitality along the corridor. The expansion of commercial businesses and local investment has built positive momentum and interest along Route 53 from the business community. Over the past year the Board, worked to permit a 130 unit condo, townhouse development along Route 53 to be known as the "The Village at Seven Springs". The Board and community are pleased with the quality and location of permitted project that have come to fruition.

The Board would like to take this opportunity to express its gratitude to the residents of the Town and to the various Boards, Commissions, Departments, Town officials and employees for their cooperation, support and assistance throughout the year in ensuring that Hanover remains a desirable community within the region.

The Board would thanks Jeff Puleo for his service to the Planning Board and welcome Lance Mortland to the Board. Additional, the Board would like to thank Margaret Hoffman, for her decade of service to the Planning Board, Zoning Board of Appeals, Community Preservation Commission and Affordable Housing Trust.

The Planning Board looks forward to calendar year 2015 to continue the work of keeping Hanover a viable and livable community for current and future residents.

Respectfully submitted,  
Richard DeLuca, Chairperson  
Jeffrey Puleo  
Lou Paradis  
Anthony Losordo  
Meagan Neville Dunne  
Bernie Campbell

## **REPORT OF THE BOARD OF PUBLIC WORKS**

For Fiscal Year July 1, 2013 - June 30, 2014

The mission of the Department of Public Works is to protect, preserve, improve, and manage the Town's infrastructure, facilities, and related assets. This infrastructure includes the Town's roadway and drainage networks, dams, cemeteries, parks, transfer station, water distribution system, and water treatment plants. Facilities include all town-owned buildings. In addition, the DPW operates the town's recreation program. The Department employs 66 full-time and eighteen seasonal or part-time employees, as well as 50 part-time seasonal recreation employees. Public Works employees are either working or on-call 24 hours a day, seven days a week, 365 days a year to respond to any infrastructure related challenges that may arise.

The Board of Public Works would like to recognize Louis Avitabile who retired after 12 years of service on the Board of Public Works. Mr. Avitabile spent countless hours passionately representing the variety of views of the residents of the community to ensure that their concerns were at the forefront of all decisions that were made. We wish Mr. Avitabile well in his retirement. He was replaced on the Board by Mr. Joseph Polsinello who was appointed to fill Mr. Avitabile's vacancy.

The Board of Public Works would also like to recognize Steven Herrmann who retired after 40 years of service to the Town including many of those years as the Transfer Station Foreman as well as one of the Town's representatives on the South Shore Recycling Cooperative. We would also like to recognize George Horne who retired as the Town's lead backhoe operator, and Arthur MacLaughlin who retired as an equipment operator in the cemetery. We wish Mr. Herrmann, Mr. Horne, and Mr. McLaughlin well in their retirement.

Due to several resignations and retirements, Thomas Chiarelli was hired as a laborer and water meter reader in the water distribution division, Gerald Bearce as a skilled equipment operator in the highway division, Bruce Rogers as an equipment operator in the cemetery, Shawn Silva as an equipment operator in the highway division, Kaitlin Farrow as an administrative assistance in the facility maintenance division, Jeffrey Botelho as a skilled maintenance worker in the facility maintenance division, and Steven Ruzzo as a skilled maintenance worker in the facility maintenance division.

The change to a Town Manager form of government which was implemented in August of 2010 drastically changed the role of the Board of Public Works. Most of the duties of the Board were transferred by the enabling Town Manager statute to the Town Manager. The Board of Selectmen retained the water rate setting authority. The Town Manager subsequently delegated many of the day to day roles to the Director of Public Works while retaining oversight authority. The Board of Public Work's role has become one of advisory in nature. The Director of Public Works has asked the Board to meet periodically to discuss general public works policy and to advise him on water abatement decisions and other situations where residents are unhappy with decisions that have been made. While DPW staff is busy on a day-to-day basis responding to the operation and maintenance needs of the Town's infrastructure, they need feedback on the issues that are important to residents.

The Board of Public Works welcomes your feedback on any town issue and will communicate your thoughts to both the Director of Public Works and to the Town Manager. The Director of Public Works also welcomes residents to contact him and speak their mind on the issues that are important. We don't always have the resources to solve every problem, but will consider your concerns and do the best we can to meet your expectations.

The DPW is organized into operating divisions. As we have done in the past, what follows is a brief description of the activities of these divisions for the fiscal year.

## **PUBLIC WORKS AND WATER ADMINISTRATION**

The public works and water administration divisions provide overall budgeting, planning, accounts payable, payroll, water billing, public bidding, and general administrative support for all DPW operations. In addition, the divisions handle hundreds of telephone calls and email a year and are responsible for issuing roughly 21,000 water bills and 8,000 transfer station stickers annually. In FY 14 the Facility Department began the process of spinning off into its own standalone department. This further development of the Facility Department is expected to continue in FY 15. The activities of both departments are, however, somewhat complementary and as such senior managers from the traditional DPW operating groups and the Building Operations Group continue to meet weekly to plan and coordinate work. DPW administrative staffers continue to assist the Facilities Engineering Manager and his staff with accounting, personnel, and payroll services. Finally, DPW administrative personnel assist the Facility Department in managing the Town's building use permitting process.

The DPW continues to experiment and develop its presence on the internet. We recognize that internet based tools are becoming more important to the residents in the community both as a source of information and as a means of communicating with us. We have implemented a smart phone application called YourGOV which allows a smart phone user to take a picture of a problem and send it to us for follow-up. This application is available as a free download from either the iTunes or Android store. The YourGOV app also has a web interface that is available through the Hanover DPW's home page.

In addition to YourGOV, we continue to add content to our website, [www.hanoverdpw.org](http://www.hanoverdpw.org). The What's Happening page of the website contains interesting stories and pictures of DPW activities and is updated weekly. We have made an effort to post flushing routes and road work updates as well as snow and ice updates. We are in the process of implementing management dashboards that will allow DPW managers as well as the general public to see various statistical information. Finally, we have recently added an open data page which contains tabular data that can be downloaded and manipulated in a spreadsheet.

Finally, we have begun to use Facebook (Town of Hanover, Ma DPW) and Twitter (@HanoverDPW) as a means of communicating timely messages to residents and businesses. We encourage residents to follow both feeds. These accounts are not monitored in real-time and as such we encourage residents to use the telephone (781-826-5000) and email ([office@hanoverdpw.org](mailto:office@hanoverdpw.org)) as the best means for reaching us.

## HIGHWAY

The highway division maintains the Town's network of roads and drainage systems, including all related structures such as bridges, sidewalks, shoulders, pavement markings, and street signs. The division is responsible for roughly 85 miles of roadway, 35 miles of sidewalks, and 55 miles of curbing. The drainage system contains roughly 2,800 catch basins, 1,300 manholes, and numerous miles of drainage pipe. The exact number of signs is not known.

The road program was quite busy in FY 14. The DPW was busy in the summer of 2013 with the full depth reconstruction of Arend Circle and Rockland Street as well as curbing and sidewalk work on Paul Road, Setterland Farm Road, Post Drive, Buttercup Lane, First Parish Lane, Folly Hill Lane, Tindale Way, and Saltwind Drive. This was followed up in the fall with final overlays on Post Drive, Ash Lane, Dillingham Way, Indian Head Drive, Old Elm Street, Broadway (Saddle Lane to Columbia Road), Paul Road, Setterland Farm Road, Twin Fawn Drive, Old Farm Road (Fair Acres to cul-de-sac), Read Drive, Union Street (Stonegate Lane to Main St), Church Street, Water Street, First Parish Lane, Folly Hill Lane, and Tindale Way. All of this work was funded through the 2011 Road Bond.

Work continued in the spring of 2014 with leveling courses on Circuit Street (Plain Street to Hillside Circle) and Main Street (center of town to Grove Street) with funds provided by the state under the Winter Rapid Road Recovery Program. In addition, leveling courses were applied to Adam Lane, Mann's Drive, Hackett's Pond Drive, Shingle Mill Lane, Great Rock Road, Pondbrook Drive, Hearthstone Way, and Broadway (Columbia Road to Norwell line). These streets will be overlaid in the fall of 2014 after curbing, sidewalk, and drainage adjustments are completed.

Work on the Hackett's Pond Dam progressed in FY 14. Amory Engineers advanced a design for the repairs and subsequently obtained the necessary permits from the local Conservation Commission and state's Office of Dam Safety in the winter of 2013. The May 2013 Town Meeting appropriated \$120,000 to complete the repairs. The primary construction contract was awarded to J. Hockman, Inc. for \$67,053.75. The repair work was completed in the summer of 2013 and we are pleased to report that this dam is now in full compliance with Massachusetts dam safety regulations.

With the completion of the Hackett's Pond Dam, the next dam that is scheduled for repairs is the Factory Pond Dam. This dam is jointly owned by the Conservation Commissions of both the Town of Hanover and the Town of Hanson. The May 2014 Annual Town Meeting appropriated \$169,953 to cover Hanover's share of the repairs. The design for the repairs has been completed by Amory Engineers and is winding its way through the permitting agencies. We are hopeful that this project will go out to bid in the spring of 2015 and will be completed in the summer of 2015.

We report again this year that storm water management continues to be a topic of great concern to the Board of Public Works.

Like all other communities of our size nationwide, we are under a mandate under the Federal Clean Water Act to reduce the amount of pollutants entering the rivers and streams in our community as a result of our storm water system. Research has shown that municipal separate stormwater systems are a significant source of contamination. As Hanover has built up, the margin of error for the failure of the storm water system has grown smaller and smaller. We are seeing more frequent incidences of flooding as a result of greater impervious area, not only in Hanover but also in the communities to the north and west of Hanover which partially drain through Hanover. The extreme flooding that occurred in March of 2010 is an example of stress on the Town's drainage systems. In addition, as some of the subdivisions built in the 80's and 90's start to mature, the retention ponds that were built to support these subdivisions are starting to fail due to improper maintenance. In general, the basins were designed to be maintained by homeowner's associations that were supposed to have been formed by the residents of each subdivision. This has with few exceptions simply not happened. As time goes on, we expect that the state or federal government will most likely mandate the formation of storm water utilities whose specific purpose will be to adequately maintain the storm water network. Such utilities are typically supported through user fees based on the amount of impervious area on each property. This activity is currently beyond the existing resources of the DPW. As a result we respond to problems as they come up but are unable to completely and adequately manage this infrastructure within current funding sources.

As we have done in years past, we wish to remind residents who live along drainage ditches and streams that these ditches and streams are an integral part of the Town's drainage system. Encroachment by abutters, often as simple as a leaf pile, grass clippings, or brush placed near the bank of a stream, narrows the capacity of the stream, causing backups and often flooding upstream. Children's toys and plastic buckets that find their way into the streams can cause similar problems. We ask residents to help themselves and their neighbors by keeping these streams clear. Please notify the Department if you see any buildup of debris near a drainage inlet, outlet, or culvert pipe in your neighborhood.

The total cost of highway operations in FY 14 was \$507,718.

## **SNOW AND ICE**

FY 14 was a somewhat busy snow and ice season with seven plowable storms and 49 salting runs at a total cost of \$687,000. A "normal" year is typically four to five plowable storms and 25-30 salting runs.

As a result of lessons learned in FY 13, the Department utilized road graders during several storms to combat ice pack on the roadways. Ice pack forms where heavy traffic compacts snow and ice, especially in colder storms. Once it forms, it is extremely difficult and costly to remove. Hanover's snow and ice operations are built around the concept of getting out early and treating roads early and aggressively to minimize the formation of ice pack. Research has shown that it is 6-10 times more expensive to remove snow in a reactive mode from the top down than it is by being proactive. By getting out early, the DPW strives to develop a salt brine on the road surface, preventing snow from developing a bond with the surface of the roadway.

We have been somewhat reluctant to use road graders in the past except in extreme events as the equipment can prematurely degrade the road surface and pavement markings. However, we are finding that increased traffic in the community is forcing the issue to utilize this equipment as a necessary means to meet the Town's "black road" goals.

Salt prices have remained stable over the past three years as a result in our ongoing participation in the state salt contract. This coupled with our efforts to reduce the quantity of salt applied to roads has allowed us to somewhat control our costs. We purchased 3,426 tons of salt in FY 14.

A single round of salt applied to the Town's roads, including labor costs, is approximately \$6,500. The Department's snow and ice managers participate in ongoing continuing education programs offered by various agencies such as the Federal Highway Administration and Mass Executive Office of Transportation to learn ways to manage snowstorms at lower costs while still achieving the same results. By applying some of the lessons from these programs to our operation, we have been able to reduce our salt usage by 40-45% without a noticeable reduction in the level of service. However, this reduction requires greater oversight by storm managers of the weather conditions and application rates, as well as proper timing of the applications. We feel we are ahead of the curve in these areas, reducing the quantity of material used per lane mile while still achieving the goals of the Board's "black road" policy.

The Board of Public Works understands that Hanover is a bedroom community and the residents have a desire to get out of their houses to get to work shortly after a storm. Like most of the surrounding communities we maintain a "black road" policy. This aggressive snow and ice control policy is quite expensive to maintain and requires the use of up to 40-45 contract plows to supplement our own 20-25 pieces of equipment for every storm. The cost of a 3 inch or more snow storm is \$3,500-\$5,500 per hour with a typical snow fighting effort lasting 12-15 hours and sometimes longer. The heavy use of deicing chemicals also takes its toll on vehicles, drainage structures, and the environment. These additional costs are impossible to quantify. Finally, accumulated compensatory time in lieu of overtime as optionally provided for under the federal Fair Labor Standards Act reduces productivity across the entire Department in the late spring and summer as employees take well-earned time off. We have increased the use of contract plows in the past few years to reduce the wear and tear on Town equipment. This shift is an acknowledgement that capital funds for vehicle replacement are simply not available. We are therefore trying to extend the life of our existing equipment. A secondary benefit of additional contract plows is a reduction in the stress that long duration storms place on Town employees. The DPW does have an aging workforce and long duration storms take their toll on our personnel. Nevertheless, town workers are solely responsible for all salting operations and are fully engaged from start to finish on all plowing operations.

Despite the ongoing costs, the Board of Public Works will continue to advocate for a "black road" policy as long as it continues to be a priority for the residents. We are, however, starting to see the Commonwealth of Massachusetts reduce its level of service regarding snow and ice control, especially on the overnight hours when traffic is reduced, and this may pave the way towards similar reductions on the local level as attitudes evolve.

The Board of Public Works wishes to remind residents that the Department needs to fully clear roads from edge-of-pavement to edge-of-pavement to ensure adequate access for public safety vehicles and to ensure that there will be adequate room, especially in January and February, for the next storm that may come through. This policy is largely driven by the need for emergency vehicles to have access to and staging areas in front of houses should the need arise. The result is a policy similar to that of the Massachusetts Highway Department regarding snow plow damage. The Town is not responsible for damage to mailboxes, fences, shrubs, etc... that are within the layout of the road as a result of the snow removal operation. The road layout, which varies from street to street, typically extends 5-8 feet past the edge of the pavement. The vast majority of snow damage is caused by the weight of the snow coming off of the plow. We do actively monitor the performance of our employees and contractors and strive to try to have supervisors investigate all reports of damage to ensure that damage isn't the result of reckless behavior.

We understand the need to have mailboxes close enough to the road to ensure that mail will be delivered by the U.S. Postal Service. We recommend placing mailboxes 18-24 inches off of the curb line where they will be typically far enough away from the road to avoid being hit directly by a plow and still be accessible to the mail carrier.

The Board of Public Works asks those of you who have private plows to not plow your snow into the street. This also extends to those who use snow blowers. Not only does this create a hazard to the traveling public but it also increases the Town's costs as it often forces us to go back and replot streets that have already been cleared and treated with chemicals. In addition, we caution you to keep your children and pets away from the side of the road and the snow banks when plows are in the area. Visibility during a storm is typically very poor and road conditions are such that it is very difficult for a snow plow to stop quickly on an icy road.

Snow removal is a strenuous and stressful task for all of those who are involved. Our focus is public safety. While storms may leave you frustrated, we ask you to be considerate and to understand that drivers simply can not pay special attention to your driveway or mailbox as there are 5,000 driveways and 5,000 mailboxes that line the Town's streets. The Board of Public Works thanks our plow operators for their efforts so that the rest of us can lead our lives during the winter with minimal disruption.

## **PUBLIC GROUNDS AND CEMETERIES**

The public grounds division maintains the Town's three cemeteries, the Town's athletic complexes including Ellis Field, Myrtle Street Playground, B. Everett Hall Field, Gallant Field, Briggs Field, and Forge Pond Park, as well as the grounds of the Library, the Stetson House, the Luddam's Ford site, fire stations, and the DPW facilities. Facility operations personnel maintain the fields behind and adjacent to the schools with the exception of the fields behind Sylvester School and Center School which are now maintained by the DPW. The public grounds division also maintains an active tree and roadside brush control program around town. All told the division operates and maintains approximately 88 acres of facilities with a staff of 5 employees and is assisted in its larger projects by employees of other DPW divisions.

The Board and the DPW's employees take pride in the condition of the playing surfaces and will continue to work hard in the future to work with the Parks and Recreation Committee and local groups to provide residents with high quality recreation facilities. We are quite concerned, however, that while we are excited that the number of parks has increased and the usage of the parks has increased, the resources and time that are available to the public grounds staff to maintain the facilities has not increased. We are unfortunately on a collision course between needs and available resources. Without an increase in resources, whether that is through the tax rate or through user fees, we do expect that the quality of service we provide will have to be scaled back over time.

A total of 75 graves in 35 lots were sold in the Hanover Center Cemetery in FY 14. The cemetery staff accommodated 68 internments including cremations.

The Board of Public Works thanks the department staff and the residents whose efforts make the Hanover Center Cemetery such a beautiful venue for the Town's annual Memorial Day Observance.

The total cost of public grounds and cemetery operations in FY 14 was \$406,693.

### **TRANSFER STATION**

The transfer station division continues to offer a cost effective means of handling the Town's solid waste needs. Through the recycling efforts of the residents, a significant percent of the total waste handled by the Town was diverted to recycling programs. Not only do these programs remove much of the state banned wastes from the waste stream, they significantly reduce the cost of operations as the cost of trucking and disposing of the recycled items is well below the cost trucking and disposing of the mixed waste that ends up being thrown in the main pit.

The overall amount of waste handled by the transfer station was up in FY 14, likely the result in an upturn in the economy. The table below summarizes the amounts of various categories of waste for the past three years.

	<b>FY 12 tons</b>	<b>FY 13 tons</b>	<b>FY 14 tons</b>	<b>% Change FY 13 to FY14</b>
Mixed Waste (main pit)	4,525	4,470	4,514	1%
Construction and Demolition	979	854	900	5.4%
Bulky Furniture	131	144	171	18.8%
Paper	382	336	394	17.3%
Cardboard	315	324	392	21%
Plastic	80	87	98	12.6%
Cans	13	16	26	62.5%
Glass	139	146	158	8.2%
Metals	240	233	258	10.7%
Other Recyclables	197	207	211	1.9%
Yard Waste (estimate)	1,700	1,700	1,700	0%
<b>Total Solid Waste</b>	<b>8,701</b>	<b>8,517</b>	<b>8,822</b>	<b>3.6%</b>

The approximate cost per ton, including labor and overhead for each of the components of waste was as follows: mixed waste - \$97.01, construction and demolition - \$135.33, bulky waste - \$87.27, recyclables - \$46.77, yard waste - \$4.97. All costs are similar to those of FY 13. The recycling costs are largely due to the labor and overhead associated with the recycling programs. Many of the recyclables have no trucking or disposal costs and in fact generate revenues.

The DPW's brush and compost piles located on Ames Way are considered part of the Town's solid waste operation. These piles divert waste which many years ago was handled through back yard brush and compost piles. As time has gone on, this type of waste found itself into landfills and incinerators as residents statewide did not want to have piles in their yards. To combat the growing problem, the state somewhat mandated that communities offer brush and compost piles to divert such waste so it could be recycled. The Town's brush pile costs \$6,950 to process in FY 14. The compost pile cost \$2,200. Residents are urged to utilize extreme caution and to drive slowly when entering the highway facility as this is an active highway maintenance facility. In addition, residents are reminded that both piles may be closed at times for maintenance and are not open during or shortly after snow storms.

The Board of Public Works wishes to remind residents that the Town does have a mandatory recycling bylaw. In addition, State regulations ban recyclable materials from landfills. The Board encourages residents to take full advantage of the recycling opportunities so tax dollars that are literally thrown away with the solid waste can be used for more constructive purposes.

Total revenues from solid waste operations in FY 14 were \$103,669, down from \$123,387 in FY 13. The revenue reduction is the result of reductions in payments by our recycling vendors. Total expenses associated with the Town's solid waste operation in FY 14 were \$739,770, up from \$706,472 in FY 13.

## **WATER TREATMENT**

The water treatment division maintains and operates the Town's three water treatment plants and nine wells in four well fields. Overall, the treatment division produced 513,491,882 gallons of water during the fiscal year.

Electrical costs account for 19.4 percent of the treatment expenses. Chemicals account for 19.2 percent. Any change in either of these two items has a significant impact on the treatment costs. We are constantly looking for ways to stabilize these costs. Labor costs also play a significant role in the water treatment operation, accounting for 35 percent of our operating costs. We continue to be hampered by a local and a nationwide shortage of licensed water treatment operators. We continue to look for ways to automate treatment operations to control labor costs and increase reliability of the facilities.

The Department processed 170.1 million gallons of water through the Broadway Treatment Plant in FY 14 at a cost of \$2.01 per thousand gallons. The Beal Plant processed 143.3 million gallons at a cost of \$2.14 per thousand gallons. The Pond Street Plant treated 200.2 million gallons at a cost of \$3.56 per thousand gallons. The cost per thousand gallons at Broadway is down from FY 13 due to a higher volume of water produced.

The cost per thousand at Pond Street is up due to lower flows and extraordinary repairs in FY 14. Overall, the cost of producing water is down slightly from \$2.68 per thousand gallons produced to \$2.65 per thousand gallons.

We wish to remind residents that Hanover receives all of its drinking water from that which falls from the sky and sinks into the ground. The Town is limited by the Commonwealth of Massachusetts in the amount of water we may withdraw from the ground over the course of the year. This limit, known as our Water Management Act permit amount, is designed to protect the region's rivers and streams from being pumped to dangerously low levels by area water suppliers. The Town is at our Water Management Act ceiling as a result of new development and the over watering of lawns. Increasing regulation at the state level to protect the environment will force mandatory water bans in the future. We encourage the use of conservation measures including environmentally friendly landscaping techniques to minimize the outside use of water. The Department continues to partner with the North and South Rivers Watershed Association (NSRWA) in co-sponsoring their Greenscapes program. Details of this program are available on the NSRWA's website at [www.nsrwa.org](http://www.nsrwa.org). We encourage you to visit this website as well as those of the Environmental Protection Agency (EPA) ([www.epa.gov](http://www.epa.gov)) and the American Water Works Association ([www.awwa.org](http://www.awwa.org)) to learn more about drinking water.

The DPW struggled with water quality in the north side of Hanover in the summer of 2013. This was the result of a number of factors, including increases in the quantity of impurities in the raw water and decrease in efficiency at the Pond Street plant. In addition, major repairs at both the Beal Plant and Broadway Plant severely taxed the Pond Street plant and impacted system flow patterns. We have been working diligently with our engineers and our operations staff to improve operations and expect this will result in better finished water quality for FY 15.

The total cost of water treatment operations in FY 14 was \$1,360,680.

## **WATER DISTRIBUTION**

The water distribution division manages and maintains roughly 110 miles of water mains, a thousand fire hydrants, over a thousand distribution system valves, and approximately 5,000 water services. This year the division performed seven emergency repairs of water breaks, replaced five hydrants, installed several new water service, supervised the installation of ten new meters on services installed by contractors, performed semi-annual flushing of the Town's fire hydrants and water mains, and continued with the ongoing testing, repair, and replacement of water meters. In addition, the division maintained an aggressive program of testing of backflow prevention devices, performing 465 tests on 303 devices to ensure and protect the integrity of the distribution system from cross contamination. Finally, the water distribution division performed approximately 21,000 water meter readings.

The water distribution division continued its program of installing radio read water meters. The current count is 975 meters. As we reported last year, the conversion to radio read meters is a natural progression of the Town's meter automation efforts that started in 1988 which we hope will help us perform the 21,000 meter readings we do annually in a more efficient manner. The total cost of water distribution operations in FY 14 was \$530,528.

## **FACILITY MAINTENANCE**

As reported last year, the DPW took over operational responsibility for custodial and maintenance services at all non-school facilities on July 1, 2011. The Department assumed operational responsibilities for all town-owned facilities on July 1, 2012. The transition went smoothly as a result of the hard work of custodians, maintenance workers, and senior DPW and Facility managers with supporting roles at key times by other public works personnel. During FY 14, managers and employees built upon the hard work of the first year and are working on spinning the Facilities Department off as its own standalone department in FY 15. As reported above, the activities of the facilities staff and DPW staff are related in many ways. Senior managers from both groups meet weekly to coordinate work and operations staff work cooperatively on a daily basis. We will continue to support the efforts of the Facility Department in the coming year. We invite you to read the report of the Facilities Engineering Manager for a more detailed summary of the Facility Department's activities in FY 14.

The total cost of facility operations in FY 14 was \$3,459,072.

## **RECREATION**

As reported last year, the change to a Town Manager form of government resulted in the DPW Director taking over day-to-day oversight of the Town's recreation staff and programs, including the popular summer programs. The Recreation Administrator, who manages day-to-day recreation activities, has been fully integrated into the management staff of the DPW, resulting in greater coordination between the recreation programs and the ongoing maintenance needed to support these programs. Recreation policies are still determined by the Parks and Recreation Committee and as such we will defer the detail discussion on the recreation programs to the Parks and Recreation Committee's report. However, we would still like to recognize that the recreation program is a \$200,000 to \$300,000 program with one full-time administrator and approximately 50 summer recreation employees. As the program changes over time, it does change the activities of other DPW divisions. The greater use of recreation fields has strained the public grounds division and we will likely seek additional personnel in the near future to meet the ever challenging needs and the desires of the Parks and Recreation Committee and organized athletic groups for well maintained facilities. The recreation division operates out of the Recreation Center at 624 Circuit Street.

## **LAND DEVELOPMENT**

The Department provides inspectional services of new subdivisions to ensure the infrastructure under construction is built to the specifications of the Planning Board's Rules and Regulations for Subdivisions. This is an on-going process as projects sometimes take multiple years to complete.

The Department is currently monitoring five projects that are under construction. Several of these are substantially complete with only minor items remaining before they will be ready for street acceptance.

In conclusion, the Board recognizes the dedication of its employees who continue to respond whenever they are asked to solve whatever challenging problem they are asked to solve, regardless of the time of day, the day of the week, or the weather. Public works organizations nationwide take pride in making things work with whatever resources they have available, and the Hanover DPW proudly subscribes to this operating philosophy. Our goal is to accomplish our mission with as little fanfare as possible and our employees make this goal a reality. We once again ask residents to personally acknowledge the efforts of these individuals as they see them around town.

Respectfully submitted,

Board of Public Works

John L. Benevides, Chairman  
Louis N. Avitabile (retired)  
Robert S. O'Rourke  
Joseph Polsinello

Director of Public Works  
Victor J. Diniak

Facilities Engineering Manager  
Robert Murray, P.E.

## **REPORT OF THE FACILITIES MAINTENANCE DEPARTMENT**

For Fiscal Year July 1, 2013 - June 30, 2014

The consolidated Facilities Maintenance Department continued to develop and expand its capabilities and services to schools and town buildings during FY14. The facilities staff consists of 33 personnel (facilities engineering manager, administrative assistant, deputy superintendent, maintenance foreman, custodial foreman, 3 skilled maintenance workers, 21 full time custodians and 4 part time custodians). Our responsibilities span a range of areas generally included in the following list:

- Maintenance and improvements of 24 school and town buildings
- Maintenance of school grounds and school athletic fields including snow plowing
- Custodial services for schools and town buildings
- School department support services
- Security
- Utilities management; including the Green Communities energy conservation grant program
- Capital planning and project management
- Construction supervision
- Building rental management

### *Facilities Maintenance*

Our 4-man maintenance team is responsible for maintenance of all town buildings as well as daily grounds maintenance for the school district, which includes grass cutting, weed control, leaf collection, daily grooming of school athletic fields and snow plowing. Recent hires of a licensed plumber and a skilled master carpenter, filling vacated positions, have expanded our capabilities. The department now performs many plumbing repairs that would have previously been outsourced and skilled carpentry tasks such as constructing premium sheds at Forge Pond Park and a new handicap counter at the Collections window at Town Hall. During FY14, the maintenance team completed almost 1900 work orders, most having been submitted via internet by staffs in school and town buildings utilizing our web-based computerized maintenance management system (CMMS).

### *Custodial Services*

The hiring of a new custodial foreman with experience in hospital grade cleaning methods has raised custodial services in Hanover schools and town buildings to an unprecedented level. Custodians have been provided with new equipment and trained in new procedures. Discarding old ways of stripping and re-waxing floors in schools every summer, the department now employs a new “scrub and recoat” process, eliminating stripping altogether and adding fresh floor finish onto existing layers of finish after an aggressive cleaning procedure.

The scrub and recoat process saves on expensive floor finish materials and affords custodians additional time for cleaning their buildings during the short summer break.

Improved cleaning procedures have been introduced elsewhere. Custodians are better trained in disinfecting procedures, allowing disinfecting chemicals sufficient dwell times on surfaces in bathrooms and elsewhere to kill germs. A stricter control system has been instituted on cleaning products whereby only a few selected chemicals are used town-wide. Teachers and staff are also issued our selected cleaning product for their own use, replacing the spectrum of chemical products they had been bringing into schools on their own.

This year the department also replaced cotton mops and rags with microfiber mops and rags which do a superior job of collecting and retaining dirt and germs.

### *Green Communities*

The department continued to take advantage of the state's Green Communities grant program for energy conservation measures. A \$193,000 grant was obtained from Mass DOER and coupled with \$81,000 in utility company incentives to fund 20 conservation projects, including replacement of parking lot lights and exterior building lights with high efficiency LED lights at the police station, library, fire headquarters, and 5 schools; converting refrigeration system motors in the schools' walk-in refrigerators and freezers to 2-stage motors that shift to low speed when temperature setpoints are met; deep attic insulation in the Fire HQ building which previously had almost none; and draft-stopping weatherization measures at 4 schools and 3 town buildings.

### *Capital Projects*

Several capital projects were completed in FY 14. The exterior wood trim on the historic front section of the John Curtis Library was repainted and snow guards were installed on the Library roof. At Hanover Town Hall and Sylvester Elementary School, the flagpoles were replaced with low-maintenance fiberglass flagpoles and the monument bases at each flagpole were renovated. At the new high school, issues with outdoor athletic fields were corrected: a net extension was constructed on the top of the baseball field backstop to prevent fouled balls from landing in the tennis courts; and, with the tremendous assistance of the DPW, new javelin and discus courses were constructed behind Cedar Elementary School (behind the football field) to replace unsuitable courses at the high school.

The total cost of Facility Maintenance for FY 2014 was \$3,374,272.

Respectfully submitted,  
Robert F. Murray, PE  
Facilities Engineering Manager

## **REPORT OF THE HANOVER PARKS AND RECREATION COMMITTEE**

For Fiscal Year July 1, 2013 - June 30, 2014

Organized under General Town Bylaw 4-18, the Parks and Recreation Committee is the policy board charged with developing goals, objectives, policies and programs with respect to the recreational facilities of the community, including the Bandstand. The reorganization to a Town Manager form of government in August of 2010 placed day-to-day oversight of recreational staff and activities under the direction of the Director of Public Works. Recreational programs are now a major program of the Department of Public Works, run by the Recreation Administrator. The recreation programs employ approximately 60 seasonal playground workers. The Recreation Administrator and Director of Public Works work closely with the Parks and Recreation Committee and Town Manager to ensure that the goals of the committee are met.

The Hanover Parks and Recreation Program is dedicated to providing active and passive recreation opportunities for people of all ages through the use and enjoyment of the town's extensive natural land, parks, and water resources. While our major programs occur in the summer, we do develop, promote, and oversee year-round programs and activities with our neighboring communities and business partners to stimulate good health, lifelong learning and a sense of community among our citizens bringing recreation to everyone. We are dedicated to meeting the diverse needs of residents of all ages as well as the preservation and maintenance of open space.

### **BUDGET**

The primary operation of the Recreation Program falls under a revolving fund for 100% self-supporting programs which have no direct cost to the taxpayers. During FY 14, the Recreation Program was able to generate income to run all three summer programs. Via this financial methodology, program participants underwrite 100% of the costs to run all of our programs.

The Recreation Program found a permanent home in FY 11 in the old Senior Center at 624 Circuit Street. Start-up costs to transition this building to a recreation center as well as on-going operation and maintenance costs severely stressed the recreation revolving fund in FY 12 and FY 13. We plan to continue to restructure fees as well as strict cost controls in our FY 15 programs to ensure that our programs will remain reasonably priced while at the same time remaining fully self-sustaining and not becoming a burden on the Town's General Fund.

### **RECREATIONAL PROGRAMS**

**2013 Summer Park and Rec** and the smaller **Teen Extreme** and **Kids Klub Programs** were huge successes in FY 14. The combined programs serviced roughly 500 families. We thank the Hanover School Department for allowing the Park and Rec program to utilize school buildings on rainy days. We would like to thank Center School Principal Jane DeGrenier, former School Business Manager Thomas Raab, and Superintendent of Schools Matthew Ferron for this opportunity. We would also like to thank all the DPW employees who kept our fields in perfect condition for the children, maintaining the fields and facilities and providing support services whenever they were needed. Enrollment was very good during the summer.

Our programs gave parents and guardians a cost effective, fun and safe place to send their children during the summer months. We had many returning staff members and some new faces to add to our team.

Hanover Parks and Recreation registration was approximately 85% online. Many programs still use in person registration for convenience, but most of our programs are using online registration.

Fall programs included the continuation of our popular summer program Kids Klub Playgroup, Rec Center Programs (Rec Center Afternoon, Parents Night Out, Holiday Parties and Fun Days) the babysitting class, Halloween Party, Yoga Classes, and Cooking Classes. We continue to bring new programs into our line-up and welcome ideas from our community.

Winter programs continued to offer ski lessons at Blue Hills, which worked out very well with splitting the buses with surrounding Towns. We continue with all our Fall Programs.

Spring programs included a wide array of programming for residents interested in outdoor activities. We hold seasonal outdoor programs free to our community such as our Egg Hunt. Many Fall and Winter Programs continued such as our Kids Klub Playgroup.

The Hanover Parks and Recreation is grateful for the use of the Hanover to run some of our programs this year.

## **BANDSTAND**

In previous years the department coordinates the ten week Summer Concert Series, a wide range of quality musical performances for the benefit and enjoyment of the entire community, we have scaled this back to a four concert series. The Recreation Department worked with the Council of Aging to bring the Concert series to the Senior Center this year. By moving to the Senior Center and limiting the concerts to four, we saw great improvements. This proved to be much more successful than previous years. More residents attended the concert series and we were able to host them rain or shine. The staffs of the Department of Public Works and the Police Department provide important assistance for which we are very grateful.

While the performances are free to the public, the actual cost to present the Concert Series was approximately \$2000, funded through various sources.

## **MASTER PLAN**

**Forge Pond Park (King Street Fields)** was very active over the course of Fiscal Year 2014. Forge Pond Park continues to be a popular walking and running location for residents of Hanover and surrounding towns. We continue to work on our beautiful design which includes three baseball fields, three softball fields, three multi-purpose fields, a pavilion, concession stand, un-programmed open space, a canoe launch and over a mile and half of walking trails.

All fields were open for use in 2014 with minor repairs and projects to be completed while the park was open for use. We would like to thank the DPW employees for their continued hard work on the project.

The Parks and Recreation Committee wishes to acknowledge the many individuals, schools, sports groups, civic and business organizations, town boards, committees, and departments who have lent their support and assistance in our efforts to best serve the recreational needs of residents of all ages. While too numerous to mention none are forgotten and all are sincerely appreciated. We pride ourselves on working cooperatively with other organizations and groups in town.

Mike Tivnan, Chairperson  
April Manupelli, Vice-Chairperson  
Kristen Bishop, Secretary  
Mark Rice  
Ed Alicea  
Amy Perkins

Lauren Devine, Recreation Administrator

## **REPORT OF THE TOWN CLERK**

For Fiscal Year July 1, 2013 – June 30, 2014

Operating with the overall goal of providing improved and more efficient services to residents and businesses, many positive changes and advancements were made in the Town Clerk's Office this past year.

In an effort to bring the office into the 21<sup>st</sup> century, the following innovations were undertaken: Vital records (births, marriages and deaths) and dog licenses may now be requested with forms available electronically and by mail. Census forms were made available on-line for the first time, too. Business certificate applications may now be downloaded, notarized and mailed in, and a related resource document was created and uploaded for reference purposes. Webpages were created and information was made available for the first time on the Town's website regarding raffle permits, gas permits, the street list and census, the Town Charter, birth, marriage and death records, voter registration, absentee ballots, nomination papers and campaign finance reports. A "community calendar" was also created on the website for non-profit Hanover-based organizations to post their events.

Major strides were taken in several other areas, including document preservation, Open Meeting Law compliance, and cash management. The identification and cataloging of the town's most precious documents continues. With thanks to Hanover resident and UMass-Boston historian Maryann Brink, two related grants were applied for, and archivist recommendations were received. The process of complying with the Open Meeting Law has been both streamlined for those posting meeting notices, and also made more transparent for residents wishing to attend those meetings because of the timely postings on the town bulletin board that is accessible 24/7. Several standard practices were instituted to keep cash inaccessible to the public and also to track all transactions. Daily "turnovers" of cash and checks now occur so that money is not left overnight.

Two official elections were held this fiscal year, one in the fall to fill the vacancy on the Board of Selectmen, and one in the spring for the Annual Town Election. The reports of those elections appear elsewhere in this town report, but of particular additional note is the Mock Election that was held for the first time at the high school for students in conjunction with the Annual Town Election. Hanover High School students were introduced to the electoral process so that they would be familiar with how to vote once they are officially eligible. Special thanks to HHS intern Kristen Daudelin for her hard work and superior efforts on the Mock Election as it helped to increase voter turnout at the Annual Town Election, too.

A Special Town Meeting was held in October; that report also appears elsewhere in this Annual Report.

There were 148 births, 48 marriages, and 107 deaths recorded in Hanover this fiscal year. This represents a large increase in the number of births over the year before, an exact duplication of the number of marriages, and a slight increase in the number of deaths.

Office updates include the first ever Central Voter Registry desktop computer and related access to the Commonwealth's Voter Registration Information System, a laptop computer station in the Registrar's Office for the first time, and a third workstation complete with a laptop in the Town Clerk's Office. We gladly dispensed with the 70's era typewriter, gratefully received donations of two new gorgeous desks, and discarded scores of boxes of non-essential files and papers. Thanks to the DPW, our hallways were freshly painted and non-allergenic floor tile was installed in the office.

Professionally, I am grateful to the Town for allowing me to represent Hanover at two statewide conferences of the Massachusetts Town Clerk's Association. I also joined the Tri-County Clerk's Association, and have attended numerous educational seminars and continuing education programs as a result of my association with both organizations.

I would be remiss if I did not mention the people who supported and allowed all of these changes to happen, most notably, Assistant Town Clerk JoAnne O'Connor. JoAnne remains the backbone of this office and I am indebted to her for her considerable efforts and service. JoAnne and I were lucky enough this year to host several Hanover residents who served as interns, including Kristen Daudelin, Julianne Chinetti, Danisha Merten and Clara Nichols of Hanover High School, Cameron Silva of Thayer Academy, and Ryan Dean of Curry College. We even hosted a resident of Norwell and student from Inly School, Samuel Sheer. Interns are always welcome to gain valuable work experience in our office and are hereby encouraged to contact us. And finally, our close working relationship with the Board of Registrar's remains steadfast, and we are appreciative of the continued dedication of Nancy Goldthwait, Pam Ferguson, Kathy DiSabato, and also their Hanover High intern Andrew Nelson.

Respectfully submitted,  
Catherine G. Harder-Bernier, Town Clerk

JOURNAL FOR THE SPECIAL TOWN ELECTION  
HELD SEPTEMBER 28, 2013



TOWN OF HANOVER  
550 HANOVER STREET  
HANOVER, MASSACHUSETTS 02339

*Town Clerk*

SS. PLYMOUTH

To either of the Constables of the Town of Hanover.

GREETINGS:

In the name of the Commonwealth, you are hereby required to notify and warn the inhabitants of said Hanover who are qualified to vote in the Special Town Election to vote at

Precincts 1 – 4  
Hanover High School, Cedar Street

On **SATURDAY, THE TWENTY-EIGHTH OF SEPTEMBER, 2013**, from 10:00 a.m. to 2:00 p.m. for the following purpose:

To cast their votes in the Special Town Election for the candidates to fill the vacancy on the

**BOARD OF SELECTMEN...IN THE TOWN OF HANOVER.**

Hereof fail not and make return of this warrant with your doings thereon at the time and place of said voting.

Given under our hands this 19<sup>th</sup> day of August, 2013.

Joseph R. Salvucci, Chairman  
Susan M. Setterland, Vice-Chairwoman  
John S. Barry  
Harold L. Dunn, III

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

Selectmen of the Town of Hanover

And you are hereby ordered to serve this Warrant by posting attested copies thereof seven days at least before the time of said meeting.

\_\_\_\_\_, Constable

Posted this \_\_\_day of\_\_\_\_\_, 2013

JOURNAL FOR THE SPECIAL TOWN ELECTION  
HELD SEPTEMBER 28, 2013

The meeting for the Special Town Election was called to order Saturday, September 28 at 9:30 a.m. by Catherine Harder-Bernier, Town Clerk. Shortened polling hours were set by the Selectmen and at the recommendation of the Town Clerk to be from 10:00 a.m. to 2:00 p.m. as there was only one contest in the ballot and in order to save the town money. The ballot boxes were inspected at 9:30 a.m. and found to be empty. After being locked, the keys were turned over to the police officer on duty. The polls were declared open at 10:00 a.m. and remained open until 2:00 p.m. when they were declared closed.

RECORD OF THE SPECIAL TOWN ELECTION BALLOTING  
HELD SEPTEMBER 28, 2013

	<b>P1</b>	<b>P2</b>	<b>P3</b>	<b>P4</b>	
<b>Selectman</b>					
Blanks	0	0	0	0	0
Brian E. Barthelmes	115	96	103	107	421
Mark Christensen	27	50	22	17	116
Nancy A. Leonard	41	56	32	27	156
Write Ins	0	1	0	0	1
	183	203	157	151	<b>694</b>

JOURNAL FOR THE SPECIAL TOWN MEETING  
HELD OCTOBER 10, 2013

COMMONWEALTH OF MASSACHUSETTS  
TOWN OF HANOVER

**WARRANT FOR THE  
SPECIAL TOWN MEETING**

PLYMOUTH, SS

Greetings: To any Constable of the Town of Hanover in said County.

In the name of the Commonwealth of Massachusetts, you are hereby directed to notify and warn the inhabitants of said town who are qualified to vote in Elections and Town Affairs to meet in the Hanover High School, CEDAR STREET, HANOVER, on

**THURSDAY, THE 10<sup>th</sup> DAY of OCTOBER, 2013**  
*Special Town Meeting at 7:00 P.M.*

And you are hereby ordered to serve this Warrant by posting attested copies thereof fourteen days, at least, before the time of said meeting.

Given under our hands this 23<sup>rd</sup> day of September 2013.

**BOARD OF SELECTMEN**

Joseph R. Salvucci, Chairman

Susan M. Setterland

John S. Barry

Harold L. Dunn, III

\_\_\_\_\_ Constable

Posted this 25<sup>th</sup> day of September, 2013

JOURNAL FOR THE SPECIAL TOWN MEETING  
HELD OCTOBER 10, 2013

RECORD OF THE SPECIAL TOWN MEETING  
Thursday, October 10, 2013

<b>INDEX OF ARTICLES FOR SPECIAL TOWN MEETING – OCTOBER 2013</b>		
<b>ARTICLE #</b>	<b>ISSUE</b>	<b>SUBMITTED BY</b>
1	Forge Pond Park Project	Petition
2	Forge Pond Park Project	Community Preservation Committee
3	Athletic field improvements Hanover Public Schools	Petition
4	Design and repair of Hanover High School Athletic fields	Community Preservation Committee
5	Design of Gallant Field Pocket Park	Community Preservation Committee
6	Amend Town Bylaws – Fingerprint background checks	Police Chief/ Board of Selectmen

**The Moderator declared a quorum to be present and the meeting was called to order 7:06 p.m.**

**Motion to advance Article 2 ahead of Article 1.**

**Motion carries by called 2/3 majority.**

**ARTICLE 2.** To see if the Town will vote, pursuant to Massachusetts General Laws (M.G.L.) Chapter 44B (Community Preservation), and the Hanover General Bylaws Section 4-19, to appropriate the sum of \$240,000 or another sum from Community Preservation funds, \$138,000 to be taken from Community Preservation budgeted reserve and \$102,000 from the Open Space reserve fund for completion of the Forge Pond Park. This work is to include, but not be limited to, landscaping, said funds to be expended for the purposes stated herein within the scope approved by the Community Preservation Committee and as approved by this Town Meeting, by the Town Manager, or take any other action relative thereto.

Community Preservation Committee

**We move that the Town vote, pursuant to Massachusetts General Laws (M.G.L.) Chapter 44B (Community Preservation), and the Hanover General Bylaws Section 4-19, to appropriate the sum of \$240,000 from Community Preservation funds, \$138,000 to be taken from Community Preservation budgeted reserve and \$102,000 from the Open Space reserve fund for completion of the Forge Pond Park of which \$75,000 will be reserved for landscaping. Said funds to be expended by the Town Manager for the purposes stated**

JOURNAL FOR THE SPECIAL TOWN MEETING  
HELD OCTOBER 10, 2013

herein within the scope approved by the Community Preservation Committee and as approved by this Town Meeting.

**Motion carries.**

**ARTICLE 1.** To see if the Town will vote to appropriate from available funds and or pursuant to Massachusetts General Laws (M.G.L.) Chapter 44B (Community Preservation), and the Hanover General Bylaws, Section 4-19, a sum of Four Hundred Eighty-Two Thousand Dollars (\$482,000.00). Said funds are to be expended on the Forge Park Project through the Park & Recreation Board and the Town Manager, or take any action relative thereon.

By Petition: Michael Tivnan  
David Greene  
Kevin McLeod  
Harold Dunn  
Daniel Pallotta

**We move that the Town vote not to accept this article and take no further action.  
So carries unanimously.**

**Motion to advance Article 4 ahead of Article 3.**

**Motion to advance carries by called 2/3 majority.**

**ARTICLE 4.** To see if the Town will vote, pursuant to Massachusetts General Laws (M.G.L.) Chapter 44B (Community Preservation), and the Hanover General Bylaws Section 4-19, to appropriate the sum of \$65,000 or another sum from the Community Preservation budgeted reserve for design, permitting and repair of recreational facilities at the Hanover High School, said funds to be expended for the purposes stated herein within the scope approved by the Community Preservation Committee and as approved by this Town Meeting, by the Town Manager, or take any other action relative thereto.

Community Preservation Committee

**We move that the Town vote, pursuant to Massachusetts General Laws (M.G.L.) Chapter 44B (Community Preservation), and the Hanover General Bylaws Section 4-19, to appropriate the sum of \$65,000 from the Community Preservation budgeted reserve for improvement and study of recreational facilities at the Hanover High School, said funds to be expended by the Town Manager for the purposes stated herein within the scope approved by the Community Preservation Committee and as approved by this Town Meeting.**

**We move that the town not accept this article and take no further action.**

JOURNAL FOR THE SPECIAL TOWN MEETING  
HELD OCTOBER 10, 2013

**So carries unanimously.**

**ARTICLE 3.** To see if the Town will vote to appropriate from available funds or Borrow under Massachusetts General Laws, a sum no greater than Eight Hundred Thousand Dollars (\$800,000.00), for the purpose of Athletic Field Improvements at Hanover Public Schools. Said funds are to be expended by the Facilities Engineer and the Town Manager, or take any action relative thereon.

By Petition: Kevin McLeod  
Joseph Messina  
Michael Patch  
John Balzarini  
Michael Tivnan

**We move that the Town vote not to accept this article and take no further action.**

**So carries unanimously.**

**ARTICLE 5.** To see if the Town will vote, pursuant to Massachusetts General Laws (M.G.L.) Chapter 44B (Community Preservation), and the Hanover General Bylaws Section 4-19, to appropriate the sum of \$20,000 or another sum from the Community Preservation budgeted reserve for design of a pocket park at the Gallant Fields at 848 Main Street, said funds to be expended for the purposes stated herein within the scope approved by the Community Preservation Committee and as approved by this Town Meeting, by the Town Manager, or take any other action relative thereto.

Community Preservation Committee

**We move that the Town vote not to accept this article at this time, and refer it back to the Parks and Recreation Committee and the Community Preservation Committee for future consideration.**

**Motion to accept the article as printed in the warrant, but set aside for first motion.**

**First motion to not accept the article and refer it back to the Parks and Recreation Committee and the Community Preservation Committee carries.**

JOURNAL FOR THE SPECIAL TOWN MEETING  
HELD OCTOBER 10, 2013

**ARTICLE 6.** To see if the Town will vote to amend the Town of Hanover By-Laws by adding a new Bylaw, Section VI - 28, as follows, or take any other action relative thereto.

**Section VI - 28**  
**Fingerprint-Based Criminal Record Background Checks**

**Section 1.** In order to protect the health, safety, and welfare of the inhabitants of the Town of Hanover, and as authorized by Chapter 6, Section 172B ½ of the Massachusetts General Laws as enacted by Chapter 256 of the Acts of 2010, this Bylaw shall require:

- a. applicants for certain Town licenses permitting the engagement in specific occupational activities within the Town as enumerated in Section 2 below to submit to fingerprinting by the Hanover Police Department (Police Department);
- b. the Police Department to conduct criminal record background checks based on such fingerprints;
- c. the Town to consider the results of such background checks in determining whether or not to grant a license.

The Town hereby authorizes the Massachusetts State Police, the Massachusetts Department of Criminal Justice Information Systems (DCJIS), and the Federal Bureau of Investigation (FBI), and their successor entities, as may be applicable, to conduct on the behalf of the Town and its Police Department fingerprint-based state and national criminal record background checks, including of FBI records, consistent with this Bylaw. The Town authorizes the Police Department to receive and utilize records of the Massachusetts State Police, the DCJIS, and the FBI in connection with such criminal history records checks, consistent with this Bylaw.

**Section 2.** Any applicant for a license to engage in any of the following occupational activities within the Town shall submit a full set of fingerprints taken by the Hanover Police Department within ten (10) days of the date of the application for a license for the purpose of conducting a state and national criminal record background check to determine the suitability of the applicant for the license:

Hawker and Peddler (Chief of Police)  
Solicitor (Chief of Police)  
Operator of Public Conveyance (Board of Selectmen)  
Ice Cream Truck Vendor (Chief of Police)  
Pawn Dealer (Board of Selectmen)  
Dealer of Second Hand Goods (Board of Selectmen)  
Hackney Drivers (Board of Selectmen)  
Manager of Alcoholic Beverage License (Board of Selectmen)

JOURNAL FOR THE SPECIAL TOWN MEETING  
HELD OCTOBER 10, 2013

At the time of fingerprinting, the Police Department shall notify the individual fingerprinted that the fingerprints will be used to check the individual's FBI criminal history records.

**Section 3.** The Police Department shall transmit fingerprints it has obtained pursuant to Section 2 of this Bylaw to the Identification Section of the Massachusetts State Police, the DCJIS, and/or the FBI (or their successor entities) as may be necessary for the purpose of conducting fingerprint-based state and national criminal records background checks of license applicants specified in said Section 2.

The Police Department shall provide the applicant with a copy of the results of his or her fingerprint-based state and national criminal record background checks and supply the applicant the opportunity to complete or challenge the accuracy of the information contained in it, including in the FBI identification record. The Police Department shall also supply applicants with information regarding the procedures for obtaining a change, correction, or updating of a criminal record, including a copy of 28 C.F.R. Part 16.34 (as may be amended from time to time) pertaining to FBI identification records. The Police Department shall not utilize the fingerprint-based criminal record background check pursuant to the paragraph below until it has taken the steps detailed in this paragraph and otherwise complied with the Town's policy applicable to Town licensing-related criminal record background checks.

The Police Department shall communicate the results of fingerprint-based criminal record background checks to the applicable licensing authority within the Town for the licenses specified in Section 2 above. The Police Department will in addition render to said applicable licensing authority its evaluation of the applicant's suitability for the proposed occupational activity based on the results of the criminal records background check and any other relevant information known to it. In rendering its evaluation, the Police Department shall consider all applicable laws, regulations and Town policies bearing on an applicant's suitability and shall indicate whether the applicant has been convicted of, or is awaiting final adjudication for, a crime that bears upon his or her suitability, or any felony or misdemeanor that involved force or threat of force, controlled substances, or a sex-related offense.

