



TOWN OF HANOVER
 550 HANOVER STREET, SUITE 29
 HANOVER, MASSACHUSETTS 02339
 781-826-5000 ext. 1084

Joe Colangelo
 Town Manager

Town Manager and Select Board Fiscal Year 2024-2025 Budget Development and Review Schedule

<u>Date</u>	<u>Deliverable</u>
August 25 th	Department Heads Provide Finance Director and Town Manager with Updated FY2025 Capital Budget Items + 5yr Capital Plan
September 5 th	Town Manager Presents Initial Capital Budget/Plan to Select Board
September 19 th	Select Board Discussion & Review of Capital Budget/Plan
October 2 nd	SB Continue Review/Potential Adoption of Capital Budget/Plan
October 16 th	SB Continue Review/Potential Adoption of Capital Budget/Plan
October 20 th	Department Heads Provide Finance Director and Town Manager (i) Level Services Budget and (ii) Budget w/in boundaries of Prop 2 ½
November 6 th	Town Manager “Initial” Budget Presentation at Select Board Meeting with (i) Level Services Budget and (ii) Budget w/in boundaries of Prop 2 ½ (iii) potentially other variations.
November 20 th	Select Board Discussion of TM “initial” budget presentation
December 4 th	Select Board Continued Budget Discussion
December 13 th (tentative)	Town Manager & School Superintendent Co-Sponsored Public Budget Workshop
December 18 th	Select Board Budget Discussion
January 2 nd	Town Manager Second Draft “Initial” Budget Presentation and Discussion
January 8 th	Select Board Budget Discussion
January 16 th	Select Board Budget Discussion
January 22 nd	Select Board Budget Discussion
January 29 th	Town Manager Final Budget Presentation/Submission of Fiscal Year 2025 Budget