



**TOWN OF HANOVER**  
550 HANOVER STREET  
HANOVER, MASSACHUSETTS 02339

*Advisory Committee*

**Hanover Advisory Committee**  
**550 Hanover Street**  
**Hanover, MA 02339**  
Meeting Minutes  
Wednesday, June 17 2020 - 6:00 pm  
**Via Video Conference Call**

**Committee Attendees**

Ted Hickey, Chair  
Gavin Little-Gill  
James Hoyes  
Nick Morwood

Jerry O'Hearn  
Joan Port-Farwell  
Sandra Hayes  
Steven Freedman

**Committee Members Absent:**

Steve Kmito

**Other Attendees**

Joe Colangelo, Town Manager  
Lincoln Heineman, Director of Finance  
Chelsea Stevens, Town Accountant

**Opening**

The meeting was opened at 6:00 pm by Chairman Hickey, with 8 members present for roll-call and 1 member absent.

**Review of Meeting Minutes**

Chairman Hickey asked for a motion to approve the meeting minutes for 6/3, motion was made and seconded and passed unanimously.

The Chairman asked for a motion to approve the meeting minutes for 6/10, motion was made and seconded and passed unanimously.

**Review of Warrant Articles and Review of Motions and Commentary for both the Annual Town Meeting and Special Town Meeting**

The Committee reviewed the outstanding Special Town Meeting Warrant articles. They completed their motions and commentary.

The Committee began its review of Annual Town Meeting articles that needed motions and/or commentary. They started with Article 7. The Chairman took a straw poll on where members were on

this article. The poll showed a majority in favor so Ted asked Joan if she would write the commentary and they will vote on the article at their next meeting.

The next article to review was Article 8. Before discussion, Chairman Hickey thought it important to share with the audience how the Committee had arrived at their motion and commentary. He shared that there were 3 major goals the Committee was striving to achieve. The over-arching theme was to reduce if possible the tax impact. The three areas of discussion were: 1) Keeping the average tax increase as low as possible; 2) Avoid layoffs; 3) Preserve Free Cash. Both the Schools and the Town went back and took a look at the possibility of any additional sources of savings. The Town found \$225,000 and the Schools found \$228,836 - Total of \$453,000. The Advisory Committee is recommending a total use of Free Cash of \$1,500,000. Ted shared that this recommendation seems like a prudent and reasonable approach.

Joe Colangelo shared that the current level of services should be able to be maintained. This will require active management, and Lincoln wanted to remind everyone there is \$424,000 in the reserve fund. It is his desire to have a united voice at Town Meeting.

It was recommended that the chart shown should include the Advisory Committee Recommendation column.

There was discussion about the OPEB Trust Fund. It was decided not to stir the OPEB waters and instead take an additional \$100,000 from Free Cash to balance the recommended FY2021 budget.

Commentary will be developed for Articles #7 & 8.

Discussion on Article 16.

Discussion on Article 18 – Planning Board article.

There will be a Board of Selectmen's meeting Monday night and a School Committee meeting early next week on the FY2021 Budget.

#### **Next Meeting**

The Advisory Committee has a little more cleanup and will meet on Wednesday, June 24<sup>th</sup>.

#### **Adjournment**

Chairman Hickey asked for a motion to adjourn. The motion was made and seconded and passed unanimously. The meeting adjourned at 7:16 pm.