**Section 4.** The appropriate licensing authority for those occupational licenses specified in Section 2 above shall utilize the results of fingerprint-based criminal record background checks for the sole purpose of determining the suitability of the applicant for the proposed occupational activity. Said appropriate licensing authority may deny an application for a license on the basis of the results of a fingerprint-based criminal record background check if it determines that the results of the check render the subject unsuitable for the proposed occupational activity. Said licensing authority shall consider all applicable laws, regulations and Town policies bearing on an applicant's suitability in making this determination. Said licensing authority shall not deny a license based on information in a criminal record unless the applicant has been afforded a reasonable time to correct or complete the record, or the applicant has declined to do so.

**Section 5.** Implementation of this Bylaw and the conducting of fingerprint-based criminal record background checks by the Town shall be in accordance with all applicable laws, regulations, and Town policies, including, but not limited to, the Town's policy applicable to licensing-related

JOURNAL FOR THE SPECIAL TOWN MEETING  
HELD OCTOBER 10, 2013

criminal record background checks, which shall include record retention and confidentiality requirements. The Town shall not disseminate the results of fingerprint-based criminal background checks except as may be provided by law, regulation, and Town policy. The Town shall not disseminate criminal record information received from the FBI to unauthorized persons or entities.

**Section 6.** The fee charged by the Police Department for the purpose of conducting fingerprint-based criminal record background checks shall be One Hundred (\$100.00) dollars. A portion of said fee, as specified in M.G.L. Chapter 6, Section 172B ½, shall be deposited into the Firearms Fingerprint Identity Verification Trust Fund, and the remainder of said fee may be retained by the Town for costs associated with the administration of the fingerprinting system.

**Section 7.** This Bylaw shall take effect when the requirements of M.G.L. Chapter 40, Section 32 are satisfied.

Police Chief  
Board of Selectmen

**Motion to waive the reading of Article 6.**

**Motion carries.**

**We move that the Town vote to accept this article as written.**

**So carries unanimously.**

**Motion to dissolve the meeting at 7:43 p.m.**

**So carries.**

JOURNAL FOR THE SPECIAL TOWN MEETING  
HELD MAY 5, 2014  
COMMONWEALTH OF MASSACHUSETTS  
TOWN OF HANOVER

WARRANT FOR *SPECIAL* TOWN MEETING

Plymouth, SS

Greetings: To any Constable of the Town of Hanover in said County.

In the name of the Commonwealth of Massachusetts, you are hereby directed to notify and warn the inhabitants of said town who are qualified to vote in Elections and Town Affairs to meet in the Hanover High School, 287 CEDAR STREET, HANOVER, on

**MONDAY THE 5<sup>TH</sup> DAY OF MAY, 2014 AT 7:30 P.M.**

And you are hereby ordered to serve this Warrant posting attested copies thereof fourteen days, at least, before the time of said meeting.

Given under our hands this 14th day of April 2014.

**BOARD OF SELECTMEN**

Joseph R. Salvucci, Chairman

\_\_\_\_\_

Susan M. Setterland, Vice-Chairwoman

\_\_\_\_\_

John S. Barry

\_\_\_\_\_

Harold L. Dunn, III

\_\_\_\_\_

Brian E. Barthelmes

\_\_\_\_\_

\_\_\_\_\_, Constable

Posted this \_\_\_\_ day of April, 2014

JOURNAL FOR THE SPECIAL TOWN MEETING  
HELD MAY 5, 2014

RECORD OF THE SPECIAL TOWN MEETING  
MAY 5, 2014

<b>INDEX OF ARTICLES FOR SPECIAL TOWN MEETING 2014</b>		
<b>ARTICLE #</b>	<b>ISSUE</b>	<b>SUBMITTED BY</b>
1	Payment of Prior Year Expenditures	Finance Director
2	Transfer Funds for Snow & Ice Expenses	Town Manager/Director of Public Works
3	Ambulance Receipt Transfer	Finance Director
4	Establish South Shore Regional School Stabilization Fund	Board of Selectmen/Town Manager
5	Forge Pond Park Expenses	Town Manager
6	Establish Stabilization Fund for Other Post Employment Benefits and Pension Liabilities	Finance Director
7	Motor Vehicle Sellers License Fees	Board of Selectmen
8	Lease for New Studio Space for Community Access & Media Committee	Board of Selectmen/Community Access & Media Committee/Director of Community Services
9	Lease for Installation of Solar Panels	Town Manager/Director of Community Services

**The Moderator called the meeting to order at 7:34 p.m. as a quorum was present.**

**Motion to waive the reading of the articles.**

**So voted.**

**ARTICLE 1. - PAYMENT OF PRIOR YEAR EXPENDITURES**

To see if the Town will vote to appropriate a sum(s) of money or transfer from any available funds, or to transfer from other accounts, to pay such accounts as may be presented against the Town for which an appropriation does not exist, or take any other action relative thereto.

Prior fiscal year bills for Quincy Medical Center	\$1,329.50
Prior fiscal year bill for SH School Health	\$ 813.99

Finance Director

**We move that the Town vote to transfer \$2,143.49 to pay certain unpaid bills, as follows:**

<u>Uses</u>	<u>Amount</u>	<u>Sources</u>	<u>Amount</u>
<b>FY13 Quincy Medical Center</b>	<b>\$1,329.50</b>	<b>FY14 Town Wide</b>	<b>\$1,329.50</b>
<b>FY13 SH School Health</b>	<b>\$813.99</b>	<b>FY14 Facilities Budget</b>	<b>\$813.99</b>

**So carries unanimously.**

JOURNAL FOR THE SPECIAL TOWN MEETING  
HELD MAY 5, 2014

**ARTICLE 2. - TRANSFER FUNDS FOR SNOW & ICE EXPENSES**

To see if the Town will vote to appropriate a sum(s) of money or transfer from any available funds, or to transfer from other accounts, to meet deficits or unforeseen costs for Snow and Ice Removal, or take any other action relative thereto.

Town Manager  
Director of Public Works

**We move that the Town vote to appropriate the sum of \$300,000 from General Fund Free Cash to the Snow & Ice budget to meet deficits or unforeseen costs for Snow and Ice Removal.**

**So carries unanimously.**

**ARTICLE 3. - AMBULANCE RECEIPT TRANSFER**

To see if the Town will vote to transfer \$17,000 from the Ambulance Receipt Reserve Fund to the Fire Department Other Expenses account for the payment of ambulance billing services, or take any other action relative thereto.

Finance Director

**We move that the Town vote to transfer the sum of \$17,000 from the Ambulance Receipt Reserve account to the Fire Department other expenses budget to cover the cost of the ambulance billing services throughout the fiscal year ending June 30, 2014.**

**So carries unanimously.**

**ARTICLE 4. - ESTABLISH SOUTH SHORE REGIONAL SCHOOL STABILIZATION FUND**

To see if the Town will vote to approve the establishment of a Stabilization Fund according to Massachusetts General Laws, c.71, §16G½ for the South Shore Regional School District, or take any other action relative thereto.

Board of Selectmen  
Town Manager

**We move that the Town vote to approve the establishment of a Stabilization Fund according to MGL c.71, §16 G1/2 for the South Shore Regional School District.**

**So carries unanimously.**

**ARTICLE 5. - FORGE POND PARK EXPENSES**

To see if the Town will vote to raise and appropriate, or transfer from available funds, or borrow in accordance with Massachusetts General Law or any other enabling act, a sum of money to

JOURNAL FOR THE SPECIAL TOWN MEETING  
HELD MAY 5, 2014

fund expenses for Forge Pond Park, or take any other action relative thereto.

Town Manager

**We move that the Town vote to appropriate the sum of \$20,000 from General Fund Free Cash to the Forge Pond Park Revolving Fund. Said funds to be expended for the purposes stated in Article 12 of the 5/6/13 ATM at the direction of the DPW Director.**

**So carries unanimously.**

**ARTICLE 6. - ESTABLISH STABILIZATION FUND FOR OTHER POST  
EMPLOYMENT BENEFITS AND PENSION LIABILITIES**

To see if the Town will vote to establish under MGL Chapter 40 Section 5B a special purpose stabilization fund to be used for costs associated with Other Post Employment Benefits and Pension Liability, or take any other action relative thereto.

Finance Director

**We move that the Town vote to approve the establishment of a Special Purpose Stabilization Fund according to MGL c.40, §5B for the purposes of Other Post-Employment Benefits and Pension Liabilities.**

**So carries unanimously.**

**ARTICLE 7. - MOTOR VEHICLE SELLERS LICENSE FEES**

To see if the Town will vote to accept the provisions of Massachusetts General Laws Chapter 40, Section 22F which states, “a fee or charge imposed pursuant to this section shall supersede fees or charges already in effect, or any limitations on amounts placed thereon for the same service, work, license, permit or certificate; provided, however, that this section shall not supersede the provisions of sections 31 to 77, inclusive, of chapter 6A, chapter 80, chapter 83, chapter 138, sections 121 to 131N, inclusive, of chapter 140 or section 10A of chapter 148. The provisions of this section shall not apply to any certificate, service or work required by chapters fifty to fifty-six, inclusive, or by chapter sixty-six. The fee or charge being collected immediately prior to acceptance of this section for any license, permit, certificate service or work will be utilized until a new fee or charge is fixed under this section”, and to restore the Town Motor Vehicle Seller’s License Fees as follow, or take any other relative thereto.

Motor Vehicles – Sellers’ License

# of Cars on License	Fee
0-21	\$ 250.00
22-99	\$ 500.00
100-199	\$1,000.00
200-299	\$1,500.00
300+	\$2,000.00

JOURNAL FOR THE SPECIAL TOWN MEETING  
HELD MAY 5, 2014

Board of Selectmen

**We move that the Town accept this article as written.**

**Motion fails.**

**ARTICLE 8. - LEASE FOR NEW STUDIO SPACE FOR COMMUNITY ACCESS &  
MEDIA**

To see if the Town will vote to authorize the Board of Selectmen to enter into, up to, a ten (10) year lease for the acquisition of new studio space for the Community Access & Media committee to provide the residents of the Town of Hanover with Community Access Services for Public, Education and Government broadcasting facility with the funds to come from the PEG access revolving account, which is funded from cable revenues, or take any other action relative thereto.

Board of Selectmen  
Community Access & Media Committee  
Director of Community Services

**We move that the Town vote to authorize the Board of Selectmen to enter into, up to, a five (5) year lease for the acquisition of new studio space for the Community Access & Media Committee to provide the residents of the Town of Hanover with Community Access Services for Public, Education and Government broadcasting. With the funds to come from the PEG access revolving account.**

Tellers were sworn in: Maura Dowling, John Geary, John Grant, Elizabeth Corbo, Thomas Coogan were sworn.

**Votes were counted for a total vote of 293, with 154 in favor, and 139 against.**

**Motion fails to achieve 2/3 majority and therefore fails.**

**Motion to adjourn Special Town Meeting for the Annual Town Meeting opening as per the town by-law.**

**Motion passes; Special Town Meeting adjourns at 7:59 p.m.**

**Annual Town Meeting was opened at 8:00 p.m. and adjourned at 8:01 p.m.**

**Special Town Meeting was re-opened at 8:02 p.m.**

**ARTICLE 9. - LEASE FOR INSTALLATION OF SOLAR PANELS**

To see if the Town will vote to authorize the Board of Selectmen to enter into a long term lease and/or a Payment in Lieu of Taxes (PILOT) agreement for the purpose of installing solar panels

JOURNAL FOR THE SPECIAL TOWN MEETING  
HELD MAY 5, 2014

on Town Owned land to generate additional revenues for the Town of Hanover, or take any other action relative thereto.

Town Manager  
Director of Community Services

**We move that the Town vote to authorize the Board of Selectmen to enter into a long term lease not to exceed 20 years. And/or a Payment in Lieu of Taxes (PILOT) agreement for the purpose of installing solar panels on Town owned land.**

Due to the large number of people in attendance, the overflow room needed. A Vice Moderator was appointed by the Moderator. Daniel Pallotta was appointed with the unanimous consent of Town Meeting.

**Motion to cut off debate and move the question to a vote.**

**Motion carries by more than the required 2/3 majority.**

**Main motion fails.**

**Motion to dissolve the Special Town Meeting.**

**Meeting is dissolved at 8:34 p.m.**

JOURNAL FOR ANNUAL TOWN MEETING  
HELD BEGINNING MAY 5, 2014

COMMONWEALTH OF MASSACHUSETTS

TOWN OF HANOVER

WARRANT FOR ANNUAL TOWN MEETING

Plymouth, SS

Greetings: To any Constable of the Town of Hanover in said County.

In the name of the Commonwealth of Massachusetts, you are hereby directed to notify and warn the inhabitants of said town who are qualified to vote in Elections and Town Affairs to meet in the Hanover High School, 287 CEDAR STREET, HANOVER, on

**MONDAY THE 5<sup>TH</sup> DAY OF MAY, 2014 AT 8:00 P.M.**

Given under our hands this 7<sup>th</sup> day of April, 2014.

**BOARD OF SELECTMEN**

Joseph R. Salvucci, Chairman

\_\_\_\_\_

Susan M. Setterland, Vice-Chairwoman

\_\_\_\_\_

John S. Barry

\_\_\_\_\_

Harold L. Dunn, III

\_\_\_\_\_

Brian E. Barthelmes

\_\_\_\_\_

\_\_\_\_\_, Constable

Posted this \_\_\_\_ day of April, 2014

JOURNAL FOR ANNUAL TOWN MEETING  
HELD BEGINNING MAY 5, 2014

RECORD OF THE ANNUAL TOWN MEETING  
BEGINNING MAY 5, 2014

<b>INDEX OF ARTICLES FOR ANNUAL TOWN MEETING – 2014</b>		
<b>ARTICLE #</b>	<b>ISSUE</b>	<b>SUBMITTED BY</b>
1	Accept Reports in Annual Town Report	Advisory Committee
2	Hear/Accept Reports of Committees & State Officials	Advisory Committee
3	Authorize Treasurer to Accept Trust Funds	Treasurer/Collector/Finance Director
4	Authorize Treasurer to Dispose of Tax Title Land	Treasurer/Collector/Board of Selectmen
5	Enter into Compensating Balance Agreements	Treasurer/Collector
6	Assume Liability to Allow State DEP Work	Board of Selectmen
7	Set Pay for Elective Officers	Advisory Committee/Town Manager
8	School Sick Leave Buyback Fund	Advisory Committee/Town Manager
9	Town Sick Leave Buyback Fund	Advisory Committee/Town Manager
10	Appropriate CPC Revenues for FY2015	Community Preservation Committee
11	Accept Chapter 90 Road Grant Monies	Board of Selectmen/Town Manager
12	Establish Revolving Fund Budget	Finance Director
13	General Fund Operating Budget	Advisory Committee/Town Manager
14	Water Enterprise Budget	Advisory Committee/Town Manager
15	Amend Bylaw 4-12 - Conservation Comm.	Board of Selectmen
16	Elected Town Clerk vs. Appointed	Board of Selectmen
17	Special Education Expenses	Town Manager/School Committee
18	School Department Medicaid Reimbursements	Board of Selectmen
19	Appropriate Funds - Buildings Insurance Fund	Town Manager
20	Public Safety Employee Training	Town Manager
21	Amend Bylaw 6-28 - Storm Drain System	Planning Board/Bylaw Review Comm.
22	Amend Zoning Bylaw and Map - Medical Marijuana Treatment Center	Planning Board
23	Amend Zoning Bylaw § 6.11.39.A – VPUD	Planning Board
24	Accept MGL, Ch. 41 §110A - Saturday Closure of Town Hall	Town Clerk/Board of Registrars
25	Accept MGL, Ch. 53, § 9A - Deadline for Nomination Papers	Town Clerk/Board of Registrars
26	Name Engineering Classrooms at High School	Petition
27	Establish Capital Stabilization Fund	Finance Director
28	Purchase Self Contained Breathing Apparatus	Fire Chief/Town Manager
29	Purchase Portable Radio Equipment	Fire Chief/Town Manager

JOURNAL FOR ANNUAL TOWN MEETING  
HELD BEGINNING MAY 5, 2014

30	Purchase Portable Electronic Message Board	Emergency Management/Town Manager
31	Purchase Portable Light Tower	Emergency Management/Town Manager
<b>ARTICLE #</b>	<b>ISSUE</b>	<b>SUBMITTED BY</b>
32	Purchase Two Police Department Vehicles	Chief of Police/Town Manager
33	Purchase Two Police Motorcycles	Chief of Police/Town Manager
34	Purchase and Equip a 4x4 Pickup Truck	Town Manager/Director of Public Works
35	Purchase and Equip a One-Ton Dump Truck	Town Manager/Director of Public Works
36	Purchase and Equip a Large Dump Truck	Town Manager/Director of Public Works
37	Purchase and Equip a 4x4 Pickup Truck	Town Manager/Director of Public Works
38	Purchase and Equip a Service Van	Town Manager/Director of Public Works
39	Replace/Reinforce Existing Water Mains	Town Manager/Director of Public Works
40	Factory Pond Dam Repairs	Town Manager/Director of Public Works
41	Privatization of Transfer Station	Board of Selectmen
42	Ames Way Project	Town Manager/Director of Public Works
43	Accept Streets as Public Ways	Director of Public Works
44	Old Colony Planning Council Membership	Town Manager/Director of Community Services/Director of Public Works
45	Energy Management Control Systems	Facilities Engineering Manager
46	Paint Exterior Finishes at Center School	Facilities Engineering Manager
47	Ceiling Installation at Cedar School Kitchen	Facilities Engineering Manager
48	Feasibility Study Sylvester School	Facilities Engineering Manager
49	North Hanover Fire Station Study	Facilities Engineering Manager
50	Repair Cupola at Town Hall	Facilities Engineering Manager
51	Improvements - Selectmen's Hearing Room	Facilities Engineering Manager
52	Paint Exterior at Town Hall	Facilities Engineering Manager
53	Replace Fire Alarm System at Town Hall	Facilities Engineering Manager
54	Replace Generator at Fire Headquarters	Facilities Engineering Manager
55	Purchase Generator for Senior Center	Facilities Engineering Manager
56	Install Sprinkler System - Fire Headquarters	Facilities Engineering Manager
57	Renovate Fire Headquarters Kitchen	Facilities Engineering Manager
58	Town Hall Technology Updates	Finance Director
59	Appropriate Funds - Affordable Housing Trust	Community Preservation Committee/ Affordable Housing Trust
60	Appropriate Funds - Preservation of Stetson House Historical Collection	Community Preservation Committee/ Historical Commission
61	Appropriate Funds - Trail Feasibility Study	Community Preservation Committee/ Open Space Committee
62	Appropriate Funds - Pocket Park Gallant Field	Community Preservation Committee/ Parks and Recreation Committee
63	Accept MGL, Ch. 40 § 13D – Accrued Liabilities	Finance Director
64	Rescind Completed Projects Borrowing Authorizations	Finance Director
65	Fees - Auto Dealer License	Board of Selectmen

JOURNAL FOR ANNUAL TOWN MEETING  
HELD BEGINNING MAY 5, 2014

66	Fees - Dog License	Board of Selectmen
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**Per the by-law, the meeting opened at 8:00 p.m.**

**Move to adjourn so that the Special Town Meeting can be completed.**

**Carries unanimously at 8:01 p.m.**

**Meeting reopened at 8:35 p.m.**

**Motion to wave the reading of the articles.**

**So carries unanimously.**

**ARTICLE 1. - ACCEPT REPORTS IN ANNUAL TOWN REPORT**

To see if the Town will vote to accept the reports of the Officers and Committees as printed in the Annual Town Report, or take any other action relative thereto.

Advisory Committee

**We move that the Town accept the 2013 Annual Report as written.**

**So carries unanimously.**

**ARTICLE 2. - HEAR/ACCEPT REPORTS OF COMMITTEES & STATE OFFICIALS**

To see if the Town will vote to hear reports of the Committees and State Officials and act thereon, or take any other action relative thereto.

Advisory Committee

**Report from State Representative Rhonda Nyman**

Local Aid Resolution

I joined the House and Senate in passing a local aid resolution for Fiscal Year 2015 on March 12 which allowed for our municipalities to better plan for their budgets. Hanover received an increase in both Chapter 70 funding and Local Aid.

Chapter 70: \$6.5M (\$64,650 increase from FY14)

Local Aid: \$1.8M (\$50,863 increase from FY14)

Fiscal Year 2015 Budget

I joined the House in passing our version of the FY15 budget last week. We fully-funded the Special Education Circuit Breaker for the second year in a row at \$257.5M. We also included additional funding for our community colleges, state universities and University of Massachusetts system, a \$19.1M investment in programs for elders, \$9.6M for increased childhood and adult mental health support services and \$6.3M for substance abuse programs and services.

The budget now goes to the Senate for deliberations and the final version of the FY15 budget will be voted on before July 1 of this year.

JOURNAL FOR ANNUAL TOWN MEETING  
HELD BEGINNING MAY 5, 2014

Plymouth County Sheriff's Department

For the past few years, I have been instrumental in helping the PCSD obtain supplemental funding for their operating budget. Due to retained revenue issues, they often find themselves falling short of the funding they need to operate the valuable services they offer throughout Plymouth County. I worked with my Plymouth County Delegation colleagues and we were able to secure an additional \$5M in funding for the FY14 deficit and I am hopeful that we might be able to secure the additional \$4M that is needed.

Anti-Bullying Seal

At the beginning of this legislative session, I filed a bill with Kathy Caulfield's 3<sup>rd</sup> grade class at Cedar School that would create an anti-bullying seal for the Commonwealth. In October, the Joint Committee on State Administration and Regulatory Oversight came to Hanover High School for a public hearing on the bill. The students were able to stand before the committee and testify in favor of their idea.

As part of the updated anti-bullying legislation that was just signed into law by Governor Patrick, I filed an amendment that would allow school districts across the state to adopt a seal of their choice to show their support for anti-bullying measures. We can thank the students here in Hanover for advocating for this measure!

Transportation Bond Bill

I joined the House and Senate in approving a transportation bond bill that will assist our communities in paying for local transportation-related projects.

- Authorizes \$300M in Chapter 90 funds
- \$2.97B for state-wide roadway and bridge projects
- \$350M in investments for Regional Transit Authorities such as GATRA which services the town of Hanover

National Fireworks Site

The process of securing funding for the clean-up of the former Fireworks Site here in Hanover has been complicated and confidential due to the number of state and federal parties involved. Considered the largest environmental bankruptcy settlement in history, the Attorney General's office is hopeful that Hanover will receive around \$73M in funds to clean-up the site.

This is an ongoing process and will still take some time before the funds are released. There is a 30-day comment period before the settlement has to go through bankruptcy court and the federal district court.

As always, I will be sure to keep the town updated as we know more details and information.

World Series Trophy

I am happy to announce that Senator Tom Kennedy and I have secured the 2013 Boston Red Sox World Series Trophy to come to Hanover Day on June 21. The trophy will be available to take photos with from 12PM-3PM. I hope that everyone will be able to join us to celebrate both Hanover and the Red Sox!

JOURNAL FOR ANNUAL TOWN MEETING  
HELD BEGINNING MAY 5, 2014

**Report from State Senator Thomas P. Kennedy**

Senator Kennedy expressed his appreciation for the opportunity to work with Representative Nyman and gave a brief verbal report from the State House. He also indicated that the Senate would be taking up the budget soon.

**Report of the Board of Selectmen:**

***TO HONOR  
SELECTMAN JOHN S. BARRY***

On this day May 5, 2014, the Board of Selectmen would like to join with all of the Boards, Committees, employees and residents of the Town of Hanover in honoring Selectman John S. Barry for his dedication and years of service to the Town. John has worked diligently, and served with honor and quiet dignity on behalf of the residents of the Town. He is to be commended for his contribution to Hanover growing into the highly respected community it is today.

John served on the Board of Selectmen for three years, including one year as Chairman. While serving on the Board of Selectmen John represented the Board on the Fire Station Building and Reconstruction Committee, Plymouth County Advisory Board, School Oversight Management Committee and Town Manager Search Committee. Prior to serving on the Board of Selectmen John also served on the Capital Improvement Committee, and Community Preservation Committee.

We appreciate all the personal sacrifices, and many unheralded services John has contributed through his public service to the Town. We wish to thank your wife Melissa and your family for their patience on the occasions you were away from them to tend to our community. Your dedication and generosity will not be forgotten. On behalf of the Town of Hanover, the citizens and employees that have been fortunate enough to know you and work with you, we give you the *Community's Heartfelt Thanks and Best Wishes*.

In recognition of John S. Barry, we hereby ask Town Meeting, through the Moderator, to consider the following resolution:

*BE IT RESOLVED* that the Annual Town Meeting of 2014, officially extends to you, John S. Barry, our congratulations and thanks for a job well done over your many years of service to the Town. We wish you and your family good health and happiness in all future endeavors.

Date: May 5, 2014

BOARD OF SELECTMEN  
Joseph R. Salvucci  
Susan M. Setterland  
Harold L. Dunn  
Brian Barthelmes

**We move that the Town accept these reports.**

JOURNAL FOR ANNUAL TOWN MEETING  
HELD BEGINNING MAY 5, 2014

**So carries unanimously.**

**Motion to advance consideration of Article 41 to immediately after Article 5.**

**Motion carries. Called two-thirds majority by the Moderator.**

**ARTICLE 3. - AUTHORIZE TREASURER TO ACCEPT TRUST FUNDS**

To see if the Town will vote to authorize its Treasurer to accept such trust funds as may be placed in his or her hands during the Fiscal Year ending June 30, 2015, or take any other action relative thereto.

Treasurer/Collector  
Finance Director

**We move that the Town vote to authorize the Treasurer/Collector to accept trust funds for the Fiscal Year Ending June 30, 2015.**

**So carries unanimously.**

**ARTICLE 4. - AUTHORIZE TREASURER TO DISPOSE OF TAX TITLE LAND**

To see if the Town will vote to authorize its Treasurer, with the approval of the Board of Selectmen, to dispose of such parcels of real estate as may have been, or may be taken by the Town under Tax Title foreclosure proceedings, or take any other action relative thereto.

Treasurer/Collector  
Board of Selectmen

**We move that the Town to authorize the Treasurer/Collector, with the approval of the Board of Selectmen, to dispose of tax title property.**

**So carries unanimously.**

**ARTICLE 5. - ENTER INTO COMPENSATING BALANCE AGREEMENTS**

To see if the Town will vote to authorize its Treasurer/Collector to enter into compensating balance agreements for the Fiscal Year ending June 30, 2015, pursuant to Chapter 44, Section 53F of the Massachusetts General Laws, or take any other action relative thereto.

Treasurer/Collector

**We move that the Town vote to authorize the Treasurer/Collector to execute compensating balance agreements for the Fiscal Year ending June 30, 2015.**

**So carries unanimously.**

JOURNAL FOR ANNUAL TOWN MEETING  
HELD BEGINNING MAY 5, 2014

**ARTICLE 41. - PRIVITIZATION OF TRANSFER STATION**

To see if the Town will offer a non-binding opinion on the efficacy of the privatization of the Town's Transfer Station, or take any other action relative thereto.

Board of Selectmen

**We move that the Town Manager, under the direction of the Board of Selectmen, consider options and the feasibility for privatization of the town transfer station and to report back at the next annual town meeting, and further that a committee consisting of one Selectmen, one member of the Board of Public Works, two citizens at large, and the Town Manager, report back to next year's town meeting, said committee to be appointed by the Moderator and approved by the Board of Selectmen.**

**Motion to amend: To add two additional members to the committee – a member of the Board of Health and another member at large.**

**So carries unanimously.**

**Substitute main motion: I move that the town vote to oppose privatization of the transfer station.**

**Motion to amend substitute main motion, add at the end: And take further no action relative thereto.**

**Motion to cut off debate on the amendment to the substitute main motion.**

**So carries.**

**Amendment to substitute main motion carries unanimously.**

**Substitute main motion as amended so voted as a replacement for the Selectmen's motion.**

**Motion to cut off debate on the substitute main motion as amended.**

**So carries unanimously.**

**Main (substitute) motion: (I move that the town vote to oppose privatization of the transfer station, and take no further action relative thereto.)**

**So carries unanimously.**

JOURNAL FOR ANNUAL TOWN MEETING  
HELD BEGINNING MAY 5, 2014

**ARTICLE 6. - ASSUME LIABILITY TO ALLOW STATE DEP WORK**

To see if the Town will vote to assume liability in the manner provided by Section 29 and 29A of Chapter 91 of the Massachusetts General Laws, as most recently amended, for all damages that may be incurred by work to be performed by the Department of Environmental Protection, or take any other action relative thereto.

Board of Selectmen

**We move that the Town vote to accept this article for the Fiscal Year ending June 30, 2015.**

**So carries unanimously.**

**ARTICLE 7. - SET PAY FOR ELECTIVE OFFICERS**

To see if the Town will vote to fix the pay of its elective officers as required by law as follows, or take any other action relative thereto.

Town Clerk:       \$54,563.63 annually  
Moderator:       \$100 for Annual Town Meeting  
                      \$100 for Special Town Meeting

Advisory Committee  
Town Manager

**We move that the Town set the pay of its elective officers for fiscal year 2015 required by law as follows:**

**Town Clerk:    annual salary to be \$55,655 per year which includes any amounts due under MGL, c.41, §Section 19G.**  
**Moderator:    \$100 for Annual Town Meeting, and \$100 for Special Town Meeting.**

**So carries unanimously.**

**ARTICLE 8. - SCHOOL SICK LEAVE BUYBACK FUND**

To see if the Town will vote to raise and appropriate, or appropriate from available funds, a sum of money to the School Sick Leave Buyback Fund, or take any other action relative thereto.

Advisory Committee  
Town Manager

**We move that the Town vote to appropriate the sum of \$100,000 from General Fund Free Cash to the School Sick Leave Buyback Fund. Said funds to be expended at the direction of the School Committee.**

**So carries unanimously.**

JOURNAL FOR ANNUAL TOWN MEETING  
HELD BEGINNING MAY 5, 2014

**ARTICLE 9. - TOWN SICK LEAVE BUYBACK FUND**

To see if the Town will vote to raise and appropriate, or appropriate from available funds, a sum of money to the Town Sick Leave Buyback Fund, or take any other action relative thereto.

Advisory Committee  
Town Manager

**We move that the Town vote to appropriate the sum of \$100,000 from General Fund Free Cash to the Town Sick Leave Buyback Fund. Said funds to be expended at the direction of the Town Manager.**

**Motion carries.**

**ARTICLE 10. - APPROPRIATE CPC REVENUES FOR FY2015**

To see if the Town will vote as recommended by the Community Preservation Committee to appropriate the Town's Community Preservation Revenues for Fiscal Year 2015 as follows:

- I. 10% of the said revenues to be set aside for future appropriation for open space (other than open space for recreational use);
- II. 10% of the said revenues to be set aside for future appropriation for historic resources;
- III. 10% of the said revenues to be set aside for future appropriation for community housing;
- IV. 5% of the said revenues to be set aside for administrative expenses; and
- V. the remainder of said revenues to be set aside for future appropriation for any purposes permissible under the Community Preservation Act, Chapter 44B;

said funds to be expended for the purposes stated herein within the scope proposed and approved by the Community Preservation Committee and for the purposes approved by this Town Meeting, by the Town Manager, or take any other action relative thereto.

Community Preservation Committee

**We move that the Town vote to appropriate from the Community Preservation Fund FY2015 estimated annual revenues the sum of \$53,122 to meet the administrative expenses and all other necessary and proper expenses of the Community Preservation Committee for Fiscal Year 2015; and further to reserve for future appropriation from the Community Preservation Fund FY2015 estimated revenues the sum of \$106,245 for the acquisition, creation and preservation of open space excluding land for recreational use; \$106,245 for the acquisition, preservation, restoration and rehabilitation of historic resources; \$106,245 for the acquisition, creation, preservation and support of community housing; \$224,216 for the creation of a budgeted reserve and \$466,375 to be transferred to the General Fund to provide for Community Preservation Fund debt obligations.**

**Motion carries.**

JOURNAL FOR ANNUAL TOWN MEETING  
HELD BEGINNING MAY 5, 2014

**ARTICLE 11. - ACCEPT CHAPTER 90 ROAD GRANT MONIES**

To see if the Town will vote to authorize the Board of Selectmen and the Town Manager to accept such sums of money as may be distributed by the Commonwealth of Massachusetts through the Chapter 90 highway grant program, so-called, funds to be expended by the Town Manager in accordance with the guidelines and requirements of the Massachusetts Highway Department, or take any other action relative thereto.

Board of Selectmen  
Town Manager

**We move that the Town vote to authorize the Town Manager to accept Chapter 90 Highway Funds as distributed by the Commonwealth of Massachusetts. Said funds to be expended by the Town Manager for the purposes stated herein in accordance with the guidelines and requirements of the Massachusetts Highway Department.**

**So carries unanimously.**

JOURNAL FOR ANNUAL TOWN MEETING  
HELD BEGINNING MAY 5, 2014

**ARTICLE 12. - ESTABLISH REVOLVING FUND BUDGET**

To see if the Town will vote to establish revolving funds for certain Town departments under the provisions of MGL c.44, §53E1/2 for the fiscal year beginning July 1, 2014, with specific receipts credited to each fund, the purposes for which each fund may be spent, and the maximum amount that may be spent from each fund for FY2015 as follows, or take any other action relative thereto:

<b>Revolving Funds Chapter 44, Section 53E1/2 FY15 Revolving Fund Requests</b>				
<b>Spending Authority</b>	<b>Revolving Fund</b>	<b>Revenue Source</b>	<b>Use of Fund</b>	<b>FY15 Authorized Spending Limit</b>
DPW Director	Recreation Fund*	Program Fees	Expenditures may include salaries, benefits, facility and all those in support of programs	\$250,000
Community Services Director	GATRA	Fees related to transportation program	Expenditures may include salaries, benefits, facility and all those in support of programs	\$80,000
DPW Director	Forge Pond Park	Fees related to programs	Expenditures may include salaries, benefits, facility and all those in support of programs	\$125,000
Town Manager	Cable Services	Fees related to cable license agreements	Expenditures may include salaries, benefits, facility and all those in support of PEG access and programs	\$400,000
Community Services Director	Flu Clinic	Receipts from Medicare/Medicaid billing	Expenditures may include salaries, benefits, facility and all those in support of programs	\$9,000

\*Special legislation was approved to allow for the creation of the Recreation Fund to allow for the spending limit to exceed the threshold of 1% of the amount raised by taxation for the Town in FY15.

Finance Director

**We move that the Town vote to re-authorize revolving funds for the Town departments as specified in the article, under the provisions of MGL c.44, §53E1/2 for the fiscal year beginning July 1, 2014, with specific receipts credited to each fund, the purposes for which each fund may be spent, and the maximum amount that may be spent from each fund for FY2015 as stated in this article.**

**So carries unanimously.**

JOURNAL FOR ANNUAL TOWN MEETING  
HELD BEGINNING MAY 5, 2014

**ARTICLE 13. - GENERAL FUND OPERATING BUDGET**

To see if the Town will vote to raise and appropriate \$52,082,463 for a total General Fund Operating Budget, to provide for a reserve fund and to defray the expenses of the Town, and for the purposes listed in the budget document, and to meet said appropriation transfer the sum of \$250,000 from Free Cash, and transfer the sum of \$358,739 from the Water Enterprise Fund, and transfer the sum of \$65,000 from the Cemetery Graves & Foundations account, and transfer the sum of \$10,000 from the Cemetery Perpetual Care account, and transfer the sum of \$32,851 from the Title V Betterment Program, and transfer the sum of \$675,095 from the Ambulance Receipt Reserved account, and transfer the sum of \$466,375 from the Community Preservation Fund and raise \$50,224,403 from the 2015 Tax Levy, or take any other action relative thereto.

<i>Summary of Vote</i>	
General Government	\$ 598,369
Finance Department	\$ 673,548
Community Services	\$ 1,585,981
Police	\$ 3,447,460
Fire	\$ 2,664,070
Hanover Public School	\$ 24,027,579
Other Education - South Shore Vocational	\$ 719,259
Public Works Department	\$ 6,304,044
Debt	\$ 5,173,314
Benefits & Insurance	\$ 6,637,839
Utilities	\$ 61,000
Transfers	\$ 190,000
<b><i>Total General Fund Operating Budget</i></b>	<b>\$ 52,082,463</b>
Free Cash	\$ 250,000
Indirect Costs - Water Enterprise	\$ 358,739
Cemetery Graves & Foundations Account	\$ 65,000
Cemetery Perpetual Care	\$ 10,000
Title V Betterment Program	\$ 32,851
Ambulance Receipts Reserved	\$ 675,095
Community Preservation Fund	\$ 466,375
<i>Less Total Transfers</i>	<i>\$ 1,858,060</i>
To be raised by the 2015 Tax Levy (General Fund revenues & other sources)	\$ 50,224,403

Advisory Committee  
Town Manager

JOURNAL FOR ANNUAL TOWN MEETING  
HELD BEGINNING MAY 5, 2014

We move that the Town will vote to appropriate \$52,039,556 for a total General Fund Operating Budget, to provide for a reserve fund and to defray the expenses of the Town, and for the purposes listed below in the Summary of Vote , and to meet said appropriation transfer the sum of \$250,000 from Free Cash, and transfer the sum of \$358,739 from the Water Enterprise Fund, and transfer the sum of \$65,000 from the Cemetery Graves & Foundations account, and transfer the sum of \$10,000 from the Cemetery Perpetual Care account, and transfer the sum of \$32,851 from the Title V Betterment Program, and transfer the sum of \$675,095 from the Ambulance Receipt Reserved account, and transfer the sum of \$466,375 from the Community Preservation Fund and raise \$50,181,496 from the 2015 Tax Levy. Each item is to be expended by the Town Manager in accordance with Chapter 67 of the Acts of 2009 Town Manager Act for the purposes identified and those purposes only, and each item to be considered a separate appropriation for that purpose only.

<b><i>Summary of Vote</i></b>	
<b>General Government:</b>	
Salaries	\$ 238,194
Expenses	\$ 74,825
<b>Finance Department:</b>	
Salaries	\$ 648,103
Expenses	\$ 327,888
<b>Community Services</b>	
Salaries	\$ 1,225,722
Expenses	\$ 360,259
<b>Police:</b>	
Salaries	\$ 3,223,938
Expenses	\$ 223,522
<b>Fire:</b>	
Salaries	\$ 2,412,358
Expenses	\$ 251,712
<b>Hanover Public Schools</b>	\$ 24,092,579
<b>Other Education - South Shore Vocational</b>	\$ 719,259
<b>Public Works:</b>	
Salaries	\$ 2,799,044
Expenses	\$ 3,054,000
<b>Snow &amp; Ice</b>	\$ 387,000
<b>Debt</b>	\$ 5,173,314
<b>Benefits &amp; Insurance</b>	\$ 6,637,839
<b>Reserve Fund</b>	\$ 190,000
<b><i>Total General Fund Operating Budget</i></b>	<b>\$ 52,039,556</b>

JOURNAL FOR ANNUAL TOWN MEETING  
HELD BEGINNING MAY 5, 2014

<b>Funding Sources:</b>	
Free Cash	\$ 250,000
Indirect Costs - Water Enterprise	\$ 358,739
Cemetery Graves/Foundations	\$ 65,000
Cemetery Perpetual Care	\$ 10,000
Title V Betterment Program	\$ 32,851
Ambulance Receipt Reserved	\$ 675,095
Community Preservation Fund	\$ 466,375
<i>Less Total Transfers</i>	<i>\$ 1,858,060</i>
To be raised by the 2015 Tax Levy	\$ 50,181,496

**So carries unanimously.**

**ARTICLE 14. - WATER ENTERPRISE BUDGET**

To see if the Town will vote to appropriate \$2,842,817 from Water Enterprise receipts to defray Water Enterprise direct costs and that \$358,739 as appropriated in the General Fund Operating Budget, be used for Water indirect costs, all to fund the total costs of operations of the Water Enterprise as follows, or take any other action relative thereto.

Personal Services	\$ 1,250,238
Other Expenses	\$ 977,600
Debt Service	\$ 614,979
<b>Appropriate for Direct Costs</b>	<b>\$ 2,842,817</b>
Indirect Costs - Reimburse General Fund for Shared Expenses	\$ 358,739
Total Cost - Water Enterprise	\$ 3,201,556

Advisory Committee  
Town Manager

**We move that the Town vote to appropriate \$2,842,817 from Water Enterprise receipts to defray Water Enterprise direct costs and that the \$358,739 as appropriated in the General Fund Operating Budget be used for the Water indirect costs, all to fund the total costs of operations of Water Enterprise. Each item is to be expended by the Town Manager in accordance with Chapter 67 of the Acts of 2009 Town Manager Act for the purposes identified and those purposes only, and each item to be considered a separate appropriation for that purpose only.**

**So carries unanimously.**

JOURNAL FOR ANNUAL TOWN MEETING  
HELD BEGINNING MAY 5, 2014

**ARTICLE 15. - AMEND BYLAW 4-12 – CONSERVATION COMMISSION**

To see if the Town will vote to accept the amendments shown below to the current General Bylaws 4-12, Sections 1 and 3 in order to reflect the duties and responsibilities of the Town Manager as shown in “an Act establishing a Town Manager form of Government for the Town of Hanover”, or take any other action relative thereto.

**4-12 CONSERVATION COMMISSION**

**Section 1.** There shall be a Conservation Commission, established under the Conservation Act, General Laws, Chapter 40, Section 8C, composed of five members appointed by the ~~Board of Selectmen~~ **Town Manager subject to the approval of the Selectmen**, each for a term of three (3) years., ~~provided that effective July 1, 1990,~~ The term of one member shall be two (2) years for the duration of that member’s term only. A chairman and a co-chairman shall be elected by a majority of the commission for a term of one year.

**Section 3.** The Conservation Commission of the Town of Hanover may have two (2) Associate Members. The Associate Members shall be appointed by the ~~Selectmen~~ **Town Manager subject to the approval of the Selectmen**, on the recommendation of the Conservation Commission each for a term of two (2) years. Associate Members shall be authorized to act with the authority of a Conservation Commission member, when asked to do so by the remaining members of the Commission, so as to act in the case of absence, an inability to act, or conflict of interest on the part of any member of the Conservation Commission or in the event of a vacancy on the Board.

Board of Selectmen

**The Board of Selectmen move that the Town vote to accept the Article as written.**

**So carries.**

**ARTICLE 16. - ELECTED TOWN CLERK VS. APPOINTED**

Shall the Town vote to have its elected Town Clerk become an appointed Town Clerk, or take any other action relative thereto.

Board of Selectmen

**The Board of Selectmen move that the Town vote the position of Town Clerk shall be made an appointed position effective at the conclusion of the term of service of the current Town Clerk.**

**Motion to cut off debate.**

**Carries unanimously.**

**Main motion fails.**

JOURNAL FOR ANNUAL TOWN MEETING  
HELD BEGINNING MAY 5, 2014

**ARTICLE 17. - SPECIAL EDUCATION EXPENSES**

To see if the Town will vote to appropriate a sum of money for School Special Education Expenses to be expended by the School Committee for this purpose, or take any other action relative thereto.

Town Manager  
School Committee

**We move that the Town vote to appropriate the sum of \$500,000 from General Fund Free Cash for School Special Education Expenses to be expended by the School Committee for the purpose stated herein.**

**So carries unanimously.**

**ARTICLE 18. - SCHOOL DEPARTMENT MEDICAID REIMBURSEMENTS**

To see if the Town will vote to raise and appropriate, or transfer a sum of money from available funds to fund a contract to assist the School Department in recovering Medicaid reimbursements, or take any other action relative thereto.

Board of Selectmen

**We move that the Town appropriate the sum of \$7,500 from General Fund Free Cash for the funding of a contract to assist the Town in recovering Medicaid reimbursements. Said funds to be expended at the direction of the Town Manager.**

**So carries unanimously.**

**ARTICLE 19. - APPROPRIATE FUNDS - BUILDINGS INSURANCE FUND**

To see if the Town will vote to raise and appropriate, or appropriate from available funds a sum of money to the Municipal Buildings Insurance Fund, or take any other action relative thereto.

Town Manager

**We move that the Town vote to appropriate the sum of \$10,000 from General Fund Free Cash, to the Municipal Buildings Insurance Fund. Said funds to be expended at the direction of the Town Manager for the purposes stated herein.**

**So carries unanimously.**

**Move to adjourn Town Meeting to tomorrow night, Tuesday, May 6th, 2014, at 7:00 p.m.**

**So carries unanimously.**

**Town Meeting adjourned at 10:50 p.m.**

JOURNAL FOR ANNUAL TOWN MEETING  
HELD BEGINNING MAY 5, 2014

**JOURNAL FOR ADJOURNED ANNUAL TOWN MEETING  
AS CONTINUED TUESDAY, MAY 6, 2014**

**With a quorum present, the Moderator called the meeting to order at 7:06 p.m.**

**ARTICLE 20. - PUBLIC SAFETY EMPLOYEE TRAINING**

To see if the Town will vote to raise and appropriate or appropriate from available funds a sum of money, for public safety employee training, or take any other action relative thereto.

Town Manager

**We move that the Town vote to appropriate the sum of \$30,000 from General Fund Free Cash for public safety employee training. Said funds to be expended at the direction of the Town Manager for the purposes stated herein.**

**So carries unanimously.**

**ARTICLE 21. - AMEND BYLAW 6-28 STORM DRAIN SYSTEM**

To see if the Town will vote to amend Section 6-28 Discharges to the Municipal Storm Drain System, Section 12. Enforcement of the General Bylaws of the Town as indicated below in italics, or take any other action relative thereto.

**6-28 Discharges To The Municipal Storm Drain System**

**Section 12. Enforcement**

The Board and Commission or an authorized agent of the Board or Commission shall enforce this By-Law, regulations, orders, violation notices, and enforcement orders, and may pursue all civil and criminal remedies for such violations. This includes costs borne by the Board, which were directly associated with the investigation that led to the discovery of the illicit discharge.

Civil Relief. If a person violates the provisions of this By-Law, regulations, permit, notice, or order issued thereunder, the Board or Commission may seek injunctive relief in a court of competent jurisdiction restraining the person from activities which would create further violations or compelling the person to perform abatement or remediation of the violation.

Orders. The Board and Commission or an authorized agent of the Board or the Commission may issue a written order to enforce the provisions of this By-Law or the regulations thereunder, which may include: (a) elimination of illicit connections or discharges to the MS4; (b) performance of monitoring, analyses, and reporting; (c) that unlawful discharges, practices, or operations shall cease and desist; and (d) remediation of contamination in connection therewith.

If the enforcing person determines that abatement or remediation of contamination is required, the order shall set forth a deadline by which such abatement or remediation must be completed.

JOURNAL FOR ANNUAL TOWN MEETING  
HELD BEGINNING MAY 5, 2014

Any person that violates any provision of these regulations may be punished, under MGL C. 40 s 21D as a noncriminal offense, *by fines of not more than \$300 a fine of \$300*. Each day or portion thereof during which a violation continues shall constitute a separate offense. The Board and Commission or its duly authorized agent is an authorized officer to impose such fines.

Remedies Not Exclusive. The remedies listed in these regulations are not exclusive of any other remedies available under any applicable federal, state or local law.

If the property owner violates more than one provision of this By-Law or any condition of an approval issued hereunder, each provision, or condition, so violated shall constitute a separate offense.

Entry to Perform Duties under this By-Law. To the extent permitted by state law, or if authorized by the owner or other party in control of the property, the Board, its agents, officers, and employees may enter upon privately owned property for the purpose of performing their duties under this By-Law and regulations and may make or cause to be made such examinations, surveys or sampling as the Board deems reasonably necessary.

Planning Board  
Bylaw Review Committee

**We move that the Town accept this article as written.**

**Motion carries unanimously.**

**ARTICLE 22. - AMEND ZONING BYLAW AND MAP – MEDICAL MARIJUANA  
TREATMENT CENTER**

To see if the Town will vote to amend the Zoning Bylaw and the Zoning Map for the Town in the manner described below, or take any other action relative thereto:

Delete the existing definition of “Medical Marijuana Treatment Center” in the Hanover Zoning Bylaw, Section 2.100 and add the following new definition:

**“Registered Marijuana Dispensary:** a not-for-profit entity registered under 105 CMR 725.100, to be known as a registered marijuana dispensary (RMD), that acquires, cultivates, possesses, processes (including development of related products such as edible marijuana-infused products, tinctures, aerosols, oils, or ointments), transfers, transports, sells, distributes, dispenses, or administers marijuana, products containing marijuana, related supplies, or educational materials to registered qualifying patients or their personal caregivers. Unless otherwise specified, an RMD refers to the site(s) of dispensing, cultivation, and preparation of marijuana.”

Amend the Hanover Zoning Map by adding a new overlay zoning district entitled “Registered Marijuana Dispensary Overlay District” as shown on a map entitled “Registered Marijuana Dispensary Overlay District” prepared by the Town of Hanover Planning Department, and dated January 13, 2014.

JOURNAL FOR ANNUAL TOWN MEETING  
HELD BEGINNING MAY 5, 2014

The boundaries of the Registered Marijuana Dispensary Overlay District shall include all parcels of land included in that portion of the Commercial District which lies northeasterly of the westerly way line of Route 3.

Amend the Hanover Zoning Bylaw, Section 3.010, entitled “Establishment of Districts” by adding a new overlay zoning district as follows:

M. Registered Marijuana Dispensary District (Overlay District)

Amend the Hanover Zoning Bylaw Section 3.100, entitled “Location of Districts” by adding the following language under section 3.120:

G. The Registered Marijuana Dispensary District, an Overlay District, delineated as follows:

1. all of that land included in that portion of the Commercial District which lies northeasterly of the westerly way line of Route 3.

Amend the Hanover Zoning Bylaw, Section 6, “Use Regulations” by deleting Section 6.15, Temporary Moratorium for Medical Marijuana Treatment Centers and replacing it with the following language:

**6.15.0 Registered Marijuana Dispensaries**

It is the purpose and intent of this Section of the Zoning Bylaw to provide for the limited establishment of Registered Marijuana Dispensaries, as they are authorized by the Humanitarian Medical Use of Marijuana Act, M.G.L. c. 94C, App. § 1-1 et seq., and state regulations adopted by the Massachusetts Department of Public Health under 105 CMR 725.000, the Implementation of an Act for the Humanitarian Medical Use of Marijuana, in locations suitable for lawful Registered Marijuana Dispensaries; to minimize any adverse impacts on adjacent properties, residential neighborhoods, schools, playgrounds and other areas where children congregate, local historic districts and other areas that are incompatible with such uses; and for the location of Registered Marijuana Dispensaries where they may be readily monitored by law enforcement for health and public safety purposes.

It is neither the purpose nor intent of this Section of the Bylaw to supersede any federal or state laws governing the sale or distribution of narcotic drugs.

**6.15.0 Uses Permitted by Special Permit and with Site Plan Approval**

The below listed uses may be permitted upon application to and the granting of a Special Permit and Site Plan Approval by the Planning Board, acting as the Special Permit Granting Authority, as specified in Section 10 of this Zoning Bylaw. In addition to full compliance with the provisions in this Section, the applicant shall clearly demonstrate to the satisfaction of the Board that there is full compliance with all of the provisions of Sections 5.890, Special Permits, relative to the grant of the Special Permit, and full compliance with all of the provisions of Section 10, Site Plan Approval, relative to the grant of said Site Plan Approval.

JOURNAL FOR ANNUAL TOWN MEETING  
HELD BEGINNING MAY 5, 2014

The use of land or structures for a Registered Marijuana Dispensary, as such term is defined in Section 2.100, Definitions, of this Bylaw subject to all of the below listed requirements, conditions, and procedures:

- A. Special Permit Requirements: The following requirements shall be applicable to all applications for a Registered Marijuana Dispensary Special Permit:
1. No Registered Marijuana Dispensary shall commence operations without first applying for and receiving Site Plan Approval and the grant of a Special Permit from the Planning Board, acting as the Special Permit Granting Authority. A Special Permit shall be granted provided that the Planning Board finds that the applicant has complied with all of the terms, requirements, conditions, and procedures of this Section of the Zoning Bylaw. The commercial cultivation [unless it meets the requirements for an agricultural or horticultural exemption under Massachusetts General Laws Chapter 40A, Section 3 or as a hardship cultivation as allowed by state law or regulation], production, processing, assembly, packaging, retail or wholesale sale, trade, distribution or dispensing of Marijuana for Medical Use is prohibited unless permitted as a Registered Marijuana Dispensary under this Section.
  2. Any application for a Registered Marijuana Dispensary Special Permit shall be accompanied by an application for Site Plan Approval in accordance with the provisions of Section 10 of this Zoning Bylaw.
  3. In addition to the materials required under Section 10 Site Plan Approval, the applicant shall include:
    - a. A copy of its certificate of registration to operate a Registered Marijuana Dispensary issued by the Massachusetts Department of Public Health.
    - b. A proposed timeline for achieving operation of the Registered Marijuana Dispensary and evidence that the applicant will be ready to operate within that proposed timeline.
    - c. A statement indicating the need for a Registered Marijuana Dispensary in the Town of Hanover and the projected service area including the current patient population amounts in that service area.
    - d. Evidence that the applicant has adequate liability insurance.
    - e. Copy of the detailed written operating procedures as required by the Massachusetts Department of Public Health in 105 CMR 725.105 (or its successor regulation) and as otherwise required by other applicable law or regulation.
    - f. Locations of all other Registered Marijuana Dispensaries in Plymouth County.

