

**Advisory Committee
Town of Hanover
550 Hanover Street
Hanover, MA 02339**

Meeting Minutes of March 23, 2011

Committee Attendees: David Bond, Joe Sullivan, Florence Grady, Brian Barthelmes, David Walsh, Donald White, Joan Young, John Lamoureux, Helen Graves

Others: Town Manager, Steve Rollins, Finance Director, Jennifer Petit, Assistant Town Planner, Margaret Hoffman, Planning Board Chairman, Richard Deluca, Jack Hayes

Advisory Committee Chairman, David Walsh, called the meeting to order at 7:00 p.m.

The Committee reviewed the meeting minutes of March 16, 2011. Florence Grady made a motion to accept the Advisory Committee meeting minutes of March 16, 2011. Joan Young seconded the motion. Helen Graves and Brian Barthelmes abstained from voting since they were absent from this meeting. All others were in favor.

The Advisory Committee reviewed a draft copy of the May 2011 Special Town Meeting warrant.

At 7:15 p.m., Margaret Hoffman, Assistant Town Planner, and Richard Deluca, Planning Board Chairman, provided information on the three zoning related articles in the annual May 2011 Town Meeting warrant.

Outdoor Storage: Richard Deluca said this article pertains to goods for sale. Businesses would be required to come before the Planning Board for a special permit for the outdoor display of goods. This bylaw is intended for the display of large items such as swing sets and equipment. It will not pertain to the display of automobiles. The Advisory Committee questioned Mr. Deluca about fees for existing businesses. Mr. Deluca indicated that the Planning Board has the right to waive fees as it feels necessary.

Body Art Establishment: This article was submitted to correct a mistake in the existing bylaw for Body Art Establishment. The first word in letter A of Section 6.13.4 will be changed from **Each** to **No.**

Interchange Zoning District: Richard Deluca gave an overview on the May 2011 Annual Town Meeting article which proposes changes to the Interchange Zoning District. He explained that the original Interchange Zoning District bylaw was created to encourage commercial development along Route 53. He explained that the ZBA, not the Planning Board, would be making the decision on the comprehensive permit for the Woodland Village 40B. He explained that the Developer wants to make some changes to the original 40B he submitted. If the ZBA is not comfortable with the revised plans, the Planning Board would pass over the Interchange Zoning Article this year. David Walsh asked about the abutters to the Interchange Zoning District. Richard Deluca said the developer has been meeting with the abutters.

He explained that the developer wants to add more housing units than what was originally proposed and change the housing from for-sale to rental units. It was discussed that the Town Moderator would need to decide whether the revised changes to the bylaw proposed by the developer would be allowed to be voted on at Town Meeting.

It was discussed that expected health insurance expenses for FY2012 had decreased by \$85,000. The Advisory Committee will need to recommend where this additional money should be appropriated.

A discussion about the Omnibus budget worksheet for the Town Meeting warrant took place. Brian Barthelmes mentioned that for next year's budget it would be helpful to see actual expenditures for budgets as of December 31.

Article 8: Elective Officials – Florence Grady made a motion to accept the Advisory Committee motion of **“We move that the Town set the pay of its elective officers for fiscal year 2012 required by law as follows:**

Town Clerk, annual salary for the incumbent to be \$54,563 per year which includes any amounts due under Massachusetts General Laws Chapter 41, Section 19G or an annual salary for a Town Clerk, other than the incumbent, to be \$4,000 per year which includes any amounts due under Massachusetts General Laws Chapter 41, Section 19G.

Moderator \$100 for Annual Town Meeting and \$100 for Special Town Meeting.”

Joe Sullivan seconded the motion. Donald White was opposed to this motion. All others were in favor.

Florence Grady asked if Article 62, regarding the Town Clerk position could be moved at Town Meeting before Article 8.

Article 12: Peg Receipts – Donald White made a motion to accept the following Advisory Committee motion – **“We move that the Town vote to transfer from the undesignated fund balance the sum of \$167,746 to the Public Educations and Government (PEG) receipts reserved for appropriation account.”** John Lamoureux seconded the motion. All others were in favor.

Article 15: CPC Revenues – Donald White made a motion to accept the Advisory Committee motion of **“We move that that the Town vote as recommended by the Community Preservation Committee to appropriate the Town’s Community Preservation Revenues for Fiscal Year 2012 as follows:**

- I. **10% of the said revenues to be set aside for future appropriation for open space (other than open space for recreational use);**
- II. **10% of the said revenues to be set aside for future appropriation for historic resources;**

III. **10% of the said revenues to be set aside for future appropriation for community housing;**

said funds to be expended for the purposes stated herein within the scope proposed and approved by the Community Preservation Committee and for the purposes approved by this Town Meeting, by the Town Manager.”

