



**TOWN OF HANOVER**  
550 HANOVER STREET  
HANOVER, MASSACHUSETTS 02339

*Advisory Committee*

**Hanover Advisory Committee**  
**550 Hanover Street**  
**Hanover, MA 02339**  
Meeting Minutes  
Wednesday, November 23, 2020 - 6:30 pm  
**Via Zoom Virtual Meeting**

**Committee Attendees**

Ted Hickey, Chair	Joan Port-Farwell
Gavin Little-Gill	Steve Freedman
Steve Kmito	Sandy Hayes
Jim Hoyes	Gerard O'Hearn

**Other Attendees**

Joe Colangelo, Town Manager  
Lincoln Heineman, Director of Finance  
Chelsea Stevens, Town Accountant  
Vanessa O'Connor  
Emmanuel Dockter

**Minutes**

The committee moved to review of minutes to their next meeting.

**Member Resignation**

Chairman Hickey received a resignation letter from Committee Member Nick Morwood. As Chairman Hickey explained, a mid-term vacancy can be filled by a recommendation made by the Chairman. Chairman Hickey discussed a possibility with Moderator Doug Thomson. Chairman Hickey recommended the committee consider Emmanuel Dockter to fill the vacancy. There was a motion to accepted Emmanuel Dockter to fill the position and was seconded. The motion carried with 7 members voting yah and on 1 member could not be heard via roll-call vote. The committee welcomed Emmanuel back to the committee.

**Other Business**

Chairman Hickey reviewed the commitment that Joe and Lincoln made at the Board of Selectmen's meeting. The commitment was to make monthly proposals from the Advisory Reserve Fund. Lincoln asked the committee to stay tuned to activities that are taking place to help decrease costs. One member asked where they could find monthly reports and Lincoln shared how to find the reports on the website – Departments-Finance-Account-Monthly Budget Reports.

Chairman Hickey t asked the committee if they had data points that we should give to Joe and Lincoln.

1. It would be helpful to see overtime by department across the board.
2. Are the unemployment numbers available?
3. MIH Costs – with change in operating hour will this help control costs?

Chairman Hickey asked the committee when would be a good time to meet in December. It was decided, Wednesday, December 9 – 6:30 PM.

There was a motion to adjourn, seconded and voted unanimously at 6:56 PM.