JOURNAL FOR ANNUAL TOWN MEETING  
HELD BEGINNING MAY 5, 2014

- g. A description of the security measures, including employee security policies, required by the Massachusetts Department of Public Health for the Registered Marijuana Dispensary.
- h. A copy of the emergency procedures required by the Massachusetts Department of Public Health for the Registered Marijuana Dispensary.
- i. A copy of the policies and procedures for patient or personal caregiver home-delivery required by the Massachusetts Department of Public Health for the Registered Marijuana Dispensary.
- j. A copy of the policies and procedures for the transfer, acquisition, or sale of marijuana between the Registered Marijuana Dispensary and another Registered Marijuana Dispensary or independent testing laboratory as required by the Massachusetts Department of Public Health.
- k. A copy of proposed waste disposal procedures.
- l. A description of any waivers from the Massachusetts Department of Public Health regulations granted for the Registered Marijuana Dispensary.
- m. Details of proposed water consumption for any site that will include cultivation.
- n. Evidence of the applicant's right to use the proposed site of the Registered Marijuana Dispensary facility such as a deed, lease or other real estate instrument.
- o. If the applicant is a business organization, a statement under oath disclosing all of its owners, shareholders, partners, members, managers, directors, officers, or other similarly-situated individuals and entities and their addresses. If any of the above are entities or business organizations, rather than individuals, the applicant must disclose the identity of the owners of such entities or business organizations for each level of ownership until the disclosure contains the names of all individuals and their addresses.
- p. A detailed floor plan of the premises of the proposed Registered Marijuana Dispensary that identifies the square footage available and describes the functional areas of the Registered Marijuana Dispensary, including areas for any preparation of marijuana-infused products.
- q. Proposed security measures for the Registered Marijuana Dispensary, including lighting, fencing, storage, gates and alarms, etc., to ensure the safety of persons and to protect the premises from theft.

JOURNAL FOR ANNUAL TOWN MEETING  
HELD BEGINNING MAY 5, 2014

- r. Detailed site plans that include all of the information required under Section 10 of the Town of Hanover Zoning Bylaw, including distances to any of the uses identified in Subsection 6.15.0.A.2.c and Subsection 6.15.0.A.2.d below.
  - 4. The Planning Board shall refer copies of the application to the Building Department, Fire Department, Police Department, Board of Health, the Conservation Commission, and the Highway Department. These boards/departments shall review the application and shall submit their written recommendations to the Planning Board.
  - 5. After notice and public hearing and consideration of application materials, consultant reviews, public comments, and the recommendations of other Town's boards and departments, the Planning Board may act upon such a permit.
- B. Conditions: The following conditions shall be attached to all Registered Marijuana Dispensary Special Permits:
- 1. Special Permits granted under this Section of the Zoning Bylaw shall remain exclusively with the applicant, who shall be the owner or lessee of the premises described in the application as the site for the proposed Registered Marijuana Dispensary. The Special Permit shall not be assignable or transferable to any other person. The Special Permit shall terminate automatically on the date there is a voluntary or involuntary alienation of the applicant's title or leasehold interest in the premises or the applicant's right to occupy the premises terminates for any reason.
  - 2. A Special Permit issued under this Section of the Zoning Bylaw shall be valid for a period of one (1) year from the date of the decision. It shall be renewed for successive three (3) year periods provided that a written request for renewal is made to the Planning Board not less than three (3) months prior to the expiration of the then-existing Special Permit, subject to the following:
    - a. Publication of notice of said request shall be made in the same manner as would be required for an original application for a Special Permit. Said notice shall state that the renewal request will be granted unless, prior to the expiration of the then existing permit, a written objection to the renewal, stating reasons for such objection, is received by the Planning Board. In the event of such an objection, a public hearing on the renewal shall be held and shall proceed in a manner identical to the course of proceedings in connection with an original application for the grant of a Special Permit including submission of the same types of materials as required for an original filing.
    - b. The Special Permit shall remain in effect until the conclusion of the public hearing and decision of the Planning Board either granting or denying the Special Permit renewal. In granting any

JOURNAL FOR ANNUAL TOWN MEETING  
HELD BEGINNING MAY 5, 2014

such renewal, the Planning Board may impose additional conditions, including but not limited to; time limits to correct violations, hours of operation and additional screening, upon which a specified lapse of time without correction or compliance by the Special Permit holder shall result in a revocation of the Special Permit.

3. No Registered Marijuana Dispensary shall be located within two hundred and fifty (250) feet of the Residence A Zoning District.
4. Registered Marijuana Dispensary may not be located within five hundred (500) feet of any school, daycare center, church, recreational facility or other locations where children may congregate in concentrated numbers such as, but not limited to ball fields, parks or libraries.
  - a. The distances specified in Subsections 3. and 4., above, shall be measured by a straight line from the nearest property line of the premises on which the proposed Registered Marijuana Dispensary is to be located to the nearest boundary line of the Residence A Zoning District or to the nearest property line of any other designated uses set forth above (as applicable).
5. No Registered Marijuana Dispensary shall have a gross floor area of less than 2,500 square feet or in excess of 20,000 square feet.
6. Registered Marijuana Dispensary shall not be operated without a valid permit from the Hanover Board of Health.
7. Hours of operation for any Registered Marijuana Dispensary shall be established by the Planning Board but in no event shall said facilities be open and/or operating between the hours of 8:00 PM and 8:00 AM, including any delivery services.
8. All exterior building openings, entries and windows shall be screened in such a manner as to prevent the public's view of the interior from any public or private way or from any abutting property.
9. No smoking, burning or consumption of any product containing marijuana or marijuana-related products shall be permitted on the premises of a Registered Marijuana Dispensary.
10. No Registered Marijuana Dispensary shall be located inside a building containing residential units, (unless hardship cultivation has been allowed by the Massachusetts Department of Public Health) including transient housing such as motels and dormitories, or inside a movable or mobile structure such as a van or truck.
11. No Registered Marijuana Dispensary may have any flashing lights visible from the exterior of the premises.
12. Exterior signs shall identify the name of the Registered Marijuana Dispensary but shall not contain any other advertisement or information.

JOURNAL FOR ANNUAL TOWN MEETING  
HELD BEGINNING MAY 5, 2014

13. Each Registered Marijuana Dispensary permitted under this Zoning Bylaw shall as a condition of its Special Permit file an annual report to the Planning Board and the Town Clerk and appear before the Planning Board no later than January 31<sup>st</sup> annually, providing a copy of all current applicable state licenses and registrations for the Registered Marijuana Dispensary and/or its owners, any updated operating policies required under 105 CMR 725.105 or by the Department of Public Health, the current insurance policies for the Registered Marijuana Dispensary, and demonstrated compliance with the conditions of the Special Permit.
14. The Special Permit holder shall file a copy of any Incident Report required under 105 CMR 725.110(F) (or its successor regulation) with the Chief of Police and the Planning Board within twenty-four (24) hours of creation by the Registered Marijuana Dispensary. Such reports may be redacted as necessary to comply with any applicable state or federal laws and regulations.
15. The Special Permit holder shall file a copy of any summary cease and desist order, cease and desist order, quarantine order, summary suspension order, order limiting sales, deficiency statement, plan of correction, notice of a hearing, or final action regarding the Registered Marijuana Dispensary issued by the Department of Public Health or the Division of Administrative Law Appeals, as applicable, with the Chief of Police and the Planning Board within forty-eight (48) hours of receipt by the Registered Marijuana Dispensary.
16. The Special Permit holder shall provide to the Planning Board and the Chief of Police, the name, telephone number and electronic mail address of a contact person in the event that such person needs to be contacted after regular business hours to address an urgent issue. Such contact information shall be kept updated by the permit holder and the Special Permit holder shall immediately notify the Planning Board and the Chief of Police of any changes.
17. The Planning Board shall require the applicant to post a bond at the time of construction to cover costs for the removal of the Registered Marijuana Dispensary in the event the Town must remove the facility. The value of the bond shall be based upon the ability to completely remove all material, plants, equipment and other paraphernalia associated with the Registered Marijuana Dispensary and to properly clean the facility at the applicable prevailing wages. The value of the bond shall be developed based upon the applicant providing the Planning Board with three (3) written bids to meet the bond requirements set forth herein. An incentive factor of 1.5 shall be applied to all bonds to ensure compliance and adequate funds for the Town to remove the items at prevailing wages.
18. Proposed Registered Marijuana Dispensary shall be subject to the provisions of Section 11 and Section 10.030 of the Zoning Bylaw for project thresholds, submission of a Development Impact Statement (DIS), and

JOURNAL FOR ANNUAL TOWN MEETING  
HELD BEGINNING MAY 5, 2014

mitigation of development impacts accordingly. Said DIS shall include sections addressing impacts from the proposed development on the community, environment, traffic, municipal facilities and services (police, fire, public works, etc.), water supply, utilities and infrastructure and wastewater. The Traffic Impact Assessment required under Section 10.120.A. shall be prepared by a registered professional Traffic or Civil Engineer. The Environmental Impact Assessment required under Section 10.120.B. shall be prepared by a registered professional Environmental Engineer or other qualified professional(s) with expertise in the relevant subject matter areas.

19. The applicant shall mitigate all off-site traffic impacts anticipated by the proposed development, through the provision of reasonable off-site improvements to road capacity and safety or by other effective means.
  20. The DIS shall include an assessment of the odor, safety, sound and visual impacts from the proposed development on adjacent properties and shall propose buffering and screening sufficient to mitigate odor, safety, sound and visual impacts from the proposed development.
  21. The applicant shall contribute to the Hanover Police DREAM fund as mitigation for the potential adverse social and public health costs from the cultivation, sale, distribution and use of marijuana. The amount of mitigation shall be based on the annual gross sales of the Registered Marijuana Dispensary. The Registered Marijuana Dispensary shall annually supply a report and appear before the Planning Board no later than January 31<sup>st</sup> annually indicating the gross sales and supply a payment equal to five (5%) percent of gross sales to the Town of Hanover Police Dream fund.
  22. Proposed Registered Marijuana Dispensaries shall be subject to the provisions of Section 10.150 Architectural Design Review of the Zoning Bylaw.
  23. A Special Permit may be granted only after a determination by the Planning Board that adequate and reasonable safeguards exist to assure on a continuing basis that minors will not be allowed to gain entrance to any Registered Marijuana Dispensary, along with compliance with all other applicable requirements set forth herein.
- C. Procedural Requirements: The following procedural requirements shall be applicable to any application for a Registered Marijuana Dispensary Special Permit:
1. A Special Permit granted under this section shall lapse within one (1) year, including such time required to pursue or await the determination of an appeal as referred to in Massachusetts General Laws Chapter 40A, Section 17, from the grant thereof, if a substantial use thereof has not sooner commenced except for good cause, or, in the case of a permit for construction, if construction has not begun by such date except for good cause.

JOURNAL FOR ANNUAL TOWN MEETING  
HELD BEGINNING MAY 5, 2014

2. A Registered Marijuana Dispensary Special Permit issued under this Section of the Bylaw shall require that the owner of such business shall supply on a continuing basis to the Planning Board, Building Inspector and Zoning Enforcement Officer any change in the name of the record owner of address or any change in the name of the current manager; and that failure to comply with this provision shall result in the immediate revocation of such Special Permit.
  3. In the event the Massachusetts Department of Public Health cancels, revokes or non-renews the certificate of registration for the Registered Marijuana Dispensary, the Special Permit shall immediately become void.
  4. The Registered Marijuana Dispensary shall be required to remove all materials, plants, equipment and other paraphernalia upon the revocation, abandonment, cancellation, lapse, non-renewal or termination of the Special Permit for any reason.
  5. Any existing Registered Marijuana Dispensary shall be required to apply for a Special Permit within ninety (90) days following the adoption of this Section of the Zoning Bylaw.
- D. Severability: The provisions of this Section of the Zoning Bylaw are severable and, if any of those provisions shall be held to be unconstitutional by any court of competent jurisdiction or otherwise held invalid, the remaining provisions shall remain in full force and effect.

Planning Board

**The Planning Board moves that the Town accept this Article as written.**

**Motion to cut off debate.**

**So moved; carries.**

**Main motion.**

**So carries unanimously.**

**ARTICLE 23. - AMEND ZONING BYLAW § 6.11.39.A – VPUD**

To see if the Town will vote to amend the Zoning Bylaw for the Town in the manner described below, or take any other action relative thereto:

Amend the Hanover Zoning Bylaw, Section 6.11.30 (VPUD) Dwelling Unit Design Requirements, by deleting this subsection and replacing it with the following:

To be inserted in place of Section 6.11.30.A

- A. Dwelling units in a VPUD shall be comprised of a mixture of dwelling types that allow for an economically viable mix of units such that:

JOURNAL FOR ANNUAL TOWN MEETING  
HELD BEGINNING MAY 5, 2014

1. Not less than one-third (1/3) of the total number of units shall be one-bedroom units.
2. Not less than one-third (1/3) of the total number of units shall be two-bedroom units.
3. Not more than one-third (1/3) of the total number of units shall be three or more bedroom units.

The foregoing mixture of dwelling types shall apply to a VPUD except to the extent that the requirements of this subsection are reduced, amended or waived by the Planning Board for good cause shown, consistent with the purposes of Section 6.11.0 (Village Planned Unit Development) of this Zoning Bylaw.

Planning Board

**The Planning Board moves that the Town accept this Article as printed in the warrant.**

**Motion carries by called two-thirds majority.**

**ARTICLE 24. - ACCEPT MGL Ch. 41 § 110A – SATURDAY CLOSURE OF TOWN HALL**

To see if the Town will vote to accept the provisions of Massachusetts General Laws Chapter 41, Section 110A which states, “Any public office in any town may remain closed on any and all Saturdays as may be determined from time to time in a town, by vote of the town at a special or regular town meeting, and the provisions of section nine of chapter four shall apply in the case of such closing of any such office on any Saturday to the same extent as if such Saturday were a legal holiday”, or take any other action relative thereto.

Town Clerk  
Board of Registrars

**We move that the Town vote to accept the provisions of MGL c.41, § 110A as stated above.**

**Motion carries unanimously.**

**ARTICLE 25. - ACCEPT MGL Ch.53 § 9A DEADLINE FOR NOMINATION PAPERS**

To see if the Town will vote to accept the provisions of Massachusetts General Laws Chapter 53, Section 9A which states, “In any town which accepts this section in a town by vote of the town meeting, the following provisions shall apply with respect to nomination papers: The final date for obtaining blank nomination papers for nomination to town office shall be forty-eight weekday hours prior to the hour on which nomination papers are required to be submitted to the registrars of voters for certification. Each candidate shall file with the Town Clerk, prior to obtaining blank nomination papers, a statement containing his name and address, and the town office for which he intends to be a candidate. No candidate for city or town office shall receive more blank nomination papers than will contain the number of signatures required to place his name in nomination, multiplied by five”, or take any other action relative thereto.

Town Clerk  
Board of Registrars

JOURNAL FOR ANNUAL TOWN MEETING  
HELD BEGINNING MAY 5, 2014

**We move that the Town not accept this article and take no further action.**

**So carries unanimously.**

**ARTICLE 26. - NAME ENGINEERING CLASSROOMS AT HIGH SCHOOL**

To see if the Town will vote to name the Engineering classrooms at Hanover High School, the Kurt Giessler Memorial Engineering Suite, or take any other action thereto.

By Petition: Thomas Raab  
Matthew Plummer  
Kathy Gallagher  
Steven Rodday  
Denise Schnell

**The petitioner moves that the Town vote to name the Engineering classrooms at Hanover High School, the Kurt Giessler Memorial Engineering Suite.**

**Motion carries unanimously.**

**ARTICLE 27. - ESTABLISH CAPITAL STABILIZATION FUND**

To see if the Town of Hanover will vote to establish under Chapter 40, Section 5B of the Massachusetts General Laws, a Capital Stabilization Fund for the purpose of accepting funds from a variety of sources to be used exclusively for the annual capital expenditures by town departments, and to appropriate a sum of money to the Capitalization Fund, or take any other action relative thereto.

Finance Director

**We move that the Town establish under Chapter 40, Section 5B of the Massachusetts General Laws, a Capital Stabilization Fund for the purposes of accepting funds from a variety of sources to be used exclusively for the annual capital expenditures by town departments. We also move to raise and appropriate the sum of \$100,000.**

**Motion carries by a called two-thirds majority.**

**ARTICLE 28. - PURCHASE SELF CONTAINED BREATHING APPARATUS**

To see if the Town will vote to raise and appropriate, appropriate from the undesignated fund balance or borrow in accordance with Massachusetts General Laws or any other enabling act, the sum of \$275,000 or another sum, to purchase Self Contained Breathing Apparatus (SCBA) and to authorize any related trade-ins or to be sold by sealed bid. Said funds to be expended at the direction of the Town Manager and the Fire Chief, or take any other action relative thereto.

Fire Chief  
Town Manager

JOURNAL FOR ANNUAL TOWN MEETING  
HELD BEGINNING MAY 5, 2014

**We move that the sum of \$275,000 be and hereby is appropriated to pay costs of replacing existing self-contained breathing apparatus and related equipment for the use of the Fire Department, and for the payment of any and all other costs incidental and related thereto, and that to meet this appropriation, the Treasurer, with the approval of the Selectmen, is hereby authorized to borrow said amount under and pursuant to MGL c.44, §7(9), or pursuant to any other enabling authority, and to issue bonds or notes of the Town therefor.**

**So carries unanimously.**

**ARTICLE 29. - PURCHASE PORTABLE RADIO EQUIPMENT**

To see if the Town will vote to raise and appropriate, appropriate from the undesignated fund balance or borrow in accordance with Massachusetts General Laws or any other enabling act, the sum of \$130,000 or another sum, to purchase portable radio equipment and to authorize any related trade-ins or to be sold by sealed bid. Said funds to be expended at the direction of the Town Manager and the Fire Chief, or take any other action relative thereto.

Fire Chief  
Town Manager

**We move that the sum of \$130,000 be and hereby is appropriated to pay costs of purchasing portable radios and related equipment for the use of the Fire Department, and for the payment of any and all other costs incidental and related thereto, and that to meet this appropriation, the Treasurer, with the approval of the Selectmen is hereby authorized to borrow said amount under and pursuant to MGL c.44, §7(9), or pursuant to any other enabling authority, and to issue bonds or notes of the Town therefor.**

**So carries unanimously.**

**ARTICLE 30. - PURCHASE PORTABLE ELECTRONIC MESSAGE BOARD**

To see if the Town will vote to raise and appropriate, appropriate from the undesignated fund balance or borrow in accordance with Massachusetts General Laws or any other enabling act, the sum of \$20,000 or another sum, to purchase a portable electronic sign message board. Said funds to be expended at the direction of the Town Manager and the Emergency Management Director, or take any other action relative thereto.

Emergency Management  
Town Manager

**We move that the Town vote to appropriate the sum of \$20,000 and to meet said appropriation transfer \$20,000 from previously voted Town Meeting articles shown below for the purchase of an electronic sign message board and related costs. Said funds to be expended for the purposes stated herein at the direction of the Town Manager.**

JOURNAL FOR ANNUAL TOWN MEETING  
HELD BEGINNING MAY 5, 2014

TRANSFER FROM:				TRANSFER TO:	
PAVEMENT MANAGEMENT YR #13	ATM 2009	66	\$ 5,659.26	Portable Electric Sign Message Board	\$20,000.00
ENERGY ADVISORY COMMITTEE	ATM 2010	19	\$ 1,569.06		
DPW PICKUP TRUCK 4X4	ATM 2011	19	\$ 1,613.83		
188 KING STREET TAKING	ATM 2011	52	\$ 9,000.00		
DEMOLITION CURTIS SCHOOL	ATM 2012	28	\$ 2,157.85		
<b>Total</b>			<b>\$ 20,000.00</b>	<b>Total</b>	<b>\$20,000.00</b>

**Motion carries.**

**ARTICLE 31. - PURCHASE PORTABLE LIGHT TOWER**

To see if the Town will vote to raise and appropriate, appropriate from the undesignated fund balance or borrow in accordance with Massachusetts General Laws or any other enabling act, the sum of \$9,000 or another sum, to purchase a portable light tower. Said funds to be expended at the direction of the Town Manager and the Emergency Management Director, or take any other action relative thereto.

Emergency Management  
Town Manager

**We move that the Town vote to appropriate the sum of \$9,000 and to meet said appropriation transfer \$9,000 from a previously voted Town Meeting article as shown below for the purchase of a portable light tower and related costs. Said funds to be expended for the purposes stated herein at the direction of the Town Manager.**

TRANSFER FROM:				TRANSFER TO:	
DEMOLITION CURTIS SCHOOL	ATM 2012	28	\$ 9,000.00	Portable Light Tower	\$ 9,000.00

**Motion carries unanimously.**

**ARTICLE 32. - PURCHASE TWO POLICE DEPARTMENT VEHICLES**

To see if the Town will vote to raise and appropriate, appropriate from undesignated fund balance, or borrow in accordance with Massachusetts General Laws, or any other enabling act, the sum of \$110,000 or another sum, to the Public Safety Vehicle Account authorized under Article #32 of the 1983 Annual Town Meeting. The amount will be for the purchase, lease, or lease purchase and equipping of one marked police vehicle and one marked police shift commander SUV and to authorize related trade-ins or to be sold by sealed bid, said funds to be expended at the direction of the Town Manager, or take any other action relative thereto.

Chief of Police  
Town Manager

JOURNAL FOR ANNUAL TOWN MEETING  
HELD BEGINNING MAY 5, 2014

**We move that the Town vote to appropriate the sum of \$55,423.43 from General Fund Free Cash, transfer \$27,635 from the insurance proceeds > \$20k receipt reserve account and transfer \$27,941.57 from the ATM A2013 Police Vehicle account for the purchase, lease or lease purchase and equipping of one marked police vehicle and one marked police shift commander SUV. Said funds to be expended for the purposes stated herein at the direction of the Town Manager.**

TRANSFER FROM:				TRANSFER TO:	
POLICE VEHICLE ACCOUNT	ATM 2013	20	\$ 27,941.57	CRUISER REPLACE- MENT	\$ 48,000.00
INSURANCE PROCEEDS > \$20k			\$ 27,635.00	COMMAND SUV	\$ 63,000.00
FREE CASH			\$ 55,423.43		
<b>Total</b>			<b>\$111,000.00</b>		<b>\$111,000.00</b>

**Motion carries.**

**ARTICLE 33. - PURCHASE TWO POLICE MOTORCYCLES**

To see if the Town will vote to raise and appropriate, appropriate from undesignated fund balance, or borrow in accordance with Massachusetts General Laws, or any other enabling act, the sum of \$25,000 or another sum, to the Public Safety Vehicle Account authorized under Article #32 of the 1983 Annual Town Meeting. The amount will be for the purchase, lease, or lease purchase and equipping of two police motorcycles and to authorize related trade-ins or to be sold by sealed bid, said funds to be expended at the direction of the Board of Selectmen, or take any other action relative thereto.

Chief of Police  
Town Manager

**We move that the Town vote to appropriate the sum of \$25,000 and to meet said appropriation transfer \$17,804.01 from previously voted Town Meeting articles as shown below and \$6,812.99 from General Fund Free Cash for the purchase, lease, or lease purchase and equipping of two police motorcycles and to authorize related trade-ins or to be sold by sealed bid. Said funds to be expended for the purposes stated herein at the direction of the Town Manager.**

TRANSFER FROM:				TRANSFER TO:	
ONE TON DUMP TRUCK	ATM 2012	20	\$ 521.69	Police Motorcycles	\$25,000.00
INFIELD GROOMER	ATM 2012	22	\$ 305.20		
POLICE STATION HVAC	ATM 2012	26	\$ 70.82		
LIBRARY PAINTING	STM 2013	10	\$ 3,206.20		
FRONT END LOADER	ATM 2013	23	\$ 9,994.00		
DUMP TRUCK CAB/CHAS	ATM 2013	24	\$ 3,486.00		
LARGE PICKUP TRUCK	ATM 2013	25	\$ 603.10		
FREE CASH			\$ 6,812.99		
<b>Total</b>			<b>\$ 25,000.00</b>	<b>Total</b>	<b>\$25,000.00</b>

JOURNAL FOR ANNUAL TOWN MEETING  
HELD BEGINNING MAY 5, 2014

**Motion carries.**

**ARTICLE 34. - PURCHASE AND EQUIP A 4X4 PICKUP TRUCK**

To see if the Town will vote to raise and appropriate, appropriate from available funds and/or borrow in accordance with Chapter 44 of the Massachusetts General Laws the sum of \$38,000, or another sum, to purchase and equip a 4x4 pickup truck with plow, said purchase and equipping to be done at the direction of the Town Manager who is authorized to sell or make appropriate trade-ins, or take any other action relative thereto.

Town Manager  
Director of Public Works

**We move that the sum of \$38,000 be and hereby is appropriated to pay costs of purchasing and equipping a pick-up truck for the use of the Department of Public Works, in order to replace the existing 2006 Ford F-250 4 x 4 pick-up truck, and for the payment of any and all other costs incidental and related thereto, and that to meet this appropriation, the Treasurer, with the approval of the Selectmen is hereby authorized to borrow said amount under and pursuant to Chapter 44, Section 7(9) of the General Laws, or pursuant to any other enabling authority, and to issue bonds or notes of the Town therefor.**

**So carries unanimously.**

**ARTICLE 35. - PURCHASE/EQUIP A ONE-TON DUMP TRUCK**

To see if the Town will vote to raise and appropriate, appropriate from available funds and/or borrow in accordance with Chapter 44 of the Massachusetts General Laws the sum of \$70,000, or another sum, to purchase and equip a 4x4 one-ton dump truck with plow, said purchase and equipping to be done at the direction of the Town Manager who is authorized to sell or make appropriate trade-ins, or take any other action relative thereto.

Town Manager  
Director of Public Works

**We move that the sum of \$70,000 be and hereby is appropriated to pay costs of purchasing and equipping a dump truck for the use of the Department of Public Works, in order to replace the existing 1999 Ford F-350 dump truck, and for the payment of any and all other costs incidental and related thereto, and that to meet this appropriation, the Treasurer, with the approval of the Selectmen, is hereby authorized to borrow said amount under and pursuant to Chapter 44, Section 7(9) of the General Laws, or pursuant to any other enabling authority, and to issue bonds or notes of the Town therefor.**

**Motion to cut off debate.**

**Motion carries unanimously.**

**Main motion carries by a called two-thirds majority.**

JOURNAL FOR ANNUAL TOWN MEETING  
HELD BEGINNING MAY 5, 2014

**ARTICLE 36. - PURCHASE AND EQUIP A LARGE DUMP TRUCK**

To see if the Town will vote to raise and appropriate, appropriate from available funds and/or borrow in accordance with Chapter 44 of the Massachusetts General Laws the sum of \$170,000, or another sum, to purchase and equip a large dump truck chassis with sander and plow, said purchase and equipping to be done at the direction of the Town Manager who is authorized to sell or make appropriate trade-ins, or take any other action relative thereto.

Town Manager  
Director of Public Works

**We move that the sum of \$170,000 be and hereby is appropriated to pay the costs of purchasing and equipping a dump truck for the use of the Department of Public Works, in order to replace the existing 1994 International 4900 dump truck, and for the payment of any and all other costs incidental and related thereto, and that to meet this appropriation, the Treasurer, with the approval of the Selectmen, is hereby authorized to borrow said amount under and pursuant to Chapter 44, Section 7(9) of the General Laws, or pursuant to any other enabling authority, and to issue bonds or notes of the Town therefor.**

**So carries unanimously.**

**ARTICLE 37. - PURCHASE AND EQUIP A 4X4 PICKUP TRUCK**

To see if the Town will vote to raise and appropriate, appropriate from available funds and/or borrow in accordance with Chapter 44 of the Massachusetts General Laws the sum of \$38,000, or another sum, to purchase and equip a 4x4 pickup truck with plow for the DPW's Water Division, said purchase and equipping to be done at the direction of the Town Manager who is authorized to sell or make appropriate trade-ins, or take any other action relative thereto.

Town Manager  
Director of Public Works

**We move that the Town vote to appropriate the sum of \$38,000 from the Water Enterprise Retained Earnings for the purchase and equipping of a 4x4 Pickup Truck with a plow. Said funds to be expended for the purposes stated herein at the direction of the Town Manager.**

**So carries unanimously.**

**ARTICLE 38. - PURCHASE AND EQUIP A SERVICE VAN**

To see if the Town will vote to raise and appropriate, appropriate from available funds and/or borrow in accordance with Chapter 44 of the Massachusetts General Laws the sum of \$30,000, or another sum, to purchase and equip a service van for the DPW's Water Division, said purchase and equipping to be done at the direction of the Town Manager who is authorized to sell or make appropriate trade-ins, or take any other action relative thereto.

Town Manager

JOURNAL FOR ANNUAL TOWN MEETING  
HELD BEGINNING MAY 5, 2014

Director of Public Works

**We move that the Town vote to appropriate the sum of \$30,000 from the Water Enterprise Retained Earnings for the purchase and equipping of a water service van. Said funds to be expended for the purposes stated herein at the direction of the Town Manager.**

**So carries unanimously.**

**ARTICLE 39. - REPLACE/REINFORCE EXISTING WATER MAINS**

To see if the Town will vote to appropriate from Water Revenues, appropriate from available undesignated Water Revenue Balances, appropriate from available funds, re-appropriate from the unexpended balances of previous Town Meeting articles, and/or borrow in accordance with Chapter 44 of the Massachusetts General Laws the sum of \$300,000, or another sum, to replace and or reinforce the existing water main on Plain Street from Hanover Street to Circuit Street with a 12-inch main and to replace and or reinforce the existing 6-inch water main on Circuit Street from Plain Street to Myrtle Street with a 12-inch water main, said work to be done at the direction of the Town Manager and Director of Public Works, who are authorized to apply for and accept any Federal or State assistance that may be available, or take any other action relative thereto.

Town Manager  
Director of Public Works

**We move that the Town vote to appropriate the sum of \$300,000 for the replacement or reinforcement of existing water mains and to meet said appropriation transfer the amounts as shown below:**

Transfer From:				Transfer To:	
Water Mains	ATM 2001	40	\$ 9,387.38	5/5/14 ATM Article 39	\$300,000.00
Water Mains Route 53	ATM 2005	32	\$ 31,506.58		
Water Mains	ATM 2005	33	\$166,690.54		
Water Mains	ATM 2008	26	\$ 4,146.98		
Water Enterprise Retained Earnings			\$ 78,638.45		
<b>Total</b>			<b>\$300,000.00</b>	<b>Total</b>	<b>\$300,000.00</b>

**So carries unanimously.**

JOURNAL FOR ANNUAL TOWN MEETING  
HELD BEGINNING MAY 5, 2014

**ARTICLE 40. - FACTORY POND DAM REPAIRS**

To see if the Town will vote to raise and appropriate, appropriate from available funds, re-appropriate from the unexpended balances of previous Town Meeting articles, and/or borrow in accordance with Chapter 44 of the Massachusetts General Laws the sum of \$225,000, or another sum, to perform repairs to the Factory Pond Dam as required by the Commonwealth of Massachusetts, and furthermore to authorize the Board of Selectmen to enter into any and all inter-municipal agreements with the Town of Hanson that may be necessary to complete said repairs and to accept any permanent and or temporary easements that may be required to perform said repairs, said work to be done at the direction of the Town Manager and Director of Public Works, who are authorized to apply for and accept any Federal or State assistance that may be available, or take any other action relative thereto.

Town Manager  
Director of Public Works

**We move that the Town appropriate the following unexpended amounts of money that were initially borrowed to finance capital projects that are now complete, and for which no further liability remains, to pay costs of repairing and restoring the Factory Pond Dam and costs incidental thereto, as permitted by Chapter 44, Section 20 of the General Laws:**

Unexpended Amount	Date of Approval	Warrant Article	Original Purpose
\$ 107.30		Unknown	Public Safety Comp
\$ 1,040.58		Unknown	Fire Station 2
\$ 1,907.05		Unknown	School Building Needs Committee
\$ 92.18		Unknown	Town Hall HVAC
\$ 1,941.11		Unknown	DPW Equipment
\$ 1,932.89	ATM 5/5/97	15	Stetson House Project
\$ 1,951.52	ATM 5/5/99	41	Landfill Capping
\$ 121.92	ATM 5/13/02	43	Transfer Station Compactor
\$ 10,797.92	ATM 5/3/04	24	Sylvester School Boiler
\$ 124.78	ATM 5/4/04	41	Fire Headquarters Roof
\$ 44.32	STM 10/24/06	3	Forest Fire Truck
\$ 15,951.92	ATM 5/18/06	49	MS Lighting
\$ 3,090.78	ATM 5/18/06	50	MS Elevator
\$ 30,728.59	ATM 5/18/06	51	Sylvester Windows
\$ 581.86	ATM 5/18/06	56	Senior Center Design #2
\$ 43,820.74	ATM 5/7/07	20	Bridge Program
\$ 508.00	ATM 5/7/07	23	Multi-tool Tractor
\$ 55,076.00	ATM 5/7/07	24	Transfer Station Equipment
\$ 68.00	ATM 5/5/08	60	Recreation Backstops
\$ 65.80	ATM 5/3/10	21	Fire Pumping Engine
<b>\$ 169,953.26</b>			

JOURNAL FOR ANNUAL TOWN MEETING  
HELD BEGINNING MAY 5, 2014

**So carries unanimously.**

**ARTICLE 42. - AMES WAY PROJECT**

To see if the Town will vote to raise and appropriate, appropriate from available funds, re-appropriate from the unexpended balances of previous Town Meeting articles, and/or borrow in accordance with Chapter 44 of the Massachusetts General Laws the sum of \$45,000, or another sum, to perform a feasibility study and preliminary design for the consolidation, renovation and or reconstruction of the Ames Way DPW facilities, said work to be done at the direction of the Town Manager and Director of Public Works, who are authorized to apply for and accept any Federal or State assistance that may be available, or take any other action relative thereto.

Town Manager  
Director of Public Works

**We move that the Town vote to appropriate the sum of \$45,000 from the General Fund Free Cash for a study to be conducted to determine the needs of the DPW facility. Said funds to be expended for the purposes stated herein at the direction of the Town Manager.**

The following teller was newly appointed and sworn in: Will Marriner.

The following tellers remained sworn and re-assumed their duties: Elizabeth Corbo, John Grant, Thomas Coogan and Maura Dowling

**138 Total Votes, 82 in favor, 56 against.**

**Motion carries.**

**ARTICLE 43. - ACCEPT STREETS AS PUBLIC WAYS**

To see if the Town will vote to accept the following streets as public ways, or take any other action relative thereto:

**Bard Rock Lane:** The entire length of Bard Rock Lane, as shown on a plan entitled "Roadway as-built and acceptance plan – Bard Rock Lane" prepared by Cavanaro Consulting, dated December 26, 2013, a copy of which is on file in the office of the Hanover Department of Public Works.

Director of Public Works

**The Board of Public Works moves that the Town accept the full length of Bard Rock Lane as described in the warrant as a public way.**

**Carries unanimously.**

**ARTICLE 44. - OLD COLONY PLANNING COUNCIL MEMBERSHIP**

To see if the Town will vote to become a member of the Old Colony Planning Council as provided for under Chapter 332 of the Acts of 1967, or take any other action relative thereto.

JOURNAL FOR ANNUAL TOWN MEETING  
HELD BEGINNING MAY 5, 2014

Town Manager  
Director of Community Services  
Director of Public Works

**We move that the town vote to become a member of the Old Colony Planning Council as provided for under Chapter 332 of the Acts of 1967.**

**Move to refer this matter to the Board of Selectmen for further study and direction to report back to the next annual town meeting.**

**Motion to refer carries.**

**ARTICLE 45. - ENERGY MANAGEMENT CONTROL SYSTEMS**

To see if the Town will vote to raise and appropriate, appropriate from available funds, or borrow in accordance with the Massachusetts General Laws, the sum of \$120,000, or another sum for the purpose of modernizing the energy management control systems at the Middle School and Cedar School and at other schools and town buildings as these funds allow, or take any other action relative thereto.

Facilities Engineering Manager

**We move that the sum of \$120,000 be and hereby is appropriated to pay costs of purchasing and installing HVAC energy management systems at the Cedar Elementary and Middle Schools, and for the payment of any and all other costs incidental and related thereto, and that to meet this appropriation, the Treasurer, with the approval of the Selectmen, is hereby authorized to borrow said amount under and pursuant to Chapter 44, Section 7(3B) of the General Laws, or pursuant to any other enabling authority, and to issue bonds or notes of the Town therefor.**

**So carries unanimously.**

**Motion to adjourn the Annual Meeting until Monday at 7:00 p.m. and to thank John Barry for his service.**

**Motion does not carry.**

**ARTICLE 46. - PAINT EXTERIOR FINISHES AT CENTER SCHOOL**

To see if the Town will vote to raise and appropriate, appropriate from available funds, or borrow in accordance with the Massachusetts General Laws, the sum of \$19,000, or another sum for the purpose of preparing and painting the exterior wood trim and related exterior finishes at the Center Elementary School, or take any other action relative thereto.

Facilities Engineering Manager

**We move that the Town vote to appropriate the sum of \$19,000 from the General Fund Free Cash for the exterior painting of the Center School and related costs. Said funds to be expended for the purposes stated herein at the direction of the Town Manager.**

JOURNAL FOR ANNUAL TOWN MEETING  
HELD BEGINNING MAY 5, 2014

**Motion carries.**

**ARTICLE 47. - CEILING INSTALLATION AT CEDAR SCHOOL KITCHEN**

To see if the Town will vote to raise and appropriate, appropriate from available funds, or borrow in accordance with the Massachusetts General Laws, the sum of \$38,000, or another sum for the purpose of installing a ceiling beneath the exposed metal decking in the kitchen of the Cedar Elementary School, or take any other action relative thereto.

Facilities Engineering Manager

**We move that the Town not accept this article and take no further action.**

**So carries unanimously.**

**ARTICLE 48. - FEASIBILITY STUDY SYLVESTER SCHOOL**

To see if the Town will vote to appropriate, borrow or transfer from available funds, an amount of money to be expended under the direction of the Town Manager/ Hanover School Building Committee for a feasibility study for the Sylvester Elementary School, 495 Hanover Street, for which feasibility study the Town may be eligible for a grant from the Massachusetts School Building Authority, or take any other action relative thereto. The MSBA's grant program is a non-entitlement, discretionary program based on need, as determined by the MSBA, and any costs the Town incurs in connection with the feasibility study in excess of any grant approved by and received from the MSBA shall be the sole responsibility of the Town.

Facilities Engineering Manager

**We move that the Town appropriates the amount of Five Hundred Thousand Dollars (\$500,000) to pay costs of a feasibility study to consider options for adding to and renovating the Center/Sylvester Elementary School located at 65 Silver Street in Hanover, including the payment of all costs incidental or related thereto, and for which Town may be eligible for a grant from the Massachusetts School Building Authority ("MSBA"), said amount to be expended under the direction of the School Building Committee. To meet this appropriation the Treasurer, with the approval of the Selectmen, is authorized to borrow said amount under and pursuant to M.G.L. Chapter 44, or pursuant to any other enabling authority. The Town acknowledges that the MSBA's grant program is a non-entitlement, discretionary program based on need, as determined by the MSBA, and any costs the Town incurs in excess of any grant approved by and received from the MSBA shall be the sole responsibility of the Town, and that the amount of borrowing authorized pursuant to this vote shall be reduced by any grant amount set forth in the Feasibility Study Agreement that may be executed between the Town and the MSBA.**

**So carries unanimously.**

JOURNAL FOR ANNUAL TOWN MEETING  
HELD BEGINNING MAY 5, 2014

**ARTICLE 49. - NORTH HANOVER FIRE STATION STUDY**

To see if the Town will vote to raise and appropriate, appropriate from available funds, or borrow in accordance with the Massachusetts General Laws, the sum of \$10,000, or another sum for the purpose of a study for the replacement of Fire Stations 1, 2, and 3 with a new fire station in the northern area of the Town, or take any other action relative thereto.

Facilities Engineering Manager

**We move that the Town vote to appropriate the sum of \$10,000 and to meet said appropriation transfer from previously voted Town Meeting articles as shown below for a study to be conducted to determine the need and potential physical footprint of a new satellite fire station to replace Fire Stations 1, 2, and 3. Said funds to be expended for the purposes stated herein at the direction of the Town Manager.**

TRANSFER FROM:				TRANSFER TO:	
DEMOLITION CURTIS SCHOOL	ATM 2012	28	\$ 6,666.69	FIRE STATION STUDY NORTH HANOVER	\$10,000.00
SCHOOL SPECIAL NEEDS VAN	ATM 2012	32	\$ 3,333.31		
<b>Total</b>			<b>\$ 10,000.00</b>	<b>Total</b>	<b>\$10,000.00</b>

**Motion to amend by appending to the end of the main motion, “said study directed not to include the property at 848 Main Street, site of the former Curtis School.”**

**Amendment is not adopted.**

**Motion to amend, “said study to include the possibility of a land taking.”**

**Amendment fails.**

**Move to insert the words “or renovated” after “new” and before “satellite”.**

**Amendment carries.**

**Motion to cut off debate.**

**Carries.**

**Main motion as amended carries.**

**Motion to adjourn the meeting to the Annual Town Election on Saturday, May 10, 2014 at 8:00 a.m. and then Monday, May 12, 2014 at 7:00 p.m.**

Meeting adjourned at 11:22 p.m. on Tuesday, May 6, 2014.

Annual Town Election held Saturday, May 10, 2014 from 8:00 a.m. – 6:00 p.m. Election results will appear after the Annual Town Meeting Journal.

JOURNAL FOR ANNUAL TOWN MEETING  
HELD BEGINNING MAY 5, 2014

**JOURNAL FOR ADJOURNED ANNUAL TOWN MEETING  
AS CONTINUED MONDAY, MAY 12, 2014**

With a quorum present, the Moderator called the Annual Town Meeting back to order at 7:09 p.m. on Monday, May 12, 2014.

**ARTICLE 50. - REPAIR CUPOLA AT TOWN HALL**

To see if the Town will vote to raise and appropriate, appropriate from available funds, or borrow in accordance with the Massachusetts General Laws, the sum of \$65,000, or another sum for the purpose of repair and maintenance to the cupola on the Hanover Town Hall, or take any other action relative thereto.

Facilities Engineering Manager

**We move that the Town not accept this article and take no further action.**

**So carries unanimously.**

**ARTICLE 51. - IMPROVEMENTS - SELECTMEN'S HEARING ROOM**

To see if the Town will vote to raise and appropriate, appropriate from available funds, or borrow in accordance with the Massachusetts General Laws, the sum of \$25,000, or another sum for the purpose of modernization and acoustical improvements to the Board of Selectmen's Hearing Room at the Town Hall, or take any other action relative thereto.

Facilities Engineering Manager

**We move that the Town vote to appropriate the sum of \$25,000 for the purpose of modernization and acoustical improvements to the Board of Selectmen's Hearing Room at the Town Hall and to meet said appropriation transfer the same amount from the Cable Revolving Fund. Said funds to be expended for the purposes stated herein at the direction of the Town Manager.**

**So carries unanimously.**

**ARTICLE 52. - PAINT EXTERIOR TOWN HALL**

To see if the Town will vote to raise and appropriate, appropriate from available funds, or borrow in accordance with the Massachusetts General Laws, the sum of \$70,000, or another sum for the purpose of preparing and painting the exterior wooden features and trim on Hanover Town Hall, or take any other action relative thereto.

Facilities Engineering Manager

**We move that the Town not accept this article and take no further action.**

**So carries unanimously.**

JOURNAL FOR ANNUAL TOWN MEETING  
HELD BEGINNING MAY 5, 2014

**ARTICLE 53. - REPLACE FIRE ALARM SYSTEM AT TOWN HALL**

To see if the Town will vote to raise and appropriate, appropriate from available funds, or borrow in accordance with the Massachusetts General Laws, the sum of \$18,000, or another sum for the purpose of replacing the antiquated and obsolete fire alarm system in Hanover Town Hall, or take any other action relative thereto.

Facilities Engineering Manager

**We move that the Town vote to appropriate the sum of \$18,000 and to meet said appropriation transfer from previously voted Town Meeting articles as shown below for the replacement of the fire alarm system and related costs at Town Hall. Said funds to be expended for the purposes stated herein at the direction of the Town Manager.**

TRANSFER FROM:				TRANSFER TO:	
SCHOOL SPECIAL NEEDS VAN	ATM 2012	32	\$ 398.69	FIRE ALARM SYSTEM TOWN HALL	\$ 18,000.00
TEAGUES BRIDGE ROW	STM 2009	10	\$17,601.31		
<b>Total</b>			<b>\$18,000.00</b>	<b>Total</b>	<b>\$ 18,000.00</b>

**So carries unanimously.**

**ARTICLE 54. - REPLACE GENERATOR AT FIRE HEADQUARTERS**

To see if the Town will vote to raise and appropriate, appropriate from available funds, or borrow in accordance with the Massachusetts General Laws, the sum of \$140,000, or another sum for the purpose of replacing the emergency generator at the Hanover Fire Department Headquarters with a generator of such capacity to power the entire building, or take any other action relative thereto.

Facilities Engineering Manager

**We move that the sum of \$140,000 be and hereby is appropriated to pay costs of purchasing and installing a new emergency generator for the Fire Department, and for the payment of any and all other costs incidental and related thereto, and that to meet this appropriation, the Treasurer, with the approval of the Selectmen is hereby authorized to borrow said amount under and pursuant to Chapter 44, Section 7(9) of the General Laws, or pursuant to any other enabling authority, and to issue bonds or notes of the Town therefor.**

**So carries unanimously.**

JOURNAL FOR ANNUAL TOWN MEETING  
HELD BEGINNING MAY 5, 2014

**ARTICLE 55. - PURCHASE GENERATOR FOR SENIOR CENTER**

To see if the Town will vote to raise and appropriate, appropriate from available funds, or borrow in accordance with the Massachusetts General Laws, the sum of \$113,000, or another sum for the purchase of an emergency generator for the Hanover Senior Center, including the payment of all costs incidental or related thereto, or take any other action relative thereto.

Facilities Engineering Manager

**We move that the sum of \$73,000 be and hereby is appropriated to pay costs of purchasing and installing a new emergency generator for the Council on Aging, and for the payment of any and all other costs incidental and related thereto, and that to meet this appropriation, the Treasurer, with the approval of the Selectmen is hereby authorized to borrow said amount under and pursuant to Chapter 44, Section 7(9) of the General Laws, or pursuant to any other enabling authority, and to issue bonds or notes of the Town therefor.**

Tellers called for, remaining sworn: Maura Dowling, Thomas Coogan, John Geary, John Grant, William Marriner.

**77 in favor and 46 against.**

**Motion does not achieve 2/3 majority and therefore fails.**

**ARTICLE 56. - INSTALL SPRINKLER SYSTEM - FIRE HEADQUARTERS**

To see if the Town will vote to raise and appropriate, appropriate from available funds, or borrow in accordance with the Massachusetts General Laws, the sum of \$90,000 in matching funds to a federal grant, or another sum for the purpose of installation of a fire sprinkler system in the Fire Department Headquarters Building, or take any other action relative thereto.

Facilities Engineering Manager

**We move that the Town vote to appropriate the sum of \$90,000 from the General Fund Free Cash for the installation of a fire sprinkler system and related costs at the Fire Department Headquarters. Said funds to be expended for the purposes stated herein at the direction of the Town Manager.**

**So carries unanimously.**

**ARTICLE 57. - RENOVATE FIRE HEADQUARTERS KITCHEN**

To see if the Town will vote to raise and appropriate, appropriate from available funds, or borrow in accordance with the Massachusetts General Laws, the sum of \$50,000, or another sum for the purpose of renovation of the kitchen facilities at the Fire Department Headquarters Building, or take any other action relative thereto.

Facilities Engineering Manager

JOURNAL FOR ANNUAL TOWN MEETING  
HELD BEGINNING MAY 5, 2014

We move that the sum of \$50,000 be and hereby is appropriated to pay costs of reconstructing, remodeling and making extraordinary repairs to kitchen facilities at the Fire Department, and for the payment of any and all other costs incidental and related thereto, and that to meet this appropriation, the Treasurer, with the approval of the Selectmen is hereby authorized to borrow said amount under and pursuant to Chapter 44, Section 7(3A) of the General Laws, or pursuant to any other enabling authority, and to issue bonds or notes of the Town therefor.

**Motion carries, called two thirds majority.**

**ARTICLE 58. - TOWN HALL TECHNOLOGY UPDATES**

To see if the Town will vote to raise and appropriate or transfer from available funds, the sum of \$14,617, or another sum to fund certain technology upgrades related to Town Hall, or take any other action relative thereto.

Finance Director

We move that the Town vote to appropriate the sum of \$14,617 and to meet said appropriation transfer from previously voted Town Meeting articles as shown below for technology updates at Town Hall. Said funds to be expended for the purposes stated herein at the direction of the Town Manager.

TRANSFER FROM:				TRANSFER TO:	
TEAGUES BRIDGE ROW	STM 2009	10	\$ 7,398.69	Technology Upgrades	\$ 14,617.00
ONE TON DUMP TRUCK	ATM 2012	20	\$ 7,218.31		
<b>Total</b>			<b>\$ 14,617.00</b>	<b>Total</b>	<b>\$ 14,617.00</b>

**Motion carries.**

**ARTICLE 59. - APPROPRIATE FUNDS - AFFORDABLE HOUSING TRUST**

To see if the Town will vote, Pursuant to Massachusetts General Laws (M.G.L.) Chapter 44B (Community Preservation), and the Hanover General Bylaws, Section 4-19, to appropriate a sum of \$100,000 from the Community Housing Reserve Fund to be transferred to the Hanover Affordable Housing Trust to provide for the creation and preservation of affordable housing in Hanover, said funds to be expended for the purposes stated herein within the scope proposed and approved by the Community Preservation Committee and for the purposes approved by this Town Meeting, by the Town Manager, or take any other action relative thereto.

Community Preservation Committee  
Affordable Housing Trust

JOURNAL FOR ANNUAL TOWN MEETING  
HELD BEGINNING MAY 5, 2014

**We move that the Town vote, pursuant to Massachusetts General Laws (M.G.L.) Chapter 44B (Community Preservation), and the Hanover General Bylaws, Section 4-19, to appropriate a sum of \$100,000 dollars U.S., from the Community Housing Reserve Fund to be transferred to the Hanover Affordable Housing Trust to provide for the creation and preservation of affordable housing in Hanover. Said funds to be expended for the purposes stated herein within the scope proposed and approved by the Community Preservation Committee and for the purposes approved by this Town Meeting, by the Town Manager.**

**Motion carries.**

**ARTICLE 60. - APPROPRIATE FUNDS - PRESERVATION OF STETSON HOUSE  
HISTORICAL COLLECTION**

To see if the Town will vote, Pursuant to Massachusetts General Laws (M.G.L.) Chapter 44B (Community Preservation), and the Hanover General Bylaws, Section 4-19, to appropriate \$5,000 from the Town's Community Preservation Fund (CPF) Undesignated Reserve Balance to "the Historical Society for archival and preservation of materials of the Stetson House historical collection", within the scope approved by the Community Preservation Committee said funds to be expended for the purposes stated herein by the Town Manager, under the direction of the Community Preservation Committee, or take any other action relative thereto.

Community Preservation Committee  
Historical Commission

**We move that the Town vote, pursuant to Massachusetts General Laws (M.G.L.) Chapter 44B (Community Preservation), and the Hanover General Bylaws, Section 4-19, to appropriate \$5,000 dollars U.S., from the Town's Community Preservation Undesignated Fund Balance, for the archival and preservation of materials of the Stetson House historical collection. Said funds to be expended for the purposes stated herein within the scope approved by the Community Preservation Committee and as approved by this Town Meeting, by the Town Manager.**

**So carries unanimously.**

**ARTICLE 61. - APPROPRIATE FUNDS - TRAIL FEASIBILITY STUDY**

To see if the Town will vote, Pursuant to Massachusetts General Laws (M.G.L.) Chapter 44B (Community Preservation), and the Hanover General Bylaws, Section 4-19, to appropriate \$50,000 from the Town's Community Preservation Fund (CPF) Undesignated Reserve Balance to "create a Trail Feasibility Study", within the scope approved by the Community Preservation Committee, said funds to be expended for the purposes stated herein by the Town Manager, under the direction of the Community Preservation Committee, or take any other action relative thereto.

Community Preservation Committee  
Open Space Committee

JOURNAL FOR ANNUAL TOWN MEETING  
HELD BEGINNING MAY 5, 2014

**We move that the Town vote, pursuant to Massachusetts General Laws (M.G.L.) Chapter 44B (Community Preservation), and the Hanover General Bylaws, Section 4-19, to appropriate \$25,000 dollars U.S., from the Town's Community Preservation Open Space Reserve, for a trail feasibility study. Said funds to be expended for the purposes stated herein with the scope approved by the Community Preservation Committee and as approved by this Town Meeting, by the Town Manager.**

Tellers called for, remaining sworn: Maura Dowling, Thomas Coogan, John Geary, John Grant, William Marriner.

**72 in favor, 51 against.**

**Motion carries.**

**ARTICLE 62. - APPROPRIATE FUNDS - POCKET PARK GALLANT FIELD**

To see if the Town will vote, Pursuant to Massachusetts General Laws (M.G.L.) Chapter 44B (Community Preservation), and the Hanover General Bylaws, Section 4-19, to appropriate \$20,000 from the Town's Community Preservation Fund (CPF) Undesignated Reserve Balance to "develop an architectural design for a pocket park at the Gallant Field on the former Curtis School site for passive recreational use", within the scope approved by the Community Preservation Committee, said funds to be expended for the purposes stated herein by the Town Manager, under the direction of the Community Preservation Committee, or take any other action relative thereto.