Florence Grady seconded the motion. Joan Young abstained from voting. All others were in favor.

A discussion took place about the Town Meeting Article which proposes to exempt the position of Deputy Fire Chief from the provisions of the Civil Service Law and Rules. Town Manager, Steve Rollins said having this position in Civil Service has limited the number of applicants for this position, because candidates have to take the civil service test.

Article 16: Deputy Fire Chief - Florence Grady made a motion to support Article 16, regarding the Deputy Fire Chief’s position. Helen Graves seconded the motion. All others were in favor.

The Committee decided to hold off on voting on the two Town Meeting articles regarding 645 Center Street, until they meet with Margaret Hoffman, CPC Administrator.

Article 29: Police Vehicles – Donald White made a motion to accept the motion of **“We move that the Town vote to appropriate the sum of \$91,338 from the Undesignated Fund Balance to the Public Safety Vehicle Accounts authorized under Article #32 of the 1983 Annual Town Meeting. The amount will be for the purchase, lease, or lease-purchase of police vehicles and to authorize the trade-in or sale by sealed bid of two Crown Victorias (or equivalent) and one Chevy Tahoe (or equivalent). Said funds to be expended for the purposes stated herein under the direction of the Town Manager.”** Brian Barthelmes seconded the motion. All others were in favor.

Article 32: Special Needs Van – Donald White made a motion to accept the Advisory Committee motion of **“We move that the Town vote to appropriate the sum of \$32,500 from the undesignated fund balance for the purchase of one special needs van, purchasing and equipping to be at the direction of the School Committee which is authorized to trade-in or sale by sealed bid.”** David Bond seconded the motion. John Lamoureux abstained from voting. All others were in favor.

Article 33: Smoke Doors at the Middle School – Florence Grady made a motion to accept the Advisory Committee motion of **“We move that the Town vote to appropriate the sum of \$35,000 from the undesignated fund balance for the installation of smoke doors at the Middle School that will be tied into the fire alarm system to include purchasing, repair, replacement, disposal, installation, and related costs. Said funds to be expended at the direction of the School Committee.”** David Bond seconded the motion. Donald White was opposed to the motion. John Lamoureux abstained from voting. All others were in favor.

Article 44: Naming of the new High School Auditorium – Donald White made a motion to accept the Advisory Committee motion of **“We move that the Town accept this article as written.”** David Bond seconded the motion. Brian Barthelmes was opposed to this motion. All others were in favor.

Article 45: Naming of new High School – Donald White made a motion to accept the Advisory Committee motion of **“We move that the Town not accept this article and take no further action.”** John Lamoureux seconded the motion. All others were in favor.

A discussion took place about the two Town meeting articles regarding road repairs and maintenance. The Committee will meet with Victor Diniak, Director of Public Works next week before voting on this article.

A discussion took place about article requesting funding for new radios and consoles for the Emergency Communications Center. Brian Barthelmes asked Jennifer Petit if part of the \$75,000 needed for this equipment could be funded out of the ambulance account. Jennifer said a purchase of this type of equipment could be funded by the ambulance account. However, since an ambulance and cardiac monitors would be paid for out of the ambulance account in FY2012, she recommended funding this through the undesignated fund balance.

Article 49: ECC Consoles and Radios - Donald White made a motion to accept the Advisory Committee motion of **“We move that the Town vote to raise and appropriate \$75,000 from the undesignated fund balance to purchase a replacement console and radios in the Emergency Communications Center servicing the Hanover Police, Fire, EMS and DPW departments. Said funds to be expended at the direction of the Town Manager.”** David Bond seconded the motion. Florence Grady abstained from voting. All others were in favor.

The Advisory Committee discussed the proposed changes to the Town’s zoning bylaws regarding outdoor storage. The Committee had concerns about the special permit fees and the grandfathering of existing businesses.

Article 57: Outdoor Storage – Donald White made a motion to accept the Advisory Committee motion of **“We move that this article be referred back to the Planning Board for further study.”** Florence Grady seconded the motion. All others were in favor.

Article 58: Rocco’s Liquor License - Florence Grady made a motion that the Advisory Committee support this article. Brian Bathelemes seconded the motion. All others were in favor.

Article 63: Body Art Bylaw – Brian Barthelmes made a motion that the Advisory Committee support this article. Joe Sullivan seconded the motion. All others were in favor. Donald White seconded the motion. All others were in favor.

Florence Grady made a motion to adjourn the meeting at 9:20 p.m. David Bond seconded the motion. All others were in favor.

Prepared by: Audrey Barresi, Advisory Committee Secretary