



TOWN OF HANOVER  
550 HANOVER STREET  
HANOVER, MASSACHUSETTS 02339

*Advisory Committee*

**Hanover Advisory Committee**  
**550 Hanover Street**  
**Hanover, MA 02339**  
Meeting Minutes  
Wednesday, November 10, 2021 – 6 PM  
**Virtual Meeting**

**Committee Attendees**

Emmanuel Dockter	Steve Freedman
Sandy Hayes	Jim Hoyes
Steve Kmito	Gavin Little-Gill
Gerry O’Hearn	Greg Satterwhite

**Residents At Large**

Mike Cianciola	Doug MacLellan
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**Absent**

Joan Port-Farwell

**Other Attendees**

Joe Colangelo, Town Mgr.	Chelsea Stevens, Finance Dir.
Jeff Blanchard, Fire Chief	Jason Cavallaro, Deputy Chief
Victor Diniak, Dir. of Public Works	Kurt Kelley, Deputy Supt. Field Operations
Neal Merritt, Deputy Supt. Water	Bob Murray, Facilities Engineering Mgr.
Steve Louko, Selectboard	Ken Dussinger, Transfer Station Comm.
Bonnie Clark, Transfer Station Comm.	Maxwell DeSilvia, Intern

Chairman Dockter called the meeting to order at 6 PM.

Before the meeting started Chairman Dockter asked Doug MacLellan to introduce himself to the committee as a Resident at Large.

Chairman Dockter asked if anyone had comments on the minutes from the 11/3/21 meeting. There were no corrections to the minutes and a motion was made and seconded to approve the minutes. The minutes were approved unanimously.

Chairman Dockter asked Joe, Jeff, and Jason to provide an update on the recent storm. There were 30-40 telephone poles down with over 400 trees. Overtime costs were \$22,000. We have an insurance claim for the police station roof.

The discussion continued with Joe sharing with the Advisory Committee information that was developed from the debrief meeting held after the storm and items we need that impact the capital budget.

Cellphone and data communication was impacted. Communication ability is needed between ALL town and school buildings during an emergency. Suggested Solution - Low power AM radios and review of our WiFi that would create an IT cost.

Generators needed or upgraded models needed at multiple town & school buildings. The high school is the highest priority.

We need more depth in power. The high school needs to be fully generated and the current generator does not have that capacity.

What is the strategic plan for the total cost if we were to do it all or piece meal.

We need a wood chipper.

We need more chainsaws.

Chief Blanchard and Deputy Cavallaro were asked to discuss the Fire Department Capital Budget

Ballistic Gear – Practicing for tactics goes beyond active shooters. We have been unsuccessful in getting money from other funding opportunities. It will cost \$60,000 to outfit custom gear and have enough gear. The life expectation is 10 years for the gear. The vests are made of a ceramic material that breaks down over time. The item is for gear for the career fire fighters with 1 extra for each person in the riding position. There was discussion if there were other funding sources (ambulance fund) and there aren't any others sources at this time. They continue to look for grant opportunities.

New Fire Station on Webster Street – In '22 they want to be shovel ready. The date for the RFT is 11/11/21. \$10,000,000 is a placeholder. The study is online.

DPW FY 23 Capital Improvement Plan - Victor Diniak and Kurt Kelley. Victor had Kurt present because he is the future of operations.

Fire Headquarters improvements – Reconfiguring Administration area. Purpose is to improve operational efficiency, staff comfort and add an additional private office to the area

Library – HVAC Upgrades. A grant or trust could be funding sources. Purpose is for improvements for long term reliability & operation.

Library – Children's Library Entrance – Purpose to increase security and safety for users of the children's area.

Library – Wheelchair Lift to Staff Corridor – Installation of a handicap accessible lift to the staff corridor area in the lower foyer. Existing elevator serves only the 1<sup>st</sup> and 2<sup>nd</sup> floors. This will allow access to the entire staff corridor. This was unfunded in original plan.

Police Station – HVAC Improvements – This will provide for updates to the existing HVAC system. Current system components are 25-30 years old. Purpose is to modernize component and make improvements for long-term reliability & operation.

Forge Pond Park Fence Extensions – This will provide fence extensions and/or safety netting at the Forge Pond Park Softball Fields. Existing backstops allows for foul balls to come over the backstops into adjacent fields or the existing spectator bench area.