Community Preservation Committee  
Parks and Recreation Commission

**We move that the Town not accept this article and take no further action.**

**Motion to cut off debate.**

**So carries.**

Tellers called for, remaining sworn: Maura Dowling, Thomas Coogan, John Geary, John Grant, William Marriner.

**69 in favor, 61 against.**

**Main motion carries.**

**ARTICLE 63. - ACCEPT MGL Ch. 40 § 13D - ACCRUED LIABILITIES**

To see if the Town will vote to accept MGL c.40 §13D to establish, appropriate or transfer money to a reserve fund for the future payment of accrued liabilities for compensated absences due to any employee upon the termination of the employee's employment, or take any other action relative thereto.

Finance Director

JOURNAL FOR ANNUAL TOWN MEETING  
HELD BEGINNING MAY 5, 2014

**We move that the Town vote to accept MGL c.40 §13D to establish, appropriate or transfer money to a reserve fund for the future payment of accrued liabilities for compensated absences due to any employee upon the termination of the employee’s employment with the Town.**

**So carries unanimously.**

**Motion to reconsider Article 22. Seconded.**

**Motion to reconsider fails to achieve two thirds majority.**

**ARTICLE 64. - RESCIND COMPLETED PROJECTS BORROWING AUTHORIZATIONS**

To see if the Town will vote to rescind the following borrowing authorizations for projects completed under budget or no longer needed, as stated below, or take any other action relative thereto:

Finance Director

<b>Purpose</b>	<b>Date of Vote</b>	<b>Article #</b>	<b>Amount Authorized</b>	<b>Issued/Retired/Rescinded</b>	<b>Unissued 6/30/2013</b>
School Planning	5/3/05	19	\$3,100,000	\$1,500,000	\$1,600,000
Departmental Equipment	5/7/07	50	\$ 109,000	\$ 105,000	\$ 4,000
Off Street Parking - Ellis Fields	5/10/08	62	\$ 140,000	-	\$ 140,000
Building Renovations - Ames Way	5/10/08	68	\$ 194,500	-	\$ 194,500
Building Renovations - Winter Street	5/10/08	71	\$ 115,000	-	\$ 115,000
Finance Software	5/3/10	22	\$ 350,000	\$ 225,000	\$ 125,000
<b>Total</b>					<b>\$2,178,500</b>

**We move that the Town vote to rescind the following unused borrowing authority:**

<b>Purpose</b>	<b>Date of Vote</b>	<b>Article #</b>	<b>Amount Authorized</b>	<b>Issued/Retired/Rescinded</b>	<b>Unissued 6/30/2013</b>
School Planning	5/3/05	19	\$3,100,000	\$1,500,000	\$1,600,000
Departmental Equipment	5/7/07	50	\$ 109,000	\$ 105,000	\$ 4,000
Off Street Parking - Ellis Fields	5/10/08	62	\$ 140,000	-	\$ 140,000
Building Renovations - Ames Way	5/10/08	68	\$ 194,500	-	\$ 194,500
Building Renovations - Winter Street	5/10/08	71	\$ 115,000	-	\$ 115,000
Finance Software	5/3/10	22	\$ 350,000	\$ 225,000	\$ 125,000
<b>Total</b>					<b>\$2,178,500</b>

**So carries unanimously.**

JOURNAL FOR ANNUAL TOWN MEETING  
HELD BEGINNING MAY 5, 2014

**ARTICLE 65. - FEES – AUTO DEALER LICENSE**

To see if the Town will vote, pursuant to Article 6-18 of the Hanover General Bylaws, as amended at the May 2008 Annual Town Meeting, to approve a decrease in fees for Class I, Class II, and Class III Automobile Dealer’s Licenses to the Board of Selectmen’s Office, effective July 1, 2014, in accordance with the following table, and to allow the Board of Selectmen’s Office to update their Fee Schedule on file with the Town Clerk accordingly, or take any other action relative thereto.

# Cars on License:	
0 – 21	Change from \$ 250.00 to \$200.00
22 – 99	Change from \$ 500.00 to \$200.00
100 – 199	Change from \$1,000.00 to \$200.00
200 – 299	Change from \$1,500.00 to \$200.00
300 +	Change from \$2,000.00 to \$200.00

Board of Selectmen

**We move that the Town accept this article as written.**

**So carries unanimously.**

**ARTICLE 66. - FEES – DOG LICENSES**

To see if the Town will vote, pursuant to Article 6-18 of the Hanover General Bylaws, as amended at the May 2008 Annual Town Meeting, to approve an increase in fees for Dog Licenses, effective July 1, 2014, in accordance with the following table, and to allow the Town Clerk’s Office to update their Fee Schedule on file with the Town Clerk accordingly, or take any other action relative thereto.

Dog License – Dog Spayed/Neutered	Change from \$ 5.00 to \$10.00
Dog License – Dog Not Spayed/Not Neutered	Change from \$10.00 to \$15.00
Dog License – Late Fee	Change from \$25.00 to \$35.00

Board of Selectmen

**We move to accept this article as written.**

**Motion carries.**

**Motion to dissolve Town Meeting at 8:53 p.m.**

**Motion carries; Annual Town Meeting 2014 is thereby dissolved.**

JOURNAL FOR ANNUAL TOWN MEETING  
HELD BEGINNING MAY 5, 2014

NOTICE FOR THE ELECTION OF OFFICERS

Hanover High School, 287 Cedar Street  
On **SATURDAY, THE 10<sup>TH</sup> OF MAY 2014**  
Then and there to act on the following:

To bring in their votes for each of the following:

For at term of five years:	One Housing Authority Member One Planning Board Member
For a term of four years:	One Housing Authority Member
For a term of three years:	One Board of Assessors Member One Board of Health Member One Board of Public Works Member Two Board of Selectmen Members One Housing Authority Member Two School Committee Members One Trustee of the Public Library
For a term of one year:	One Board of Assessors Member One Moderator

QUESTION 1

“Will the Town vote to have its elected Town Clerk become an appointed Town Clerk?

Yes\_\_\_\_\_

No\_\_\_\_\_”

Polls open from 8 A.M. to 6 P.M., unless otherwise order by the Town.

And you are hereby ordered to serve this Warrant posting attested copies thereof seven days at least before the time of said meeting.

Given under our hands this 7<sup>th</sup> day of April, 2014.

**BOARD OF SELECTMEN**

Joseph R. Salvucci, Chairman

\_\_\_\_\_

Susan M. Setterland, Vice-Chairwoman

\_\_\_\_\_

John S. Barry

\_\_\_\_\_

Harold L. Dunn, III

\_\_\_\_\_

Brian E. Barthelmes

\_\_\_\_\_

\_\_\_\_\_, Constable

Posted this \_\_\_\_\_ day of April, 2014

JOURNAL FOR ANNUAL TOWN MEETING  
HELD BEGINNING MAY 5, 2014

RECORD OF THE ANNUAL TOWN ELECTION

The meeting for the Annual Town Election was called to order Saturday, May 10<sup>th</sup>, 2014 at 7:30 a.m. by Catherine Harder-Bernier, Town Clerk. The ballot boxes were opened, inspected, and found to be empty. After being locked, the keys were turned over to the police officer on duty. The polls were declared open at 8:00 a.m. and remained open until 6:00 p.m. when they were declared closed.

**Official Results**

<u>Selectman (2 positions, 3 years)</u>	<u>Total Votes</u>
Susan M. Setterland	381
Robert S. O'Rourke	436
Blanks	385
Write-ins	18

<u>School Committee (2 positions, 3 years)</u>	<u>Total Votes</u>
Kevin R. Dyer	179
Ruth A. Lynch	421
Kimberly Mills-Booker	331
Blanks	282
Write-ins	7

<u>Housing Authority (1 for 5 year term)</u>	<u>Total Votes</u>
Diane Campbell	372
Blanks	232
Write-ins	6

<u>Housing Authority (1 for 4 year term)</u>	<u>Total Votes</u>
Thomas Burke (write in)	8
Blanks	586
Other Write-ins	16

<u>Housing Authority (1 for 3 year term)</u>	<u>Total Votes</u>
Brian Golemme (write in)	11
Blanks	577
Write-ins	33

<u>Planning Board (1 for 5 year term)</u>	<u>Total Votes</u>
Lance Mortland (write in)	22
Blanks	532
Other Write-ins	56

JOURNAL FOR ANNUAL TOWN MEETING  
HELD BEGINNING MAY 5, 2014

<u>Board of Health (1 for 3 year term)</u>	<u>Total Votes</u>
Robin B. McLaughlin	384
Blanks	223
Write-ins	3

<u>Board of Public Works (1 for 3 year term)</u>	<u>Total Votes</u>
Joseph V. Polsinello	381
Blanks	225
Write-ins	4

<u>Trustee of the Public Library (1 for 3 year term)</u>	<u>Total Votes</u>
Elaine J. Shea	429
Blanks	177
Write-ins	4

<u>Assessor (3 year term)</u>	<u>Total Votes</u>
David Delaney (write in)	15
Blanks	569
Other write-ins	26

<u>Assessor (1 year term)</u>	<u>Total Votes</u>
Failure to Elect due to a tie	
Blanks	587
Write-ins	23

<u>Moderator</u>	<u>Total Votes</u>
Douglas T. Thomson	444
Blanks	163
Write-ins	3

Question One: "Will the Town vote to have its elected Town Clerk become an appointed Town Clerk?"

Yes	94
No	412
Blanks	104

Total ballots cast	610
Total registered voters	9384
Turnout percentage	6.5%



Town of Hanover  
**TOWN CLERK'S OFFICE FEE SCHEDULE**  
Effective July 1, 2013

Birth Certificate	\$10
Marriage Intentions	\$30
Marriage Certificate	\$10
Burial Permit	\$10
Death Certificate	\$10
“Doing Business As” 4 year Certificate	\$40
Dog License – spayed/neutered	\$10
Dog License – not spayed/not neutered	\$15
Dog License late fee	\$35
Kennel License (not more than 4 dogs)	\$10
Kennel License (5-10 dogs)	\$25
Kennel License (more than 10 dogs)	\$50
Street Listing	\$25
Gas Permit renewal	\$100
Record of voters list for candidates for public office	n/c
Census/VRIS extracts for Hanover Public School use	n/c
Census/VRIS extracts on CD - all other requestors	\$50
Census/VRIS extracts on paper – all other requestors	\$25
Computer copy per page	\$.50
Duplicate copy per page	\$.25

# HANOVER FIRE DEPARTMENT

## FEE SCHEDULE

Effective July 1, 2011

### Fire Alarm Permit and Inspection

Residential [ALL]	[MGL 148 s26B, F/F1/2&E]	50.00	per unit
Commercial – New	[530 CMR s10]	100.00	Base + 25.00 per unit
Commercial – Renovate Existing	[530 CMR s10]	50.00	per unit

### Sprinkler System Permit and Inspection

Residential – New Installation		50.00	
Commercial – New Installation	[MGL 148 s27A]	200.00	
Repair or Alteration to System [ALL]	[MGL 148 s27A]	50.00	

### Fuel and Flammable Storage/Use

Oil Burner Installation/Alteration [ALL]	[527 CMR 4, MGL 148 s10A]	40.00	
Underground Storage Tank Installation [ALL]	[527 CMR 9.05]	50.00	per tank
Maintain New/Existing Underground Storage Tank	[MGL 148 s10A, s23]	50.00	
Residential AST/UST Removal	[MGL 148 s38A]	50.00	per tank
Commercial UST Removal	[MGL 148 s38A]	100.00	per tank
Flammable Liquid Storage	[MGL 148 s10A]	30.00	
LP Gas Installation & Storage	[MGL 148 s10A, 527 CMR 6]	40.00	
Propane Cylinder for Exchange	[MGL 148 s10A, 527 CMR 6]	50.00	annually
Blasting and Explosives	[MGL 148 s10A]	50.00	
Fireworks Display – Permit	[MGL 148 s39A]	100.00	per event
Fireworks Display – Detail [4 hr min.]	[527 CMR 2.10(3)]		

### Permits and Inspections

Tank Truck Inspection	[527 CMR 8.03(2)]	50.00	
Cutting and Welding	[527 CMR 39.04]	50.00	
Misc. Permits *	[MGL 148 s10A]	30.00	
Hood Suppression System	[527 CMR 23]	50.00	
Vent-free Gas Appliances	[527 CMR 30]	40.00	

# HANOVER FIRE DEPARTMENT

## FEE SCHEDULE

Effective July 1, 2011

Other		
Application for License	[MGL 148 s10A,s28]	50.00
Demolition of a Structure	[MGL 148 s10A,s28]	30.00
Re-inspection [Commercial – After failed test or inspection or not ready on date scheduled]	[MGL 148 s10A,s28]	100.00
Inspections [Quarterly]	[MGL 148 s4]	50.00
Inspections [Health care facilities]	[MGL 111 s51]	50.00
Inspections [Lumberyards]	[527 CMR 17]	50.00
Details [As required – 4 hr. min.]	[MGL 148 s28]	
Plan Review		
Commercial Building Plans Review [Town Engineer Review]	[530 CMR 1]	Reference Schedule
Commercial/Residential Building Plans Review [No Town Engineer Review]	[530 CMR 1]	100.00
Site Plan Review – Commercial		100.00
Site Plan Review – Residential [6 or more residences]		100.00
Site Plan Review – Residential [Up to 5 residences]		50.00
Site Plan Review – Retreat Lot		50.00
Records Search – Public Record	[950 CMR 32.06]	25.00
Records Search – Ch. 21E Site Assessment	[950 CMR 32.06(1)(9c)]	25.00
Copies		.20 per page

\* Tar Kettle, Spray Booths, Dumpster, Powder Storage, Ammunition Storage, Flammable Decorations, other.

**HANOVER POLICE DEPARTMENT  
FEE SCHEDULE**

Effective July 1, 2010

**False Alarms**

Alarms # 1-3	No Charge
Alarms # 4-6	105.00
Alarms # 7-11	205.00
Alarms # 11 and over	505.00

**Solicitation Permit**

Groups of 1 to 4 people	25.00
Groups of 5 to 9 people	50.00
Groups of 10 or more	100.00

**TOWN OF HANOVER**  
**BUILDING PERMIT FEES**  
 Effective July 1, 2010

**\*FEE OF \$10.00 PER THOUSAND IS BASED ON CONSTRUCTION COSTS SQUARE FOOT  
 (\$50.00 PER UNIT INSPECTION FEE FOR MULTI-FAMILY)**

**\*New Construction Estimate**

COMMERCIAL .....	\$ 90.00 per square foot
INDUSTRIAL .....	\$ 90.00 per square foot
RESIDENTIAL .....	\$ 90.00 per square foot
MULTI-FAMILY (3 or more units) .....	\$ 90.00 per sq ft plus \$50.00 per unit inspection fee

**\*Addition Estimate**

COMMERCIAL .....	\$ 90.00 per square foot
INDUSTRIAL .....	\$ 90.00 per square foot
RESIDENTIAL .....	\$ 80.00 per square foot

**\*Alteration Estimate**

COMMERCIAL .....	Contract Cost
INDUSTRIAL .....	Contract Cost
RESIDENTIAL .....	Contract Cost

GARAGE 1 CAR .....	\$ 150.00
GARAGE 2 CAR .....	\$ 300.00
*OPEN DECK, FARMER’S PORCH ESTIMATE .....	\$ 40.00 per square foot
*SHEDS OVER 120 SQUARE FEET ESTIMATE .....	\$ 35.00 per square foot
CERTIFICATE OF INSPECTION .....	\$ 50.00
CHIMNEY .....	\$ 65.00
CONSTRUCTION TRAILER .....	\$ 50.00
DEMOLITION PERMIT ESTIMATE .....	\$ 10.00 per \$1,000
MOBILE HOME (30 DAYS ONLY) .....	\$ 50.00
OCCUPANCY PERMIT .....	\$ 50.00
RELOCATE BUILDING ESTIMATE .....	\$ 10.00 per \$1,000
*SIGNS .....	\$ 5.00/sq.ft.
SITE INSPECTION .....	\$ 75.00
(BUILDING, ELECTRIC & PLUMBING INSPECTIONS)	
STOVES .....	\$ 50.00
TEMPORARY OCCUPANCY PERMIT .....	\$ 50.00
TEMPORARY SIGNS .....	\$ 50.00 COM’L/IND ----- \$25.00 RES 1-2 FAMILY
❖ TENTS .....	\$ 50.00 COM’L/IND----- \$10.00 RES 1-2 FAMILY
❖ YARD SALES .....	\$ 5.00
MECHANICAL FEE .....	\$ 100.00
MINIMUM FEE .....	\$ 50.00 COM’L/IND ----- \$25.00 RES 1-2 FAMILY
❖ EXCEPT AS NOTED	

<b><i>PENALTY FOR DOING WORK WITHOUT A PERMIT*** DOUBLE FEE</i></b>
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**TOWN OF HANOVER**  
**ELECTRICAL PERMIT FEES**  
**Effective July 1, 2011**

**COMMERCIAL, INDUSTRIAL & MERCANTILE**- Includes building with 3 or more dwelling occupancies

**New Construction**

First \$5,000. valuation .....	\$ 75.00
Each add'l \$1,000 .....	\$ 5.00
<b>Maximum Fee .....</b>	<b>\$ 2,500.00</b>

**Remodeling & Additions**

First Machine .....	\$ 50.00
All Other – Each .....	\$ 30.00
Air Conditioners .....	\$ 5.00 per ton/maximum \$150.00

**Fixtures, Switches & Receptacles**

First 5 .....	\$50.00
6-29 .....	\$ 70.00
30-100 .....	\$ 130.00
Over 100 outlets .....	\$ 2.00 per outlet
Each add'l 100 outlets .....	\$ 50.00
Each 4' section of fluorescent fixture shall be considered one fixture.	
Electric Signs .....	\$ 75.00

**Transformer**

5 KVA or less .....	\$ 50.00
15 KVA .....	\$ 70.00
Over 15 KVA .....	\$ 90.00

**Services**

200 Amps or less .....	\$ 50.00
Each add'l 100 Amps or portion thereof .....	\$ 30.00
Each add'l meter and sub-main .....	\$ 30.00

**Gas Stations**

Gas Pumps – Each .....	\$ 75.00
Pole Lighting .....	\$ 20.00
Pole Lighting maximum .....	\$ 240.00
Canopy for Service Station (Prewired) .....	\$ 100.00

**Miscellaneous- Applies to both Residential & Commercial**

Annual permits and inspections .....	\$ 200.00
Requests for inspections (other than usual permits) .....	\$ 75.00
Re Inspection Fee - 1st time .....	\$ 50.00
2nd time .....	\$ 75.00
Carnivals and Concessions .....	\$ 100.00
Fire & Smoke Alarm Systems .....	\$ 50.00

Fee Schedule – Department of Municipal Inspections

Burglar Alarm .....	\$ 50.00
Traffic Light .....	\$ 100.00
Each add'l if applied for at same time .....	\$ 50.00
Underground Conduit 1-5 (subdivision) .....	\$ 100.00
6-10 (subdivision) .....	\$ 125.00
Over 10 (subdivision) .....	\$ 150.00
Telecommunication (first 30 jacks) .....	\$ 50.00
Each add'l jack .....	\$ 2.00
<b>Minimum Fee .....</b>	<b>\$ 75.00</b>

Fee Schedule – Department of Municipal Inspections

**TOWN OF HANOVER**  
**ELECTRICAL PERMIT FEES**  
**Effective July 1, 2011**

**RESIDENTIAL**

New Dwellings .....	\$ 200.00
Electric Heat additional .....	\$ 40.00

**Remodeling & Additions**

Switches, Receptacles & Fixtures	
First 5 .....	\$ 50.00
6-29 .....	\$ 60.00
30-50 .....	\$ 80.00
51 or more .....	\$ 100.00

**Major Appliances**

Replacement Water Heater (same size) .....	\$ 50.00
Ranges, Counter Top Units, Ovens, Disposal & Dishwasher (each) .....	\$ 50.00
Hot Water Heaters .....	\$ 40.00
Gas or Oil Burners .....	\$ 50.00
Portable Air Conditioners .....	\$ 40.00
Stationary Air Conditioners - \$15.00 per ton maximum per unit ..	\$ 100.00/Unit
(applies to both Commercial and Residential)	

**Services**

Not over 200 amps connected, each 100 amps or less .....	\$ 50.00
Each add'l meter or sub-feed/sub-panel .....	\$ 30.00
Temporary Service .....	\$ 50.00

**Swimming Pools**

Above Ground .....	\$ 75.00
Inground .....	\$ 100.00
Hot Tubs and Spas .....	\$ 75.00
Hydromassage Tubs .....	\$ 50.00

**Any Device not Listed**

First 10KW .....	\$ 30.00
Each add'l KW .....	\$ 3.00
Septic Alarm (only).....	\$ 40.00
Pump and Alarm.....	\$ 60.00

<b>Minimum Fee .....</b>	<b>\$ 50.00</b>
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**TOWN OF HANOVER**  
**GAS PERMIT FEES**  
**Effective July 1, 2011**

**Residential**

Hot Water Tank/Tankless .....	\$ 40.00
(Combination with Plumbing Permit)	
First Fixture.....	\$ 45.00
Each Additional Fixture.....	\$ 20.00
Reinspection Fee .....	\$ 45.00
<b>Minimum Fee .....</b>	<b>\$ 45.00</b>

**Commercial**

Hot Water Tank/Tankless	
(Combined with Plumbing Permit .....	\$ 55.00
First Fixture .....	\$ 55.00
Each Additional Fixture .....	\$ 25.00
Reinspection Fee .....	\$ 75.00
<b>Minimum Fee .....</b>	<b>\$ 55.00</b>

**NOTE: ANY APPLICATION THAT HAS MORE THAN ONE  
FIXTURE MUST CHECK OFF TEST ..... \$ 20.00**

**PENALTY FOR DOING WORK WITHOUT A PERMIT      DOUBLE FEE**

Fee Schedule – Department of Municipal Inspections

**TOWN OF HANOVER**

**PLUMBING PERMIT FEES**

**Effective July 1, 2011**

**Residential**

New house minimum .....	\$ 200.00
Hot Water Tank/Tankless (Combined with Gas Permit) .....	\$ 35.00
Hot Water Heater (Electric) .....	\$ 35.00
Back Flow Preventer .....	\$ 35.00
This is not 1 <sup>st</sup> fixture and must be checked off on all Boiler replacements.	
First Fixture .....	\$ 35.00
Each Additional Fixture .....	\$ 25.00
Reinspection Fee .....	\$ 50.00
<b>Minimum Fee .....</b>	<b>\$ 35.00</b>

**Commercial**

Hot Water Tank/Tankless .....	\$ 50.00
(Combined with Gas Permit)	
Hot Water Tank (Electric) .....	\$ 50.00
Backflow Preventer .....	\$ 45.00
First Fixture .....	\$ 55.00
Each Additional Fixture .....	\$ 25.00
Reinspection Fee .....	\$ 75.00
<b>Minimum Fee .....</b>	<b>\$ 55.00</b>

**Demo of any Kind .....** \$ 100.00

**PENALTY FOR DOING WORK WITHOUT A PERMIT      DOUBLE FEE**



**TOWN OF HANOVER  
DEPARTMENT OF WEIGHTS AND MEASURES  
FEE SCHEDULE 4/15/2008**

<b>SCALES</b>	<b>FEE</b>	<b>MEASURING DEVICES</b>	<b>FEE</b>
OVER 10,000 LBS.	\$125.00	GASOLINE METER	\$20.00
5,000-10,000 LBS.	\$ 75.00	VEHICLE TANK (OIL TRUCKS)	\$40.00
1,000-5,000 LBS.	\$ 50.00	EACH INDICATOR	\$25.00
100-1,000 LBS.	\$ 40.00	VEHICLE TANK GRAVITY	\$40.00
10-100 LBS.	\$ 20.00	BULK STORAGE	\$45.00
10 LBS – LESS	\$ 15.00		
		<b>OTHER DEVICES</b>	
ALL WEIGHTS	\$ 2.00	TAXI METERS	\$25.00
AVOIRDUPOIS, METRIC		ODOMETER/HUBODOMETER	\$25.00
APOTHECARY, TROY			
		LEATHER MEASURE (SEMI-ANNUAL)	\$10.00
		FABRIC MEASURING	\$10.00
		WIRE/ROPE CORDAGE	\$10.00
		LINEAR MEASURES	\$ 5.00
		YARD STICKS/ TAPES	
REVERSE VENDING	\$0		
(BOTTLE RETURN)			
<b>RETAIL CHECKOUT SYSTEMS / SCANNER UNITS</b>			
EACH	\$ 25.00		
LESS THAN 4 UNITS	\$ 75.00		
4 TO 11 UNITS	\$150.00		
MORE THAN 11 UNITS	\$250.00		

Fee Schedule – Department of Municipal Inspections

**HANOVER BOARD OF HEALTH  
FEE SCHEDULE**

**Effective July 1, 2011**

<b><u>PERCOLATION TESTS / OBSERVATION HOLES</u></b>	\$ 300.00	1/2 day A.M. only
	\$ 600.00	Full Day A.M. and P.M.
<b><u>DISPOSAL WORKS PERMIT</u></b> (new or repair)		
up to 500 gallons	\$ 200.00	Per System or Building
500- 999 gallons	\$ 300.00	
1,000-1,999 gallons	\$ 325.00	
2,000-9,999 gallons	\$ 450.00	
over 10,000 gallons	\$ 850.00	
<b><u>COMPONENT REPAIR</u></b>	\$ 75.00	(based upon 1 insp., add'l inspections @ \$75 per)
<b><u>RESUBMISSION OF PLANS</u></b>	\$ 55.00	Requiring add'l review time
<b>or</b>	\$ 25.00	Not requiring add'l review time (in house)
<b><u>SUBMISSION OF ESTABLISHMENT PLANS</u></b>	EQUAL TO COST OF THE PERMIT(S)	
<b><u>FOOD PERMIT</u></b> (Retail up to 999 S/F)	\$ 125.00	Annually
1,000 S/F to 9,999 S/F	\$ 200.00	Annually
10,000 S/F PLUS	\$ 500.00	Annually
<b><u>FOOD ESTABL. PERMIT - FOOD SERVICE</u></b>		
Seating - 0-30	\$ 150.00	Annually
Seating – 31-99	\$ 150.00	Annually
Seating- 100 Plus	\$ 300.00	Annually
<b><u>COMMON VICTUALLER/INNHOLDER</u></b>	\$ 200.00	New Application
<b><u>COMMON VICTUALLER/INNHOLDER</u></b>	\$ 75.00	Renewal
<b><u>MILK PERMIT</u></b>	\$ 10.00	Annually
<b><u>FROZEN FOOD DESSERT PERMIT</u></b>	\$ 25.00	Annually
<b><u>CATERING</u></b>	\$ 50.00	Annually
<b><u>MOBIL UNITS PERMIT - YEARROUND</u></b>	\$ 100.00	Annually
<b><u>MOBIL UNITS PERMIT – SEASONAL</u></b>	\$ 50.00	Annually
<b><u>TOBACCO SALES PERMIT</u></b>	\$ 100.00	Annually
<b><u>TEMPORARY FOOD PERMIT-MULTIPLE</u></b>	\$ 15.00	(Per Event, for vendors not already licensed)
<b><u>VENDOR EVENTS</u></b>		
<b><u>REINSPECTION FEE FOR FOOD ESTAB.</u></b>	\$ 75.00	Per Hour (one hour minimum)
<b><u>TITLE V INSPECTORS PERMIT</u></b>	\$ 100.00	Annually
<b><u>INSTALLERS PERMIT</u></b>	\$ 100.00	Annually
<b><u>TEST FEE FOR INSTALLERS PERMIT</u></b>	\$ 25.00	Per Test
<b><u>SEPTAGE PUMPER PERMIT</u></b>	\$ 100.00	Annually
<b><u>RUBBISH COLLECTORS</u></b> (Garbage License)	\$ 100.00	Annually
<b><u>TANNING SALON LICENSE</u></b>	\$ 100.00	Annually
<b><u>BODY ART ESTABLISHMENT</u></b> (Tattooing / Body Piercing)	\$ 200.00	Annually
<b><u>BODY ART PRACTITIONER</u></b>	\$ 75.00	Annually
<b><u>PUBLIC/PRIVATE CAMP LICENSE</u></b>	\$ 225.00	Annually (\$10.00 Lic & \$215.00 Applic. & Inspect. fee)
<b><u>PUBLIC SWIMMING POOL PERMIT</u></b>	\$ 150.00	Per Pool / Annually
<b><u>FUNERAL DIRECTOR LICENSE</u></b>	\$ 25.00	Annually
<b><u>ANIMAL PERMIT</u></b>	\$ 25.00	Annually

Fee Schedule – Department of Municipal Inspections

**HANOVER BOARD OF HEALTH  
FEE SCHEDULE (Continued)**

**Effective July 1, 2011**

<b><u>TEMPORARY ONE DAY EVENT FEE *</u></b>	\$ 50.00	Per Event (an additional fee will be required for inspections, TBD by the BOH, based upon size of event)
<b><u>INSPECTION FEE FOR TEMPORARY EVENTS</u></b>	\$ 75.00	Per Hour (one hour minimum)
<b><u>CARNIVAL FEE *</u></b>	\$ 250.00	Per Event (based upon 5 food booths, \$50 per booth after that)
<b><u>FARMERS MARKET FEE *</u></b>	\$ 500.00	Entire Season
<b><u>WELL PERMIT</u></b> – Drinking	\$ 100.00	
<b><u>WELL PERMIT</u></b> - Irrigation	\$ 50.00	
<b><u>EMERGENCY INSPECTION FEE</u></b> - During Town Hall hours	\$ 100.00	1st hour
	\$ 75.00	Each Additional Hour (1 hour min.)
<b><u>EMERGENCY INSPECTION FEE</u></b> - After Town Hall hours, holidays & weekends	\$ 200.00	1st hour
	\$ 150.00	Each Additional Hour (1 hour min.)
<b><u>RE-INSPECTION</u></b>	\$ 75.00	1 Hour Min.
<b><u>COURT APPEARANCE</u></b>	\$ 250.00	Min. 1/2 Day / \$500 Full Day
<b><u>HOUSING CERTIFICATION</u></b>	\$ 75.00	
<b><u>APPLICATION FEE FOR MULTI - UNIT HOUSING</u></b>	EQUAL TO COST OF THE PERMIT(S)	
<b><u>MULTI - UNIT HOUSING LICENSE</u></b>		
1-9 rooms	\$ 100.00	Annually
10-23 rooms	\$ 150.00	Annually
more than 24 rooms	\$150.00 + \$15.00 For Each Additional Unit	

\* The Board of Health reserves the right to charge additional fees to the applicant for temporary events to recover costs incurred. Any person or business working without a permit or license will be subject to a fine equal to double the permit fee.

# PLANNING BOARD

## FEE SCHEDULE & SUBMISSION REQUIREMENTS FOR PERMITS & FILINGS



*AS OF JULY 1<sup>ST</sup>, 2009*

Permit Type <i>(Regulation Reference)</i>	Permit Filing Fee †	Number of Plan Copies Required †	Consultant Review Fees & Additional Requirements †
<b>Approval Not Required (ANR / Form A)</b> <i>Subdivision Rules &amp; Regs Section II.B.</i>	<b>\$250.00</b> <i>(filing)</i> & <b>\$250.00</b> <i>(per buildable lot)</i>	<b>1 Mylar</b> <b>5 Bond copies</b>  <i>** AutoCAD Copy Required</i>	Not Applicable
<b>Preliminary Subdivision</b> <i>Subdivision Rules &amp; Regs Section III.A.1. Section III.A.2.</i>	<b>\$1,000.00</b> <i>(filing)</i>	<b>10 large copies (24x36)</b> <b>7 small copies (11x17)</b>	<b>\$6000</b> initial Consultant Review Fee <i>(Additional increases if necessary, all excess funds returned to applicant)</i>
<b>Definitive Subdivision</b> <i>Subdivision Rules &amp; Regs Section III.B.1.</i>	<b>\$1,000.00</b> <i>(per buildable lot)</i>	<b>10 large copies (24x36)*</b> <b>7 small copies (11x17)</b>  <i>*1 Mylar of approved plan for signing ** AutoCAD Copy Required</i>	<b>\$6000</b> initial Consultant Review Fee <i>(Additional increases if necessary, all excess funds returned to applicant)</i>  <b>Advertising &amp; Notice Costs</b> <i>(varies)</i>
<b>Site Plan Review</b> <i>General Bylaws Section 6-18: Fees Subsection 3</i>	<b>\$2,000.00</b> <i>(filing)</i>	<b>10 large copies (24x36)</b> <b>7 small copies (11x17)</b>  <i>*Design Review Board Submission (see Note 3 below) ** AutoCAD Copy Required</i>	<b>\$6000</b> initial Consultant Review Fee <i>(Additional increases if necessary, all excess funds returned to applicant)</i>  <b>Advertising &amp; Notice Costs</b> <i>(varies)</i>
<b>Special Permit(s)</b> <i>General Bylaws Section 6-18: Fees Subsection 3</i>	<b>\$500.00</b> <i>(Per Special Permit)</i>	<b>10 large copies (24x36)</b> <b>7 small copies (11x17)</b>	See Above Requirements for “Site Plan Review” <i>(filed in conjunction)</i>

**† NOTES:**

- 1) 7 Small Plan Copies (11x17) are required for review and approval by seven (7) Planning Board members
- 2) 10 Large Plan Copies (24x36”) are required for review and comment by the following:
 

(A) Town Planner	(F) Building Inspector
(B) Conservation Agent/ Conservation Commission	(G) Health Agent/ Board of Health
(C) Department of Public Works/ Board of Public Works	(H) Design Review Board
(D) Police Department / Traffic Control Officer	(I) File Copy
(E) Fire Department / Fire Prevention Officer	(J) File Copy
- 3) Only 2 copies are required for the application form, general correspondence, stormwater calculations, and additional reports and documentation.
- 4) Filing, consultant review and permit fees may be waived for a Limited Site Plan Reviews, however, advertising and associated fees are required per state law.
- 5) Abutter Notification shall be as follows:
  - Definitive Subdivisions: Direct Abutters w/ Certified Mail, Return Receipt Requested
  - Special Permits & Site Plan Reviews: Abutters within 300 ft. w/ Certificate of Mailing
- 6) 2 Copies of the following items must be included for review and comment by the Hanover Design Review Board (DRB) for All New or Altered Structures proposed, including any proposed Planned Residential Development for Seniors (PRDS) or Village Planned Unit Developments (VPUd):
 

(A) Building Layout Plans	(C) Elevations/ Building Facades
(B) Signage Details	(D) Detail on Exterior Treatment



**TOWN OF HANOVER CONSERVATION COMMISSION FEE SCHEDULE**  
**EFFECTIVE 1/18/07 (as revised by vote of the Commission on 1/17/07)**

APPLICATION Type:	PROJECT Type:	FEE:
Notice of Intent* (NOI) (NOI) (NOI) (NOI) (NOI)	Category 1	\$ 110.00 per activity
	Category 2	\$ 500.00 per activity
	Category 3	\$ 1050.00 per activity
	Category 4	\$ 1450.00 per activity
	Category 5	\$4.00 per linear ft
Notice of Resource Area Delineation* (ANRAD)	Category 6 <i>also requires establishment of Guaranteed Deposit Account</i>	\$100.00 per resource area
(ANRAD) w/ Simplified Review (ANRAD w/SR)	<b>NO LONGER APPLICABLE</b> Category 6a <i>also requires establishment of Guaranteed Deposit Account</i>	\$25.00 plus per resource area \$ 100.00
Request for Determination of Applicability (RDA) (RDA) (RDA)	Category 7	\$ 100.00 per activity
	Category 8	\$ 150.00 per lot
	Category 9	\$ 250.00 per activity
Other Fees applicable to Category 1 - Category 9	Category 10	Additional 50% of applicable fee Riverfront Area Activity
	Category 11	Additional 100% of applicable fee After-the-Fact filings
Certificate of Compliance (COC) (COC) (COC) (COC)	<i>Prior to 10/3/93:</i> Residence	\$ 50.00
	Non-residence	\$ 100.00
	Subdivision	\$ 200.00
	<i>10/4/93 to present:</i>	<b>***No-Fee***</b>
Extension Permit	<i>within the first three years of issuance</i>	\$ 50.00
	for expired permits	\$ 100.00 per expired year
Enforcement Order	<i>To recommence work:</i> Residence	\$ 100.00
	New residence	\$ 200.00
	Other	\$ 500.00
Letter to Lender/Release of lot(s)		\$ 50.00
Agent Site Visit	Residential	\$ 50.00
<i>for other than application process or for additional site inspections.</i>	Non-residential	\$ 100.00
Emergency Certificate		\$ 200.00
Request to Review Revised Plan or Request for an Amended OOC	If app. fees were based of Category 1, 6 - 9	\$ 50.00
	If NOI fees were based on Category 2	\$ 200.00
	If NOI fees were based on Category 3 - 5	\$ 400.00
Duplicate True Attested Copies	all documents	\$ 10.00 per document

## Explanation of Fees

### TOWN OF HANOVER CONSERVATION COMMISSION FEE SCHEDULE EFFECTIVE 1/18/07 (as revised by vote of the Commission on 1/17/07)

#### **Category 1** Fee for each activity is **\$110 per activity**

- a) Existing dwelling; accessory structure, addition, driveway, pool, etc.;
- b) Site Preparation, removal of vegetation, excavation, grading, house not proposed;
- c) Control of nuisance vegetation by removal, herbicides, etc. pursuant to 310 CMR 10.53(4)
- d) Resource Area improvement;
- e) Septic Upgrade, repair;
- f) Monitoring well activities;
- g) new agricultural or aquaculture projects.

#### **Category 2** Fee for each activity is **\$500.00 per activity**

- a) Construction of single family house, site prep., detention basin, driveway (projects not pursuant to 310 CMR 10.53(3)(e));
- b) parking lot;
- c) beach nourishment;
- d) electric generating facility activities, unrelated to drainage;
- e) inland limited projects except road crossings and agriculture;
- f) each crossing for driveway to single family house;
- g) any point source discharge;
- h) control vegetation in development;
- i) water level variations;
- j) any other activity not in Category 1, 3, 4, 5 or 6;
- k) water supply exploration.

#### **Category 3** Fee for each activity is **\$1,050.00 per activity**

- a) site preparation (for development) beyond Notice of Intent scope;
- b) each building (for development) including site;
- c) road construction not crossing or driveway;
- d) hazardous cleanup;
- e) water supply development.

#### **Category 4** Fee for each activity is **\$1,450.00 per activity**

- a) each crossing for development or commercial road;
- b) dam, sluiceway, tide-gate (safety) work;
- c) landfills operation/closures;
- d) sand and gravel operations;
- e) railroad line construction;
- f) bridge;
- g) hazardous waste alterations to resource areas;
- h) dredging;
- i) package treatment plant and discharge;
- j) airport tree clearing;
- k) oil and/or hazardous material release response actions.

#### **Category 5** Fee is **\$ 4.00 per linear foot**; (total fee not to be less than \$100.00 or greater than 2,000.00)

- a) work on docks, piers, revetments, dikes, etc. (coastal or inland).

#### **Category 6** Fee is **\$ 100.00 per resource area** delineated on all property types for an Abbreviated Notice of Resource Area Delineation (**ANRAD**).

A Guaranteed Deposit Account is required (minimum amount \$500.00) for the hiring of the Commission's Wetland Consultant as established in MGL Chapter 131, Section 40 and the Town of Hanover By-Law #6-14. No site inspections by the Commission's Wetland Consultant will take place until the account is established; there are no exceptions.

- a) each Bordering Vegetated Wetland
- b) each Isolated Wetland regardless of type and size
- c) each Riverfront Area including any FEMA Flood Zone
- d) each Vernal Pool, regardless of size
- e) each Intermittent Stream, brook, etc.
- f) each "other" area that meets State and local standards to qualify as a resource area and not listed in a. - e.

## **Explanation of Fees- *continued***

### **TOWN OF HANOVER CONSERVATION COMMISSION FEE SCHEDULE EFFECTIVE 1/18/07 (as revised by vote of the Commission on 1/17/07)**

**Category 6a** Fee is **\$25.00 plus an additional \$100.00 per resource** area delineated on *all property types* for an Abbreviated Notice of Resource Area Delineation with Simplified Review (**ANRAD w/ SR**).

A Guaranteed Deposit Account is required (minimum amount \$500.00) for the hiring of the Commission's Wetland Consultant as established in MGL Chapter 131, Section 40 and the Town of Hanover By-Law #6-14. No site inspections by the Commission's Consultant will take place until the account is established; there are no exceptions.

- a) each Bordering Vegetated Wetland
- b) each Isolated Wetland regardless of type and size
- c) each Riverfront Area including any FEMA Flood Zone
- d) each Vernal Pool, regardless of size
- e) each Intermittent Stream, brook, etc.
- f) each "other" area that meets State and local standards to qualify as a resource area and not listed in a. - e.

Category 7 **Fee is \$100.00 for work >50 ft. from resource areas or temporary activities**

- a). existing dwelling; accessory structure, addition, driveway, pool, etc.;
- b). site Preparation, removal of vegetation, excavation, grading, w/ **house not proposed**;
- c). control of nuisance vegetation by removal, herbicides, etc. pursuant to 310 CMR 10.53(4)
- d). resource Area improvement;
- e). septic Upgrade, repair;
- f). monitoring well activities, irrigation wells;

**Category 8** Fee is **\$150.00** for work >50 ft. from resource areas or temporary activities

- a). new single family dwelling,
- b). site preparation for new single family dwelling
- b). septic system for new residential lot
- c). landscaping in relation to new residential lot

**Category 9** Fee is **\$250.00** for work >50 ft. from resource areas or temporary activities

- a). Non-residential: addition, parking lot, earthwork,
- b). new non-residential construction and site preparation,

**Category 10** Fee is **an additional 50% of total fees** calculated - for projects having one or more resource areas as well as Riverfront Area.

*(For projects with Riverfront Area only on the site, use standard fees as listed above.)*

**Category 11** Fee is **an additional 100% (double) of total fees** calculated for applications that must be submitted due to activities not approved by the Commission with or without enforcement actions and/or fines. Such applications shall be noted with:

**"After-the-Fact"**

NOTE: *Additional fees and fines may be applicable if a Restoration Order, Enforcement Order, or Enforcement Order with Cease and Desist is issued in addition to the requirement of filing an After-the-Fact application.*



## WORKSHEET

for

### Town of Hanover Conservation Commission Fee Schedule

**PLEASE USE THIS PAGE TO CALCULATE YOUR FEES  
and submit this form with the appropriate amount of fees  
with your Application**

**To find you total fees due, complete the following:**

NOTE: Due to the variety and complexity of projects, six lines have been provided. Residential applications may require the use of only one or two lines, where subdivisions and commercial projects may require the use of all six. If additional lines are necessary, please feel free to add them. Please call the Conservation Office at 781-826-6505 if you have any questions or need help to complete this form.

Column: A.	B.	C.	D.	E.
Type of Application:	Category:	Associated Fee(s):	Number of activities, feet, lots, etc.:	Subtotal for each line:
Enter what application you are filing, <i>RDA, NOI, ANRAD, etc.</i>	Enter the category number for all activities such as #1, 2, 3, etc.	Enter <u>Dollar amount</u> for one activity, foot, lot, etc. as listed in each corresponding category.	Enter <u>the number</u> of activities: for example- <i>2 each, 100 linear feet, 6 lots, or 2 resource areas, etc.</i> as listed in each corresponding category.	Multiply numbers in columns "C" and "D" for each line and enter the dollar amount below.
1. <b><u>ANRAD</u></b>	Cat. # <b><u>6.a.</u></b>	\$ <b><u>100.00</u></b>	<input style="width: 80px; height: 20px;" type="text"/>	\$ <input style="width: 80px; height: 20px;" type="text"/>
2.	Cat. # _____	\$ _____		\$ _____
3.	Cat. # _____	\$ _____		\$ _____
4.	Cat. # _____	\$ _____		\$ _____
5.	Cat. # _____	\$ _____		\$ _____
<b>6. Total Application Fee:</b>				\$ _____
<i>Enter the sum of items in column "E" and submit this amount in full with your application.</i>				

**TOWN OF HANOVER  
LICENSES ISSUED BY THE BOARD OF SELECTMEN**

**FEES EFFECTIVE JULY 1, 2013**

TYPE	FEES	TYPE	FEES
<b>Liquor Licenses:</b>		<b>Motor Vehicles - Sellers' License:</b>	
All Alc. Bevs. - Restaurant (ComVic)	\$ 2,500	Automobile Lease/Rental	\$ 200
All Alc. Bevs. - Clubs	\$ 1,200		\$ 250
All Alc. Bevs. - Package Store	\$ 2,000		
Wine/Malt Bevs. - Restaurant (ComVic)	\$ 1,500		
Wine/Malt Bevs. - Package Store	\$ 2,000		
		<b>Fire Department Permits: (with approval of Selectmen)</b>	
Special One-Day (all)	\$ 75	Gasoline (flammable) Storage:	
Charitable/Non-Profit	\$ 40	New (including public hearing)	\$ 200
Liquor License Application/Hearing fee	\$ 250	Renewal	\$ 100
<b>Filing Fee/Alteration - Licenses:</b>		Gasoline: Split Island	
1st Change	\$ 250	New	\$ 200
2nd Change	\$ 500	Renewal	\$ 100
3rd Change	\$ 750	UST Removal:	
		Residence	\$ 25
All Alcoholic - Druggist	\$ 300	Business	\$ 100
<b>Other Licenses:</b>		<b>Miscellaneous:</b>	
Taxi (per cab)	\$ 25	Cable TV	\$ 1
		Gravel Removal (per acre)	\$ 50
Off Duty Work Detail services per hr	10%	Public Hearing Preparation	\$ 200
		Golf Instruction Clinic	\$ 50
Auctioneer (annual)	\$ 150	Miniature Golf	\$ 50
1 day auction	\$ 100	Golf Driving Range	\$ 50
		Mini Go-Carts	\$ 50
Sunday Entertainment:		Water Boats	\$ 50
Per Event	\$ 25	Other Amusement Devices	\$ 50
P. Yr. (per screen) -not C. Vic.	\$ 25	Batting cages	\$ 25
		Christmas Tree Sales	\$ 125
Sunday Opening (after Noon)	\$ -	Carnivals, etc.	\$ 500
Holiday Opening	\$ -		
		Public Constable - New	\$ 100
Retail Sale of Beverages - vending machines	\$ -	Public Constable - Reappointments + fees set by statute	\$ 25
Mobile Lunch Carts	\$ 100		
Amusement/Theaters - Weekdays:			
Per Screen (movie theaters 7 days)	\$ 50		
Entertainment/Common Victualler	\$ 50		
Entertainment/Amusement - Weekdays,		Sworn Weigher Compliance Fee (per incident investigated)	\$ 100
Sundays after 1:00 PM	\$ 50	All other appointments, permits & licenses - minimum per	\$ 25
Automatic Amusement Devices (per device)	\$ 50		
Dance School Permit	\$ 5		
Fortune Teller	\$ 50		
Pawnbroker	\$ -		
Second Hand Articles	\$ 10		
Bowling Alley (per lane)	\$ 25		
Pool Table (per table)	\$ 25		
Junk Dealer (gold, silver, etc.)	\$ 200		
Junk Collector (gold, silver, etc.) Renewal	\$ 75		
Roller Skating Rinks	\$ -		
Lodging Houses (includes dorms)	\$ -		
* In addition to these fees, a processing charge for professional review by outside vendors will be billed at cost. Present rates are: Attorney \$125/hr, Paralegal, Law Clerk, or Legal Assistant \$60/hr. <b>Cost to be determined by vendor at time of service.</b>			

## REPORT OF THE TOWN TREASURER/COLLECTOR

For Fiscal Year July 1, 2013 – June 30, 2014

To the Board of Selectmen and the Citizens of the Town of Hanover:

The Treasurer/Collector's office oversees the Town investments, cash management and revenue collection. It also manages the issuance of all Town debt, prepares and files debt service compliance reports and the administration of payroll and employee benefits.

The revenue collection consists of real estate, personal property and motor vehicle taxes, water user charges and water liens, tax title redemptions and all other fees or charges generated by town departments. In addition, receipts are processed for funds received by the Town electronically. Some examples of such items would be state aid payments, grant receipts and ambulance services fees.

During Fiscal Year 2014 the office processed the following tax dollars:

### **General Fund:**

Real Estate	\$35,899,546
Personal Property	\$ 811,206
Motor Vehicle Excise	\$ 2,332,033

### **Community Preservation Fund:**

CPA Surcharge (3%)	\$ 835,860
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### **Water Enterprise:**

Water Usage Charges	\$ 3,229,982
Water Liens	\$ 83,445

Department receipts are brought to the Treasurer/Collector's office at least weekly in locked bags and then verified and entered into the accounting software system in front of the town employee that transported the funds. A receipt is provided for the department's records. The Treasurer/Collector's office prepares daily bank deposits.

The Town holds accounts at several different banking institutions. Below is a breakout of the cash balances in those accounts as of June 30, 2014.

<b>Detail of Cash Balances as of June 30, 2014</b>	
Citizens - Main Depository	\$ 3,401,493.22
Citizens - Payroll	\$ (14,911.88)
Citizens - Vendor	\$ 42,049.96
Citizens - Ambulance	\$ 590,561.76
Citizens - Deputy Collector	\$ 494,470.59
Citizens - Tax Account	\$ 38.74
Citizens - General Fund Investment	\$ 2,538,478.70
MMDT - Money Market	\$ 4,875,403.19
TD Bank - Money Market	\$ 25,334.28
TD Bank - Deferred Compensation	\$ 3,720.02
Rockland Trust - Money Market	\$ 253,372.94
Rockland Trust - Senior Christmas	\$ 3,351.74
UniBank - Online Taxes	\$ 1,220,346.87
UniBank - Parks & Recreation	\$ 230,794.38
UniBank - Before & After School	\$ 428,654.19
UniBank - TeePee Program	\$ 211.49
Century - Lockbox	\$ 2,096,249.91
Bartholomew - General Fund Investment	\$ 8,129,342.35
PayPal - Online Permits	\$ 13,545.73
<b>Subtotal</b>	<b>\$ 24,332,508.18</b>
Citizens - Trust Investment	\$ 398,102.38
Citizens - Cultural Council	\$ 114,682.69
Citizens - Law Enforcement Trust	\$ 7,498.06
Citizens - Student Activity HS	\$ 58,848.70
Citizens - Student Activity MS	\$ 20,595.28
Citizens - Student Actitivty - Center/Syl	\$ 7,806.60
Citizens - Student Activity - Cedar	\$ 11,634.41
Bartholomew - Stabilization	\$ 1,897,838.71
Bartholomew - OPEB Trust	\$ 506,589.99
Century - Affordable Housing	\$ 396,215.70
John Curtis Trust	\$ 630,755.58
<b>Subtotal</b>	<b>\$ 4,050,568.10</b>
<b>Total of All Cash Balances</b>	<b>\$ 28,383,076.28</b>

The Town has a total of \$44,124,340 in outstanding long-term debt as of June 30, 2014 with an additional \$13,285,000 in short-term debt for a total of \$57,409,340. A breakdown of the debt is shown below:

Issue	Outstanding Principal	Issue	Outstanding Principal
Water - Winter St. Facility	\$ 305,000	Adv Ref 6/15/01 Middle School	\$ 6,850,000
Fire Station Roof	\$ 15,000	HS Construction	\$ 7,200,000
Senior Center	\$ 2,465,000	MWPAT CW-01-25	\$ 95,000
Cur Ref 5/15/98 - Police	\$ 520,500	Cur Ref 5/15/98 Septic	\$ 24,500
Adv Ref 6/15/01 - Library	\$ 750,000	Land Acquisition CPA	\$ 930,000
Alternative Energy	\$ 660,000	Bridge Repair	\$ 300,000
Senior Center Construction	\$ 810,000	Recreation Fields CPA	\$ 650,000
Equipment 2	\$ 25,000	Outdoor Recreation Facility	\$ 580,000
Equipment 3	\$ 25,000	Financial Software	\$ 90,000
Street Sweeper	\$ 15,000	King St. Complex	\$ 1,350,000
DPW Dump Truck	\$ 30,000	Roads	\$ 2,570,000
DPW Backhoe/Loader	\$ 20,000	Cur Ref 5/15/00 Landfill	\$ 300,000
Tractor	\$ 30,000	Water Mains	\$ 135,000
DPW Transfer Trailers	\$ 75,000	Water Treatment Plant	\$ 2,600,000
Mower	\$ 30,000	Water Mains 3	\$ 50,000
Ambulance Replacement	\$ 340,000	Water Main Rehab 3	\$ 75,000
HS Generator	\$ 55,000	Rt. 53 Overpass Water Main	\$ 30,000
Sylvester Boiler	\$ 105,000	Water Main	\$ 140,000
MS Lighting	\$ 140,000	Water Filters	\$ 15,000
MS Elevator	\$ 85,000	Chemical Feed Equipment	\$ 15,000
Sylvester Windows	\$ 330,000	Cur Ref 5/15/98 - Water 34	\$ 10,000
High School	\$ 13,145,000	MWPAT 97-1140	\$ 54,340
Cur Ref 5/15/00 School	\$ 85,000	<b>TOTAL</b>	<b>\$ 44,124,340</b>

The short-term debt of \$13,285,000 consists of \$8,500,000 related to the new High School Construction and \$4,785,000 is related to Road Improvements.

