



TOWN OF HANOVER  
550 HANOVER STREET  
HANOVER, MASSACHUSETTS 02339

*Advisory Committee*

**Hanover Advisory Committee**

**550 Hanover Street**

**Hanover, MA 02339**

Meeting Minutes

Wednesday, November 16, 2022 – 6:30 pm

**In-Person and Remote**

**Committee Attendees:**

Emmanuel Dockter, Chair

Mike Cianciola

Nancy Clinton

Steve Freedman

Sandy Hayes

Jim Hoyes

Rachael Hughes

**Committee Member(s) Absent:**

Steve Freedman

Joan Port-Farwell

**Other Attendees:**

Joe Colangelo, Town Manager

Chelsea Stevens, Director of Finance

Tim Kane, Police Chief

Jason Cavallaro, Fire Chief and Fred Freeman, Deputy Fire Chief

Chair Emmanuel Dockter called the meeting to order at 6:30 pm. The Chair asked for public comments there were none and he proceeded to the meeting agenda.

The Chair asked the committee if they had reviewed the minutes of the October 19, 2022 meeting minutes. A motion was made and seconded to approve the minutes from the October 19, 2022 meeting. The motion was seconded and approved unanimously.

The next agenda item was the **Police Department Capital Budget**. Tim discussed the budget with the committee.

**Police Cruiser** - 3 Cruisers The committee requested additional details. We are looking at a potential 17% increase in the cost of cruisers plus radio, equipment and paint.

**Body Warn Cameras** – They are working on a grant that should make a dent on the purchase of the cameras. The grant does not include cloud based storage. Cloud based storage is expensive. The expense covers the camera and dash cam plus station docking. The department is trying to be fiscally responsible. The implementation plan would take a slower percentage of officers with cameras at first. The camera life-span appears to be 10 years. The grant we receive would be for the fixed costs. Hanover already has union agreement. We should know before the warrant closes if we receive the grant.

**Firearms/Rifle Replacement** – We need to change our choice of fire arms. We are looking at a Glock.

Chair Dockter asked if there were any questions for Tim. There were none. Chair Dockter thanked Tim for his presentation.

The next agenda item was the **Fire Department Capital Budget**. Jason & Fred discussed the budget with the committee.

Jason began his presentation reviewing previously approved capital items. They are on track and they are managing through unforeseen supply chain issues. He shared with the committee that Hanover Fire is committed to our fiscal responsibility to the community and it is our priority to seek and attain grand funds, whenever possible. Our FY24 Capital Budget requests are targeted and a high priority.

FY24 Capital Budget request for North Hanover Substation impacts are moved to FY25, or later.

There will be a meeting on Thursday, December 8<sup>th</sup> to review the design for the North Hanover Substation.

- This presentation will include headquarter modifications & addition
- Programmatic needs between the two buildings
- Substation is functional with additional storage at Headquarters.

Update of Previous Capital Items – FY22

- **Fire Substation Design/Evaluation** (\$550,000)
  - Project Mgr Selected
  - Architect/Designer Selected
  - Needs assessment/programming ongoing
  - Site survey ongoing

- **Fire Pumper – (\$750,000)**
  - Estimated delivery date December/January
  - Production delays as a results of supply chain and labor force issues
  - Several component unavailable/modified
- **New Ambulance - (\$375,000)**
  - Significant delays in the process, which started March 2021
  - Unable to confirm chassis
  - Expected production time could be 30 months
  - Total cost now higher than appropriation – taking steps to complete project on budget
  - This highlights the importance of maintaining a vehicle replacement schedule
- **Ballistic Gear (\$60,000)**
  - Committee formed and determined needs and application
  - Gear ordered, expected delivery 2-3 months
  - Utilized small grant to offset total cost of project.

**Grants** – a total of \$393,711 in grant funds since January 2022.

\$50,000 High School Emergency Power Upgrade

Original request was for \$600,000 and with a re-evaluation by EMA & DPW that there was sufficient power in the units. We need to update & modify wiring/circuits.

\$49,000 Replace Fire Hose

Originally (\$120,000) now reduced to \$80,000.

The Fire Department also received \$158,703 in reimbursement secured from Winter Storm Kenan.

- **Command Vehicle – (\$80,000)** – With the changing mission of the HFD dictates the need for additional Command/Staff vehicles. This request replaces a 2008 Ford Explorer that is out of service because it requires at least \$7,000 in repairs. After our after action review of winter storms it was confirmed that the need is for a functional 4x4 vehicles.
- **UTV and Trailer** – With the changing delivery needs and the role of HFD, we require proper platform/resources. With our extensive trail network and Community Events we can't continue to rely on other communities to loan their vehicles. Appropriation includes funds to include enclosed trailer for storage/command function.
- **Cardiac Monitors – (\$200,000)** – This is critical equipment in the delivery of Emergency Medical Services. It used on every paramedic call. Current monitors are 11 years old. There is newer technology available. We also had maintenance issues related to COVID. This appropriation would allow HFD to

begin the process of replacement. Funding provides the ability to take advantage of best pricing options. We would like to replace 4 with the 5<sup>th</sup> being paid for by CARES. We are watching the technology. We are in a good spot to make a purchase.

**New Stretchers** – Our new stretchers were failing. The cause of the corrosion was the disinfectant we used during COVID. It was suggested that we buy 5 instead of 4. There is a licensing requirement (3 ambulances and an engine) that can have stretchers.

**HFD Headquarters Renovations** – Request is part of a plan to enhance/modernize HQ.

- Administrative Area modifications are underway
- Work is required to make living areas conducive to current needs. We don't have segregation of male/female areas, infection/disease control issues.
- Additional work can be integrated into Headquarters modification as part of the North Hanover Substation scope of work.

**Question Funding for new fire station** – Currently there are no grants available. There are no indications there will be any right now.

Chair Dockter asked if there were any more questions for Jason and Fred and there were none. Chair Dockter thanked Jason and Fred for their presentation.

The next meeting will be December 14<sup>th</sup> with Library, Community Services (Park & Rec), and CDMI (CPA)

A motion was made and seconded to adjourn. The motion passed unanimously. The meeting adjourned at 7:52 PM.