Digitization of Records Stored at Sylvester School – Digitization will ensure the long-term availability and preservation of these documents. This is a low priority and might be eligible for ARPA funding. Town Clerk is responsible for this project.

Town Hall Site Improvements – Continuation of program to address needs at the Town Hall to improve aesthetics, operational efficiency, and maintain building character. Outdoor trim in the rear of the building is the priority. ARPA funds may be available for these improvements.

Stetson House Improvements - - Could this be CPC money

Chapter 90 Road Improvement Projects- We maintain 90 miles of public roadway. The state funding allows us to resurface approximately 1 mile of roadway per year.

Pavement Management – Working with a firm to develop a more formal Pavement Program and Capital Improvement Plan. Goal of the report is to help the community understand the current condition of our roadways and funding levels necessary to maintain the current roadway condition. Early projections show that we should be budgeting \$1million annually for roadway preservation, maintenance & construction to maintain our current roadway network condition.

In order to stretch our dollar and extend the lifetime of a roadway from 20 years to closer to 30 years, we must restart the use of alternative maintenance & preservation techniques. Chipseal, rubber chipseal, bonded wearing course, microsurfacing, etc. Public education will be necessary because the roadway will look and feel rough the first couple of years and then it will smooth out.

Decisions will have to be made. To Bond or try to make the improvements on our own. We will have a list from the local area to see what the roads look like after 5 years and 10 years.

Walnut Hill Improvements

Funding will allow for engineering and implementation of some traffic calming improvements and devices. There will be three intersection improvements. Plus improvements for Dillingham Way. We used the Mall funds for the Woodland Dr. improvements. Neighbors are accepting the changes.

Broadway/Elm Street Intersection Improvements

Traffic safety determines the intersection needs improvements. The plan is to square up Elm St. Remove median island and make a T intersection.

Route 139/Silver Street/Main Street Intersection

We aren't being given hope that there is quick money. If we get out ahead on the engineering work then we would have a better chance through the political process.

#### Review of equipment needed:

Large Dump Truck, Sander & Plow Replacement

4X4 Pickup Replacement

One-Ton Dump truck Replacement

Trash Trailer – there is potential we can save money in shipping the trash by rail out of state. We are always looking for available markets for trash.

Transfer Station Main Compactor Upgrades – Needs to be replaced

Wheeler Loader Replacement

Backhoe Replacement for the Water Department – used for excavation (water, storm and cemetery) and needs to be replaced because of reliability.

PFAS Upgrades – this will allot funding to perform upgrades to the Pond Street Water Treatment Plant to meet new drinking water regulations established by MassDEP.

#### Equipment for the Water Department

4x4 Pickup – for Deputy Supt. of Water. This is essential to winter operations.

King Street Water Main Replacement – Briarwood to Hanson town line. Highest Priority.

#### Water Storage Tank Repainting

During a 2019 report it was recommended a blast cleaning to remove pitted and damaged paint and an application of paint on the exterior of the tank. Interior recommendations from the 2019 report include a full blast cleaning and recoating of the interior roof.

#### Filter Media Replacement

The existing media was last replaced in early 2011. Historic and recommended life expectancy for traditional filter media is 10 years. It is time to do this!

#### Feedback from Advisory on Capital Budget

Parking lot re-pavement – they need more information from schools.

Planning improvements for ventilation – we need more information

Turf Field – Would like information from Schools, School Committee, Park & Rec/HYAA & youth sports.

Carpet at high school – committee will want to see the current carpet.

Generator – Needs to be sized and more information should be available mid-January.

School Drinking Fountains – Yes, from the committee

Library Children's Entrance – not a high priority. We would like more information on funding sources.

Library Wheelchair Lift – we need more information.

Fencing for Forge Pond Park – need information from Park & Rec.

Digitation - ARPA? Need a plan

Stetson House – CPC

Chapter 90 – Accept, but need more information on design.

Broadway – process

Rt. 139 – process

Pavement Management – Selectboard policy or strategy. Big strategy!

Our next meeting will be on January 12<sup>th</sup>. At that meeting we will work toward longer strategies. We will also be discussing the operating budget sharing our thoughts with the town manager on direction with the initial budget. There was concern by the members on the length of the meeting and asked if the next meeting might require 2 meetings.

A motion was made to adjourn. The motion was seconded. The motion passed unanimously.

Meeting adjourned at 9:22 pm.