On August 30, 2013, Moody's Investors Service affirmed the Town's Aa2 bond rating and assigned a MIG-1 rating to the short term issuance of \$13,285,000. The MIG-1 designation denotes best quality. The ratings range from MIG-1 through MIS-4 and one additional rating of SG which denotes speculative quality. Moody's views the Town's financial position as stable and expects it to remain strong "given strong financial management and conservative budget practices." The Town's reserves are considered healthy and the commitment to eliminate the use of free cash to fund operations was viewed extremely positively.

The Town has also authorized the following debt, although it has not been issued:

Purpose	Date of Vote	Amount Authorized	Amount Issued/Retired /Rescinded	Unissued
HS Construction	9/8/2008	\$ 40,670,121	\$ 22,500,000	\$ 18,170,121
Road Construction	5/2/2011	\$ 8,500,000	\$ 3,000,000	\$ 5,500,000
Fire Breathing Apparatus	5/5/2014	\$ 275,000	\$ -	\$ 275,000
Fire Portable Radio Equipment	5/5/2014	\$ 130,000	\$ -	\$ 130,000
Pickup Truck	5/5/2014	\$ 38,000	\$ -	\$ 38,000
Dump Truck	5/5/2014	\$ 70,000	\$ -	\$ 70,000
Large Dump Truck	5/5/2014	\$ 170,000	\$ -	\$ 170,000
Elem/Middle HVAC System	5/5/2014	\$ 120,000	\$ -	\$ 120,000
Sylvester Feasibility Study	5/5/2014	\$ 500,000	\$ -	\$ 500,000
			<b>TOTAL</b>	<b>\$ 24,973,121</b>

I would like to thank the staff in the Treasurer/Collector’s office for their hard work, professionalism and support throughout the year. I am fortunate to have a wonderful team and enjoy being a part of this community.

The annual compensation report is on the pages to follow.

Respectfully submitted,

JANINE SMITH

*FINANCE DIRECTOR*

*ACTING TREASURER/COLLECTOR*

Treasurer/Collector staff:

Gayle Lowry, Acting Assistant Treasurer/Collector

Holly Sullivan, Senior Deputy Collector

Jane Svoboda, Senior Clerk

Meg Coogan, Payroll Benefits Coordinator

## TREASURER'S COMPENSATION REPORT

The following amounts represent compensation for fiscal year 2014 (July 1, 2013 – June 30, 2014). Column 1 includes compensation for normal duties. Column 2 includes compensation for work beyond normal duties and compensation paid by a third party.

<u>Employee</u>	<u>Column 1</u>	<u>Column 2</u>
ABBAN DEBORAH	\$78,063.00	\$0.00
ABBAN JONATHAN A.	\$71,686.99	\$32,069.28
ABORN MAURA A	\$71,293.00	\$2,313.00
ABRAHAM-FREEL GINGER	\$360.00	\$0.00
ACORN JEFFREY	\$62,866.69	\$15,024.37
ADAMS WILLIAM G	\$0.00	\$3,155.00
ALBRECHT AMANDA M.	\$0.00	\$1,682.50
ALEXANDER ALFRED B.	\$10,495.80	\$0.00
ALFIS MARTIN P.	\$70,939.07	\$54,651.61
ALLEN DANA	\$61,731.98	\$48,311.70
ALLEN LEE ANN L.	\$36,932.49	\$2,525.21
AMONTE RICHARD M	\$50,525.00	\$3,155.00
ANASTASIO ERNEST P.	\$0.00	\$21,465.25
ANDERSON CATHERINE S	\$144.70	\$0.00
ANDERSON KAREN E	\$76,431.00	\$0.00
ANDERSON MINDY I.	\$86,024.00	\$0.00
APUZZI MARIANNE E	\$88,604.00	\$0.00
ARBIA ROSALIE ANN	\$2,336.10	\$3,993.21
ARDINI LEAH	\$46,253.36	\$6,144.15
ARENA JR PETER R	\$69,280.48	\$3,811.29
ARNOLD JOHN C.	\$500.00	\$0.00
ARNONE JAMES J.	\$47,785.17	\$4,428.58
ASHTON BARRY E	\$6,115.39	\$3,636.94
ASSAD MICHAEL A.	\$58.91	\$0.00
ATCHISON MAUREEN	\$21,032.41	\$103.98
ATKINSON ELAINE	\$8,523.50	\$0.00
AZIZIAN CHRISTOPHER M	\$65,278.74	\$44,154.24
BAIRD EMILY R	\$79,500.00	\$0.00
BAJERCIOUS GAIL D.	\$450.00	\$0.00
BANKS KATHLEEN F.	\$79,604.00	\$2,675.00
BARLIT MELISSA E.	\$70,839.00	\$0.00
BARLOW STACIE A.	\$89,339.00	\$1,155.00
BARRESI AUDREY G	\$38,286.54	\$515.95
BARRESI MATTHEW P	\$1,232.19	\$0.00
BARRETT WILLIAM	\$5,186.50	\$0.00
BARRON ERIC C.	\$64,484.77	\$25,004.39
BARRON WANDA J.	\$997.29	\$20,551.65
BARRY CAROLINE	\$602.50	\$0.00
BARRY KEVIN T.	\$15,488.80	\$5,182.45
BARTOLOTTI KATHERINE	\$87,561.00	\$0.00
BEAL JANE E.	\$216.42	\$0.00

## TREASURER'S COMPENSATION REPORT

<u>Employee</u>	<u>Column 1</u>	<u>Column 2</u>
BEARCE GERALD E	\$4,512.40	\$1,049.15
BEERS ANN R.	\$292.60	\$0.00
BELLANTONI BARBARA	\$5,173.89	\$0.00
BELLANTONI LISA M	\$15,729.52	\$0.00
BELLEW AMANDA M.	\$16,683.75	\$0.00
BENITEZ BENJAMIN E	\$54,639.00	\$500.00
BERARDI DIANA L.	\$895.00	\$0.00
BERG ERICK R.	\$1,888.56	\$23.20
BERNIER DANIEL E.	\$642.79	\$0.00
BERRY MICHAEL J	\$44,328.80	\$5,335.19
BERRY PATRICIA B	\$57,688.27	\$0.00
BERTELLI KATE MARIE	\$50,525.00	\$2,313.00
BISBICOS MARILYN E.	\$10,800.00	\$0.00
BITETTI MARY A.	\$71,945.00	\$0.00
BLAKEMAN SHAYNE M.	\$9,204.58	\$312.02
BLANCHARD ANDREW THOMAS	\$1,598.25	\$0.00
BLANCHARD JEFFREY R.	\$112,201.06	\$5,373.36
BLANTON KIMMARIE	\$5,439.00	\$0.00
BLINSTRUB THOMAS J.	\$44,328.80	\$6,842.05
BLYTHE GARDNER S.	\$50,174.40	\$11,657.46
BLYTHE JUSTIN T.	\$41,221.99	\$4,633.38
BOIDI ELAINE	\$28,172.92	\$11.48
BORGESON PAMELA D.	\$87,673.00	\$2,102.00
BOSSONG ELAINE J.	\$51,503.00	\$0.00
BOSTIC WILLIAM	\$0.00	\$697.50
BOSTWICK DEBORAH A	\$71,653.00	\$5,086.00
BOTELHO JEFFREY D	\$38,723.65	\$9,789.96
BOTTOMLEY JANE C.	\$2,197.50	\$0.00
BOWLES DOROTHEA C	\$88,604.00	\$0.00
BOYLE ALICE L.	\$86,907.00	\$0.00
BRADFORD JULIE D	\$64,668.00	\$0.00
BRADFORD KAREN F	\$44.15	\$0.00
BRANDMARK DAWN G	\$60,956.00	\$4,187.48
BRAUN ANDREW	\$57,121.14	\$10,012.04
BRAY DANIEL J.	\$7,962.88	\$0.00
BREAULT LAURA E	\$86,907.00	\$0.00
BRENNAN TRACEY M	\$5,925.00	\$0.00
BRETON MEGAN A.	\$61,107.00	\$1,366.80
BREWIN RACHAEL E	\$75,529.05	\$0.00
BRIDGES SHARON L.	\$85,926.40	\$0.00
BRIDSON TROY M.	\$2,150.00	\$0.00
BRIGHT LAWRENCE S	\$200.99	\$0.00
BRIGHT YVONNE D	\$212.59	\$0.00
BRINK JENNA M	\$300.00	\$0.00
BROMBERG SHANNON N	\$1,995.00	\$0.00
BROOKS GREGORY P	\$108.89	\$0.00

## TREASURER'S COMPENSATION REPORT

<u>Employee</u>	<u>Column 1</u>	<u>Column 2</u>
BROWN JESSICA L.	\$81,919.00	\$0.00
BROWN LEONARD W.	\$44,307.48	\$3,004.07
BROWN ROBERT F.	\$42,221.20	\$1,478.15
BROWN TIMOTHY P.	\$69,938.00	\$10,305.00
BROWN-LOW BETSY LIN	\$65,361.19	\$0.00
BROWNING JAMES F.	\$163.33	\$0.00
BRUGNOLI MARYANN	\$90,565.00	\$0.00
BRYANT DORIAN M	\$59,706.00	\$40.00
BRYERTON ALICIA A.	\$69,946.00	\$221.58
BUCCA MICHAEL J	\$56,471.09	\$10,448.50
BUCKLEY JACK R	\$228.75	\$0.00
BUCKLEY JENNIFER A	\$10,860.00	\$0.00
BUCKLEY LINDA O.	\$17,263.96	\$2,460.00
BUDDEN ANNE MARIE	\$59,327.00	\$0.00
BUNTIN CONSTANCE C.	\$1,135.12	\$0.00
BURGIO LORRAINE M.	\$41,785.34	\$750.75
BURKE JULIE A	\$42,803.91	\$598.15
BURKE KELLY A.	\$990.00	\$0.00
BURKIN JENNIFER A.	\$567.56	\$0.00
BURNS DEBORAH L	\$0.00	\$11,557.60
BURNS ELLEN C	\$68,606.00	\$0.00
BUZALSKY KARL J.	\$68,378.09	\$29,284.31
BYRON KORRI J	\$68,606.00	\$1,874.49
CALLAHAN MEGAN L.	\$36,825.75	\$75.00
CAMERON KENDRA L.	\$55.00	\$0.00
CAMPBELL KATHLEEN B	\$62,940.00	\$0.00
CAMPBELL LORI A	\$81,919.00	\$0.00
CAMPBELL LYNNE E	\$47,662.88	\$0.00
CAPALDO JOANNE M	\$9,382.30	\$0.00
CARCEO CAITLIN C	\$56,374.50	\$0.00
CARNEY ANDREW J.	\$64,868.03	\$27,328.73
CAROTA KRISTEN L	\$51,344.86	\$0.00
CARPENTER DANIEL M.	\$53,969.37	\$14,555.50
CARPENTER TIMOTHY A.	\$49,692.43	\$5,093.09
CARROLL JOHN T	\$183.00	\$0.00
CARROLL SUZANNE M.	\$1,337.50	\$0.00
CARVEN MICHAEL A.	\$0.00	\$3,365.00
CASEY JOELLE A.	\$49,678.00	\$902.50
CAULFIELD KATHY M.	\$76,431.00	\$675.00
CAVALLARO JASON M	\$74,001.45	\$64,347.72
CAVANAGH SHIRLEY M.	\$252.17	\$0.00
CENTORINO MARK A	\$63,715.00	\$5,936.50
CEURVELS JR ARTHUR L	\$36,466.79	\$0.00
CHAMBERS THOMAS E.	\$71,094.03	\$25,922.92
CHANDLER KATHLEEN A.	\$68,776.00	\$75.00
CHASE KEVIN S.	\$137.34	\$0.00

**TREASURER'S COMPENSATION REPORT**

<b>Employee</b>	<b>Column 1</b>	<b>Column 2</b>
CHASE LAURA C.	\$75,154.00	\$0.00
CHASE MICHAEL T	\$1,663.86	\$0.00
CHEBATOR LAUREN C.	\$47,317.72	\$9,414.44
CHIARELLI THOMAS W.	\$18,071.85	\$5,607.20
CHOATE HEATHER A	\$59,360.00	\$1,607.00
CICCOLO BRIAN T.	\$79,995.22	\$3,342.91
CIRIELLO JR ROBERT J.	\$1,531.44	\$0.00
CLANCY GRAHAM R	\$2,017.98	\$0.00
CLANCY JR VINCENT J.	\$10,356.49	\$1,192.08
CLARK MATTHEW P.	\$22,606.88	\$0.00
CLARKSON TROY B. G.	\$126,972.88	\$12,400.00
CLASBY PAULA C	\$1,032.50	\$0.00
CLASBY SUZANNE D.	\$78,724.00	\$0.00
CLEARY JOSEPH P.	\$50,694.75	\$40,652.31
CLOUTIER ELIZABETH A	\$550.00	\$0.00
COATES ANN M.	\$86,907.00	\$4,467.00
COGILL KYRALEA	\$845.50	\$0.00
COLANTUONI ADAM	\$96,153.75	\$0.00
COLE ROBERT E	\$69,529.64	\$0.00
COLEMAN KEVIN P.	\$52,034.81	\$9,028.39
COLLINS LAURA F.	\$89,981.35	\$8,608.18
COLON DONALD W	\$15,817.99	\$0.00
CONANT JR. ROBERT E.	\$49,438.61	\$11,020.53
CONCANNON SHERRY M.	\$87,561.00	\$0.00
CONDON JR DANIEL F	\$999.18	\$0.00
CONDON SILVIA RITA A.	\$0.00	\$10,000.00
CONNELLY RICHARD	\$1,289.76	\$0.00
CONNELLY SUZANNE	\$41,934.27	\$809.05
CONNOLLY JEAN H.	\$5,071.50	\$0.00
CONNORS CASEY C	\$1,876.79	\$0.00
CONSOLI CORINNE C	\$62,940.00	\$0.00
CONTE ANN	\$32,485.83	\$0.00
COOGAN MARGARET R	\$41,240.60	\$400.40
COOGAN THOMAS J.	\$163.33	\$0.00
COOK ANDREW E	\$0.00	\$4,205.00
COOKE MAUREEN L.	\$44,642.97	\$20,198.47
CORBETT BEVERLY A	\$22,211.72	\$0.00
CORTEZ MARIA A.	\$53,944.16	\$0.00
COTTER MELISSA E	\$60,329.00	\$425.00
COUGHLIN KARA T.	\$60.00	\$0.00
COVIELLO CHRISTOPHER T.	\$50,456.08	\$11,471.92
COYNE DONNA M.	\$17,208.13	\$0.00
COYNE KEVIN R.	\$1,397.67	\$0.00
COYNE KRISTEN M	\$1,735.00	\$0.00
CRAIG DONNA M.	\$44,593.92	\$6,524.82
CRAIG JULIETTE S	\$43,314.98	\$4,818.19

**TREASURER'S COMPENSATION REPORT**

<b>Employee</b>	<b>Column 1</b>	<b>Column 2</b>
CRATTY SUSAN K	\$49,789.32	\$1,636.49
CRAWFORD ALEXANDER F	\$711.00	\$0.00
CRAWFORD DAVID M.	\$78,063.00	\$3,574.50
CROCKER LOIS M.	\$365.77	\$0.00
CRONAN CYNTHIA L.	\$240.00	\$0.00
CROSS KIMBERLY J.	\$609.00	\$0.00
CROWLEY MARK J	\$0.00	\$16,354.00
CUMMINGS ANNMARIE	\$24,080.59	\$1,620.00
CURLEY JANET L	\$71,293.00	\$0.00
CURRAN DEBORAH M.	\$90,565.00	\$0.00
CURTIS KAELA M.	\$72,043.28	\$0.00
CURTIS SCOTT A.	\$61,577.12	\$0.00
CYR ELAINE M.	\$70,839.00	\$0.00
CYR MICHAELLA A.	\$1,947.50	\$0.00
CZOLADA LAURA L	\$16,325.35	\$0.00
D'ANDREA MEGAN B.	\$29,718.15	\$50.98
D'ANDREA NOREEN P.	\$38,004.00	\$150.00
DABROWSKI NICHOLAS J.	\$4,048.15	\$1,654.97
DANN ELAINE L.	\$12,564.55	\$175.80
DAOULAS LEE A.	\$17,947.75	\$0.00
DAVIS JUDITH L	\$37,805.25	\$3,284.36
DAVIS ROSALIND H	\$69,938.00	\$0.00
DEACETIS GINO	\$71,229.68	\$55,747.05
DEAN RYAN P.	\$158.15	\$0.00
DECIE KENNETH G	\$69,938.00	\$250.00
DECOSTE KAREN C	\$1,370.00	\$0.00
DECOTIS ANASTASIA	\$62,940.00	\$0.00
DECRISTOFARO SUSAN B	\$212.50	\$0.00
DEFranzo ANTHONY C.	\$90,955.00	\$6,307.00
DEGRENIER JANE	\$113,793.00	\$1,000.00
DEGRENIER JENELL L	\$21,014.00	\$1,944.00
DELLA CROCE LISA M	\$64,828.00	\$0.00
DEMITA LAURIE A	\$12,585.87	\$83.34
DENICOLA JOSEPH C	\$86.45	\$0.00
DEPATTO LOUIS B	\$69,938.00	\$0.00
DEPHILLIPS JENNIFER L	\$70,839.00	\$75.00
DESLEY MARIBETH	\$2,022.76	\$0.00
DESPIER JASON	\$2,962.50	\$0.00
DESREUISSEAU LORI A	\$6,472.50	\$0.00
DEVINE BRITTANY A	\$21,015.00	\$1,125.63
DEVINE CAROLYN S	\$2,997.00	\$0.00
DEVINE JOSEPH M.	\$6,285.25	\$12.69
DEVINE LAUREN M	\$45,107.06	\$0.00
DEVINE ROBERT J	\$5,940.24	\$0.00
DEYOUNG TRACY J.	\$10,118.79	\$246.20
DHOMMEE EMELINE H.	\$34,559.00	\$0.00

## TREASURER'S COMPENSATION REPORT

<u>Employee</u>	<u>Column 1</u>	<u>Column 2</u>
DIBARA ALICIA L.	\$77,498.00	\$1,310.00
DICKSON CYNTHIA M.	\$4,950.49	\$0.00
DIGAUDIO AARON C	\$50,695.04	\$3,489.50
DIGIOVANNA MARISSA A	\$4,257.66	\$0.00
DINIAK VICTOR	\$111,894.86	\$0.00
DIPIETRO DOMINIC M	\$183.00	\$0.00
DISABATO KATHERINE A	\$5,827.14	\$0.00
DISABATO JR JOSEPH	\$340.22	\$0.00
DITULLIO KIMBERLY E	\$4,488.94	\$6.81
DIXON KIMBERLY A	\$40,424.49	\$678.83
DOHERTY ANGELINA M.	\$375.00	\$0.00
DOHERTY CATHERINE	\$0.00	\$1,008.75
DOHERTY SEAN R.	\$9,853.74	\$677.34
DONOVAN STEPHEN	\$0.00	\$2,293.00
DOOLITTLE PAUL B.	\$780.00	\$900.00
DOWLING MAURA K	\$44,967.00	\$4,016.25
DOWNS ALICE W.	\$0.00	\$10,000.00
DOWNS ELIZABETH S	\$62,940.00	\$641.25
DOYLE SHAUN PATRICK	\$48,125.40	\$6,087.32
DRISCOLL KERI E	\$63,342.00	\$75.00
DUBOIS TRACEY M	\$64,828.00	\$0.00
DUNN ALYCIA M	\$650.00	\$0.00
DURFEE JAMES J.	\$0.00	\$3,786.00
DURO ELLEN M	\$650.00	\$3,320.00
DUTTON NANCY M.	\$46,445.00	\$0.00
DYER LAUREN C.	\$5,540.79	\$183.87
DYER PHYLLIS	\$1,500.00	\$0.00
EARLE CHRISTINE	\$1,710.00	\$0.00
EARLE JOHN W	\$65,101.80	\$30,123.25
EARNER ASHLEY E.	\$34,867.50	\$2,100.00
ECONOMOS PAUL M	\$69,938.00	\$5,237.50
EDGAR JOAN E	\$69,946.00	\$0.00
EDGAR ROBERT J	\$0.00	\$28,492.50
EDGERLY JAMIE M	\$20,709.00	\$0.00
EGAN CHARLES E	\$34,084.91	\$0.00
EGAN SUSAN E	\$88,604.00	\$5,000.00
ELICH KATHLEEN A.	\$9,738.45	\$0.00
ELKHILL CONNOR S.	\$949.32	\$0.00
EMERSON SHAYLE A	\$28,627.74	\$1,100.00
ENNIS KERRY L.	\$87,561.00	\$0.00
ENNIS STEVEN	\$45,234.44	\$607.55
ESPOSITO GENNARINA	\$777.00	\$0.00
FAHEY ELIZABETH K	\$77,658.00	\$0.00
FANNING KATHLEEN M.	\$114.07	\$0.00
FARIA GEORGE J.	\$69,938.00	\$1,312.50
FARLEY JR ROBERT J	\$46,180.60	\$8,845.24

## TREASURER'S COMPENSATION REPORT

<u>Employee</u>	<u>Column 1</u>	<u>Column 2</u>
FARMER ELIZABETH	\$5,280.00	\$0.00
FARROW KAITLIN E.	\$20,807.50	\$0.00
FAXON DIANNE M	\$13,787.50	\$0.00
FAY CHRISTINE	\$83,518.00	\$0.00
FEENEY LISA M.	\$40,782.36	\$0.00
FENNESSEY THOMAS V.	\$1,532.17	\$370.19
FERGUSON CYNTHIA L.	\$88,604.00	\$0.00
FERGUSON PAMELA	\$11,420.53	\$0.94
FERGUSON RODERICK	\$3,600.00	\$0.00
FERRARO NANCY E.	\$28,844.51	\$0.00
FERRON MATTHEW A	\$144,230.75	\$2,000.00
FERRY ANTHONY	\$71,484.56	\$6,064.65
FILE MICHAEL M.	\$54,292.00	\$0.00
FINNELL A. FRANCIS	\$6,075.00	\$500.00
FISHER BRIAN M.	\$1,543.60	\$7,453.00
FISKE LEE E. M.	\$73.09	\$0.00
FLAHERTY JESSICA ROSE	\$77,408.00	\$0.00
FLOOD ADAM N	\$45,361.96	\$10,639.96
FLYNN TIMOTHY	\$9,981.00	\$434.20
FOGG JR JOHN	\$0.00	\$2,551.00
FONTES JOHN	\$3,550.00	\$0.00
FOSS JENNIFER M.	\$75,154.00	\$1,629.00
FRASER KELLY A	\$22,887.78	\$0.00
FRATTASIO JONATHAN	\$0.00	\$7,184.25
FRATUS DONNA J	\$75,154.00	\$0.00
FREEMAN FREDERICK J.	\$67,283.54	\$42,777.41
FUNDER NANCY C.	\$42,698.75	\$1,562.22
GALLAGHER CHRISTOPHER J	\$228.80	\$0.00
GALLAGHER ELIZABETH M	\$1,340.00	\$0.00
GALLAGHER JAMES F.	\$80,852.50	\$26,255.83
GALLAGHER KATHRYN M	\$43,471.35	\$246.33
GALLAGHER MARIANNE	\$43,739.79	\$1,460.41
GALLAGHER PETER R	\$35,363.14	\$3,153.00
GALLIGAN HUGH T	\$91,730.75	\$6,450.00
GALLINARO BARBARA L	\$18,534.15	\$11,729.05
GALLINARO JULIANNE	\$3,744.25	\$19.13
GALOTTI ANN MARIE	\$90,565.00	\$1,682.50
GARDNER JAIMEE R.	\$15,924.39	\$8,514.33
GARLAND SUSAN S.	\$3,675.00	\$0.00
GATELY ALLYSON M	\$68,776.00	\$881.00
GAUDET DIANE M	\$450.00	\$0.00
GAULRAPP MARK C.	\$13,639.87	\$2,191.50
GEORGE DEBORAH	\$14,200.00	\$0.00
GERRISH MATTHEW M	\$14,409.75	\$107.66
GERRISH SHANNON	\$0.00	\$3,365.00
GERRY-MITCHELL JANICE M.	\$290.00	\$0.00

## TREASURER'S COMPENSATION REPORT

<u>Employee</u>	<u>Column 1</u>	<u>Column 2</u>
GHOSTLAW KEVIN W.	\$109.80	\$0.00
GHOSTLAW NORA E	\$2,044.19	\$0.00
GILL DEBORAH M.	\$89,260.00	\$0.00
GILLESPIE JANET M.	\$21,587.40	\$906.25
GIROUX JOAN	\$12,143.34	\$267.68
GOKEY SHAWN J.	\$58,358.20	\$16,042.46
GOLDEN ELIZABETH	\$1,551.09	\$0.00
GOLDSTEIN JOANNE T.	\$89,260.00	\$0.00
GOLDTHWAIT NANCY J.	\$6,820.22	\$0.00
GOLEMME BRIAN J.	\$40,376.28	\$5,738.12
GOODWIN LYNNE A.	\$40,430.13	\$0.00
GORDON ANNE M.	\$64,668.00	\$0.00
GRABOWSKI RACHEL A.	\$36,768.61	\$0.00
GRADY JAMES P	\$47,343.68	\$4,369.41
GRANT MAUREEN P	\$35.00	\$0.00
GRAY DOROTHEA W	\$48,832.93	\$0.00
GREEN LISA MARIE	\$77,408.00	\$937.50
GREEN NANCY	\$55,021.00	\$0.00
GREENE SEANA T	\$60,656.20	\$0.00
GRIFFIN DAVID W	\$414.39	\$0.00
GUILFOY CAITLYN M	\$18,751.00	\$0.00
HADDAD GENIVIEVE F	\$4,800.00	\$0.00
HAGGAN JANICE A	\$1,134.50	\$0.00
HAIDUL MATTHEW J.	\$48,986.52	\$8,504.27
HALL MARIE L	\$16,450.00	\$0.00
HALL ROBBIN L.	\$64,828.00	\$0.00
HALLORAN MEGAN E.	\$62,145.00	\$75.00
HAMPTON JAYLA C.	\$22,686.66	\$0.00
HANDRAHAN JODIE M	\$8,611.17	\$0.00
HANNIGAN NICHOLAS J.	\$68,369.20	\$7,791.00
HANRATTY MICHEL C.	\$5,472.25	\$0.00
HANSEN DANA E	\$67,619.58	\$22,943.44
HANSEN LINDY A.	\$78,063.00	\$0.00
HANSEN PETER C.	\$0.00	\$22,933.25
HANSON KATHERINE M	\$17,112.00	\$3,468.75
HARDER-BERNIER CATHERINE G	\$54,358.57	\$0.00
HARDIMAN MAUREEN P	\$12,321.50	\$0.00
HARPER ALEXANDER J.	\$1,278.72	\$0.00
HARRINGTON JULIE D.	\$1,507.50	\$0.00
HARRIS NICOLE M.	\$10,033.24	\$0.00
HARRISON PETER J.	\$0.00	\$4,630.00
HART KERIANN I	\$6,688.00	\$0.00
HARTIGAN WILLIAM	\$29,615.41	\$500.00
HARTNEY MARILYN	\$0.00	\$38,414.22
HAWES GREGORY C.	\$8,549.35	\$634.03
HAYES AMY	\$64,828.00	\$0.00

**TREASURER'S COMPENSATION REPORT**

<b>Employee</b>	<b>Column 1</b>	<b>Column 2</b>
HAYES DONNA L.	\$116.66	\$0.00
HAYES THOMAS F.	\$30.47	\$0.00
HAYES THOMAS W	\$36,022.10	\$10,739.40
HEALEY JOANNE	\$4,840.00	\$264.00
HEALY HEATHER C.	\$75,154.00	\$0.00
HEAVERN DENISE R.	\$88,604.00	\$0.00
HEGARTY STEPHEN M	\$65,923.00	\$3,074.50
HELD ANDREW J	\$837.00	\$0.00
HENDERSON STEVEN J	\$56,865.00	\$1,261.50
HERBERT MARY F.	\$67,200.00	\$75.00
HERRMANN STEVEN D.	\$17,799.94	\$26,851.12
HEYWOOD JR ROBERT P.	\$0.00	\$688.00
HIGGINBOTTOM AMANDA L	\$11,118.14	\$0.00
HIGGINS ALEASE L	\$725.00	\$0.00
HILL ADAM R.	\$4,124.27	\$543.76
HINES RACHEL S	\$64,828.00	\$446.58
HOADLEY DONNA	\$92.48	\$0.00
HOADLEY MICHAEL	\$2,821.50	\$0.00
HOADLEY RYAN P	\$2,753.50	\$0.00
HOFFMAN MARGARET R.	\$40,070.33	\$9,572.19
HOGAN MELISSA A	\$0.00	\$1,620.00
HOGAN SUSAN M	\$33,655.14	\$0.00
HOGAN THOMAS J.	\$89,260.00	\$221.58
HOLLAND MATTHEW M	\$1,777.50	\$0.00
HOLMES ANDREA J.	\$4,530.00	\$0.00
HOLT-KERNS JANICE	\$2,308.50	\$0.00
HOOK JASON T	\$44,318.14	\$4,021.51
HOOK ROBERT C.	\$44,328.80	\$18,987.68
HOPKINS JOHN E.	\$91,478.00	\$2,129.50
HORN ALYSSA M	\$876.77	\$0.00
HORNE GEORGE H.	\$31,077.46	\$9,362.93
HORTON ALICIA M.	\$2,917.50	\$0.00
HORTON SIOBHAN M.	\$6,597.66	\$0.00
HOWES JR THOMAS J	\$12,740.00	\$0.00
HRENKO CHRISTINE M	\$56,733.25	\$0.00
HUGHES ANNA D	\$86,024.00	\$0.00
HUMMEL ROBERT A	\$2,185.00	\$0.00
HUMPHREY EMILY J.	\$54,292.00	\$0.00
HURLEY ANDREA A	\$72,044.00	\$4,709.08
HUTCHISON SCOTT T.	\$70,591.00	\$0.00
HYNES DONNA M.	\$7,169.21	\$286.92
HYPOLITE STEVE	\$22,236.84	\$1,665.00
INGLIS NANCY A	\$50,561.33	\$688.91
INGLIS ROBERT E.	\$62,162.28	\$24,248.03
IRELAND MICHELLE E.	\$70,839.00	\$0.00
ITZ BARBARA	\$111.48	\$0.00

## TREASURER'S COMPENSATION REPORT

<u>Employee</u>	<u>Column 1</u>	<u>Column 2</u>
JAKUB DAVID	\$370.00	\$5,469.00
JANKINS MARGARET M	\$3,571.01	\$0.00
JANSON DONALD G.	\$52,831.88	\$21,261.92
JOHNSON DANIEL R.	\$1,116.00	\$0.00
JOHNSON ERIC R.	\$65,592.50	\$30,780.74
JOHNSON KAREN ANN	\$72,811.00	\$0.00
JOHNSON LINDA M	\$82.88	\$0.00
JOHNSON MARY ANN	\$88,604.00	\$0.00
JOHNSON MICHELLE	\$43,805.51	\$1,289.16
JOHNSON PHYLLIS A.	\$13,217.48	\$0.00
JONES COLLEEN S	\$77,408.00	\$0.00
JONES MICHAEL S.	\$0.00	\$5,968.60
JORDAN KELLY-ANN	\$68,776.00	\$0.00
JOY JILL A.	\$77,408.00	\$0.00
JUDGE ANNE C	\$26,079.60	\$5,154.88"
JUDGE KATHERINE E.	\$3,902.50	\$157.50
KACAMBURAS KELLY A	\$61,107.00	\$0.00
KACZOWKA ANNA M	\$114.07	\$0.00
KANE DAWN M.	\$2,871.00	\$0.00
KANE TIMOTHY A.	\$77,894.55	\$40,410.25
KAPULKA STEPHEN	\$80,688.10	\$0.00
KATAPODIS GREGORY M.	\$1,356.00	\$0.00
KATSILIERIS THERESA A.	\$83,518.00	\$0.00
KAUFMAN PETER J.	\$0.00	\$1,865.60
KEARNS KERRI A.	\$77,408.00	\$0.00
KEATING KATHRYN S.	\$67,200.00	\$443.16
KEATING RACHEL M.	\$3,322.50	\$7,381.00
KEDDY LAURIN L	\$630.00	\$0.00
KEEFE JOANNE M.	\$28,692.21	\$0.00
KEENAN JOHN J	\$4,195.00	\$0.00
KEENAN JOHN J	\$0.00	\$13,026.50
KEENAN SANDRA C	\$2,013.75	\$0.00
KELLEHER CHRISTINE M E	\$54,292.00	\$780.66
KELLEHER RYAN	\$137.25	\$0.00
KELLEY KARLA J.	\$144.70	\$0.00
KELLY JUDITH A	\$39,521.99	\$0.00
KELSER SARAH C	\$64,098.00	\$3,092.00
KENDRICK SCOTT B.	\$73,278.32	\$4,585.41
KENNEY CAROLYN M.	\$0.00	\$17,260.33
KENNEY KARA M	\$40,453.02	\$1,589.56
KENNEY ROBERT D.	\$48,836.94	\$50,117.06
KETCHEN PAUL R	\$59,327.00	\$5,834.00
KIMBALL ELEANOR M	\$322.17	\$0.00
KINASEWICH PATRICIA L.	\$88,866.00	\$0.00
KING STEPHANIE	\$14,156.25	\$0.00
KINNEY DEBORAH M.	\$31,496.23	\$0.00

## TREASURER'S COMPENSATION REPORT

<u>Employee</u>	<u>Column 1</u>	<u>Column 2</u>
KINSMAN SCOTT A	\$44,328.80	\$6,420.69
KIRBY ABIGAIL F	\$1,762.78	\$0.00
KIRBY JANET	\$5,107.50	\$0.00
KIRKLAND NICOLE E.	\$9,156.00	\$0.00
KIRLEY TIMOTHY J.	\$65,117.68	\$29,887.46
KLING JEANNE	\$73,854.00	\$0.00
KMITO GINA M	\$2,052.50	\$0.00
KOCH BRYANA D.	\$1,524.38	\$0.00
KOSAK LYNNE A	\$46,848.36	\$1,704.32
KOST JANEL E	\$70,664.00	\$1,930.71
KRALL CAROL A	\$62,245.00	\$65.18
KUSTKA SUSAN E	\$12,203.17	\$0.00
L'ITALIEN PATRICIA	\$265.69	\$0.00
LAFOND SARAH D.	\$89,260.00	\$0.00
LAILDER WILLIAM F.	\$15,612.22	\$1,055.76
LAIVO JR WILLIAM E	\$20,748.36	\$454.04
LALLY RONALD J	\$114.07	\$0.00
LANCASTER INGRID A.	\$2,344.91	\$0.00
LANCASTER MARK E.	\$89,260.00	\$0.00
LANCISSI BARBARA A.	\$116.66	\$0.00
LANDOLFI CHRISTOPHER	\$0.00	\$7,571.00
LANDRY SUZANNE T	\$1,830.00	\$0.00
LANE ANNA K	\$4,767.23	\$0.00
LANE BRIAN H	\$11,963.38	\$622.55
LANE MATTHEW B	\$1,682.05	\$0.00
LANGTON TERENCE W.	\$90,565.00	\$2,127.05
LAROSE CAROL L.	\$195.00	\$0.00
LARUE ALBERT J.	\$46,587.52	\$20,235.26
LAVANGIE TODD M	\$51,389.39	\$8,360.36
LAWRENCE KELLY A	\$74,715.05	\$2,349.71
LEACH HOLLY ANNE	\$2,475.00	\$0.00
LEE ABIGALE B	\$1,662.99	\$0.00
LEE ANN F	\$50,413.30	\$400.40
LEE NANCY-SUE	\$57.04	\$0.00
LEETCH DONNA C	\$54.44	\$0.00
LEHANE ELLEN L.	\$8,146.61	\$130.23
LEIGH KIMBERLY A	\$18,918.38	\$0.00
LEONARD MARY E	\$39,101.65	\$0.00
LEONE SOPHIA M	\$120.00	\$0.00
LEONE STACEY B	\$1,093.75	\$0.00
LEONIDO JANICE D	\$68,606.00	\$1,874.49
LESLIE MARK R	\$44,328.80	\$9,067.54
LESLIE JR. ROGER A.	\$1,450.00	\$0.00
LESTER NANCY G.	\$29,007.60	\$0.00
LIBBY JEANNETTE L.	\$74,967.00	\$75.00
LINCOLN GAIL M.	\$19,081.00	\$1,944.00

## TREASURER'S COMPENSATION REPORT

<u>Employee</u>	<u>Column 1</u>	<u>Column 2</u>
LINCOLN MATTHEW J.	\$49,229.19	\$18,801.90
LINDSAY TINA M.	\$5,540.98	\$47.00
LINDSEY DUSTIN E.	\$51,581.36	\$0.00
LINGLEY-GOKEY KRISTEN	\$43,047.74	\$0.00
LISS ISABELLA R	\$1,915.00	\$0.00
LOHAN MARYANNE	\$17,592.68	\$99.54
LORD RICHARD A	\$17,372.80	\$608.07
LOSORDO PATRICIA S.	\$69,938.00	\$0.00
LOVELL STEPHEN J	\$77,408.00	\$0.00
LOWRY-NEE GAYLE F	\$41,316.39	\$598.15
LUCCARELLI BETH C	\$78,724.00	\$0.00
LUNDIN KURT A.	\$631.00	\$0.00
LURIE JEAN E	\$13,675.25	\$0.00
LYNCH AMY C.	\$25,693.00	\$0.00
LYNCH KAREN A.	\$23,011.40	\$0.00
LYONS MICHELLE	\$24,894.00	\$0.00
MAALOUY TINA M.	\$199.76	\$0.00
MAC INTYRE ELIZABETH	\$22,745.00	\$1,944.00
MAC VICAR-WELCH CHRISTINA L	\$24,056.19	\$0.00
MACCINI STEPHEN A	\$2,566.00	\$205.00
MACDONALD CAROL N	\$209.44	\$0.00
MACDOUGALL ELISABETH J.	\$2,552.50	\$0.00
MACFARLANE PATRICK G	\$0.00	\$2,000.00
MACFARLANE SANDRA D.	\$42,681.29	\$1,005.17
MACKENZIE SEAN R.	\$54,790.04	\$27,809.93
MACLEAN ABIGAIL J.	\$8,992.32	\$0.00
MACLEAN CURT	\$60,148.82	\$27,284.43
MACMACKIN WILLIAM J	\$44,328.80	\$11,143.80
MACNEILL MARY A.	\$77,408.00	\$0.00
MAHONEY ANDREW B	\$66,249.33	\$523.67
MAHONEY MICHAEL F	\$47,915.92	\$12,793.47
MALONE JAMES M	\$5,989.49	\$80.70
MANCILLAS RISA M	\$103,910.00	\$0.00
MANCUSO DIANNE	\$414.39	\$0.00
MANCUSO RICHARD	\$44,328.80	\$6,570.12
MARCIELLO MICHAEL P	\$60,061.70	\$32,147.10
MARDEN JULIE M.	\$20,222.24	\$0.00
MARINO ANTHONY L	\$103,019.62	\$0.00
MARTIN ANDREW	\$228.75	\$0.00
MARTIN DIANE R.	\$28,384.89	\$600.00
MARTIN LINNEA V	\$209.44	\$0.00
MATCHAK PETER	\$41,045.50	\$0.00
MATHESON MARK K	\$1,541.33	\$0.00
MATHESON MIKAYLA P.	\$909.00	\$0.00
MATTES CAROL M	\$454.98	\$0.00
MATTES RICHARD J	\$609.35	\$0.00

## TREASURER'S COMPENSATION REPORT

<u>Employee</u>	<u>Column 1</u>	<u>Column 2</u>
MAURER JOSEPHINE M	\$8,154.68	\$88.13
MAYOTT MICHAEL J	\$44,328.80	\$9,019.23
MCCABE KAREN M	\$19,568.00	\$0.00
MCCARTHY MAUREEN A	\$15,586.34	\$0.00
MCCORMACK CAROL A.	\$27,334.88	\$126.00
MCCUSKER TINA C.	\$76,431.00	\$3,981.00
MCDERMOTT JESSICA A.	\$41,963.00	\$0.00
MCDONNELL ADRIENNE C	\$62,596.07	\$0.00
MCDONOUGH JOHN K.	\$4,193.27	\$0.00
MCDONOUGH KAREN L.	\$23,180.05	\$0.00
MCDONOUGH VALERIE A.	\$89,260.00	\$0.00
MCEVOY-DUANE MARGARET M.	\$33,412.03	\$2,124.59
MCGARRY MATTHEW J	\$54,292.00	\$0.00
MCGINNIS CAROL A.	\$88,604.00	\$0.00
MCHENRY-COSTELLO KATHERINE L.	\$77,408.00	\$0.00
MCKEE AINSLEY	\$114.57	\$0.00
MCKEEVER MICHAEL	\$71,499.67	\$37,168.77
MCKENNA LORI J.	\$86,907.00	\$0.00
MCKENNA LORI ANN	\$84,376.00	\$0.00
MCLAUGHLIN ARTHUR C	\$17,954.22	\$8,916.81
MCLEAN ANDREW J	\$23,194.20	\$3,155.00
MCLEOD MAURA A	\$3,016.25	\$0.00
MCMAHON PAULA M.	\$55,950.00	\$0.00
MCNAMARA ANDREA G	\$68,776.00	\$0.00
MCNAMARA DONNA M.	\$15,408.90	\$202.08
MCNAMARA STEPHEN D.	\$57,374.19	\$25,723.16
MCNEIL ASHLEY E	\$54,412.00	\$3,580.00
MCNULTY CATHERINE H.	\$26,774.15	\$75.00
MCVEY JOAN	\$25,630.75	\$0.00
MENDOZA RENEE M	\$40,049.52	\$864.50
MERRICK CHRISANN	\$78,063.00	\$853.14
MERRITT NEAL	\$84,680.47	\$0.00
MERRY JR ROBERT	\$1,275.00	\$0.00
MERZBACHER THOMAS P.	\$89,260.00	\$0.00
MESSINA NICOLE L.	\$1,564.84	\$0.00
MESSINA JR JOSEPH	\$628.48	\$5,469.00
METIVIER BRIAN R.	\$96,639.22	\$2,000.00
METIVIER JAMES E.	\$0.00	\$25,303.25
METIVIER KRISTIN L.	\$68,384.61	\$11,950.32
MILLER RALPH	\$5,025.00	\$0.00
MILLS WENDY L	\$51,114.54	\$9,954.24
MILZAREK LORRAINE F	\$129.63	\$0.00
MINICHINO LAUREN E.	\$3,744.57	\$0.00
MISK KIM	\$28,828.73	\$0.00
MITCHELL DENNIS A.	\$150.00	\$0.00
MITCHELL ELISA	\$75.00	\$0.00

## TREASURER'S COMPENSATION REPORT

<u>Employee</u>	<u>Column 1</u>	<u>Column 2</u>
MITCHELL JULIA Y.	\$19,798.57	\$0.00
MITTON ROBYN A	\$54,731.12	\$398.35
MOAR BRENDAN M	\$2,577.84	\$0.00
MOAR STEPHEN	\$68,819.13	\$51,095.10
MOHN DOROTHY L	\$37,805.25	\$2,809.16
MOLLOY MARK D.	\$89,260.00	\$0.00
MOLLOY SUZANNE	\$52,144.00	\$0.00
MOLYNEAUX LESLIE J.	\$12.71	\$0.00
MONAHAN CHRISTA M.	\$78,063.00	\$0.00
MONTEITH ANDREA	\$20,676.25	\$0.00
MONTILIO BENJAMIN J	\$1,677.00	\$328.00
MONTILIO MARK J.	\$2,438.00	\$0.00
MOORE JOHN R	\$48,562.75	\$12,148.16
MOORE NANCY M.	\$92,523.00	\$881.00
MOORE SCOTT A.	\$44,772.14	\$3,468.84
MORAN KERRI A	\$64,668.00	\$2,057.50
MORRIS JOHN F.	\$469.68	\$0.00
MORRISON KERI A.	\$77,408.00	\$2,445.99
MORSE CHARLES W	\$1,130.00	\$0.00
MULLEN BARBARA A.	\$21,069.26	\$0.00
MULLIGAN BRENDAN J	\$0.00	\$1,682.50
MULLIGAN JUDITH A.	\$26,671.87	\$0.00
MURNEY LYNNE M.	\$6,606.36	\$0.00
MURPHY FRANCIS T	\$173.70	\$0.00
MURPHY JOSEPH M	\$1,968.15	\$43.71
MURPHY SEAN C.	\$931.50	\$656.00
MURPHY STEPHANIE L	\$77,408.00	\$0.00
MURPHY STEPHEN P	\$41,101.20	\$5,565.76
MURRAY KATHLEEN M	\$53.96	\$0.00
MURRAY MICHELLE L	\$3,025.12	\$0.00
MURRAY ROBERT F	\$93,409.40	\$0.00
MURRAY VICKI L	\$1,226.09	\$0.00
McDONNELL NICHOLAS A.	\$1,764.50	\$0.00
McHUGH SUSANNE M.	\$64,828.00	\$3,365.00
NAJARIAN JEFFREY P.	\$4,079.45	\$0.00
NALICK JILLIAN M.	\$16,556.25	\$0.00
NAMEIKA RACHEL C.	\$78,063.00	\$0.00
NAYLOR COOPER R	\$83,518.00	\$0.00
NEE THOMAS D	\$85,457.28	\$398.35
NELSON ANDREW	\$111.48	\$0.00
NELSON MIKAELA	\$845.00	\$345.00
NESTI PATRICIA A.	\$42,375.29	\$3,873.94
NEVINS MARY FRANCES	\$17,943.47	\$0.00
NEWBITT DAVID A.	\$0.00	\$4,630.00
NEWTON PATRICK W	\$66,853.00	\$1,771.00
NICHOLS LINDA K	\$9,452.50	\$0.00

**TREASURER'S COMPENSATION REPORT**

<b>Employee</b>	<b>Column 1</b>	<b>Column 2</b>
NICOLL DEBRA A.	\$89,260.00	\$0.00
NIHAN GREGORY K.	\$96,639.22	\$4,944.00
NIHAN KEVIN P	\$5,513.79	\$0.00
NIXON SALLY M	\$54,292.00	\$3,968.00
NOONAN JAMIE	\$2,430.00	\$0.00
NORRIS VALERIE A.	\$8,161.04	\$0.00
NOTARANGELO KIM M.	\$279.40	\$0.00
NUNNALLY DAWN N	\$27,268.56	\$0.00
O'BRIEN CHRISTOPHER M.	\$38,640.40	\$10,362.75
O'BRIEN KATHERINE C.	\$36,900.00	\$0.00
O'BRIEN KATHLEEN M.	\$46,513.77	\$4,555.15
O'BRIEN STEPHANIE M.	\$4,222.50	\$0.00
O'BRIEN THOMAS J	\$41,023.20	\$3,181.62
O'BRIEN MCCARTHY CLAUDIA J	\$69,946.00	\$100.00
O'CONNELL JOHN M.	\$2,893.00	\$0.00
O'CONNOR JOANNE F.	\$38,734.62	\$1,164.09
O'CONNOR WILLIAM M	\$48,429.15	\$10,750.19
O'KANE PATRICIA A	\$21,293.38	\$756.35
O'LEARY DEBORAH J.	\$1,125.00	\$0.00
O'MALLEY LAURA E	\$1,331.82	\$0.00
O'NEIL DYLAN T	\$228.75	\$0.00
O'REILLY NANCY C.	\$62,940.00	\$0.00
O'ROURKE EVAN R	\$729.00	\$0.00
O'ROURKE NANCY	\$1,012.50	\$0.00
O'ROURKE ROBERT S	\$7,506.92	\$116.60
O'SHEA JENNIFER D	\$63,448.50	\$3,247.50
O'SULLIVAN CHRISTINE A	\$15,927.58	\$0.00
O'SULLIVAN JOHN D.	\$2,522.88	\$0.00
OLIVEIRA MELANIE P	\$1,929.84	\$0.00
OLIVER KAREN L.	\$44,259.56	\$0.00
OLSON JOHN L	\$51,353.92	\$12,562.91
OLSON ROSINA C.	\$51,503.00	\$0.00
OPIE ELAINE BONNY	\$89,260.00	\$0.00
ORLANDO KATELYN	\$11,716.75	\$0.00
OUELLETTE ERIC	\$16,333.38	\$0.00
OWENS JOHN	\$73,208.79	\$25,693.51
OWENS KRISTEN M	\$0.00	\$3,155.00
OWENS JR JOHN J.	\$65,049.99	\$20,029.78
PACELLA JOSEPH T.	\$61,292.58	\$37,899.35
PACHECO DONNA L	\$456.00	\$0.00
PAHUD JOAN	\$6,835.25	\$0.00
PALANA JAMES A.	\$11,544.00	\$0.00
PALMA ANDREA L.	\$9,452.25	\$0.00
PALMER MAUREEN R	\$1,125.00	\$0.00
PAQUETTE MATTHEW J	\$97,668.24	\$3,000.00
PARFUMORSE BARRY J	\$58,474.46	\$21,302.88

## TREASURER'S COMPENSATION REPORT

<u>Employee</u>	<u>Column 1</u>	<u>Column 2</u>
PARKER STEPHANIE A.	\$2,165.00	\$0.00
PARNELL KRISTIN M.	\$91,298.00	\$0.00
PATCH MICHAEL A.	\$81,919.00	\$5,969.00
PATTISON ANDREA M	\$64,828.00	\$221.58
PAYNE JUNE M	\$320.91	\$0.00
PEARSON JANNELL D	\$3,077.00	\$0.00
PELLEGRINO DAWN LISA	\$7,161.16	\$0.00
PEREIRA STACEY L.	\$48,221.38	\$0.00
PERRY KEVIN D.	\$78,063.00	\$3,996.00
PERVANE PATRICIA A	\$18,462.19	\$0.00
PETERS PATRICIA A.	\$77,408.00	\$0.00
PETERSON JR. GERALD C.	\$74,718.09	\$0.00
PETROWSKI LYNN A	\$82,828.24	\$0.00
PHELAN JOHN P	\$183.00	\$0.00
PHELAN JULIE	\$92,569.20	\$1,200.00
PHIFER KAREN P.	\$112.82	\$0.00
PHIFER ROSS S	\$6,215.57	\$0.00
PIANTEDOSI ERIN L.	\$70,762.76	\$0.00
PICARDI HEATHER M.	\$3,115.00	\$0.00
PICARDI VINCENT F.	\$86,907.00	\$0.00
PIEKUT FRANCIS M.	\$251.29	\$0.00
PLUMMER JACOB	\$3,921.25	\$165.00
PLUMMER MADISON E	\$178.28	\$0.00
PLUMMER MATTHEW	\$72,503.60	\$3,000.00
POLANSKY ELIZABETH A.	\$89,260.00	\$619.58
POLLOCK MICHAEL S.	\$56,301.62	\$9,583.92
POOLE BRENDAN S	\$1,948.89	\$0.00
PORCIELLO NATALIA	\$14,931.50	\$0.00
PORZIO LISA A.	\$77,408.00	\$4,700.00
POWERS DEREK N	\$1,197.00	\$0.00
POWERS JACQUELYN L	\$5,946.21	\$264.56
POWERS MARGARET E.	\$21,537.18	\$1,527.33
PRANDATO GINA M.	\$32,308.03	\$50.14
PRATT CHRISTOPHER G	\$58,319.22	\$27,552.17
PRICE LINDA R.	\$88,604.00	\$75.00
PRIESTLEY CHRISTIAN J	\$34,440.52	\$769.94
PRIVE ALISON M.	\$67.50	\$0.00
QUILTY LISA ANN	\$27,775.46	\$0.00
QUINN DOROTHY	\$51.85	\$0.00
QUIRK KRISTINA E	\$15,030.00	\$352.50
RAAB THOMAS R	\$124,370.25	\$0.00
RAFFERTY MARY J	\$2,282.50	\$0.00
RAPALJE JOANNA R.	\$75,154.00	\$1,262.00
RASA PAMELA M	\$120.00	\$0.00
RAVANIS DANA P.	\$57,599.00	\$0.00
RAY JEFFREY T	\$0.00	\$5,259.00

## TREASURER'S COMPENSATION REPORT

<u>Employee</u>	<u>Column 1</u>	<u>Column 2</u>
RAY SHEILA G	\$70,839.00	\$0.00
READ PAULA C.	\$22,120.18	\$805.70
REED JUSTIN B	\$65,584.93	\$31,960.01
REIBER EUGENE J.	\$78,063.00	\$0.00
REID SUSAN E	\$920.00	\$0.00
REILLY JOANNE M.	\$71,413.00	\$6,023.50
REILLY KATELYN M	\$0.00	\$1,400.00
REPLOGLE NANCY L.	\$44,540.16	\$0.00
RICCIARDI ZACHARY R	\$2,020.38	\$0.00
RICE MARK W.	\$25,073.18	\$560.31
RICH DEBORAH K.	\$43,627.48	\$17.60
RICHARDS DEREK W.	\$77,528.33	\$22,372.19
RICHARDS WAYNE M.	\$0.00	\$15,910.75
RICHARDSON CHRISTINA M	\$81,919.00	\$0.00
RICHARDSON KIMBERLY G	\$64,900.00	\$2,013.00
RICHARDSON STEPHEN T.	\$187.76	\$0.00
RIZZO KATELYN K.	\$19,736.25	\$16.88
ROBARTS CALLIE	\$23,966.45	\$191.00
ROCCI RICHARD	\$0.00	\$4,664.00
RODDAY BRYAN P	\$49,628.50	\$0.00
RODDAY CAROL A.	\$44,566.54	\$0.00
RODDAY STEVEN J	\$62,738.26	\$5,956.00
RODICK BRIAN T	\$1,457.50	\$328.00
ROGERS BRUCE L	\$24,732.24	\$8,659.93
ROGERS ERIKA I.	\$3,447.50	\$0.00
ROLLINS HOWARD E.	\$91.41	\$3,590.50
RONCHETTI JR DONALD R	\$71,293.00	\$0.00
ROWE CLINTON S	\$74,538.52	\$7,323.33
ROWE LINDA A.	\$1,728.00	\$0.00
ROY JAMES RICHARD	\$60,193.63	\$14,565.81
RUSSELL COLLEEN M.	\$89,184.31	\$1,031.69
RUSSELL ELIZABETH R.	\$300.00	\$0.00
RUZZO STEVEN E	\$44,019.22	\$10,057.34
RYAN JOSEPH E	\$3,788.75	\$0.00
RYAN MARY E	\$6,502.38	\$0.00
RYAN NANCY M.	\$90,599.50	\$587.50
RYAN THOMAS J.	\$89,260.00	\$0.00
RYERSON STEPHEN T.	\$56,697.32	\$7,105.26
SADEK DANIEL J.	\$1,294.73	\$0.00
SAGE NANCY E.	\$139.34	\$0.00
SALVUCCI JOSEPH	\$1,986.00	\$0.00
SALVUCCI RICHARD P.	\$68,609.00	\$48,561.05
SALVUCCI JR DANIEL	\$85,374.37	\$56,191.45
SAMMON MAUREEN	\$119.26	\$0.00
SANCES MICHAEL J.	\$1,143.00	\$4,664.00
SARGENT JOHN K	\$125.02	\$0.00

**TREASURER'S COMPENSATION REPORT**

<b>Employee</b>	<b>Column 1</b>	<b>Column 2</b>
SARGENT MAUREEN A.	\$24,095.70	\$700.01
SAVOY ROBERT J	\$19,600.00	\$3,365.00
SAYA MICHAEL A	\$225.00	\$0.00
SCANLON CARIN D	\$4,245.75	\$0.00
SCARPELLI MATTHEW B.	\$1,278.72	\$0.00
SCHELL DENISE E	\$24,753.08	\$0.00
SCHNEIDER JUDITH A.	\$520.00	\$5,469.00
SCHREIBER ANDREW J	\$66,341.81	\$75.00
SCHUMACHER JOHN S.	\$72,811.00	\$1,629.00
SCHWANKE SARA B.	\$0.00	\$4,664.00
SCHWEMIN MELISSA A	\$11,355.50	\$0.00
SCIARA STEPHEN A.	\$9,048.56	\$757.03
SCOTT SUSAN M	\$4,567.50	\$0.00
SCRIBI DAYNA L.	\$86,907.00	\$1,625.00
SCRIBNER ANNE W	\$4,870.80	\$0.00
SEGALLA BRITTANY A.	\$0.00	\$3,155.00
SHANAHAN GEORGE B	\$32,124.00	\$467.06
SHANNON KATHRYN M.	\$60.00	\$0.00
SHAUGHNESSY LYN R	\$163.33	\$0.00
SHEA BEVERLY	\$110,048.35	\$0.00
SHEA KATHLEEN M.	\$4,991.25	\$0.00
SHEA MATTHEW P	\$399.52	\$0.00
SHEA MAUREEN A.	\$68,893.00	\$72.14
SHEA RYAN C	\$399.52	\$0.00
SHEDD SUSAN E	\$77,408.00	\$0.00
SHEEHAN NICOLE	\$0.00	\$3,155.00
SHELLEY AMY L	\$11,192.74	\$0.00
SHISLER JOSEPH M	\$2,689.92	\$0.00
SHORT KEVIN R.	\$51,868.45	\$15,608.37
SIEGEL PETER A	\$41,023.20	\$1,733.87
SIGSBY AVA T.	\$75,154.00	\$0.00
SILVA SHAWN G	\$850.48	\$207.31
SIMMONS NIKKI	\$84,376.00	\$0.00
SIMSHAUSER ERIKA C	\$1,780.00	\$0.00
SINNOTT MICHELLE A.	\$58,803.28	\$0.00
SLEDZIEWSKI JOANNE	\$999.40	\$0.00
SLOTE ANDREA	\$815.00	\$0.00
SMITH COLLEEN C	\$54,096.90	\$4,605.00
SMITH DAVID A.	\$46,065.54	\$15,830.70
SMITH JAMES E.	\$77,528.33	\$58,387.75
SMITH JANINE T.	\$102,740.74	\$0.00
SMITH JEFFREY R	\$0.00	\$3,365.00
SMITH PATRICIA H	\$26,097.00	\$105.00
SMITH SCOTT O.	\$48,004.21	\$13,976.92
SOLDANO NICOLE J	\$1,633.24	\$0.00
SPITZ STEPHANIE	\$209.44	\$0.00

**TREASURER'S COMPENSATION REPORT**

<b>Employee</b>	<b>Column 1</b>	<b>Column 2</b>
ST. IVES DEBORAH M	\$85,270.30	\$2,000.00
ST.AUBIN ANN M.	\$18,724.01	\$981.80
STAMPER MARTHA W.	\$88,604.00	\$0.00
STEELE LAUREN N.	\$1,555.51	\$0.00
STEVENS CHELSEA A.	\$40,022.16	\$0.00
STEWART DEBORAH	\$936.06	\$0.00
STEWART ROBERT W.	\$5,062.53	\$358.55
STEWART WILLIAM E	\$1,096.50	\$0.00
STONE AMY	\$1,522.50	\$0.00
STONE BARBARA J.	\$93,805.49	\$4,923.16
STORELLA-MULLIN JOHN J	\$83,518.00	\$662.50
SUDAK CAITLIN	\$19,867.65	\$0.00
SULLIVAN DAVID R.	\$92,523.00	\$0.00
SULLIVAN MICHELLE R	\$78,063.00	\$0.00
SVOBODA JANE M	\$35,051.01	\$0.00
SWEENEY ANDREA L.	\$25,062.55	\$600.00
SWEENEY CHRISTOPHER S	\$2,211.76	\$0.00
SWEENEY KATHERINE D	\$106.79	\$0.00
SWEENEY JR WALTER	\$134,425.09	\$0.00
SYLVIA JAMES A.	\$7,915.00	\$4,205.00
TALBOT ANDREW D.	\$1,650.00	\$0.00
TARKANIAN LEANNE R	\$54,332.00	\$6,730.00
TATRO MICHELLE A	\$77,408.00	\$0.00
TAVARES CHERYL A.	\$77,408.00	\$881.00
TAYLOR ERIN A.	\$20,472.50	\$0.00
TERENZI MATTHEW P.	\$3,532.50	\$861.00
TESSITORE AMY M.	\$27,487.50	\$1,368.75
THEMISTOCLES ROBERTA A.	\$27,920.98	\$0.00
TERRIEN JANE C.	\$0.00	\$28,662.92
THIBEAULT GRETCHEN	\$916.52	\$0.00
THOMAS JOAN R	\$51.85	\$0.00
THOMPSON JACQUELYN M.	\$22,033.25	\$3,570.01
THOMPSON SHANNON E.	\$43,807.04	\$2,797.50
THOMSON DOUGLAS T	\$200.00	\$0.00
THORNELL JULIENNE R	\$88,604.00	\$1,043.00
THORNTON ANNE	\$5,279.50	\$0.00
THORNTON BRONWEN L	\$69,938.00	\$2,912.00
THORP MICHAEL J	\$16,942.92	\$0.00
TIERNEY KAREN F	\$1,559.70	\$0.00
TIMMERMAN NICOLE L	\$33,349.89	\$411.18
TINDALL TRAVIS R	\$1,425.00	\$0.00
TODD KATHLEEN M	\$38,449.54	\$608.60
TOOHEY BARBARA	\$0.00	\$4,205.00
TORINO PAUL J	\$30,363.56	\$9,234.96
TRAPP TARYN L.	\$1,575.00	\$0.00
TRIPP DOROTHY E.	\$228.44	\$0.00

## TREASURER'S COMPENSATION REPORT

<u>Employee</u>	<u>Column 1</u>	<u>Column 2</u>
TRIPP HOWARD C.	\$44,328.80	\$6,866.52
TUCKER ERIN M	\$57,301.51	\$11,727.80
TUCKER MARCIA L.	\$22,555.52	\$0.00
TUCKER MATTHEW R	\$10,190.97	\$6,088.64
TURNER DIANE R.	\$87,561.00	\$1,471.00
TUROCY LESLEY A.	\$87,561.00	\$881.00
TUROCY RONALD J.	\$87,561.00	\$0.00
TWERAGO MARIA E.	\$51,709.16	\$0.00
TYLER LOIS R.	\$91,478.00	\$1,200.00
TYRIE DAVID W.	\$63,228.55	\$28,323.91
UNDZIS JOHN N.	\$23,947.60	\$505.63
VAN ARSDALE JAMES L	\$53.39	\$0.00
VIEIRA KIMBERLY M	\$59,417.00	\$1,522.50
VIELKIND BARBARA J.	\$27,077.65	\$832.31
VIERRA MAUREEN E.	\$462.60	\$0.00
VIERRA ROGER F	\$25.43	\$0.00
VITOLO KAREN M	\$59,327.00	\$0.00
VLASSAKIS JANET MARIE	\$51,653.88	\$7,860.73
VLASSAKIS LEAH F	\$0.00	\$835.00
VLASSAKIS PAUL D.	\$206.41	\$0.00
VOELKEL JOHN E.	\$68,400.15	\$23,110.58
VOELKEL THERESA A.	\$36,098.25	\$4,826.25
WADE SHERYL L.	\$88,770.77	\$0.00
WALKER BRENDAN P.	\$6,385.92	\$1,010.45
WALKEY AMY E.	\$57,781.99	\$0.00
WALSH PATRICK J	\$1,929.83	\$0.00
WANDELL MARGARET A.	\$21,553.88	\$165.75
WARD PAULINE M.	\$77,408.00	\$845.98
WARDWELL TARA A	\$7,257.50	\$0.00
WATSON DAVID M	\$58,339.41	\$12,352.76
WATTS RACHEL H	\$60,725.50	\$0.00
WEINARD PATRICIA A	\$141.89	\$0.00
WELSH LORRAINE	\$71,792.25	\$0.00
WENCEK ANDREW F	\$42,850.77	\$12,046.54
WESTFIELD KATHERINE M.	\$2,140.00	\$2,300.00
WESTFIELD MARGARET O.	\$92,523.00	\$575.00
WEYGAND LINDSEY E.	\$485.00	\$1,944.00
WHEALAN JR WILLIAM J	\$44,328.80	\$11,640.18
WHEDBEE AMY J	\$18,562.99	\$0.00
WHEELER BRIAN T	\$228.75	\$0.00
WHEELER GREGG	\$84,376.00	\$3,365.00
WHITE FREDERICK J.	\$46,017.60	\$9,264.18
WHITE SHANNON	\$250.00	\$0.00
WILLIAMS JENNIFER M	\$10,463.25	\$0.00
WILLIAMS MICHELLE C	\$14,820.50	\$0.00
WILSON DONNA J.	\$90,565.00	\$0.00

## TREASURER'S COMPENSATION REPORT

<u>Employee</u>	<u>Column 1</u>	<u>Column 2</u>
WILSON JOYCE K.	\$36,852.55	\$1,492.40
WILSON VIKKI T.	\$8,480.50	\$0.00
WORRALL RICHARD A.	\$0.00	\$1,637.25
WRIGHT JOHN T	\$51,580.40	\$18,438.45
WYNN JR GERARD J.	\$1,214.67	\$0.00
YOUNG GARY W.	\$27,708.56	\$1,539.20
YOUNG GARY A.	\$12,225.80	\$426.40
YOUNIE BRIANDA L.	\$3,774.95	\$0.00
ZAYLOR CONSTANCE	\$352.50	\$0.00
ZAYLOR PAUL	\$40.00	\$5,469.00
ZEMOTEL DAVID J.	\$72,024.68	\$18,054.99
ZEMOTEL JOSEPH J.	\$124.58	\$0.00
ZEMOTEL PAUL F	\$83.90	\$0.00
ZEMOTEL VIRGINIA	\$66.11	\$0.00
ZEMOTEL WALTER F	\$771.35	\$0.00
ZIMMERMAN LUKE P.	\$54,292.00	\$1,445.04
ZRINZO CHRISTINA M.	\$13,716.63	\$1,620.00
ZUCCARO KERI-LYNN	\$39,109.54	\$5,099.00
ZUTHER MARTHA B	\$84,212.96	\$383.04
<b>TOTAL</b>	<b>\$31,468,116.61</b>	<b>\$3,005,487.35</b>

**Town of Hanover**  
**General Fund Budget to Actual Expenditures**  
**June 30,2014**

Department	Description	FY14 Original Budget	FY14 CFWD Budget	FY14 Amend	FY14 Adjusted Budget	YTD Expenditures	FY14 Encumbrances	Available Balance	Continued Appropriations	Amount to Close
122 TOWN MANAGER	5100 PERSONAL SERVICES	226,010.66			226,010.66	237,043.09		(11,032.43)	-	(11,032.43)
	5200 GENERAL EXPENSES	56,450.00			56,450.00	58,130.93	40.31	(1,721.24)	-	(1,721.24)
		282,460.66	-	-	282,460.66	295,174.02	40.31	(12,753.67)	-	(12,753.67)
	5400 CFWD ARTICLES		53,642.30		53,642.30	24,337.30		29,305.00	29,305.00	-
	5400 NEW ARTICLES	175,000.00			175,000.00	164,390.85		10,609.15	10,609.15	-
	175,000.00	53,642.30	-	228,642.30	188,728.15	-	39,914.15	39,914.15	-	
	<b>TOTAL TOWN MANAGER</b>	<b>457,460.66</b>	<b>53,642.30</b>	<b>-</b>	<b>511,102.96</b>	<b>483,902.17</b>	<b>40.31</b>	<b>27,160.48</b>	<b>39,914.15</b>	<b>(12,753.67)</b>
131 ADVISORY COMMITTEE	5100 PERSONAL SERVICES	4,500.00			4,500.00	2,825.40		1,674.60		1,674.60
	5200 GENERAL EXPENSES	500.00			500.00	368.45		131.55		131.55
		5,000.00	-	-	5,000.00	3,193.85	-	1,806.15	-	1,806.15
	<b>TOTAL ADVISORY COMM</b>	<b>5,000.00</b>	<b>-</b>	<b>-</b>	<b>5,000.00</b>	<b>3,193.85</b>	<b>-</b>	<b>1,806.15</b>	<b>-</b>	<b>1,806.15</b>
133 FINANCE	5100 PERSONAL SERVICES	166,013.96			166,013.96	164,940.24		1,073.72		1,073.72
	5200 GENERAL EXPENSES	12,185.00			12,185.00	10,137.22		2,047.78		2,047.78
		178,198.96	-	-	178,198.96	175,077.46	-	3,121.50	-	3,121.50
	<b>TOTAL FINANCE</b>	<b>178,198.96</b>	<b>-</b>	<b>-</b>	<b>178,198.96</b>	<b>175,077.46</b>	<b>-</b>	<b>3,121.50</b>	<b>-</b>	<b>3,121.50</b>
141 ASSESSORS	5100 PERSONAL SERVICES	136,863.22			136,863.22	119,636.93		17,226.29		17,226.29
	5200 GENERAL EXPENSES	43,050.00			43,050.00	18,944.29	519.61	23,586.10		23,586.10
		179,913.22	-	-	179,913.22	138,581.22	519.61	40,812.39	-	40,812.39
	5400 NEW ARTICLES	80,000.00			80,000.00	51,759.47		28,240.53	28,240.53	-
	<b>TOTAL ASSESSORS</b>	<b>259,913.22</b>	<b>-</b>	<b>-</b>	<b>259,913.22</b>	<b>190,340.69</b>	<b>519.61</b>	<b>69,052.92</b>	<b>28,240.53</b>	<b>40,812.39</b>
145 TREAS/COLLECTOR	5100 PERSONAL SERVICES	225,912.00			225,912.00	210,056.58		15,855.42		15,855.42
	5200 GENERAL EXPENSES	81,752.43			81,752.43	56,834.56	2,906.18	22,011.69		22,011.69
		307,664.43	-	-	307,664.43	266,891.14	2,906.18	37,867.11	-	37,867.11
	<b>TOTAL TREAS/COLL</b>	<b>307,664.43</b>	<b>-</b>	<b>-</b>	<b>307,664.43</b>	<b>266,891.14</b>	<b>2,906.18</b>	<b>37,867.11</b>	<b>-</b>	<b>37,867.11</b>
147 TAX TITLE	5200 GENERAL EXPENSES	15,000.00	-	-	15,000.00	-	-	15,000.00	-	15,000.00
INFORMATION 155 TECHNOLOGY	5100 PERSONAL SERVICES	86,211.82			86,211.82	86,211.95		(0.13)		(0.13)
	5200 GENERAL EXPENSES	184,156.00			184,156.00	169,791.33	116.73	14,247.94		14,247.94
		270,367.82	-	-	270,367.82	256,003.28	116.73	14,247.81	-	14,247.81
		<b>TOTAL INFO TECH</b>	<b>270,367.82</b>	<b>-</b>	<b>-</b>	<b>270,367.82</b>	<b>256,003.28</b>	<b>116.73</b>	<b>14,247.81</b>	<b>-</b>
161 TOWN CLERK	5100 PERSONAL SERVICES	93,693.00			93,693.00	94,727.93		(1,034.93)		(1,034.93)
	5200 GENERAL EXPENSES	1,715.00			1,715.00	2,625.75	59.46	(970.21)		(970.21)
		95,408.00	-	-	95,408.00	97,353.68	59.46	(2,005.14)	-	(2,005.14)
	<b>TOTAL TOWN CLERK</b>	<b>95,408.00</b>	<b>-</b>	<b>-</b>	<b>95,408.00</b>	<b>97,353.68</b>	<b>59.46</b>	<b>(2,005.14)</b>	<b>-</b>	<b>(2,005.14)</b>
162 ELECTIONS/TOWN MTG	5100 PERSONAL SERVICES	27,300.00			27,300.00	9,743.99		17,556.01	-	17,556.01

Town of Hanover  
General Fund Budget to Actual Expenditures  
June 30, 2014

Department	Description	FY14 Original Budget	FY14 CFWD Budget	FY14 Amend	FY14 Adjusted Budget	YTD Expenditures	FY14 Encumbrances	Available Balance	Continued Appropriations	Amount to Close
	5200 GENERAL EXPENSES	-			-	14,659.93		(14,659.93)		(14,659.93)
		27,300.00	-	-	27,300.00	24,403.92	-	2,896.08	-	2,896.08
	<b>TOTAL ELECTIONS</b>	<b>27,300.00</b>	<b>-</b>	<b>-</b>	<b>27,300.00</b>	<b>24,403.92</b>	<b>-</b>	<b>2,896.08</b>	<b>-</b>	<b>2,896.08</b>
163 REGISTRARS	5100 PERSONAL SERVICES	25,715.00			25,715.00	23,097.55		2,617.45		2,617.45
	5200 GENERAL EXPENSES	32,704.00			32,704.00	4,278.36		28,425.64		28,425.64
		58,419.00	-	-	58,419.00	27,375.91	-	31,043.09	-	31,043.09
	<b>TOTAL REGISTRARS</b>	<b>58,419.00</b>	<b>-</b>	<b>-</b>	<b>58,419.00</b>	<b>27,375.91</b>	<b>-</b>	<b>31,043.09</b>	<b>-</b>	<b>31,043.09</b>
	5100 PERSONAL SERVICES	992,219.66	-	-	992,219.66	948,283.66	-	43,936.00	-	43,936.00
	5200 GENERAL EXPENSES	427,512.43	-	-	427,512.43	335,770.82	3,642.29	88,099.32	-	88,099.32
	<b>TOTAL BUDGET</b>	<b>1,419,732.09</b>	<b>-</b>	<b>-</b>	<b>1,419,732.09</b>	<b>1,284,054.48</b>	<b>3,642.29</b>	<b>132,035.32</b>	<b>-</b>	<b>132,035.32</b>
	<b>TOTAL ARTICLES</b>	<b>255,000.00</b>	<b>53,642.30</b>	<b>-</b>	<b>308,642.30</b>	<b>240,487.62</b>	<b>-</b>	<b>68,154.68</b>	<b>68,154.68</b>	<b>-</b>
	<b>TOTAL GENERAL GOVERNMENT</b>	<b>1,674,732.09</b>	<b>53,642.30</b>	<b>-</b>	<b>1,728,374.39</b>	<b>1,524,542.10</b>	<b>3,642.29</b>	<b>200,190.00</b>	<b>68,154.68</b>	<b>132,035.32</b>
210 POLICE	5100 PERSONAL SERVICES	2,578,736.00			2,578,736.00	2,528,289.93		50,446.07		50,446.07
	5200 GENERAL EXPENSES	143,533.00		11,842.00	155,375.00	151,124.10	386.00	3,864.90		3,864.90
		2,722,269.00	-	11,842.00	2,734,111.00	2,679,414.03	386.00	54,310.97	-	54,310.97
	5400 CFWD ARTICLES		22,334.65		22,334.65	22,334.65		-		-
	5400 NEW ARTICLES	155,460.00			155,460.00	100,359.79		55,100.21	55,100.21	-
		155,460.00	22,334.65	-	177,794.65	122,694.44	-	55,100.21	55,100.21	-
	<b>TOTAL POLICE</b>	<b>2,877,729.00</b>	<b>22,334.65</b>	<b>11,842.00</b>	<b>2,911,905.65</b>	<b>2,802,108.47</b>	<b>386.00</b>	<b>109,411.18</b>	<b>55,100.21</b>	<b>54,310.97</b>
292 ANIMAL CONTROL	5100 PERSONAL SERVICES	14,411.00			14,411.00	19,206.72		(4,795.72)		(4,795.72)
	5200 GENERAL EXPENSES	3,743.00			3,743.00	1,641.57		2,101.43		2,101.43
		18,154.00	-	-	18,154.00	20,848.29	-	(2,694.29)	-	(2,694.29)
	<b>TOTAL ANIMAL CONTROL</b>	<b>18,154.00</b>	<b>-</b>	<b>-</b>	<b>18,154.00</b>	<b>20,848.29</b>	<b>-</b>	<b>(2,694.29)</b>	<b>-</b>	<b>(2,694.29)</b>
299 COMMUNICATIONS	5100 PERSONAL SERVICES	514,521.18			514,521.18	472,163.16		42,358.02		42,358.02
	5200 GENERAL EXPENSES	56,910.00			56,910.00	56,397.92		512.08		512.08
		571,431.18	-	-	571,431.18	528,561.08	-	42,870.10	-	42,870.10
	<b>TOTAL COMMUNICATIONS</b>	<b>571,431.18</b>	<b>-</b>	<b>-</b>	<b>571,431.18</b>	<b>528,561.08</b>	<b>-</b>	<b>42,870.10</b>	<b>-</b>	<b>42,870.10</b>
213 NEXTEL ELECTRICITY	5200 GENERAL EXPENSES	11,500.00			11,500.00			11,500.00		11,500.00
	5100 PERSONAL SERVICES	3,107,668.18	-	-	3,107,668.18	3,019,659.81	-	88,008.37	-	88,008.37
	5200 GENERAL EXPENSES	215,686.00	-	11,842.00	227,528.00	209,163.59	386.00	17,978.41	-	17,978.41
	<b>TOTAL BUDGET</b>	<b>3,323,354.18</b>	<b>-</b>	<b>11,842.00</b>	<b>3,335,196.18</b>	<b>3,228,823.40</b>	<b>386.00</b>	<b>105,986.78</b>	<b>-</b>	<b>105,986.78</b>
	<b>TOTAL ARTICLES</b>	<b>155,460.00</b>	<b>22,334.65</b>	<b>-</b>	<b>177,794.65</b>	<b>122,694.44</b>	<b>-</b>	<b>55,100.21</b>	<b>55,100.21</b>	<b>-</b>
	<b>TOTAL POLICE</b>	<b>3,478,814.18</b>	<b>22,334.65</b>	<b>11,842.00</b>	<b>3,512,990.83</b>	<b>3,351,517.84</b>	<b>386.00</b>	<b>161,086.99</b>	<b>55,100.21</b>	<b>105,986.78</b>
220 FIRE	5100 PERSONAL SERVICES	2,328,344.00			2,328,344.00	2,293,567.15		34,776.85		34,776.85

**Town of Hanover**  
**General Fund Budget to Actual Expenditures**  
**June 30,2014**

Department	Description	FY14 Original Budget	FY14 CFWD Budget	FY14 Amend	FY14 Adjusted Budget	YTD Expenditures	FY14 Encumbrances	Available Balance	Continued Appropriations	Amount to Close
	5200 GENERAL EXPENSES	226,095.00		17,000.00	243,095.00	230,780.36	490.84	11,823.80		11,823.80
		2,554,439.00	-	17,000.00	2,571,439.00	2,524,347.51	490.84	46,600.65	-	46,600.65
	5400 CFWD ARTICLES		220,274.36		220,274.36	203,328.57		16,945.79	16,945.79	-
	5400 NEW ARTICLES	45,000.00			45,000.00	45,000.00		-		-
		45,000.00	220,274.36	-	265,274.36	248,328.57	-	16,945.79	16,945.79	-
	<b>TOTAL FIRE</b>	<b>2,599,439.00</b>	<b>220,274.36</b>	<b>17,000.00</b>	<b>2,836,713.36</b>	<b>2,772,676.08</b>	<b>490.84</b>	<b>63,546.44</b>	<b>16,945.79</b>	<b>46,600.65</b>
291 EMERGENCY MGMT	5200 GENERAL EXPENSES	5,100.00	-	-	5,100.00	1,570.76	-	3,529.24	-	3,529.24
	5100 PERSONAL SERVICES	2,328,344.00	-	-	2,328,344.00	2,293,567.15	-	34,776.85	-	34,776.85
	5200 GENERAL EXPENSES	231,195.00	-	17,000.00	248,195.00	232,351.12	490.84	15,353.04	-	15,353.04
	<b>TOTAL BUDGET</b>	<b>2,559,539.00</b>	<b>-</b>	<b>17,000.00</b>	<b>2,576,539.00</b>	<b>2,525,918.27</b>	<b>490.84</b>	<b>50,129.89</b>	<b>-</b>	<b>50,129.89</b>
	<b>TOTAL ARTICLES</b>	<b>45,000.00</b>	<b>220,274.36</b>	<b>-</b>	<b>265,274.36</b>	<b>248,328.57</b>	<b>-</b>	<b>16,945.79</b>	<b>16,945.79</b>	<b>-</b>
	<b>TOTAL FIRE</b>	<b>2,604,539.00</b>	<b>220,274.36</b>	<b>17,000.00</b>	<b>2,841,813.36</b>	<b>2,774,246.84</b>	<b>490.84</b>	<b>67,075.68</b>	<b>16,945.79</b>	<b>50,129.89</b>
255 DMI	5100 PERSONAL SERVICES	576,076.47		(3,700.00)	572,376.47	530,393.73		41,982.74		41,982.74
	5200 GENERAL EXPENSES	40,300.00			40,300.00	41,537.04	641.04	(1,878.08)		(1,878.08)
		616,376.47	-	(3,700.00)	612,676.47	571,930.77	641.04	40,104.66	-	40,104.66
	5400 CFWD ARTICLES	-	2,188.15	-	2,188.15	2,188.15		-		-
		616,376.47	2,188.15	(3,700.00)	614,864.62	574,118.92	641.04	40,104.66	-	40,104.66
522 VNA	5100 PERSONAL SERVICES	108,766.78			108,766.78	97,065.78		11,701.00		11,701.00
	5200 GENERAL EXPENSES	1,500.00			1,500.00	1,500.00		-		-
		110,266.78	-	-	110,266.78	98,565.78	-	11,701.00	-	11,701.00
	<b>TOTAL VNA</b>	<b>110,266.78</b>	<b>-</b>	<b>-</b>	<b>110,266.78</b>	<b>98,565.78</b>	<b>-</b>	<b>11,701.00</b>	<b>-</b>	<b>11,701.00</b>
541 COUNCIL ON AGING	5100 PERSONAL SERVICES	153,816.55			153,816.55	138,202.48		15,614.07		15,614.07
	5200 GENERAL EXPENSES	40,552.00			40,552.00	40,100.37		451.63		451.63
		194,368.55	-	-	194,368.55	178,302.85	-	16,065.70	-	16,065.70
	<b>TOTAL COA</b>	<b>194,368.55</b>	<b>-</b>	<b>-</b>	<b>194,368.55</b>	<b>178,302.85</b>	<b>-</b>	<b>16,065.70</b>	<b>-</b>	<b>16,065.70</b>
543 VETERANS SERVICES	5100 PERSONAL SERVICES	16,424.21			16,424.21	17,098.20		(673.99)		(673.99)
	5200 GENERAL EXPENSES	95,357.00		3,700.00	99,057.00	111,580.76	357.12	(12,880.88)		(12,880.88)
		111,781.21	-	3,700.00	115,481.21	128,678.96	357.12	(13,554.87)	-	(13,554.87)
	<b>TOTAL VETERANS SVCS</b>	<b>111,781.21</b>	<b>-</b>	<b>3,700.00</b>	<b>115,481.21</b>	<b>128,678.96</b>	<b>357.12</b>	<b>(13,554.87)</b>	<b>-</b>	<b>(13,554.87)</b>
610 LIBRARY	5100 PERSONAL SERVICES	344,904.36			344,904.36	329,122.32		15,782.04		15,782.04
	5200 GENERAL EXPENSES	170,038.00			170,038.00	155,516.90		14,521.10		14,521.10
		514,942.36	-	-	514,942.36	484,639.22	-	30,303.14	-	30,303.14
	5400 CFWD ARTICLES		20,000.00	-	20,000.00	13,800.00	-	6,200.00	6,200.00	-
	<b>TOTAL LIBRARY</b>	<b>514,942.36</b>	<b>20,000.00</b>	<b>-</b>	<b>534,942.36</b>	<b>498,439.22</b>	<b>-</b>	<b>36,503.14</b>	<b>6,200.00</b>	<b>30,303.14</b>
670 STETSON HOUSE	5400 CFWD ARTICLES	-	2,859.83	-	2,859.83		-	2,859.83	2,859.83	-

Town of Hanover  
General Fund Budget to Actual Expenditures  
June 30,2014

Department	Description	FY14 Original Budget	FY14 CFWD Budget	FY14 Amend	FY14 Adjusted Budget	YTD Expenditures	FY14 Encumbrances	Available Balance	Continued Appropriations	Amount to Close
	5100 PERSONAL SERVICES	1,199,988.37			1,196,288.37	1,111,882.51	-	84,405.86	-	84,405.86
	5200 GENERAL EXPENSES	347,747.00			351,447.00	350,235.07	998.16		-	213.77
	<b>TOTAL BUDGET</b>	<b>1,547,735.37</b>	<b>-</b>	<b>-</b>	<b>1,547,735.37</b>	<b>1,462,117.58</b>	<b>998.16</b>	<b>84,619.63</b>	<b>-</b>	<b>84,619.63</b>
	<b>TOTAL ARTICLES</b>	<b>-</b>	<b>25,047.98</b>	<b>-</b>	<b>25,047.98</b>	<b>15,988.15</b>	<b>-</b>	<b>9,059.83</b>	<b>9,059.83</b>	<b>-</b>
	<b>TOTAL COMMUNITY RESOURCES</b>	<b>1,547,735.37</b>	<b>25,047.98</b>	<b>-</b>	<b>1,572,783.35</b>	<b>1,478,105.73</b>	<b>998.16</b>	<b>93,679.46</b>	<b>9,059.83</b>	<b>84,619.63</b>
300 HANOVER SCHOOLS	310 HPS - REGULAR EDUC	17,578,641.00	(299,888.82)		17,278,752.18	17,324,924.12	4,667.21	(50,839.15)		(50,839.15)
	320 HPS - SPED	5,146,781.00	299,888.82		5,446,669.82	5,381,341.12	14,489.55	50,839.15		50,839.15
		22,725,422.00	-	-	22,725,422.00	22,706,265.24	19,156.76	(0.00)	-	(0.00)
380 SCHOOL MEDICAID	5400 CFWD ARTICLES		118,732.00		118,732.00	115,000.00		3,732.00	3,732.00	-
	5400 NEW ARTICLES	122,500.00			122,500.00	117,134.00		5,366.00	5,366.00	-
		122,500.00	118,732.00	-	241,232.00	232,134.00	-	9,098.00	9,098.00	-
	<b>TOTAL SCHOOL</b>	<b>22,847,922.00</b>	<b>118,732.00</b>	<b>-</b>	<b>22,966,654.00</b>	<b>22,938,399.24</b>	<b>19,156.76</b>	<b>9,098.00</b>	<b>9,098.00</b>	<b>(0.00)</b>
	<b>TOTAL BUDGET</b>	<b>22,725,422.00</b>	<b>-</b>	<b>-</b>	<b>22,725,422.00</b>	<b>22,706,265.24</b>	<b>19,156.76</b>	<b>(0.00)</b>	<b>-</b>	<b>(0.00)</b>
	<b>TOTAL ARTICLES</b>	<b>122,500.00</b>	<b>118,732.00</b>	<b>-</b>	<b>241,232.00</b>	<b>232,134.00</b>	<b>-</b>	<b>9,098.00</b>	<b>9,098.00</b>	<b>-</b>
	<b>TOTAL SCHOOL</b>	<b>22,847,922.00</b>	<b>118,732.00</b>	<b>-</b>	<b>22,966,654.00</b>	<b>22,938,399.24</b>	<b>19,156.76</b>	<b>9,098.00</b>	<b>9,098.00</b>	<b>(0.00)</b>
390 SSVT	5200 GENERAL EXPENSES	685,008.00			685,008.00	681,124.00	-	3,884.00	-	3,884.00
192 PUBLIC BUILDINGS	5100 PERSONAL SERVICES	1,515,643.92		1,700.00	1,517,343.92	1,545,334.02		(27,990.10)		(27,990.10)
	5200 GENERAL EXPENSES	1,793,630.00		85,000.00	1,878,630.00	1,861,106.26	28,639.81	(11,116.07)		(11,116.07)
		3,309,273.92	-	86,700.00	3,395,973.92	3,406,440.28	28,639.81	(39,106.17)	-	(39,106.17)
	5400 CFWD ARTICLES		678,140.82	-	678,140.82	29,863.80	-	648,277.02	648,277.02	-
	5400 NEW ARTICLES	813.99			813.99			813.99	813.99	-
		813.99	678,140.82	-	678,954.81	29,863.80	-	649,091.01	649,091.01	-
	<b>TOTAL PUBLIC BDLGS</b>	<b>3,310,087.91</b>	<b>678,140.82</b>	<b>86,700.00</b>	<b>4,074,928.73</b>	<b>3,436,304.08</b>	<b>28,639.81</b>	<b>609,984.84</b>	<b>649,091.01</b>	<b>(39,106.17)</b>
410 TRAFFIC CONTROL	5400 CFWD ARTICLES	-	25,182.10	-	25,182.10	-	-	25,182.10	25,182.10	-
421 DPW ADMIN	5100 PERSONAL SERVICES	182,800.00			182,800.00	174,237.84		8,562.16		8,562.16
	5200 GENERAL EXPENSES	51,000.00			51,000.00	83,485.93	148.50	(32,634.43)		(32,634.43)
		233,800.00	-	-	233,800.00	257,723.77	148.50	(24,072.27)	-	(24,072.27)
	5400 CFWD ARTICLES		150,000.00	-	150,000.00	14,691.45	-	135,308.55	135,308.55	-
	<b>TOTAL DPW ADMIN</b>	<b>233,800.00</b>	<b>150,000.00</b>	<b>-</b>	<b>383,800.00</b>	<b>272,415.22</b>	<b>148.50</b>	<b>111,236.28</b>	<b>135,308.55</b>	<b>(24,072.27)</b>
422 DPW HIGHWAY	5100 PERSONAL SERVICES	366,500.00			366,500.00	356,930.79		9,569.21		9,569.21
	5200 GENERAL EXPENSES	160,310.00		(1,700.00)	158,610.00	150,726.78	4,557.35	3,325.87		3,325.87
		526,810.00	-	(1,700.00)	525,110.00	507,657.57	4,557.35	12,895.08	-	12,895.08
	5400 NEW ARTICLES	335,000.00			335,000.00	320,916.90		14,083.10	14,083.10	(0.00)
	5400 CFWD ARTICLES		40,013.09		40,013.09			40,013.09	40,013.09	-

**Town of Hanover**  
**General Fund Budget to Actual Expenditures**  
**June 30,2014**

Department	Description	FY14 Original Budget	FY14 CFWD Budget	FY14 Amend	FY14 Adjusted Budget	YTD Expenditures	FY14 Encumbrances	Available Balance	Continued Appropriations	Amount to Close
		335,000.00	40,013.09	-	375,013.09	320,916.90	-	54,096.19	54,096.19	(0.00)
	TOTAL DPW HIGHWAY	861,810.00	40,013.09	(1,700.00)	900,123.09	828,574.47	4,557.35	66,991.27	54,096.19	12,895.08
423	SNOW & ICE									
	5100 PERSONAL SERVICES	71,000.00		75,396.17	146,396.17	146,396.17		(0.00)		(0.00)
	5200 GENERAL EXPENSES	316,000.00		224,603.83	540,603.83	540,603.83		-		-
		387,000.00	-	300,000.00	687,000.00	687,000.00	-	(0.00)	-	(0.00)
	TOTAL SNOW & ICE	387,000.00	-	300,000.00	687,000.00	687,000.00	-	(0.00)	-	(0.00)
424	STREET LIGHTING									
	5200 GENERAL EXPENSES	61,000.00	-	-	61,000.00	50,174.49	8.95	10,816.56	-	10,816.56
425	DPW PUBLIC GROUNDS									
	5100 PERSONAL SERVICES	305,024.00			305,024.00	299,798.01		5,225.99		5,225.99
	5200 GENERAL EXPENSES	57,600.00			57,600.00	106,894.88	12,956.59	(62,251.47)		(62,251.47)
		362,624.00	-	-	362,624.00	406,692.89	12,956.59	(57,025.48)	-	(57,025.48)
	5400 NEW ARTICLES				-			-		-
	5400 CFWD ARTICLES		17,429.72		17,429.72	-		17,429.72	17,429.72	-
		-	17,429.72	-	17,429.72	-	-	17,429.72	17,429.72	-
	TOTAL GROUNDS	362,624.00	17,429.72	-	380,053.72	406,692.89	12,956.59	(39,595.76)	17,429.72	(57,025.48)
433	TRANSFER STATION									
	5100 PERSONAL SERVICES	233,000.00			233,000.00	227,949.42		5,050.58		5,050.58
	5200 GENERAL EXPENSES	681,500.00			681,500.00	511,820.54	13,266.90	156,412.56		156,412.56
		914,500.00	-	-	914,500.00	739,769.96	13,266.90	161,463.14	-	161,463.14
	TOTAL TRANSFER STATION	914,500.00	-	-	914,500.00	739,769.96	13,266.90	161,463.14	-	161,463.14
499	TOWN GAS PUMP									
	5200 GENERAL EXPENSES	282,000.00	-	-	282,000.00	259,565.24	638.07	21,796.69	-	21,796.69
	5100 PERSONAL SERVICES	2,673,967.92	-	77,096.17	2,751,064.09	2,750,646.25	-	417.84	-	417.84
	5200 GENERAL EXPENSES	3,403,040.00	-	307,903.83	3,710,943.83	3,564,377.95	60,216.17	86,349.71	-	86,349.71
	<b>TOTAL BUDGET</b>	<b>6,077,007.92</b>	<b>-</b>	<b>385,000.00</b>	<b>6,462,007.92</b>	<b>6,315,024.20</b>	<b>60,216.17</b>	<b>86,767.55</b>	<b>-</b>	<b>86,767.55</b>
	<b>TOTAL ARTICLES</b>	<b>335,813.99</b>	<b>910,765.73</b>	<b>-</b>	<b>1,246,579.72</b>	<b>365,472.15</b>	<b>-</b>	<b>881,107.57</b>	<b>881,107.57</b>	<b>(0.00)</b>
	<b>TOTAL DPW</b>	<b>6,412,821.91</b>	<b>910,765.73</b>	<b>385,000.00</b>	<b>7,708,587.64</b>	<b>6,680,496.35</b>	<b>60,216.17</b>	<b>967,875.12</b>	<b>881,107.57</b>	<b>86,767.55</b>
135	TOWN AUDIT									
	5200 GENERAL EXPENSES	39,000.00			39,000.00	45,098.54		(6,098.54)	-	(6,098.54)
151	LEGAL SERVICES									
	5200 GENERAL EXPENSES	134,900.00			134,900.00	86,722.92		48,177.08		48,177.08
911	PENSION/RETIREMENT									
	5200 GENERAL EXPENSES	2,836,018.00			2,836,018.00	2,867,566.71		(31,548.71)	-	(31,548.71)
912	WORKERS COMP									
	5200 GENERAL EXPENSES	203,699.00			203,699.00	124,859.00		78,840.00	-	78,840.00
913	UNEMPLOYMENT									
	5200 GENERAL EXPENSES	220,000.00			220,000.00	79,789.04	1,766.95	138,444.01	-	138,444.01
914	GROUP HEALTH									
	5200 GENERAL EXPENSES	2,984,763.60			2,984,763.60	2,777,829.82		206,933.78	-	206,933.78
915	LIFE INSURANCE									
	5200 GENERAL EXPENSES	14,900.00			14,900.00	7,247.39	492.93	7,159.68	-	7,159.68
916	EDUCATION BENEFITS									
	5200 GENERAL EXPENSES	6,000.00			6,000.00	535.00	-	5,465.00	-	5,465.00

Town of Hanover  
General Fund Budget to Actual Expenditures  
June 30, 2014

Department	Description	FY14 Original Budget	FY14 CFWD Budget	FY14 Amend	FY14 Adjusted Budget	YTD Expenditures	FY14 Encumbrances	Available Balance		Continued Appropriations	Amount to Close
918 SICK LEAVE BENEFITS	5400 NEW ARTICLES	210,000.00			210,000.00	210,000.00	-	-		-	-
919 MEDICAL	5200 GENERAL EXPENSES	37,945.00			37,945.00	49,492.97	4,674.40	(16,222.37)		-	(16,222.37)
	5400 NEW ARTICLES	1,329.50	-		1,329.50	1,329.50	-	-		-	-
	TOTAL MEDICAL	39,274.50	-	-	39,274.50	50,822.47	4,674.40	(16,222.37)		-	(16,222.37)
941 COURT JUDGMENTS	5200 GENERAL EXPENSES	-			-	58,781.00		(58,781.00)		-	(58,781.00)
945 RISK MANAGEMENT	5200 GENERAL EXPENSES	243,468.00			243,468.00	172,115.71		71,352.29		-	71,352.29
990 TRANSFERS	5200 GENERAL EXPENSES	190,000.00		(96,842.00)	93,158.00	-	-	93,158.00		-	93,158.00
<b>TOTAL TOWN WIDE BUDGET</b>		<b>6,910,693.60</b>	<b>-</b>	<b>(96,842.00)</b>	<b>6,813,851.60</b>	<b>6,270,038.10</b>	<b>6,934.28</b>	<b>536,879.22</b>		<b>-</b>	<b>536,879.22</b>
<b>TOTAL ARTICLES</b>		<b>211,329.50</b>	<b>-</b>	<b>-</b>	<b>211,329.50</b>	<b>211,329.50</b>	<b>-</b>	<b>-</b>		<b>-</b>	<b>-</b>
<b>TOTAL TOWN WIDE</b>		<b>7,122,023.10</b>	<b>-</b>	<b>(96,842.00)</b>	<b>7,025,181.10</b>	<b>6,481,367.60</b>	<b>6,934.28</b>	<b>536,879.22</b>		<b>-</b>	<b>536,879.22</b>
710 DEBT - PRINCIPAL	5200 GENERAL EXPENSES	3,415,872.00			3,415,872.00	3,360,872.00	-	55,000.00		-	55,000.00
750 MISC INTEREST	5200 GENERAL EXPENSES	-			-	443.48	-	(443.48)		-	(443.48)
751 DEBT - INTEREST	5200 GENERAL EXPENSES	1,677,259.94			1,677,259.94	1,642,293.76		34,966.18		-	34,966.18
752 DEBT - ST INTEREST	5200 GENERAL EXPENSES	105,954.86			105,954.86	105,954.86		-		-	-
<b>TOTAL DEBT</b>		<b>5,199,086.80</b>	<b>-</b>	<b>-</b>	<b>5,199,086.80</b>	<b>5,109,564.10</b>	<b>-</b>	<b>89,522.70</b>		<b>-</b>	<b>89,522.70</b>
820 STATE ASSESSMENTS	5200 GENERAL EXPENSES	520,501.00			520,501.00	499,164.00		21,337.00		-	21,337.00
830 COUNTY ASSESSMENTS	5200 GENERAL EXPENSES	48,445.00			48,445.00	48,445.10		(0.10)		-	(0.10)
<b>TOTAL OPERATING BUDGET</b>		<b>51,016,524.96</b>	<b>-</b>	<b>317,000.00</b>	<b>51,333,524.96</b>	<b>50,130,538.47</b>	<b>91,824.50</b>	<b>1,111,161.99</b>		<b>-</b>	<b>1,111,161.99</b>
<b>TOTAL ARTICLES</b>		<b>1,125,103.49</b>	<b>1,350,797.02</b>	<b>-</b>	<b>2,475,900.51</b>	<b>1,436,434.43</b>	<b>-</b>	<b>1,039,466.08</b>		<b>1,039,466.08</b>	<b>(0.00)</b>
<b>GRANT TOTALS</b>		<b>52,141,628.45</b>	<b>1,350,797.02</b>	<b>317,000.00</b>	<b>53,809,425.47</b>	<b>51,566,972.90</b>	<b>91,824.50</b>	<b>2,150,628.07</b>		<b>1,039,466.08</b>	<b>1,111,161.99</b>

## **REPORT OF THE TOWN ACCOUNTANT**

For Fiscal Year July 1, 2013 - June 30, 2014

State law requires the Town of Hanover to publish at the close of each fiscal year a complete set of financial statements in conformity with accounting principles generally accepted in the United States of America (GAAP) and that are audited in accordance with generally accepted auditing standards by a licensed certified public accountant.

The report consists of management's representations concerning the finances of the Town. Consequently, management assumes full responsibility for the completeness and reliability of all of the information presented in the report. To provide a reasonable basis for making these presentations, management of the Town has established a comprehensive internal control framework that is designed both to protect the Town's assets from loss, theft, or misuse and to compile sufficient reliable information for the preparation of the Town's financial statements in conformity with GAAP. Because the cost of internal controls should not outweigh their benefits, the Town's comprehensive framework of internal controls has been designed to provide reasonable rather than absolute assurance that the financial statements will be free from material misstatement.

At the time that this report is being submitted for the Annual Town Report, the Town's financial statements are being audited by Melanson, Heath & Co., a licensed certified public accounting firm. The independent audit involves examining, on a test basis, evidence supporting the amounts and disclosures in the financial statements; assessing the accounting principles used and significant estimates made by management; and evaluating the overall financial statement presentation. The auditor's report will be available for public inspection via the Town website.

The independent audit of the financial statements of the Town is part of a broader, federally mandated "Single Audit" designed to meet the special needs of Federal grantor agencies. The standards governing Single Audit engagements require the independent auditor to report not only on the fair presentation of the financial statements, but also on the audited government's internal controls and compliance with legal requirements, with special emphasis on internal controls and legal requirements involving the administration of Federal awards. This report will be available in the Town's Audited Financial Report.

### **Municipal Services**

The Town provides general governmental services within its boundaries including public education in grades kindergarten through twelve, police and fire protection, water distribution, public works, parks and recreation, veterans' services, public health, elder services and a public library. The water enterprise fund is self-supporting and covers its expenses through the water usage rates. In addition, the Town maintains a solid waste recycling and disposal facility.

### **Factors Affecting Economic Condition**

The Town continues to manage its financial affairs pursuant to the constraints imposed by Proposition 2 ½. It has maintained its bond rating of Aa2 issued by Moody's Investors Service by incorporating long range planning tools such as a 5 Year Capital Plan and maintaining reserve balances.

In addition, the Town has enhanced its revenue flexibility by establishing a water enterprise fund. This has allowed the Town to shift 100% of the operating cost, capital improvements, and related debt obligations to the users of water so that no tax revenue support is required. By doing so, the Town is able to provide the maximum tax dollars available to all other services.

### **Internal Controls**

Management of the Town is responsible for establishing and maintaining an internal control structure designed to ensure the assets of the Town are protected from loss, theft or misuse and to ensure that adequate accounting data is compiled to allow for the preparation of financial statements in conformity with generally accepted accounting principles.

### **Budgetary Controls**

The Town Manager prepares a balanced budget and presents it to the Board of Selectmen and the Advisory Committee. The Advisory Committee holds numerous public meetings and reviews each department's portion of the budget. The Committee then formulates its recommendations to Town Meeting.

The level of budgetary control is established by Town Meeting and this approval defines the level at which expenditures may not exceed appropriations. The level is at the departmental function of salary and expense, with the exception of the school department. The school department budget is appropriated as a lump sum. The Town Accountant is responsible for ensuring that all payroll charges and invoice charges are within the budgetary control prior to authorizing payment. During the fiscal year, additional appropriations may be approved at subsequent Town Meetings. For extraordinary and unforeseen expenses, departments may ask the Advisory Committee to approve a budget transfer from its reserve fund. The reserve fund is established within the budget vote at Town Meeting. These controls ensure compliance with the budget approved by Town Meeting.

### **Cash Management**

The cash management is handled by the Town Treasurer/Collector. The Treasurer/Collector monitors the Town's cash flow and provides for the investment of Town funds. The Treasurer/Collector seeks to maximize the return on Town funds while maintaining adequate protection and liquidity of funds.

Quarterly tax billings and excellent collection rates have eliminated the need to borrow on a short-term basis to maintain cash flow. The Town's investment options are governed by Massachusetts General Laws and focus on safety, liquidity and yield.

### **Risk Management**

The Town manages its exposures to various risks of loss related to torts, theft of, damage to and destruction of assets, errors and omissions, and natural disasters by purchasing policies that cover these events from commercial carriers. Additional information on the Town's risk management activity can be found in the notes to the financial statements or by contacting the Town Manager's office.

### **Pension and Other Post-Employment Benefits**

The Town contributes to the Plymouth County Retirement System, a defined pension plan. An independent actuary engaged by the governing Retirement Board calculates the amount of the annual contribution that the Town must make to the pension plan to ensure that the plan will be able to fully meet its obligations to retired employees on a timely basis. As required by law, the Town fully funds each year's annual required contribution to the pension plan as determined by the actuary.

The Town also provides post-retirement health care benefits for certain retirees and their dependents. As of June 30, 2014 there were 137 retired employees receiving these benefits, which are financed on a pay-as-you-go basis.

### **Revenues**

Fiscal Year 2014 General Fund revenues (net of refunds) totaled \$48,892,583. This represented an increase of \$1,695,278, or a 3.52% increase over Fiscal Year 2013. Property taxes were the single largest revenue source, representing approximately 73.73% of the General Fund revenues. Real and Personal Property tax revenues increased \$1,291,016 to \$36,787,238 during Fiscal Year 2014. Intergovernmental revenues (State Aid) comprised the Town's next largest revenue source, representing approximately 18.91% of the General Fund. The motor vehicle excise tax, which is the third major revenue source at 4.68%, increased by \$401,030 to \$2,332,894.

In addition to the operating revenue received, \$1,645,772 was transferred from other funds. These receipts are required to be maintained separately and can only be transferred by a vote of Town Meeting and are used to support direct expenditures within the General Fund related to each operation. These transfers and the use of \$460,166 in Free Cash were part of the overall estimated revenues needed to balance the budget approved at the Annual Town Meeting in May 2013.

**Expenditures**

Compared to Fiscal Year 2013, Fiscal Year 2014 General Fund total expenditures increased from \$48,185,549 to \$50,362,692. This represents an increase of 4.52%.

The following table presents the amounts collected and expenditure for Fiscal Year 2014.

Fiscal Year 2014 Actual Revenue General Fund			Fiscal Year 2014 Actual Expenditures General Fund	
Revenue Source	Amount	Percent of Total	Function	Amount
Property Taxes	36,787,238	73.73%	General Government	1,352,783
Intergovernmental	9,433,441	18.91%	Public Safety	5,726,794
Excise Taxes	2,332,894	4.68%	Education	23,589,451
PILOT Agreements	83,569	0.17%	Public Works	6,309,361
Investment Income	35,015	0.07%	Community Resources	1,462,313
Licenses & Permits	428,227	0.86%	Debt Service	5,191,066
Departmental	390,787	0.78%	Assessments	547,609
Fines	104,475	0.21%	Town Wide	6,183,315
Penalties & Interest	128,712	0.26%		
Miscellaneous	168,224	0.34%		
<b>Total Revenue</b>	<b>49,892,583</b>	<b>100.00%</b>		
Other Financing Sources	<u>1,645,772</u>			
Free Cash Used	<u>460,166</u>			
<b>Total Revenues</b>	<b>51,998,521</b>		<b>Total Expenditures</b>	<b>50,362,692</b>

**General Fund – Fund Balance**

The Town ended Fiscal Year 2014 with a total General Fund Undesignated Fund Balance of \$3,961,808.

The following table presents the changes in the Town’s General Fund Undesignated Fund Balance over the last five years.

<b>General Fund</b>		
<b>Fiscal Year</b>	<b>Undesignated Fund Balance</b>	<b>Percent of Revenue</b>
2014	\$3,961,808	7.9%
2013	\$3,588,446	7.4%
2012	\$3,656,324	7.9%
2011	\$2,747,077	6.1%
2010	\$2,823,225	6.4%

In connection with the operating budget, the Town annually presents to Town Meeting capital items for funding and prepares a Capital Plan. These items are derived from a combination of items identified in a facilities study performed by DRA architects and needs identified within departments.

In order to sustain the Town’s financial stability while continuing to upgrade infrastructure, buildings and equipment, the Town carefully controls and plans out its debt issuance. As of June 30, 2014, outstanding general obligation bonds totaled \$44,124,340.

I would like to thank all Town Officials, Boards, Committees and employees for their assistance and cooperation during the year.

Respectfully submitted,  
Janine Smith  
*Director of Municipal Finance  
and Town Accountant*

**GENERAL FUND**

**ASSETS**

Cash	\$ 9,518,092
Receivables:	
Personal Property Tax Receivable	\$ 46,239
Real Estate Tax Receivable	\$ 765,116
Allowance for Abatements and Exemptions	\$ (1,100,309)
Tax Title Receivable	\$ 222,651
Deferred Property Tax Receivable	\$ 125,074
Motor Vehicle Excise Tax Receivable	\$ 221,751
Boat Excise Tax Receivable	\$ 827
Due From Other Governments	\$ 6,238,396
Tax Foreclosures	\$ 360,294
<b>Total Assets</b>	<b><u>\$ 16,398,132</u></b>

**LIABILITIES & FUND EQUITY**

Liabilities:	
Warrants Payable	\$ 1,320,003
Taxes Collected in Advance	\$ 24,505
Payroll Tax Withholding	\$ 17,269
Health Insurance Withholding	\$ 410,117
Life Insurance Withholding	\$ 3,960
Dental Insurance Withholding	\$ 29,269
Union Dues Payable	\$ -
Deferred Compensation Plans and Other Withholdings	\$ 1,643
Deferred Revenue	\$ 6,880,040
Other Liabilities	\$ 41,986
<b>Total Liabilities</b>	<b><u>\$ 8,728,791</u></b>
Fund Balance Reserved for Encumbrances	\$ 91,825
Fund Balance Reserved for Expenditures	\$ 1,533,736
Fund Balance Reserved for Petty Cash	\$ 925
Fund Balance Reserved for Excluded Debt Amortization	\$ 87,479
Fund Balance Reserved for Continued Appropriations	\$ 1,039,466
Fund Balance Reserved for Debt Service Amortization	\$ 1,012,883
Unreserved Fund Balance for Judgements	\$ (58,781)
Undesignated Fund Balance	\$ 3,961,808
<b>Total Fund Equity</b>	<b><u>\$ 7,669,341</u></b>
<b>Total Liabilities and Fund Equity</b>	<b><u>\$ 16,398,132</u></b>

**TOWN - FEDERAL GRANTS**

**ASSETS**

Cash	\$	4,611
<b>Total Assets</b>	<b>\$</b>	<b><u>4,611</u></b>

**LIABILITIES & FUND EQUITY**

Liabilities:

Warrants Payable	\$	1,723
<b>Total Liabilities</b>	<b>\$</b>	<b><u>1,723</u></b>

Fund Balance Reserved - Police GHSB Grant	\$	1,855
Fund Balance Reserved - FY12/FY13 HMEP Grant	\$	-
Fund Balance Reserved - FY13 CERT Grant	\$	-
Fund Balance Reserved - FEMA/SANDY	\$	-
Fund Balance Reserved - Emergency Preparedness	\$	1,033
<b>Total Fund Equity</b>	<b>\$</b>	<b><u>2,888</u></b>

<b>Total Liabilities and Fund Equity</b>	<b>\$</b>	<b><u>4,611</u></b>
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**TOWN - STATE GRANTS**

**ASSETS**

Cash

	\$ 45,391
<b>Total Assets</b>	<b>\$ 45,391</b>

**LIABILITIES & FUND EQUITY**

Liabilities:

Warrants Payable

	\$ 3,072
<b>Total Liabilities</b>	<b>\$ 3,072</b>

Fund Balance Reserved - FY14 Formula Grant	\$ 1,488
Fund Balance Reserved - FY14 911 EMD	\$ (17,449)
Fund Balance Reserved - SWMI Grant	\$ 11,180
Fund Balance Reserved - FY14 Fire Safe Grant	\$ 552
Fund Balance Reserved - FY14 Fire Senior Safe Grant	\$ 1,029
Fund Balance Reserved - FY14 Support & Incentive Grant	\$ (37,155)
Fund Balance Reserved - FY14 Green Community Grant	\$ -
Fund Balance Reserved - DPW CIC Grant	\$ -
Fund Balance Reserved - Health Service Grant	\$ 2,755
Fund Balance Reserved - FY13 ECC 911 Training Grant	\$ (7,768)
Fund Balance Reserved - DEM Greenways Grant	\$ 1,832
Fund Balance Reserved - MRIP Grant	\$ 789
Fund Balance Reserved - MEG Grant	\$ 81,911
Fund Balance Reserved - Cultural Council Grant	\$ 2,001
MMHG	\$ 55
Fund Balance Reserved - VNA Grant	\$ 1,099
<b>Total Fund Equity</b>	<b>\$ 42,319</b>

<b>Total Liabilities and Fund Equity</b>	<b>\$ 45,391</b>
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**RECEIPTS RESERVED**

**ASSETS**

Cash	\$	1,816,457
Receivables:		
Waterways Improvement Receivable	\$	827
Departmental Receivable	\$	996,800
<b>Total Assets</b>	<b>\$</b>	<b><u>2,814,084</u></b>

**LIABILITIES & FUND EQUITY**

Liabilities:		
Warrants Payable	\$	-
Deferred Revenue	\$	997,628
<b>Total Liabilities</b>	<b>\$</b>	<b><u>997,628</u></b>
Fund Balance Reserved for Expenditures	\$	760,095
Fund Balance Reserved - Insurance Recovery >\$20K	\$	27,635
Fund Balance Reserved - Waterways Improvement Fund	\$	7,112
Fund Balance Reserved - Wetlands Protection Fund	\$	2,141
Fund Balance Reserved - Ambulance Fund	\$	742,329
Fund Balance Reserved - Cemetery Sale of Lots Fund	\$	60,042
Fund Balance Reserved - Cemetery Capital Improvements Fund	\$	217,103
<b>Total Fund Equity</b>	<b>\$</b>	<b><u>1,816,457</u></b>
<b>Total Liabilities and Fund Equity</b>	<b>\$</b>	<b><u>2,814,084</u></b>

**TOWN - REVOLVING FUNDS**

**ASSETS**

Cash	\$	954,916
<b>Total Assets</b>	<b>\$</b>	<b><u>954,916</u></b>

**LIABILITIES & FUND EQUITY**

Liabilities:

Warrants Payable	\$	41,227
<b>Total Liabilities</b>	<b>\$</b>	<b><u>41,227</u></b>

Fund Balance Reserved - Insurance Recovery Fund	\$	32,497
Fund Balance Reserved - State Forfeiture Fund	\$	46,050
Fund Balance Reserved - Federal Forfeiture Fund	\$	6,998
Fund Balance Reserved - Recreation Revolving Fund	\$	300,762
Fund Balance Reserved - Rec Summer Programs	\$	(76,510)
Fund Balance Reserved - Cable Services Revolving	\$	563,188
Fund Balance Reserved - Forge Pond Park Revolving	\$	22,183
Fund Balance Reserved - Flu Clinic Revolving	\$	8,897
Fund Balance Reserved - GATRA Revolving	\$	9,623
<b>Total Fund Equity</b>	<b>\$</b>	<b><u>913,688</u></b>

<b>Total Liabilities and Fund Equity</b>	<b>\$</b>	<b><u>954,916</u></b>
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**TOWN - OTHER SPECIAL REVENUE**

**ASSETS**

Cash	\$	774,961
Receivables:		
Unapportioned Title V Assessments	\$	171,866
<b>Total Assets</b>	<b>\$</b>	<b><u>946,827</u></b>

**LIABILITIES & FUND EQUITY**

Liabilities:		
Warrants Payable	\$	35,904
Deferred Revenue	\$	171,866
<b>Total Liabilities</b>	<b>\$</b>	<b><u>207,770</u></b>
Fund Balance Reserved - Restitution Fund	\$	1,254
Fund Balance Reserved - Conservation Fund	\$	64,149
Fund Balance Reserved - Luddams Farm Fund	\$	3,574
Fund Balance Reserved - Greenway Project Fund	\$	11,272
Fund Balance Reserved - Planning Forfeited Deposits	\$	77,733
Fund Balance Reserved - Police Training Programs	\$	109
Fund Balance Reserved - Police Dream Program	\$	9,297
Fund Balance Reserved - Police Reward Fund	\$	218
Fund Balance Reserved - Joan Frey Ambulance Fund	\$	5,039
Fund Balance Reserved - Restitution/Police	\$	1,670
Fund Balance Reserved - Dick's Sporting Goods	\$	30,800
Fund Balance Reserved - Conservation Gifts Fund	\$	5,224
Fund Balance Reserved - School Ball Field	\$	142
Fund Balance Reserved - Fire Safety Education	\$	629
Fund Balance Reserved - Fire Software	\$	16,875
Fund Balance Reserved - Last Resort Fund	\$	3,495
Fund Balance Reserved - EMA Gifts Fund	\$	98
Fund Balance Reserved - Compost Bin Program	\$	968
Fund Balance Reserved - Route 53 Hanover Mall Gift	\$	268
Fund Balance Reserved - Hazardous Material	\$	4,744
Fund Balance Reserved - WPAT Loan Program	\$	20,782
Fund Balance Reserved - Septic Management Grant	\$	196,494
Fund Balance Reserved - Planning Oversight Mitigation Fund	\$	27,715
Fund Balance Reserved - Visiting Nurse Gift Fund	\$	1,448
Fund Balance Reserved - Senior Tax Assistance Fund	\$	258
Fund Balance Reserved - Veterans Gift Fund	\$	6,956
Fund Balance Reserved - Local Education Donation Fund	\$	533
Fund Balance Reserved - Health Mitigation Fund	\$	36,340
Fund Balance Reserved - Council On Aging Gift Fund	\$	9,021
Fund Balance Reserved - John Curtis Library Gift Fund	\$	25,493
Fund Balance Reserved - Library Walmart Gift Fund	\$	240
Fund Balance Reserved - Park & Recreation Gift Fund	\$	3,310
Fund Balance Reserved - Hanover at Play Fund	\$	7,106
Fund Balance Reserved - Playground Committee	\$	945
Fund Balance Reserved - Bandstand Permanent Fund	\$	3,286
Fund Balance Reserved - 300th Anniversary Fund	\$	425
Fund Balance Reserved - Tedeschi Recreation Gift Fund	\$	49,808
Fund Balance Reserved - Cultural Council Gift Fund	\$	42,298
Fund Balance Reserved - Premium on Debt Issuance	\$	69,044
<b>Total Fund Equity</b>	<b>\$</b>	<b><u>739,057</u></b>
<b>Total Liabilities and Fund Equity</b>	<b>\$</b>	<b><u>946,827</u></b>

## COMMUNITY PRESERVATION FUND

### ASSETS

Cash	\$	2,490,506
Receivables:		
CPA Surcharge Receivable	\$	12,858
<b>Total Assets</b>	<b>\$</b>	<b><u>2,503,363</u></b>

### LIABILITIES & FUND EQUITY

Liabilities:		
Warrants Payable	\$	70,401
Deferred Revenue	\$	12,858
<b>Total Liabilities</b>	<b>\$</b>	<b><u>83,259</u></b>
Fund Balance Reserved for Expenditures	\$	471,375
Fund Balance Reserved for Historic Resources	\$	278,516
Fund Balance Reserved for Community Housing	\$	207,478
Fund Balance Reserved for Open Space	\$	25,215
Fund Balance Reserved for Continued Appropriations	\$	452,540
Undesignated Fund Balance	\$	984,981
<b>Total Fund Equity</b>	<b>\$</b>	<b><u>2,420,105</u></b>
<b>Total Liabilities and Fund Equity</b>	<b>\$</b>	<b><u>2,503,363</u></b>

**SCHOOL LUNCH**

**ASSETS**

Cash	\$ 91,023
<b>Total Assets</b>	<b><u>\$ 91,023</u></b>

**LIABILITIES & FUND EQUITY**

Liabilities:

Warrants Payable	\$ 24,977
<b>Total Liabilities</b>	<b><u>\$ 24,977</u></b>

Undesignated Fund Balance	\$ 39,631
Revenue	\$ 897,072
Expenditures	\$ (870,658)
<b>Total Fund Equity</b>	<b><u>\$ 66,046</u></b>

<b>Total Liabilities and Fund Equity</b>	<b><u>\$ 91,023</u></b>
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**SCHOOL - ALL GRANTS**

**ASSETS**

Cash	\$	18,375
		<b>Total Assets</b>
	<b>\$</b>	<b><u>18,375</u></b>

**LIABILITIES & FUND EQUITY**

Liabilities:

Warrants Payable	\$	9,423
		<b>Total Liabilities</b>
	<b>\$</b>	<b><u>9,423</u></b>

Fund Balance Reserved - Improving Ed Quality	\$	0
Fund Balance Reserved - SPED Idea Grant	\$	919
Fund Balance Reserved - SPED Early Childhood	\$	-
Fund Balance Reserved - SPED Program Improvements	\$	3,386
Fund Balance Reserved - Title I	\$	0
Fund Balance Reserved - MTC Green Schools	\$	5,000
Fund Balance Reserved - EC SPED Program Improvements	\$	0
Fund Balance Reserved - FY14 Pot Hole Reserve	\$	-
Fund Balance Reserved - Academic Support Services	\$	1
Fund Balance Reserved - SPED Circuit Breaker	\$	(354)
		<b>Total Fund Equity</b>
	<b>\$</b>	<b><u>8,952</u></b>

<b>Total Liabilities and Fund Equity</b>	<b>\$</b>	<b><u>18,375</u></b>
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**SCHOOL - REVOLVING & GIFTS**

**ASSETS**

Cash	\$	402,397
		<b>Total Assets</b>
		<b>\$ 402,397</b>

**LIABILITIES & FUND EQUITY**

Liabilities:

Warrants Payable	\$	49,711
		<b>Total Liabilities</b>
		<b>\$ 49,711</b>

Fund Balance Reserved for Petty Cash	\$	13,100
Fund Balance Reserved - Athletics Revolving	\$	43,675
Fund Balance Reserved - Full Day Kindergarten	\$	50,000
Fund Balance Reserved - Cedar Preschool Revolving	\$	-
Fund Balance Reserved - Center Preschool Revolving	\$	-
Fund Balance Reserved - Cedar Enrichment	\$	-
Fund Balance Reserved - Center/Sylvester Enrichment	\$	-
Fund Balance Reserved - Middle School Enrichment	\$	-
Fund Balance Reserved - Adult Ed Night School	\$	7,276
Fund Balance Reserved - HS AP Exams Revolving	\$	3,094
Fund Balance Reserved - High School Robotics Revolving	\$	848
Fund Balance Reserved - Middle School Performance Troupe	\$	20
Fund Balance Reserved - Cedar Library Revolving	\$	1,276
Fund Balance Reserved - Center Library Revolving	\$	14,925
Fund Balance Reserved - Middle School Library Revolving	\$	4,058
Fund Balance Reserved - Student Assistance	\$	2,115
Fund Balance Reserved - School Building Rental Revolving	\$	17,291
Fund Balance Reserved - School Energy Revolving	\$	154
Fund Balance Reserved - Middle School Drama	\$	6,856
Fund Balance Reserved - Cedar Drama	\$	3,187
Fund Balance Reserved - School Transportation Revolving	\$	6,000
Fund Balance Reserved - SPED Transportation Revolving	\$	1,033
Fund Balance Reserved - Preschool Revolving	\$	3,427
Fund Balance Reserved - Drivers Education	\$	-
Fund Balance Reserved - High School Enrichment	\$	-
Fund Balance Reserved - Summer School	\$	654
Fund Balance Reserved - Summer Enrichment	\$	-
Fund Balance Reserved - Lost Book Revolving	\$	10,854
Fund Balance Reserved - SPED Revolving	\$	27,724
Fund Balance Reserved - Enrichment Programs	\$	27,550
Fund Balance Reserved - Middle School Extended School Day	\$	-
Fund Balance Reserved - Cedar Before/After	\$	-
Fund Balance Reserved - Center/Sylvester Before/After	\$	-
Fund Balance Reserved - Before & After Program	\$	23,464
Fund Balance Reserved - Senior Citizen Dinner	\$	-
Fund Balance Reserved - LCC Middle School Play	\$	-
Fund Balance Reserved - Local Education Fund	\$	851
Fund Balance Reserved - Cedar PTA Gifts	\$	1,583
Fund Balance Reserved - Center PTA Gifts	\$	1,464
Fund Balance Reserved - Sylvester PTA Gifts	\$	1,702
Fund Balance Reserved - Middle School PTA Gifts	\$	889
Fund Balance Reserved - High School PTA Gifts	\$	1,551
Fund Balance Reserved - Cedar Other Gifts	\$	5,359
Fund Balance Reserved - Center Other Gifts	\$	2,431
Fund Balance Reserved - Sylvester Other Gifts	\$	1,138
Fund Balance Reserved - Middle School Other Gifts	\$	6,962
Fund Balance Reserved - High School Other Gifts	\$	6,264
Fund Balance Reserved - District Other Gifts	\$	51,712
Fund Balance Reserved - Hanover Cultural Council	\$	200
Fund Balance Reserved - Boston Foundation Grant	\$	2,000
Fund Balance Reserved - MA School Cultural Grant	\$	-
		<b>Total Fund Equity</b>
		<b>\$ 352,686</b>

**Total Liabilities and Fund Equity** **\$ 402,397**

## TOWN - CAPITAL PROJECTS

### ASSETS

Cash	\$ 3,116,155
<b>Total Assets</b>	
	<b><u>\$ 3,116,155</u></b>

### LIABILITIES & FUND EQUITY

Liabilities:

Warrants Payable	\$ 16,983
Bonds Anticipation Notes Payable	\$ 4,785,000
<b>Total Liabilities</b>	
	<b><u>\$ 4,801,983</u></b>

Fund Balance Reserved - Landfill Capping	\$ 1,952
Fund Balance Reserved - Transfer Station Compactor	\$ 122
Fund Balance Reserved - School Building Needs Committee	\$ 1,907
Fund Balance Reserved - Fire Headquarters Roof	\$ 125
Fund Balance Reserved - Forest Fire Truck	\$ 44
Fund Balance Reserved - Middle School Lighting	\$ 15,952
Fund Balance Reserved - Middle School Elevator	\$ 3,091
Fund Balance Reserved - Sylvester Windows	\$ 30,729
Fund Balance Reserved - Senior Center Design #2	
Fund Balance Reserved - Bridge Program	\$ 43,821
Fund Balance Reserved - Multi-tool Tractor	\$ 508
Fund Balance Reserved - Transfer Station Equipment	\$ 55,076
Fund Balance Reserved - Senior Center Construction	\$ 9,827
Fund Balance Reserved - Fire Pumping Engine	\$ 66
Fund Balance Reserved - Financial Software	\$ 45,924
Fund Balance Reserved - Road Construction	\$ (1,910,950)
Fund Balance Reserved - Town Hall HVAC	\$ 92
Fund Balance Reserved - Public Safety Comp	\$ 107
Fund Balance Reserved - Fire Station 2	\$ 1,041
Fund Balance Reserved - Sylvester Boiler	\$ 10,798
Fund Balance Reserved - DPW Equipment	\$ 1,941
Fund Balance Reserved - Stetson Project	\$ 1,933
Fund Balance Reserved - Recreation Backstops	\$ 68
<b>Total Fund Equity</b>	
	<b><u>\$ (1,685,828)</u></b>

**Total Liabilities and Fund Equity** **\$ 3,116,155**



## WATER ENTERPRISE

### ASSETS

Cash	\$ 1,682,426
Receivables:	
Water User Charges Receivable	\$ 636,320
Water Liens Added to Taxes Receivable	\$ 16,368
<b>Total Assets</b>	<b><u>\$ 2,335,114</u></b>

### LIABILITIES & FUND EQUITY

Liabilities:	
Warrants Payable	\$ 160,877
Deferred Revenue	\$ 652,688
<b>Total Liabilities</b>	<b><u>\$ 813,565</u></b>
Fund Balance Reserved for Encumbrances	\$ 3,702
Fund Balance Reserved for Expenditures	\$ 146,638
Fund Balance Reserved for Continued Appropriations	\$ 899,910
Undesignated Fund Balance	\$ 471,298
<b>Total Fund Equity</b>	<b><u>\$ 1,521,549</u></b>
<b>Total Liabilities and Fund Equity</b>	<b><u>\$ 2,335,114</u></b>

**WATER - CAPITAL PROJECTS**

**ASSETS**

Cash	\$	(31,771)
<b>Total Assets</b>	<b>\$</b>	<b><u>(31,771)</u></b>

**LIABILITIES & FUND EQUITY**

Liabilities:

Warrants Payable

Total Liabilities \$ -

Fund Balance Reserved - Wind Turbine

\$ 56,071

Expenditures

\$ (87,842)

Total Fund Equity \$ (31,771)

**Total Liabilities and Fund Equity** **\$ (31,771)**

## EXPENDABLE TRUSTS

### ASSETS

Cash	\$ 4,352,619
Investments	\$ 528,273
<b>Total Assets</b>	<b>\$ 4,880,893</b>

### LIABILITIES & FUND EQUITY

#### Liabilities:

Warrants Payable	\$ -
<b>Total Liabilities</b>	<b>\$ -</b>

Fund Balance Reserved - Stabilization Fund	\$ 1,897,839
Fund Balance Reserved - School Sickleave Fund	\$ 240,361
Fund Balance Reserved - Town Sickleave Fund	\$ 612,492
Fund Balance Reserved - Municipal Insurance Trust	\$ 30,000
Fund Balance Reserved - Roswell Gardner Trust	\$ 14,565
Fund Balance Reserved - Affordable Housing Trust	\$ 669,839
Fund Balance Reserved - OPEB Trust	\$ 581,890
Fund Balance Reserved - V.F.W. Trust	\$ 82,012
Fund Balance Reserved - David M. Walsh Scholarship Trust	\$ 10,000
Fund Balance Reserved - Florence Goss School Prize Trust	\$ 2,755
Fund Balance Reserved - William Dowden Scholarship Trust	\$ 3,216
Fund Balance Reserved - Ahearn Scholarship Trust	\$ 20,649
Fund Balance Reserved - Sylvester School Repair Trust	\$ 1,519
Fund Balance Reserved - Salmond School Trust	\$ 35,243
Fund Balance Reserved - Washburn Scholarship Trust	\$ 5,419
Fund Balance Reserved - Hall Playground Trust	\$ 7,586
Fund Balance Reserved - George Higginson Memorial Trust	\$ 1,131
Fund Balance Reserved - Jenkins Music Scholarship Trust	\$ 6,774
Fund Balance Reserved - William B. Sides Scholarship Trust	\$ 496
Fund Balance Reserved - Ellis Playground Trust	\$ 18,687
Fund Balance Reserved - Cemetery Perpetual Care	\$ 5,544
Fund Balance Reserved - Wilder Cemetery Trust	\$ 2,121
Fund Balance Reserved - John Curtis Library Trust	\$ 630,756
<b>Total Fund Equity</b>	<b>\$ 4,880,893</b>

**Total Liabilities and Fund Equity** **\$ 4,880,893**

**NON - EXPENDABLE TRUSTS**

**ASSETS**

Cash	\$	186,460
		<b>Total Assets</b>
	<b>\$</b>	<b><u>186,460</u></b>

**LIABILITIES & FUND EQUITY**

Fund Balance Reserved - Florence Goss School Prize Trust	\$	1,500
Fund Balance Reserved - Ahearn Scholarship Trust	\$	20,000
Fund Balance Reserved - Sylvester School Repair Trust	\$	5,000
Fund Balance Reserved - Salmond School Trust	\$	5,000
Fund Balance Reserved - Hall Playground Trust	\$	5,000
Fund Balance Reserved - George Higginson Memorial Trust	\$	1,500
Fund Balance Reserved - Ellis Playground Trust	\$	10,000
Fund Balance Reserved - Cemetery Perpetual Care	\$	137,745
Fund Balance Reserved - Wilder Cemetery Trust	\$	715
	<b>Total Fund Equity</b>	<b>\$</b>
		<b><u>186,460</u></b>
	<b>Total Liabilities and Fund Equity</b>	<b>\$</b>
		<b><u>186,460</u></b>

**STUDENT ACTIVITY**

**ASSETS**

Cash	\$	72,691
<b>Total Assets</b>	<b>\$</b>	<b><u>72,691</u></b>

**LIABILITIES & FUND EQUITY**

<b>Liabilities:</b>		
Warrants Payable	\$	20,151
<b>Other Liabilities:</b>		
Cedar Student Activities	\$	5,918
Center Student Activities	\$	11,071
Middle School Student Activities	\$	6,945
High School Student Activities	\$	28,605
<b>Total Liabilities</b>	<b>\$</b>	<b><u>72,691</u></b>
<b>Total Liabilities and Fund Equity</b>	<b>\$</b>	<b><u>72,691</u></b>

**LAND USE BOARDS**

**ASSETS**

Cash	\$	580,245
	<b>Total Assets</b>	<b>\$ 580,245</b>

**LIABILITIES & FUND EQUITY**

Liabilities:		
Warrants Payable	\$	2,382
Due to Other Governments	\$	1,453
Guarantee Deposits Held	\$	576,410
	<b>Total Liabilities</b>	<b>\$ 580,245</b>
	<b>Total Liabilities and Fund Equity</b>	<b>\$ 580,245</b>

**AGENCY - OTHER**

**ASSETS**

Cash	\$	213,937
<b>Total Assets</b>	<b>\$</b>	<b><u>213,937</u></b>

**LIABILITIES & FUND EQUITY**

Liabilities:		
Warrants Payable	\$	8,841
Due to Commonwealth	\$	3,438
Other Liabilities:		
Due to Deputy Collector	\$	1,281
Tailings and Unclaimed Items	\$	17,304
Police Off Duty Details	\$	(22,139)
Fire Off Duty Details	\$	(3,793)
Other Liabilities	\$	209,005
<b>Total Liabilities</b>	<b>\$</b>	<b><u>213,937</u></b>
<b>Total Liabilities and Fund Equity</b>	<b>\$</b>	<b><u>213,937</u></b>

**GENERAL LT DEBT OBLIGATIONS**

**ASSETS**

Amounts to be Provided For Bonds	\$ 44,124,340
<b>Total Assets</b>	<b><u>\$ 44,124,340</u></b>

**LIABILITIES & FUND EQUITY**

Bonds Payable:	
Inside Buildings	\$ 5,525,500
Inside Departmental Equipment	\$ 590,000
Inside School Buildings	\$ 27,995,000
Inside Sewer	\$ 119,500
Inside Other	\$ 6,470,000
Outside Landfill	\$ 300,000
Outside Water	\$ 3,070,000
Outside Other	\$ 54,340
Bonds Authorized - Memo	\$ (25,163,121)
Bonds Authorized - Memo Offset	\$ 25,163,121
<b>Total Liabilities</b>	<b><u>\$ 44,124,340</u></b>
<b>Total Liabilities and Fund Equity</b>	<b><u>\$ 44,124,340</u></b>

## **REPORT OF THE ADVISORY COMMITTEE**

For Fiscal Year July 1, 2013 – June 30, 2014

The Advisory Committee consists of nine registered voters of the town, appointed by the Town Moderator with the approval of the majority of the Board of Selectmen. Committee members serve on the committee for a three-year term, which ends on July 15, or until a successor is appointed. No person holding an elective office of the town is eligible to serve on this committee.

The Advisory Committee is responsible for reviewing all articles contained in the each of the Annual and Special Town meeting warrants. The Committee's recommendations for the actions be taken on each of these articles are posted on the Town's website as well as presented both verbally and in written form at each of the Town Meetings.

The Advisory Committee is also responsible for making recommendations regarding the expenditures as presented in the Town Manager's budget. This budget was presented to the Board of Selectmen and made available to the public by February 1<sup>st</sup> as outlined in the Town Manager Act. These recommendations are included in the Town Meeting Warrant along with the Town's Omnibus Budget.

In addition, the Committee submits an annual report in printed form with its recommendations relative to the financial affairs of the Town.

In FY13, the Board of Selectmen adopted fiscal policy goals for sound fiscal management. One of the policy goals was to use recurring revenue for recurring expenses and one-time revenue for one-time expenses. Since then, the Town has steadily reduced its reliance on the use of free cash to fund the operating budget. In FY14, the Town used \$460,166 in free cash to fund the operating budget. In FY15, Town Meeting approved \$250,000 of free cash be used to fund the operating budget.

Property taxes, local receipts, state aid, and other financing sources fund the Town's operating budget. Each year, the Town can increase its Levy Limit by 2 ½ percent under Proposition 2 ½. In FY15, the 2 ½ % increase was \$861,273. Added to this increase was New Growth at \$435,785 to formulate the FY15 Levy Limit of \$35,747,973. Adding Town Meeting approved debt exclusions to the Levy Limit formulates the Maximum Allowable Levy, which was \$39,270,744 in FY15. The FY15 Town Meeting appropriated a total of \$38,674,362, leaving an excess capacity, or the amount that could have been raised in taxes but was not, of \$596,383.

The major highlights for the fiscal year 2015 budget were as follows:

Town Meeting appropriated \$24,027,579 to fund the schools with an additional \$500,000 appropriated from free cash to fund special education expenses.

Town Meeting appropriated \$100,000 each to the Town Sick Leave Buyback Fund and the School Sick Leave Buyback Fund in an ongoing effort to fund anticipated retirement liabilities.

Town Meeting voted to establish the Capital Stabilization Fund to set aside funds as savings for future annual capital expenditures.

Town Meeting approval of \$500,000 for a feasibility study to begin the planning process for consolidating Center/Sylvester Schools through an addition to Center School and enables the Town to apply for the Massachusetts School Building Authority grant program.

New positions funded by the omnibus budget included a Building Official, Project Manager, and two Firefighters. There was an ECC position and Junior Engineer position that were not approved. Positions eliminated in FY15 included a Department of Municipal Inspections clerical position and the Assistant Assessing/Appraiser.

Respectfully submitted, Hanover Advisory Committee

John O'Leary, Chairman  
Helen Graves, Vice Chairman  
Wayne Moores  
Donald White  
Nicole Duhamel  
Angela Blanchard  
Jerry O'Hearn  
Jim Van Arsdale  
Chris Martin

## **REPORT OF THE AFFORDABLE HOUSING TRUST BOARD OF TRUSTEES**

For Fiscal Year July 1, 2013 - June 30, 2014

In 2009 the Hanover Affordable Housing Trust was formed to provide for the creation and preservation of affordable housing in the Town of Hanover for low and moderate income households. The Board of Trustees is composed of seven (7) members including at least one (1) member of the Board of Selectmen, two (2) members of the Housing Authority, one (1) member of the Community Preservation Committee and three (3) at large members.

In, 2013 the Affordable Housing Trust worked with a consultant to update the Town's Affordable Housing Production Plan previously created in 2008. The updated 2013 Hanover Housing Production Plan was submitted and certified by Department of Housing and Community Development. Hanover has reached a 9.13% level of affordable housing per the Department of Housing and Community Development's guidelines.

At the 2014 Annual Town Meeting the Town voted to allocate 10% of said Community Preservation funds in the amount of \$106,245.00 to the Affordable Housing Trust. Furthermore, Town Meeting approved Article 59 of the Town Meeting Warrant approving an additional \$100,000.00 of Community Preservation funds to the Affordable Housing Trust for the development affordable housing in Hanover.

In 2013, the Affordable Housing Trust committed \$240,500.00 dollars to the Planning Office for Urban Affairs (POUA) of the Archdiocese of Boston for a 40B development on the Cushing Campus to renovate the existing Kennedy Building into 37 units of affordable housing. In 2014, the Affordable Housing Trust issued the first of three instalments in the amount of \$80,000.00 dollars to the POUA outlined in the Memorandum of Understanding between the two parties.

The Board of Trustees looks forward to 2015 working towards Hanover's affordable housing goals established and adopted in the 2013 Housing Production Plan.

Respectfully Submitted By the Town of Hanover  
Affordable Housing Trust Board of Trustees

Tom Burke, Chairman  
Sue Setterland, Board of Selectman Representative  
Denise Quirk  
Kristen Zwicker Young  
Diane Campbell, CPC Representative

## REPORT OF THE BOARD OF ASSESSORS

Fiscal Year July 1, 2013 – June 30, 2014

The Board of Assessors report the following valuations for taxable property established as of January 1, 2013, which reflects the Fiscal Year 2014 values:

Class	Value	Percentage
Residential	\$1,856,236,836	82.48
Commercial	\$ 295,611,206	12.83
Industrial	\$ 56,335,108	2.61
Personal Property	\$ 47,241,170	2.08
Total	\$2,255,424,320	100.00

The Board of Assessors completed the Department of Revenue's mandated *Interim Year Adjustment Report* (LA-15), for FY 2014 to comply with the reporting standards used during non-certification years. At the annual classification hearing, the Board of Selectmen voted a 5% levy shift between the residential class and the CIP (commercial, industrial, and personal property) classes. The average single-family assessment is now \$367,400. The residential tax rate is \$16.21 per thousand making the average single-family tax bill \$5811.04. The average commercial property value is \$500000. The commercial tax rate is \$17.20 per thousand making the average commercial tax bill \$8,424.90. New Growth for the Town was \$463,615. The total budget amount to be raised was \$55,922,763.07 with the tax levy or amount to be raised through property taxes of \$36,955,967.

The Board of Assessors granted a total of \$94,800 exemptions to qualified veteran, elderly, blind, and hardship applicants.

The Board of Assessors continues with the collaborative effort with the Town Planner, Department of Public Works Superintendant, and the Computer Coordinator to update and improve the Town-wide Geographic Information System (GIS). GIS gives the Assessor's office and other departments the ability to help maintain, organize and analyze geographic based information.

We wish recognize and thank Thomas Kokolidas and Nancy Lyons for their many years of service to the Town of Hanover on the Board of Assessors and wish them well. We are pleased to welcome Robert Shea, David Delaney , and Frank Greco as new members of the Board of Assessor's.

The office staff includes the Principal Assessor Robert Cole, and Sr. Clerk Elaine Boidi.

The staff and the Board of Assessors are always available to answer valuation and assessment questions.

The Board of Assessors wishes to thank all Town officials, Departments, Boards and residents for their continued cooperation.

Respectfully submitted,  
Board of Assessors  
Thomas Kokoliadis, Chairman  
Nancy C. Lyons, Assessor  
Robert Shea, Clerk

## REPORT OF THE HANOVER EMERGENCY FOOD PANTRY

Fiscal Year July 1, 2013 – June 30, 2014

The Hanover Emergency Food Pantry has had 745 family visits in the past year. We are serving 123 families this year, about double the number we started out in 1991. There are many single people who come in as well as families throughout the Town who use our services. The average family is 3-4 people and each family received a gift certificate to Shaw's or Stop and Shop each time they came, as well as enough non-perishables to last for 5-7 days.

We are located at the First Baptist Church at the corner of Webster and Main Streets in North Hanover and are open to receive donations every Monday morning from 9:30 – 11:30 (except when there is a Monday Holiday or a Monday snow day, then we are open on Tuesday for stocking the shelves). Distribution is done on Wednesdays from 12:30 – 2:30 PM at the church.

The townspeople are the backbone of our pantry, and without them we would not be in business. Hanover churches, our first supporters, still provide much of the food we give out each week, but the Boy and Girl Scouts, the Lions Club and the Tri-town Rotary and the schools, are among our most regular supporters, as are the businesses which run food drives throughout the year. We are also grateful to the Postal Service for their ingathering in May; the First Baptist Church which has graciously allowed us to use their building for so many years; Panera and Shaw's Supermarket, from whom we collect bread and other baked goods each Wednesday, and Shaw's Supermarket which furnishes us not only with milk crates in which to store our surplus food, but has also donated bread and run regular food drives on our behalf.

Our most urgent needs are cereals, mac 'n cheese, rice and instant potatoes, canned meats, juices, canned fruit, pancake mixes, coffee in "one pound" cans, peanut butter, snacks for everyone, but especially children, toilet paper and paper towels.

My personal thanks to all who have supported us and shown an interest in helping during my twenty-some years as co-chair of the pantry. It has been a privilege to work with so many dedicated volunteers, and I leave it in the best of hands.

Thanks to all who support our work.

Sally L. Boutin  
Barbara Itz  
co-chairs

## **REPORT OF PLYMOUTH COUNTY MOSQUITO CONTROL PROJECT**

For Fiscal Year July 1, 2013 - June 30, 2014

The Commissioners of the Plymouth County Mosquito Control Project are pleased to submit the following report of our activities during 2014.

The Project is a special district created by the State Legislature in 1957, and is now composed of all Plymouth County towns, the City of Brockton, and the town of Cohasset in Norfolk County. The Project is a regional response to a regional problem, and provides a way of organizing specialized equipment, specially trained employees, and mosquito control professionals into a single agency with a broad geographical area of responsibility.

The 2014 season began dry with a low water table, dry conditions increased into the summer season. Efforts were directed at larval mosquitoes starting with the spring brood. Ground larviciding and 10,000 acres of aerial larviciding was accomplished using B.t.i., an environmentally selective bacterial agent. Upon emergence of the spring brood of mosquitoes, ultra-low volume adulticiding began on May 21, 2014 and ended on September 26, 2014. The Project responded to 16,585 requests for spraying and breeding checks from residents covering all of the towns within the district.

In response to the continued threat of mosquito borne diseases in the district, we increased our surveillance trapping, aerial and ground larviciding, and adult spray in areas of concern to protect public health.

Eastern Equine Encephalitis was first isolated from *Coquillettidia perturbans*, a mammal and bird biting species, by the Massachusetts Department of Public Health in Bridgewater on July 17, 2014. A total of fifteen positive EEE mosquito isolates were trapped within Plymouth County: (4) Bridgewater, (3) Kingston, (2) Lakeville, (4) Rochester, and (2) Marion.

Based on guidelines defined by the "Vector Control Plan to Prevent EEE" in Massachusetts, nine Plymouth County towns, Kingston, Lakeville, Rochester, West Bridgewater, Middleboro, Rockland, Hingham, Whitman, Hanson, and Bridgewater were elevated from "Low" to "Moderate Level" of EEE Risk". All other towns in Plymouth County Mosquito Project remained in the "Low Level Risk" category. We are pleased to report that in 2014 there were no human or horse EEE cases in Plymouth County.

West Nile Virus was also found within the district. A total of 4 mosquitoes pools tested positive for WNV in the following three towns: (1) Bridgewater, (1) Wareham, (2) Middleboro. All towns within the districts remained at the "Low Level Risk" category for West Nile Virus. We are also pleased to report that in 2014 that there were no human or horse West Nile Virus cases in Plymouth County Mosquito Control district. As part of our West Nile Virus control strategy a total of 68,097 catch basins were treated with larvicide in all of our towns to prevent WNV.

The Health threat of EEE and WNV continues to ensure cooperation between the Plymouth County Mosquito Control Project, local Boards of Health and the Massachusetts Department of Public Health. In an effort to keep the public informed, EEE and WNV activity updates are regularly posted on Massachusetts Department of Public Health website at [www.state.ma.us/dph/wnv/wnv1.htm](http://www.state.ma.us/dph/wnv/wnv1.htm).

The figures specific to the town of Hanover are given below. While mosquitoes do not respect town lines the information given below does provide a tally of the activities which have had the greatest impact on the health and comfort of Hanover residents.

**Insecticide Application.** 3,312 acres were treated using truck mounted sprayers for control of adult mosquitoes. More than one application was made to the same site if mosquitoes reinvaded the area. The first treatments were made in May and the last in September.

During the summer 2,922 catch basins were treated to prevent the emergence of *Culex pipiens*, a known mosquito vector in West Nile Virus transmission.

Our greatest effort has been targeted at mosquitoes in the larval stage, which can be found in woodland pools, swamps, marshes and other standing water areas. Inspectors continually gather data on these sites and treat with highly specific larvicides when immature mosquitoes are present.

**Water Management.** During 2014 crews removed blockages, brush and other obstructions from 2,445 linear feet of ditches and streams to prevent overflows or stagnation that can result in mosquito breeding. This work, together with machine reclamation, is most often carried out in the fall and winter.

Finally, we have been tracking response time, which is the time between notice of a mosquito problem and response by one of our inspectors. The complaint response time in the Town of Hanover was less than three days with more than 1,029 complaints answered.

**Mosquito Survey.** Our surveillance showed that the dominant mosquitoes throughout the district were generally *Culiseta melanura* and *Coquillettidia perturbans*. In the Town of Hanover the three most common mosquitoes were *Culex species*, *Aedes vexans* and *Anopheles quadrimaculatus*.

We encourage citizens or municipal officials to visit our website at [www.plymouthmosquito.org](http://www.plymouthmosquito.org) or call our office for information about mosquitoes, mosquito-borne diseases, control practices, or any other matters of concern.

Anthony Texeira  
Superintendent  
Commissioners:  
John Kenney, Chairman  
Michael F. Valenti, Vice-Chairman/Secretary  
Kimberley King  
Cathleen Drinan

## REPORT OF THE BOARD OF REGISTRARS

For Fiscal Year July 1, 2013 – June 30, 2014

The population for the Town of Hanover remained stable at 14,291.

A breakdown of residents (registered voters and non-voters) by precinct is as follows:

<b>Precinct</b>	<b>Active</b>	<b>Non-Voter</b>	<b>Total</b>
1	2294	1126	3420
2	2440	1236	3676
3	2346	1163	3509
4	2338	1348	3686
<b>Grand Total</b>	<b>9418</b>	<b>4873</b>	<b>14,291</b>

Three elections were held at Hanover High School as well as two Special Town Meetings. A Special Town election was held on September 28, 2013 to fill a vacancy on the Board of Selectmen. A State Primary was held on December 1, 2013, and the Annual Town Election was held on May 10, 2014.

The Registrars' office is responsible for the Annual Town Census. An accurate count of residents in Hanover helps in determining the amount of money we receive from the Commonwealth from the "Cherry Sheet". It is also an aid for the Police and Fire Departments. In case of an emergency, the emergency personnel will know how many people (and dogs) are in each home. The School Department includes a form to project future enrollment.

Every resident in Town will receive a Census form in January. Please complete, correct or add persons not listed, and return to the Town Hall as soon as possible. A slot at the front door of Town Hall is available for dropping off forms. Please know that no one can register to vote on the Census form.

Residents may register to vote in the Registrars' office or the Town Clerk's office in the lower level of Town Hall during regular business hours. We also hold extended registration hours prior to each election and Town Meeting.

Residents may call the Registrars' office for information regarding voter status, party designation or absentee voting at 781-826-5000 ext. 1028 or [www.hanover-ma.gov](http://www.hanover-ma.gov)

Respectfully submitted,

Katherine A. DiSabato, Chairman  
Pamela D. Ferguson  
Nancy J. Goldthwait  
Catherine G. Harder-Bernier, Town Clerk

# REPORT OF THE HANOVER PUBLIC SCHOOLS

For Fiscal Year July 1, 2013 – June 30, 2014

It is with great pleasure that I submit the annual report for the 2013-2014 school year for Hanover Public Schools. Our students, staff, and leadership team worked exceptionally hard last year to move our school system forward. Overall, we are very pleased with the results but we strive each day to be better. Today, this report is a look into our past. We will celebrate our successes, learn from our mistakes, and remember this time fondly as the years go by. Now, we enthusiastically move forward and prepare for the challenges and opportunities before us.

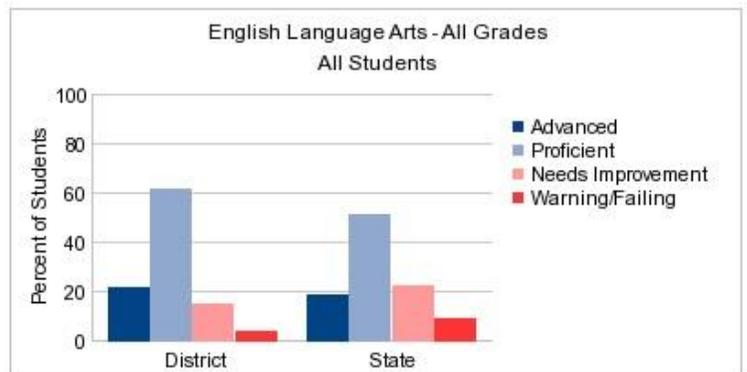
## 2014 MCAS RESULTS

Our mission remains the same - to consistently move more students into the Proficient and Advanced levels. The following are our district results overall.

### SPRING 2014 MCAS RESULTS BY ACHIEVEMENT LEVEL DISTRICT AND STATE COMPARISON

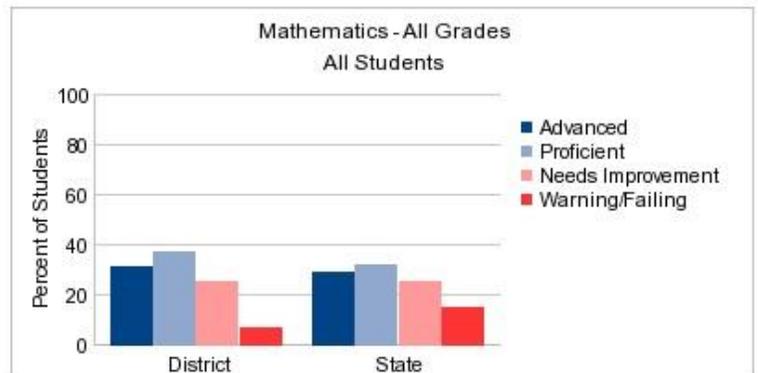
#### ALL STUDENTS

English Language Arts	N Included	% District	% State
Advanced	306	21	18
Proficient	898	62	51
Needs Improvement	208	14	22
Warning/Failing	46	3	8
Total Included	1,458		



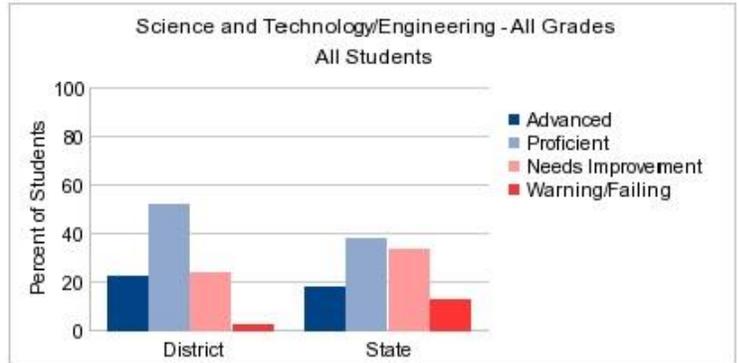
#### ALL STUDENTS

Mathematics	N Included	% District	% State
Advanced	456	31	28
Proficient	535	37	32
Needs Improvement	370	25	25
Warning/Failing	99	7	15
Total Included	1,460		



**ALL STUDENTS**

Science and Technology/ Engineering	N Included	% District	% State
Advanced	141	22	17
Proficient	329	52	38
Needs Improvement	151	24	33
Warning/Failing	14	2	12
<b>Total Included</b>	<b>635</b>		



**MCAS TESTS OF SPRING 2014**

**PERCENT OF STUDENTS AT EACH ACHIEVEMENT LEVEL FOR HANOVER**

Grade and Subject	Proficient Higher or		Advanced		Proficient		Needs Improvement		Warning/ Failing		Included	CPI	SGP	Included in SGP
	DISTRICT	STATE	DISTRICT	STATE	DISTRICT	STATE	DISTRICT	STATE	DISTRICT	STATE				
GRADE 03 - READING	74	57	19	12	54	46	24	33	3	10	170	91.5	N/A	N/A
GRADE 03 - MATHEMATICS	78	68	39	31	39	38	18	21	4	11	170	91.0	N/A	N/A
GRADE 04 - ENGLISH LANGUAGE ARTS	66	54	13	13	53	41	27	33	7	13	214	85.5	49.0	206
GRADE 04 - MATHEMATICS	54	52	22	20	32	32	40	36	6	12	214	83.2	55.0	206
GRADE 05 - ENGLISH LANGUAGE ARTS	81	64	22	18	59	46	15	26	3	10	227	92.8	47.0	221
GRADE 05 - MATHEMATICS	69	61	35	30	34	30	23	24	8	15	226	86.5	41.0	219
GRADE 05 - SCIENCE AND TECH/ENG	73	53	28	20	45	33	23	34	3	13	226	90.5	N/A	N/A
GRADE 06 - ENGLISH LANGUAGE ARTS	83	68	22	16	61	52	13	23	4	9	207	92.6	53.0	202
GRADE 06 - MATHEMATICS	71	60	40	29	31	31	22	25	7	15	207	86.5	56.5	202
GRADE 07 - ENGLISH LANGUAGE ARTS	82	72	6	11	76	61	16	21	3	7	231	93.3	42.0	225
GRADE 07 - MATHEMATICS	55	50	16	17	39	33	33	26	12	24	231	79.2	57.0	225
GRADE 08 -	95	79	20	14	75	65	4	14	1	8	219	98.4	53.0	213



## **SPECIAL EDUCATION**

We are responsible for providing programs and services for students in preschool through grade 12, and up to the age of 22 for those students whose needs are such that they require programming and services beyond the 12<sup>th</sup> grade. The area of special education includes but is not limited to the design, implementation and oversight of special education programs and services, implementation and oversight of the evaluation and Individualized Education Programs (IEP) team meeting process including eligibility determination for special education services, development of Individualized Education Programs for students, hiring staff and engagement and oversight of contracted services throughout the district, coordination with area collaboratives for transportation and other programs and services, placement, oversight and case management of students in out-of-district placements, processing all IEP's, amendments, and other paperwork related to the special education process, oversight and monitoring of all Special Education Regulations, provision of professional development and training for staff throughout the school year, working actively and collaboratively with the Special Education Parent Advisory Council (SEPAC) to provide resources, support and training for the parent community at large, summer programming, and much more.

This year the PPS Department has been involved in developing a Corrective Action Plan (CAP) to address areas identified by the Department of Elementary and Secondary Education (DESE) as part of their recent Coordinated Program Review, that are in need of improvement in order to be compliant with special education regulations. The CAP is in motion, and has included moving some instructional spaces around in the district, as well as the design and implementation of a monitoring system to increase our compliance with mandated timelines and related issues. Some wonderful work has sprung out of this endeavor, including the application of grant money in the form of stipends for special education teachers and related service providers in the district to develop and conduct workshops at the building level designed to enhance the quality of support services for students with diverse learning needs in many of our inclusive classrooms throughout the district, in addition to improving methods of collaboration between general education teachers, special education providers and paraprofessionals.

With respect to the collaboration between the Director of Pupil Personnel Services and our Special Education Parent Advisory Council, we have met regularly to plan together, resulting in a Parent Survey, the results of which have guided our focus for future workshops, and wonderful opportunities for parents this year, including presentations by multiple speakers who are renowned in their respective fields. Additionally, we have had the opportunity to work together on the creation of resources and planning events that will further support the needs of our parent and school communities, including the purchase of a book cart for a lending library and plans for an Inclusive School Week later in the year.

## **CIVIL RIGHTS**

This is another area that was evaluated as part of the Coordinated Program Review. All areas have been addressed through the Corrective Action Plan, including the addition of language pertaining to protected groups in our policies, and the movement of some classrooms in order to offer equity to all learners. An Employee Handbook was also developed which outlines all required information pertaining to our plans, processes, and procedures pertaining to Bullying Prevention and Intervention. The scope of Civil Rights regulations is enormous and impacts every facet of our work within the public school setting. We have worked meticulously to address each and every component of the regulations.

## **ENGLISH LANGUAGE LEARNERS**

This is an additional area that fell under the examination of the Department of Elementary and Secondary Education as part of the Coordinated Program Review. The Department of Pupil Personnel Services has submitted a Corrective Action Plan proposal, and we await approval to move forward with the plan. Areas in need of an upgrade include the quality, dissemination and management of documents required by the state, in addition to the need for acquisition of a formal curriculum for English Language instruction across all grade levels, the need for additional staffing to meet state requirements for the provision of services to students with English as a Second Language (ESL), assignment of better classroom spaces for the ESL Instructor to provide services to English Language Learners (ELL), and a mandate to conduct a formal evaluation of our English Language Learner programs and services. The PPS Director has identified an evaluator to assist with this process. Finally, Hanover is hosting a regional course called the Sheltered English Immersion (SEI) Endorsement Course, which is part of a state initiative to provide higher quality instruction for English Language Learners under the heading of Rethinking Equity and Teaching for English Language Learners (RETELL). It is a course required for most teachers who have English Language Learners in their classrooms. We are also offering a course for administrators in the spring who are responsible for the supervision and evaluation of teachers with ELL's in their classrooms. As they are both regional courses, the state has set a cap on the number of Hanover teachers and administrators who can participate. This endeavor continues over a two-year period, so those in the district who were unable to gain access to the courses offered this year can do so next year.

## **WELLNESS**

The Department of Pupil Personnel Services is also responsible for forming a school-based Wellness Committee. Last year, we met four times, established a stipend for a Wellness representative from each building, and began to formulate our mission. As a result we identified areas of need within our school community. The most pervasive issue was related to anxiety on the part of students at all levels. Given this area of focus, we have partnered with an organization at Massachusetts General Hospital (MGH) to provide training for some staff during

the school day and for parents later in the year as part of a Parent Advisory Council (PAC) presentation, in order to teach and embed stress reduction strategies and techniques into the work that we all do across settings, with the goal of ultimately teaching our students how to regulate their own stress and anxiety. The Wellness Committee has also identified addiction as a priority and we are looking for ways to partner with the larger Hanover community to offer support and guidance and prevention education to students and families struggling with this issue.

### **SUMMARY**

The Department of Pupil Personnel Services is actively engaged in the acquisition and implementation of entitlement and competitive grants through the state. In addition to utilizing grant funds for staff salaries within the special education department, some of these grant opportunities provide us with the means to offer additional exemplary programs, professional development, consultation, materials, technology, and other resources that would otherwise be unavailable to the district. It is a big part of the work we do.

The PPS Department works collaboratively with central office and building based administrators to shape a vision for instruction, programs, support services, and the general oversight of the work being done in all of the areas listed or described in this report. The scope of the PPS Department is vast. Engagement in the Coordinated Program Review and subsequent Corrective Action Plans has helped the larger school community to gain a better understanding of the full scope of our responsibilities, and the extent to which the focus of our work impacts what goes on at the building level each day.

### **TECHNOLOGY**

Hanover Public Schools has made significant strides in technology since the summer of 2013. Advancements were made in networking, hardware, software, printing, and planning. This report highlights the most significant changes.

### **NETWORKING**

- The Internet connection at all buildings has been upgraded to Verizon FiOS with static Internet Protocol (IP) addresses and a minimum service of 75Mbps download speed, 35Mbps upload speed
- All buildings are protected with a Dell SonicWall network security appliance which provides network security (firewall), virus detection, content filtering, and in some areas bandwidth management
- All core switches at the middle and elementary schools have been upgraded from a mix of NetGear and Linksys unmanaged models to either Cisco or Hewlett-Packard (HP) managed models

- All building networks are now connected via a point-to-point Virtual Private Network (VPN); this allows authorized users to access files and other resources located in one building from any other building
- A new, state-of-the-art Aerohive wireless network was deployed at Hanover Middle School including 16 new wireless access points (WAPs) that replaced the existing fleet of Apple AirPorts and TrendNet WAPs

### **HARDWARE**

- Web servers formerly located at Salmond School have been consolidated with existing hardware at Hanover High School; all externally accessible servers are now located at Hanover High School
- A cart of 30 HP Chromebooks was deployed at Hanover High School to replace a Mac lab that was converted to a standard classroom; the Macs were strategically deployed across the other schools to supplement or replace existing models
- All inventory has been consolidated and is centrally managed from Salmond School
- Obsolete and/or broken hardware has been catalogued and is ready for recycling

### **SOFTWARE**

- All teachers at Hanover High School and Hanover Middle School have been trained on using the Aspen gradebook and providing visibility to students and parents on assignment scores and class averages via the Aspen portal
- The district continues to invest in Google Drive/Docs training for both staff and students; teachers have been trained on creating and sharing documents within Google Drive; students across all schools use Google Docs, some starting as early as first grade
- The district upgraded its health management system to Healthmaster's HealthOffice Anywhere and implemented a nightly data feed from Aspen to keep student contact information updated

### **PRINTING**

Twenty-six Toshiba Multi-Function Devices (MFDs) were installed across all schools. These MFDs support high-volume printing, copying, and scanning. Models in each school's main office support color printing and copying; select models support faxing as well. The MFDs replaced the aging fleet of Savin/Ricoh copiers.

### **PLANNING**

A district-wide Technology Committee was formed with members from each school as well as Salmond to investigate and recommend technology initiatives that will enhance student learning, promote community engagement, and increase operational efficiencies. The committee meets approximately once every month. During the 2013-2014 school year the committee:

- Researched how a 1:1 deployment could be implemented at Hanover Public Schools (i.e., one computing device, like a laptop or tablet, per student)
- Made technology recommendations for the “next generation” classroom
- Provided teacher training and support at regularly scheduled “tech office hours” at each building

### **CENTER/SYLVESTER SCHOOL**

The enrollment at Center/Sylvester School remained consistent hovering around 540 students. Kindergarten numbers increased slightly and Grades 1-4 remained consistent. New employees included Amy Hayes, Classroom Teacher; Dana Shoop, Special Education; and Elaine Cyr, Special Education.

Each year the Plymouth County Teacher’s Association recognizes teachers and those who make a difference in public education. During the 2013-2014 school year, the Plymouth County Education Association (PCEA) presented Honor Awards to classroom teachers, Steve Lovell and Jessica Flaherty. Rookie of the Year Awards were presented to Art Teacher, Michael File and Music Teacher, Dustin Lindsey.

The year began with a number of opportunities for teachers to participate in committees to look at professional development, math, wellness, technology, and safety/security. Teacher leadership played a key role in the advancement of the work on each of these committees. Dorothea Bowles, Jill Joy, Emily Baird, and Jane DeGrenier participated in the professional development committee. Christa Monahan represented the school on the technology committee. Carol Krall served as the liaison on the wellness committee. The safety and security committee representative was Maureen Shea. The school also participated in *Vision 2020* as part of a district initiative to look at mathematics. This work evolved into the piloting of the enVisions Math Program. This work has looked closely at the need for a math program that supports all students and aligns with the Common Core Standards. Teachers participating in the piloting of this work include: Jessica Brown, Val McDonough, Donna Wilson, Karen Johnson, Jeanne Kling, Kerri Kearns, Jill Joy, Jessica Flaherty, Cheryl Tavares, Bronwen Thornton, Betty Polansky, and Emily Russell.

Most exciting, was the work done to look at and implement a full day Kindergarten Program. Pattie Kinasewich, Jessica Brown, and Katherine Bartolotti were instrumental in the development of the model and curriculum alignment for a full day Kindergarten program. In year one of this initiative, we were able to plan for and place sixty students in three full day Kindergarten classes at Center School and offer three half-day classes to meet the remaining enrollment.

For the second year students participated in “Hitting Reading Out of the Park”, a school wide initiative to get students reading more and more. Students earned baseball themed prizes during

the year and read thousands of books. Social Thinking played a large role in our community meetings exposing all students to thinking of how they work and play with others. Children programs sponsored by the Hanover Parent Teacher Alliance (HPTA) included Fossil Lady, Animal Habitat, Science Sizzlers, and Simple Machines. Kindergarten students participated in a dance party after school that was just for them. Our third grade students invited a ‘grandperson’ in for a social event of refreshments and BINGO. In the spring, Janet Fortier, directed first through fourth grade actors in the play, “Willy Wonka”. The year ended with a reading celebration called “Camp Center/Sylvester” where students camped indoors, read stories under the stars, and even attended a campfire sing-a-long!

### **CEDAR SCHOOL**

Student enrollment at Cedar School as of October 1, 2013 was 419; this enrollment is 31 students less than the October 1, 2012.

We experienced a number of staff changes during the 2013-2014 school year. Ann Conte served as a long-term substitute in art. MariAnne Apuzzi joined the Cedar School as a special education teacher. Nancy Dutton joined the staff as a mathematics coach. Joan Pahud and Jean Laurie joined Cedar as tutors and Carin Scanlon and Vikki Wilson as Applied Behavioral Analysis (ABA) tutors. Lastly, Amanda Higginbottom joined the Cedar School staff as a paraprofessional.

The Cedar School continued its tradition of effective communication and family engagement. Mrs. Mancillas continued her practice of the Cedar School Saturday Message to support the school’s efforts to consistently communicate with parents and staff. Family Gatherings were held monthly. In addition, staff members maintained class or grade level websites and utilized Twitter and Facebook as a means of keeping parents connected to their children’s elementary school experience.

The following students recognized for perfect attendance: Anna Bramowska, Ashley DelPrete, Jaclyn Mutchler. In addition, the following students recognized for perfect scores on MCAS: Joseph Clasby, Samuel Craft, Meredith DeCoste, Catherine Ferguson, Cassandra Lopes, Theodore McCrann, William Monahan, Luke Papkee, Harper Seelye and Lauren White.

During the 2013-2014, many members of the Cedar School community were recognized for various achievements. Jeannette Libby and Jenn DePhillips were awarded service awards. The ARC of Greater Plymouth awarded occupational therapist, Colleen Jones the inspired teacher grant of \$500. Third grade teacher Ellen Burns was a PCEA Service Award recipient last year and Mary Judge was a PCEA award recipient for all of her volunteer work at Cedar. Mr. & Mrs. Murphy (parents) also received awards from PCEA for volunteering their time and effort to bring awareness to our third graders about diabetes.

Thanks to the support and generosity of the Hanover Parent-Teachers Alliance (HPTA) and the Hanover Foundation for Educational Enrichment (HFEE) the Cedar School was able to enjoy a variety of exciting enrichment programs through the Science Sizzlers organization. Also, the Cedar students also enjoyed numerous field trips including adventures to the New England Aquarium, The Adams National Park, Berklee Performance Center, Plimoth Plantation, Battleship Cove and Dalby Farm in Scituate.

In addition to supporting enrichment programs, the HPTA sponsored many important family activities including Family Fun Fest, Dad Serves Pizza Night, 4<sup>th</sup> Grade Prime Time, the Science Fair and multiple Scholastic Book Fairs.

The Cedar School students performed particularly well on the Massachusetts Comprehensive Assessment System (MCAS).

- Grade 3 English Language Arts: 76% of our students scored proficient or higher.
- Grade 3 Mathematics: 78% of our students scored proficient or higher.
- Grade 4 English Language Arts: 68% of our students scored proficient or higher.
- Grade 4 Mathematics: 58% of our students scored proficient or higher.

### **HANOVER MIDDLE SCHOOL**

The breakdown of the enrollment for the past year was as follows: Grade 5 - 226, Grade 6 - 207, Grade 7 - 235, and Grade 8 - 221. The total number of students was 889. The Hanover Middle School welcomed the following new hires: Principal Adam Colantuoni, Assistant Principal Stephen Kapulka, Nurse, Joelle Casey and Nurse Assistant Maura Nevins, Grade 5 teachers: Dorothea Gray, Maria Henderson and Gene Reiber, Art Aaron DiGaudio, Special Education Luke Zimmerman, Megan Breton, Renee Mendoza, Natalia Porciello, Stephanie King, and Callie Robarts. Custodian Stephen Murphy. The main goals of professional development were to begin to implement the Common Core in English Language Arts and Mathematics, to build staff and administrator capacity for implementation of the new Educator Evaluation System, and to utilize various technologies to improve student learning.

The following students received recognition in the awards they received:

- NELMS Awards: Kelly Ewanich and Jack Leigh
- David M. Walsh Science Award: John Donovan and Nicholas O'Sullivan
- Fredrick Doll Award: Bridget Powers / Luke Smigliani
- Joy Tucker Award for Kindness, Positive Work Ethic, Responsibility, and Service to Others: Madison Carroll
- Phillip J. O'Neil Citizenship Award: Alison Leitao
- Spelling Bee Winners: 1<sup>st</sup> place, Daniel Butka; 2<sup>nd</sup> place, Ethan Ritchie; 3<sup>rd</sup> place, Margaret Munroe

- Jr. Semsba Festival: Caroline Cleary, Jake Sledziewski, Ava Whitney, Chloe McKee, Erica Perry
- Perfect Wordmaster Score: Kristen Marchetti
- Hanover Lions Club Peace Poster Contest: 1<sup>st</sup> place, Emily Joy; 2nd place, Emily Gilcoine; 3<sup>rd</sup> place, Lily DiGravio
- Student Council MVP – 2013-2014: Cole Hoadley

The Hanover Middle School continued to host many special events, often held to raise funds or gifts for charities. Those held last year were Harvest Fest, Harvest Jam, Turkey Trot, Toys for Tots, and 8<sup>th</sup> Grade One Fund Bowling. Other special events held at the Hanover Middle School included Spirit Day, Band and Chorus Concerts, Performance Troupe Shows, Read Across America Day, DARE Education and Graduation, Colonial Day, 7<sup>th</sup> and 8<sup>th</sup> Grade Dances, Blood Drive in Memory of Matthew Westfield, Make a Difference Day, Water Day, Whale Day, 8<sup>th</sup> Grade Award Ceremony and Dinner Dance, 5<sup>th</sup> and 6<sup>th</sup> Grade Social, and Monthly Assistant Principals’ Breakfasts. Finally, Hanover Middle School students continue to participate in curriculum-based field trips that extend and enhance students’ learning beyond the classroom walls. Some examples of these are the Grade 5 Museum of Science overnight trip, the Grade 5 Freedom Trail, the Grade 6 infamous Camp Squanto trip, the Grade 6 Peggotty Beach day, the Grade 6 “Christmas Carol” trip, the Grade 7 Whale Watch, the Grade 8 Patriot’s Place trip, the Grade 8 Duck Tour, the Six Flags musical performance, and the Band’s performance at the State House.

## **HANOVER HIGH SCHOOL**

We began the 2013-2014 school year with increased enrollment from 772 to 789. We continue to trend toward 800 students and look forward to attaining this number in the near future.

This past school year, we continued our focus on refining the new teacher evaluation system. In academic disciplines, we continued our curricular work with the development of district-determined measures, common assessments, school-wide rubrics, and an overall curricular alignment to the skills and content outlined in the Common Core. With our data teams in place, we continued our focus on standardized test analysis, and we dedicated much of our professional development time to training in technology.

## **CURRICULUM UPDATES**

### **STEM (SCIENCE, TECHNOLOGY, ENGINEERING, AND MATH)**

Below, we accomplished much in the way of STEM curriculum, instruction, and assessment:

- Updated Advance Placement (AP) Physics 1 curriculum with additional content and inquiry-based lab experiments aligned to the College Board curriculum

- Created new AP Physics 2 course and curriculum aligned to the College Board curriculum
- Updated AP Chemistry curriculum with inquiry-based lab experiments aligned to the College Board curriculum
- Updated AP Calculus curriculum with additional content and new pacing guides aligned to the College Board curriculum
- Aligned the Geometry curriculum to the Common Core State Standards using an Understanding By Design framework
- Updated Benchmark exams in Algebra 1, Geometry, Algebra 2, Chemistry, Biology, and Precalculus
- Increased scientific literacy by focusing on argumentative writing, particularly in lab report conclusions
- Created additional Speaking requirements in several courses, including Digital Media, Anatomy & Physiology, and Engineering
- Created new Computer Science 2 course and curriculum
- Increased the use of the Aspen student and parent portal for assignment tracking, communication, and collaboration
- Increased internship opportunities for school-to-work and internship students
- Data analysis of benchmark, MCAS, and PSAT exams to inform instructional practices
- Continued to focus on critical reading skills in all classes

## **HUMANITIES**

At Hanover High School, the faculty and staff have dedicated much time and attention to the recommendation that we “develop and fully implement school-wide rubrics aligned with the school’s expectations for student learning.” Initially, we thought it sufficient simply to review our existing rubrics and assign or reassign departmental responsibility for each expectation based on our findings throughout the review process. However, since we intend to “fully implement” and align our rubrics, the process for development and implementation requires a much more thorough and extensive approach to our teaching and learning.

In an effort to center our attention on this issue, we decided to include the recommendation as one of four main focus areas of our 2013 – 2014 School Improvement Plan. Our goal reads as follows:

*To develop a school-wide general assessment plan that provides a scope and sequence for the implementation of the following initiatives:*

- *Take action on targeted New England Association of Schools and Colleges (NEASC) recommendations in the areas of curriculum, instruction, and assessment*
- *Align curriculum with the Common Core State Standards*

- *Implement district-determined measures to gauge student learning, growth, and achievement*

Given the complexities of the initiatives listed above, we chose to focus on the development of a comprehensive system of assessment over-and-above the singular focus on rubrics. In other words, the Department of Elementary and Secondary Education (DESE) requires that we identify, develop, and implement student performance measures “for each grade and subject that permit a comparison of student learning gains.” This mandate and the development of common assessments used in conjunction with our rubrics are closely related, so their similarities allow for an interchange of ideas and resources. When viewed in light of our present efforts to align our school’s curriculum with the newly adopted standards outlined in the Massachusetts Curriculum Frameworks, we’ve found it in our school’s best interest to synthesize these initiatives through the development of a school-wide general assessment plan that provides a clear scope and sequence for our overall system of assessments.

Understanding that the new state-frameworks require an extensive focus on literacy throughout all disciplines, the English department chose to review our writing and reading rubrics. Not only did they need to be modified to align with the Common Core, but also we found our present rubrics to be inaccessible for school-wide use and insufficient for student learning. With these findings in mind, we modified both rubrics.

In terms of writing, the state requires that we explicitly teach three distinct text types. For instance, nearly all disciplines are expected to educate students in terms of writing arguments and writing informative/explanatory texts. To a lesser extent, narrative writing is also mandated. With these expectations in mind, we made the decision to expand our writing rubric to measure the particulars of each of these text types. We now support not one, but three school-wide common assessment tools for writing across the curriculum.

We followed a similar process with our reading rubric; however, we maintained a singular focus on a level of reading common to all subjects. Instead of expanding upon the nuances of different expectations in reading, we streamlined what we considered to be essential reading and recognized the basic expectations of our state frameworks. In this way, we have one assessment tool that is at once aligned to the Common Core and accessible enough for all subjects.

Many disciplines have begun to adopt these reading and writing expectations into their curriculums. Beginning in June of the previous year, the departments of English and social studies, for instance, reviewed existing benchmarks and common assessments and developed new measures of student performance as necessary in order to establish an initial framework for our school-wide comprehensive assessment system. The idea is that each department develops its own assessment system in terms of literacy. In turn, these departmental systems are combined with other disciplines within the school in order to understand more clearly any gaps

or unnecessary redundancies within the school curriculum in terms of reading and writing. All STEM subjects began pursuing a similar initiative.

In English, we have developed and/or modified common benchmark assessments wherein every student is exposed to our argument-writing rubric in the fall of grades nine, ten, and eleven. As well, each student is assessed equally in the spring of these same grades. Furthermore, the department has committed to using the Norton Reader frequently throughout the year exposing students to non-fiction essays that emulate argument, informational/explanatory, and narrative writing. Our respective rubrics are used each time students are asked to write in these text forms.

Social studies too has implemented common assessments across grades and subjects. In the fall, spring – and in some instances – winter, the units of study related to these assessments include the explicit teaching of the elements of argument. At present, we are in the process of formalizing a similar approach to informational and narrative writing within the social sciences.

Again, all STEM subjects have begun work on a similar initiative.

Our school-wide speaking rubric is presently being revised in the same manner as our reading rubric. We would like a document robust enough for substantial student learning, yet practical for use across our school. The speaking rubric is slated for revision for the December and January English department meetings – to be presented and approved by staff in February. We anticipate its extensive use in each of the English and social studies classes, especially beneficial for the students' final presentations in Humanities. As in previous years, it should be noted that we are currently evaluating our Common Core alignment in terms of language, speaking, and research skills. Commencing in social studies, we are modifying – and creating in some cases – learning opportunities for students that encompass these skill areas simultaneously. Our media specialist has been investigating research models, creating academic databases for every subject, and uploading curriculum resources for all to the library Moodle cite. She is well into the process of collecting and documenting all of the research activities taking place throughout the school.

## **MUSIC DEPARTMENT**

The 2013-2014 school year was a busy and successful one for the Hanover High School Music Department, in both the instrumental and choral groups. Both groups traveled throughout the state of Massachusetts to partake in several festivals and competitions, where they were recognized for their outstanding musicianship and incredible repertoire. The instrumental music groups (including the Pride of Hanover Marching Band, Concert Band, Jazz Ensemble, Jazz Lab Band, & Percussion Ensemble) were led by Mr. Paul Ketchen. The choral music groups (including VOX, concert chorus, chorale, The Corporation, & select ensemble) were led by Ms. Kate Bertelli.

Both instrumental and choral musicians had the opportunity to participate in Senior South Eastern Massachusetts School Bandmasters Association (SEMSBA), an annual festival that highlights the talent of local musicians in a classical band or chorus setting. Senior SEMSBA Choral participants included Madison Fitzpatrick and Brendan Hoar. Senior SEMSBA Band participants included Peter Kelly, Robert McDermott, Sydney Packer, David Raab, and Nicholas Stevenson.

The Band went on to take part in the Massachusetts Instrumental and Choral Conductors Association (MICCA) competition where they surpassed the district level and went on to state finals. Additionally the Jazz Ensemble won a few prestigious awards, including an award at the Massachusetts Association of Jazz Education (MAJE) competition. The Jazz Ensemble is an award-winning audition-based ensemble, which has earned countless national awards in years past. Several Band members were sent on to be involved in the Massachusetts Music Educators Association (MMEA) Districts festival following their impressive success.

The Chorus department had tremendous success in their endeavors as well, being involved in the MICCA competition. The award-winning women's select chorus, VOX, unsurprisingly earned several awards in their competitions. Several Choral members were sent on to be involved in the MMEA Districts festival following their triumphant victories.

## **SPORTS**

### **FALL**

Girls Soccer Qualified for the State Tournament for the 25<sup>th</sup> year in a row. As the lowest seed in the tournament they advanced to the South Sectional Semifinals. Boys Soccer topped off a competitive season by winning the Gerrish Cup defeating Cardinal Spellman. Golf finished the season as Fisher Division League Champions with a 13-3 overall record. Volleyball received the Massachusetts Interscholastic Athletic Association (MIAA) Academic Excellence Team Award: Gold Level for the 10<sup>th</sup> year in a row. Girls and Boys Cross Country teams continued to demonstrate improvements. Football completed their season 3<sup>rd</sup> in Division 4. Quarterback Dean Prouty was named the MVP of the Patriot League.

### **WINTER**

Boys Basketball Qualified for the State Tournament. Girls Basketball Qualified for the State Tournament for the 9<sup>th</sup> year in a row. The Wrestling Team was Patriot League Champions. Boys Ice Hockey was 19-8 for the regular season and finished the postseason as the Division 3 Eastern Mass Champions. Girls Ice Hockey was 12-5-3 for the regular season and qualified for the MIAA tournament for the first time in their history. The Boys Ski Team finished 8<sup>th</sup> in the League while the Girls Ski Team finished 6<sup>th</sup> overall.

### **SPRING**

Softball finished the season in 2<sup>nd</sup> place in the Patriot League-Fisher Division with a 13-8 overall record and qualified for the State Tournament. Baseball finished the season with an 11-11 overall record and also qualified for the State Tournament. Boys Lacrosse finished the season with an overall record of 14-5 and advanced to the MIAA South Sectional Semi-finals. Coach Zaylor was named as the Patriot League Coach of the Year. Girls Lacrosse Qualified for the State Tournament with 13-4 overall record. Sophie Morrill competed in the Girls MIAA Championship. Sophie earned an impressive 2<sup>nd</sup> place finish. Both Girls and Boys Track continue to produce great results. Stephanie Flynn was the Patriot League Champion in the mile.

### **STUDENT RECOGNITION**

Over 100 undergraduate awards were presented to students in Grades 9, 10 and 11 during our annual Undergraduate Awards Ceremony, which was held on June 19, 2014. High honor awards were given out to Benjamin Goslin, Meaghan Raab, Jennifer Rosinski and Ryan Stone for the Class of 2017; Michael Gosselin, Emma Hardy, Cate Marchetti, Annika Rowland and Sarah Ryan for the Class of 2016; and Megan Scribner for the Class of 2015. Overall achievement awards were presented to Meaghan Raab for the Class of 2017, Michael Gosselin, Allison Knight, Linnea Martin, Annika Rowland and Sarah Ryan for the Class of 2016, and Maya Collins, David Raab, Megan Scribner and Mackenzie Shoff for the Class of 2015. The awards ceremony also included the following book/merit awards provided by local colleges:

- Bryant University Book Award - Jillian Locke
- Dartmouth College Book Award - Ceara McLaughlin
- The College of Holy Cross Book Award - Maya Collins
- St. Anselm College Book Award - Jaime Savage
- St. Michael's College Book Award - Christina Nee and John O'Sullivan
- Smith College Book Award - Alyssa Cristadoro
- Society of Women Engineers - Olivia Deltufo, Sydney Lambert and Sophia Morrill
- Stonehill College Book Award - Megan Scribner
- Elmira College Key Award - Timothy Good and Emily Tiedtke
- Lemoyne College Heights Merit Award - Karen Bernier
- Rensselaer Polytechnic Institute Medal - David Raab
- Russell Sage Merit Award - Abigail Denis and Sophia Leone
- St. Lawrence Book Award - Mackenzie Shoff

### **SENIOR ACTIVITIES**

As the year drew to a close, Senior class activities began in earnest. The senior prom was held at The Seaport Hotel, Boston. Approximately 200 students attended the prom, which was held on

May 16, 2013. The annual Senior Banquet was held at the Black Rock Country Club during the evening of Tuesday, June 3, 2014.

### **SENIOR AWARDS AND GRADUATION**

Departmental Awards were presented to the Class of 2014 graduates during our Senior Awards Ceremony on the morning of June 2, 2014. During the Senior class awards ceremony, the Class of 2014 was awarded over \$91,500 in local Hanover monies.

Graduation exercises were held on the Harry Gerrish Memorial Field on June 7, 2014. Senior class president Troy Bridson welcomed the audience while Emma Stone delivered the valedictory speech and Brian Meehan delivered the salutatory speech. Daniel Nguyen, President of the Class of 2015, accepted the class gift from Mikayla Matheson, Treasurer of Class of 2014. Mr. William Marriner, Chairman of the Hanover School Committee, presented the diplomas with the assistance of Mr. Matthew Ferron, Superintendent of Hanover Public Schools.

### **OTHER ACHIEVEMENTS**

Two students participated in Girls State and Boys State 2014: Emilia Boess and Niklas Boess, respectively. The winner of the annual Lions Club Speech Contest was Cate Marcetti. Christina Nee placed 1st at the Hanover High School Science Fair, with Jillian Drummy placing 2nd and Allison Knight and Andrea Bilton placing 3rd.

Ten students were recognized by the Boston Globe Scholastic Art and Writing Awards:

- Lindsay Carroll - Silver Key/Sculpture; Honorable Mention/Ceramics & Glass
- Samantha Colaw - Gold Key/Sculpture
- Emma Hardy - Gold Key/Drawing; Honorable Mention/Drawing
- Karla Lamoureux - Honorable Mention/Drawing
- Haley Martin - Honorable Mention/Sculpture
- Mary McWilliams - Honorable Mention/Drawing
- Christina Nee - Gold Key/Sculpture; Honorable Mention/Sculpture
- Micaela Nee - Gold Key/Drawing; Silver Key/Drawing Portfolio; Silver Key/Painting; Honorable Mention/Drawing
- Emma Stone - Silver Key/Painting; Honorable Mention/Drawing Portfolio
- Wedngamah Toney - Honorable Mention/Ceramics & Glass

In conclusion, Hanover Public Schools continues to work toward providing equity and excellence to all students in its mission of *“guiding every student to thrive in a global society.”*

**SUBMITTED BY THE HANOVER SCHOOL COMMITTEE**

William Marriner, Chairperson

John Geary, Vice Chairperson

Michael Phillips, Member

Ruth Lynch, Member

Kimberly Booker, Member

# REPORT OF THE SOUTH SHORE REGIONAL SCHOOL DISTRICT

Fiscal Year July 1, 2013 – June 30, 2014

The South Shore Regional School District is represented by eight appointed School Committee members from each town.

*Adele Leonard – Abington*

*Kenneth Thayer, Vice Chairman – Cohasset*

*Robert Heywood – Hanover*

*Christopher Amico – Hanson*

*Robert Molla, Chairman – Norwell*

*Gerald Blake – Rockland*

*John Manning – Scituate*

*Daniel Salvucci – Whitman*

South Shore Vocational Technical High School, the oldest regional vocational technical school in Massachusetts (1962), received continued accreditation from the New England Association of Schools and Colleges in April 2014. Hanover's vocational technical high school continues to serve its students and their families by providing a high quality vocational technical education, preparing its students for life's many options after high school, including direct workforce employment, college success, and a combination of the two. The school offers 14 vocational technical majors, including:

*Allied Health, Automotive Technology, Automotive Collision Technology, Carpentry, Computer Information Technology, Cosmetology, Culinary, Drafting, Electrical, Electronics, Graphic Communications, Heating, Ventilation, Air Conditioning & Refrigeration, Precision Machine Technology, Welding & Metal Fabrication*

Members of the Class of 2014 were accepted to attend the following schools and serve in the following branches of the military:

*American International College*

*Assumption College*

*Barry University*

*Bath Path College*

*Bridgewater State University*

*Brockton Hospital School of*

*Nursing*

*Bunker Hill Community College*

*Cape Cod Community College*

*Champlain College*

*Clarkson University*

*Colby-Sawyer College*

*Culinary Institute of America*

*Curry College*

*Drexel University*

*Eastern Nazarene College*

*Endicott College*

*Fitchburg State University*

*Framingham State University*

*Johnson and Wales University*

*Keene State University*

*Labouré College*

*Lincoln Tech Institute*

*Maine College of Art*

*Mass Maritime*

*Massachusetts Bay Community*

*College*

*Massasoit Community College*

*Massachusetts College of Liberal*

*Arts*

*Merrimack College*

*Mt. Ida College*

*New York School of International*

*Design*

*Nichols College*

*Pine Manor College*

*Plymouth State University*

*Quincy College*

*Regis College*

*Salem State University*

*Salve Regina University*

*Savannah College of Art and*

*Design*

*Southern New Hampshire*

*University*

*St. Joseph's College*

*SUNY at Cobleskill*

*Thomas College*

*United States Air Force*

*United States Army*

*United States Marines*

*United States Navy*

*University of Maine*

*UMASS – Amherst*

*UMASS – Boston*

*UMASS – Dartmouth*

*UMASS – Lowell*

*University of New England*

*University of New Hampshire*

*Wentworth Institute of*

*Technology*

*Western New England College*

*Westfield State University*

*Worcester State University*

Other graduates had successfully completed co-op placements at the following businesses:

*AH Campbell and Son Inc.  
Alvin Hollis  
Audi of Brookline  
Best Chevrolet  
Chipotle  
Coastal - Nissan  
DeAngelis Iron  
DJ Richard Electric  
Donovan Electric  
Gallo Electric*

*Healthy Air Solutions  
John Hoadley Plumbing &  
Heating  
Kent Fabrication Inc.  
Kris Johnson Electrical &  
Mechanical Service  
McDonald's  
Quality Auto Sprinklers  
ReCom Heating and Air  
Conditioning, Inc.*

*Signet Electronic Systems Inc.  
Starbro Electric  
StoneRidge Inc.  
Control Devices  
Super Cuts  
Suburban Electric  
Town of Cohasset  
Trucchi's  
Waste Solutions  
Welch Electric*

As part of the NEASC recommendations, the school has been encouraged to invest in dedicated space for facilities maintenance and vocational technical storage. Such recommendations stem from the fact that the school continues to recruit and retain nearly 600 students; consequently all available space is used for instructional purposes, requiring that storage needs be addressed for the various vocational technical equipment and supplies for our 14 vocational technical majors.

In an effort to stay on top of facilities needs, the school applied successfully for admittance to the Massachusetts School Building Authority's (MSBA) Accelerated Repair program to receive state subsidies to replace our school's 1962 boiler. The project will be completed by December 2015. In the future, the school district will be looking closely at its infrastructure needs so that it can continue to serve its students with 21st century technology and instructional space within the confines of a well maintained, mid-20th century building. We are very proud of our students and staff and continue to appreciate the support of Hanover's residents.

Respectfully submitted,

*Robert P. Heywood*

Town Representative  
South Shore Regional School District Committee



# SSCAC REPORT TO THE TOWN

## HANOVER, MASSACHUSETTS

### PROGRAMS AND SERVICES

Fuel Assistance, Weatherization, Transportation, South Shore Early Education & Care, Consumer Aid, Emergency Services, Financial Stability Programs, Employment & Workforce Development, Food Resources, and Coordinated Family and Community Engagement.

### GEOGRAPHIC SERVICE AREA

South Shore Community Action Council serves Carver, Cohasset, Duxbury, Hanover, Hingham, Hull, Kingston, Marshfield, Norwell, Pembroke, Plymouth, Plympton, and Scituate. Through our Fuel Assistance and Transportation programs, SSCAC serves an additional 58 towns in the Southeast, Cape Cod, and the Islands.

With roots dating back to the 1960's, South Shore Community Action Council, Inc. (SSCAC) is an agency that administers many federal, state and private grants that are available for low income and elderly persons.

During the fiscal year of SSCAC, a total of 282 Hanover households (duplicated) were served from October 1, 2013 - September 30, 2014 through the many programs.

ENERGY ASSISTANCE PROGRAMS	HOUSEHOLDS	EXPENDITURES
Fuel Assistance (Federal)	79	\$55,654
Department Of Energy Weatherization (DOEWAP)	9	\$2,546
HEARTWAP (Burner Repair/Replacement)	11	\$7,499
Private Utility Funds for Weatherization and Burner Repair	45	\$44,900
OTHER PROGRAMS	HOUSEHOLDS	EXPENDITURES
Commercial Drivers Education Training (COL)	1	N/A
Consumer Aid- The Attorney General	18	N/A
Head Start And All Early Education Programs	10	N/A
Transportation -Inter-Town Medical And Other Trips In Lift Equipped Vans (Total Trips)	106	N/A
Volunteer Income Tax Assistance (Vita)	3	N/A

In addition, SSCAC's Food Resources program distributed 582 lbs of locally grown fruits, vegetables and non-perishable food to the Hanover's Council on Aging and Head Start children's programs. (Approximately 438 meals.)

## **REPORT OF THE BOARD OF OVERSEERS OF THE STETSON HOUSE**

For Fiscal Year July 1, 2013- June 30, 2014

The Board of Overseers holds meetings throughout the year. The Board of Selectmen appoints the Board of Overseers. The Board of Overseers works closely with the Hanover Historical Society and under the direction of Historic New England. Historic New England is concerned with the Stetson House, inside and outside as well as the barn.

There are two other buildings which the Board of Overseers and the Hanover Historical Society are concerned with also. These are the Cobbler Shop and the Carriage Sheds including the layout of the whole property.

The foundation under the Carriage Shed was completed and other repairs were completed. The Stetson House Air Conditioning is working. It has been a big advantage to move the air because there were signs of mold. Projects were completed on the Cobbler Shop. The Barn had some attention on the windows and door. The Stetson House trim was painted. A new bulkhead to the cellar in the Stetson House was replaced. A new well cover is being installed.

A new license is in place for the Historical Society's use of the buildings.

The Board of Overseers would like to thank the Board of Selectmen, Town Manager and the Hanover Historical Society for their support. We would like to thank the DPW for their maintenance of the grounds. We would also like to all thank the volunteers for their generous donation of help all year. The Stetson House would not be in such wonderful condition without all of the volunteers help received this year.

Respectfully submitted,  
Board of Overseers

Roger A. Leslie  
Donald Morrison  
Richard Flanagan

## **REPORT OF THE HANOVER HISTORICAL COMMISSION**

For Fiscal Year July 1, 2013 – June 30, 2014

The Historical Commission held 12 open meetings from July 2013 to June 2014. All meetings are posted, and interested persons are invited to attend.

In carrying out our responsibilities, we have worked with other Town Commissions, Boards, and Committees as well as individuals concerning the use, care and preservation of the buildings, open spaces, documents and artifacts in which are embedded the history of the Town of Hanover.

We have met with all of the above when deliberating about and overseeing the implementation of historic preservation projects using Community Preservation Act funds. This included the on-going first and second phases of the initiative to repair and conserve gravestones in Hanover's three historic cemeteries. Community Preservation Act funds have also been set aside to repair historic artifacts owned by the Hanover Historical Society as well as conserve the Town's historic records and documents, currently located in the basement of Town Hall.

In addition, the Commission reviewed requests for demolition of several houses Hanover, which had been identified as over 75 years old and thus subject to the Town's Preservation By-Law.

The Commission also met with owners of residential and commercial properties who sought advice about possible renovations and additions to their historic structures. In these instances, the Commission members offered suggestions and recommendations that would ensure that the important features and attributes of these properties would be maintained and enhanced whenever possible.

The Commission thus carries out its formal duties and responds to requests from the community, while raising awareness of both the historic resources in the Town of Hanover and the need for protecting the unique character of as many of the historic buildings and open spaces as possible. The Town's Master Plan, which includes a historic preservation component, remains our guide as we define and then prioritize our goals for the coming year's work.

Respectfully submitted,  
Hanover Historical Commission

Peter Johnson, Chair  
Charles Minott  
John Goldthwait  
Katie Duff  
Christopher Haraden

## **PLYMOUTH COUNTY COOPERATIVE EXTENSION ANNUAL REPORT**

For Fiscal Year July 1, 2013 - June 30, 2014

The role of Plymouth County Cooperative Extension is to deliver research-based information to Plymouth County residents through non-formal methods. The Plymouth County Extension staff work on behalf of Plymouth County residents, in concert with UMass Amherst faculty and Extension staff, and the United States Department of Agriculture, to provide valuable information in the program areas of 'Agriculture and Landscape' and '4-H Youth and Family Development'. The Extension System is supported by County, State and Federal funds, and operates under Federal and State laws and agreements. Local citizens, appointed by the Plymouth County Commissioners, serve as Plymouth County Cooperative Extension Trustees, directing the overall program. Volunteer advisory groups work with Extension staff on developing programs.

Cooperative Extension resources and programs for Plymouth County residents include: 4-H Science and Technology workshops in the areas of embryology and plant science; accredited overnight 4-H summer camps; 4-H animal science summer day-workshops; 4-H Life Skills Training, 4-H Community Service Projects, 4-H Public Speaking Training, 4-H Babysitting Program and 4-H partnerships with local farms and agricultural enterprises including the Marshfield Agricultural Society, Plymouth County Farm Bureau and Plymouth County Grange. New research findings are translated into practical applications and shared with residents and communities through workshops, lectures, conferences, office visits, phone calls, field demonstrations, radio, television, local libraries, technical assistance, and newspaper articles. Publications such as newsletters, booklets, and fact sheets bring information directly to those who need it. Additional information is delivered through UMass-Amherst Center for Agriculture and Extension web access [www.ag.umass.edu](http://www.ag.umass.edu)

### **Members of the Plymouth County Extension Staff:**

Molly Vollmer, Director Plymouth County Extension/ Extension Educator  
Valerie Schell, Extension Educator, 4-H Youth and Family Development Program  
Evelyn Golden, Program Assistant, 4-H Youth and Family Development Program  
Cathy Acampora, Administrative Assistant

### **Board of Trustees:**

Michael Connor - Bridgewater	Meghan C. Riley – Chairman, Whitman
Jeff Chandler – Duxbury	John Illingworth - Abington
Aylene Calnan - Hingham	Paul Nicol - Hanson

Sandra Wright, Plymouth County Commissioner - Bridgewater

The Plymouth County Extension office is located at 44 Obery Street, Plymouth, MA 02360  
(781-293-3541; fax: 774-773-3184)

## **REPORT OF THE ROUTE 53 CORRIDOR JOINT STUDY COMMITTEE**

For Fiscal Year July 1, 2013 – June 30, 2014

The Route 53 Corridor Joint Study Committee is pleased to submit the Annual Report for the fiscal year 2014.

The Committee met several times throughout the year. During the year the Committee reviewed and provided input on several projects that impacts the Route 53 corridor.

The Committee reviewed the following topics and projects in coordination with the Town Planner.

- Traffic study along the Route 53 corridor.
- Reviewed zoning requirements for medical marijuana
- Possible expansion of Target site
- Updates on Woodland Village and Webster Village 40B projects
- Wastewater treatment for Route 53

In addition, John Connolly stepped down as Chairperson. In the interim, Arnold Itz agreed to step in as Chair pro tempore until a permanent chair is voted on by the Committee.

The Committee will continue to work with businesses, residents of Hanover and Town officials to solicit input and feedback that impact Route 53.

The Committee can be reached by phoning the Board of Selectmen's Office or contacting a Committee member.

Respectfully submitted,

Arnold Itz, Chairman pro temp  
John L. Benevides (Board of Public Works)  
John Connolly  
Ken Blanchard (Planning Board)  
Arnold Itz  
Anthony D. Losordo, Jr. (Planning Board)  
Debra A. McGlame  
Harold Dunn (Selectman)

## **REPORT OF THE HANOVER CULTURAL COUNCIL**

For Fiscal Year July 1, 2013- June 30, 2014

The Hanover Cultural Council had a very busy year in 2014. Karen Cass replaced Katie Duff as Chair of the board in October 2013. Wally Kemp ended his term in the fall of 2013 after serving many years on the board. The Cultural Council received \$4,250 from the Massachusetts Cultural Council to provide grants to applicants during our fall grant cycle which closes each year on October 15. With the state allocation as well as funds generated locally, primarily from Hanover Day the HCC was able to give grants totaling \$11,718 to deserving applicants. Programs funded were:

Friends of the John Curtis Library – ICA Library Pass, Heritage Museum Library Pass & "Stealing from the Dead" - a panel of authors, "Sisters in Crime" discussed their ideas, their novels and approach to writing

John Curtis Free Library – Plymouth Plantation Library Pass

Scott Jameson – Theatrical Magic Program at the John Curtis Library

Jeanne McCloskey- Hanover Middle School Play, "The Music Man"

Hanover Council on Aging – Diversity, America's Heritage

Harbor Choral Art Society – Sharing the Joy of Making Music on the South Shore

Center/Sylvester Elementary Arts Council – Visiting Artist Series

Richard Hamelin – Pots on Parade – History of Hanover through Pots

Mass Audubon South Shore Sanctuaries – Bats Eat Bugs – They Don't Eat People

Hanson Children's Museum – " Diversity Day 2014"

Fuller Craft Museum – " SENSE-action Days"

Hanover Middle School – Colonial Day

The HCC runs 2 major events each year; Kite Day in April and Hanover Day in June. Kite Day is a program for families at the John Curtis Library which hosts kite enthusiast Don McFarland of the Blue Hills Observatory. Mr. McCasland conducts a kite making workshop for guests then all are invited to fly the kites at a local park. This year the kite flying was at Sylvester Field.

Hanover Day continues to grow as a major town event with many local civic groups, businesses and residents taking part in the festivities. It was held on June 21, 2014 at Sylvester Field and included over 130 vendor booths, a small carnival, basketball tournaments, artist demonstrations, museum visits at the Stetson House and live music from local musicians throughout the day and evening. The event culminates with a beautiful fireworks display over Sylvester Field at 9pm. Through the work of the HCC and the many volunteers on the Hanover Day committee, the event has grown to be a fantastic fundraiser. The money that is raised at Hanover Day is given back to the community through grants for arts, sciences and humanities. If you are interested in becoming a member of the HCC please contact Karen Cass at (617)388-4427 or [karencass@comcast.net](mailto:karencass@comcast.net).

Respectfully Submitted –

Karen Cass – Chair

Linda McCarthy

Ellen Fitzpatrick

Wally Kemp

Chris Haraden

Katie Duff

APPLICATION TO HANOVER TALENT BANK**Thank you for your interest in serving the Town of Hanover!**

Hanover's excellence as a community is due in large part to citizen participation in government and community affairs. The purpose of the Hanover Talent Bank is to register the names, interests and qualifications of Hanover registered voters willing to volunteer to serve their community. Residents who are interested in participating in Town Government are urged to complete this form.

Residents serve as volunteers on a wide variety of town boards, committees, commissions and councils listed below. They are appointed to these organizations by the Selectmen, Moderator, or other appointing authorities as vacancies occur. We encourage you to register by completing this Talent Bank Form, indicating your occupation, background, areas of interest and organizations you would consider serving (page 2). Please return your completed form to the Board of Selectmen as indicated below. General applications will be kept on file for consideration/notification when an opening occurs.

**Applicant Information**

<b>Name</b>	
<b>Full Address</b> <i>Resident of Hanover?</i> <input type="checkbox"/> Yes <input type="checkbox"/> No <i>Number of Years as a Resident:</i> _____	
<b>Telephone</b>	
<b>Fax</b>	
<b>Email Address</b> <i>(optional but desirable)</i>	
<b>Occupation</b>	
<b>Background &amp; Qualifications</b>	
<b>Signature of Applicant</b>	

**Return Information**

<i>Please Submit this form to the address shown.</i>	<b>Hanover Talent Bank Selectmen's Office 550 Hanover Street, Suite 29 Hanover, MA 02339 Telephone: (781) 826-5000 ext. 1084 Fax: (781) 826-7499                      Email: <a href="mailto:selectmen@hanover-ma.gov">selectmen@hanover-ma.gov</a></b>
<i>Please also send a copy of your application to the applicable Boards you wish to serve on.</i>	

**Boards & Services of Interest**

<p><b>Please Check All that Apply</b></p> <p><i>Please Note: Many Boards require regular attendance at weekday evening meetings, either once or several times a month.</i></p> <p><i>I wish to be notified (if possible) in the event of any vacancy on the selected Boards.</i></p> <p><input type="checkbox"/> Yes    <input type="checkbox"/> No</p> <p><i>Applicants for a position on a specific committee may expect to be interviewed by the appointing body.</i></p>	<input type="checkbox"/> Advisory Committee	<input type="checkbox"/> Emergency Communications Committee
	<input type="checkbox"/> Affirmative Action Committee	<input type="checkbox"/> Energy Advisory Committee
	<input type="checkbox"/> Board of Appeals	<input type="checkbox"/> Fair Housing Commission
	<input type="checkbox"/> Board of Assessors	<input type="checkbox"/> Fire Station Building & Reconstruction Committee
	<input type="checkbox"/> Board of Health	<input type="checkbox"/> Historical Commission
	<input type="checkbox"/> Board of Public Works	<input type="checkbox"/> Housing Authority / Hanover Affordable Housing Partnership
	<input type="checkbox"/> Board of Registrars	<input type="checkbox"/> Open Space & Recreation Planning Committee
	<input type="checkbox"/> Board of Selectmen	<input type="checkbox"/> Parks & Recreation Committee (also Bandstand Committee)
	<input type="checkbox"/> Bylaw Review Committee	<input type="checkbox"/> Planning Board
	<input type="checkbox"/> Community Access & Media Committee	<input type="checkbox"/> Route 53 Joint Study Committee
	<input type="checkbox"/> Community Preservation Committee	<input type="checkbox"/> School Building Needs Committee
	<input type="checkbox"/> Conservation Commission	<input type="checkbox"/> School Committee
	<input type="checkbox"/> Council on Aging	<input type="checkbox"/> Stetson House Board of Overseers
	<input type="checkbox"/> Cultural Council	<input type="checkbox"/> Taxation Aid Committee
	<input type="checkbox"/> Design Review Board	<input type="checkbox"/> Trustees of Public Library
	<input type="checkbox"/> Economic Development Committee	
	<input type="checkbox"/> Other:	

**Additional Comments & Information**

<p><i>Please provide additional comments here. Attach a letter, resume, or other information you would like considered in review of your application.</i></p> <p><i>Please also indicate any other areas of interest not shown above.</i></p> <p><i>Please also note any potential conflicts of interest (i.e. if appointed to serve on the Planning Board, your development projects, interests, land you own, relationship to developers who may come before the Board, etc.)</i></p>	
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## INDEX OF REPORTS

Report	Page Number
Advisory Committee	223
Affordable Housing Trust	225
Animal Control/ Dog Officer	34
Appeals, Zoning Board of	46
Assessors, Board of	226
Building Commissioner	47
Gas/ Plumbing Inspector	49
Wire Inspector	50
Sealer of Weights & Measures	51
Community Preservation Committee	52
Conservation Commission	55
Council on Aging Advisory Board	36
Cultural Council	257
Election, Special Town (9/28/13)	82
Emergency Food Pantry	228
Facilities Maintenance Department	75
Fee Schedules	148
Fire Department & Emergency Management Agency	16
Health, Board of	58
Historical Commission	254
John Curtis Free Library	39
Open Space Committee	61
Parks & Recreation Committee	77
Planning Board	63
Plymouth County Co-operative Extension	255
Plymouth County Mosquito Control	229
Police Department & Emergency Communications Center	25
Public Schools	232
Public Works, Board of	64
Registrars, Board of	231
Route 53 Corridor Joint Study Committee	256
Selectmen, Board of	11
South Shore Community Action Council	252
South Shore Vocational Technical School	250
Stetson House, Board of Overseers	253
Town Accountant	198
Town Clerk	80
Town Treasurer/ Collector	167
Town Manager	14
Town Meeting	
(Special 10/10/13)	84
(Special 5/5/14)	91
(Annual 5/5/14)	97
Town Officers, Boards & Committees	3
Veterans' Services	41
Visiting Nurse Association	45
Visiting Nurse	43

# TOWN OF HANOVER MUNICIPAL SERVICES GUIDE

	Main Number(781) 826-5000	Extension
<b>BOARD OF SELECTMEN AND TOWN MANAGER OFFICES</b>		
Board of Selectmen	Alcohol and Auto Dealer Licenses; Personnel and Compliance Issues	x 1084
Town Manager	General Administration	x 1084
<b>COMMUNITY SERVICES DEPARTMENT</b>		
Board of Appeals	Zoning Appeals; Special Permits; Variances	x 1026
Board of Health	Perc. Tests/Observation Holes; Septic Permits/Title V; Food Service; Tobacco	x 1024
Building Commissioner	Building, Gas, Plumbing & Wiring Permits; Code, Sign & Zoning Enforcement	x 1009
Conservation Agent	Conservation Land Management; Review Project Proposals w/in100 ft. Wetlands	x 1019
Council on Aging	Senior Activities; Information; Transportation	924-1913 924-1921
Hanover Community TV	Government, Education, and Public programs, available on Comcast and Verizon	878-5450 x 2109
John Curtis Public Library	General Information Number	826-2972
Passport Office	Acceptance and Processing	x 1006
Planning Board	Land Use; Planning; Zoning	x 1026
Veteran's Agent	Veterans' Information; Referrals & Benefits	x 1038
Visiting Nurse	Nursing Services; Blood Pressure Clinics; Diabetic Testing; Flu Clinics	x 1039
<b>DEPARTMENT OF PUBLIC WORKS</b>		
Administrative Offices	Highways; Public Grounds; Snow & Ice Removal; Water; Emergencies	826-3189
Cemeteries	Cemeteries; Transfer Station Information	826-3189
Facilities Engineer	School and Town Building Maintenance	857-5706
Parks & Recreation	Parks & Recreation Office	878-6361
Parks & Recreation	Parks & Recreation Summer Trailer Office	826-7529
<b>FIRE DEPARTMENT</b>		
Fire Department	All municipal finance related business.	826-3151
Fire Permits	Burn Permits	826-7850
<b>MUNICIPAL FINANCE DEPARTMENT</b>		
Finance Director/ Treasurer/ Collector	All Municipal Finance Related Business.	X1000
Assessor	Assessments; Exemptions; General Valuations (Real Estate, Motor Vehicle, Personal Property, Boat)	x 1003
Assistant Treasurer/ Collector	Collection of Taxes & Fees; Bond Issues; Town & School Payrolls	x 1014
Town Accountant	Vendor invoices; 1099's; Budget Information	x 1037
Registrar	Town Census; Voter Registration	x 1028
Town Clerk	Birth, Death, Marriage & Business Certificates, Elections; Dog Licenses	x 1079
<b>POLICE DEPARTMENT</b>		
Animal Control	Dog Officer; Animal Control Officer; Inspector of Animals	x 1022
Emergency Communications Center	Non-Emergency Number	826-2335
Police	Non-Emergency Number	826-3231
<b>SCHOOL DEPARTMENT</b>		
Administrative & Superintendent's Offices	Salmond School	878-0786
	Cedar School	878-7228
	Center School	826-2631
	High School	878-5450
	Middle School	871-1122
	Sylvester School	826-3844
<b>OTHER</b>		
Hanover Police Boy's Club		826-4869
So. Shore. Vo. Tec.	Regional Vocational Technical High School Administration	878-8822
Stetson House	Tours; Historical Information	871-3676
<b>AMBULANCE - FIRE - POLICE EMERGENCY</b>		<b>911</b>