

**Advisory Committee
Town of Hanover
550 Hanover Street
Hanover, MA 02339**

Meeting Minutes of March 16, 2011

Committee Attendees: David Bond, Florence Grady, David Walsh, Donald White, Joe Sullivan, Joan Young, John Lamoureux

Others: Town Manager, Steve Rollins, Selectmen, David Greene, Selectmen, Dan Pallotta, Selectmen, Joe O'Brien, Barbara Itz, Kathy Gilroy, Mary Lou Stewart

Advisory Committee Chairman, David Walsh, called the meeting to order at 7:00 p.m.

Kathy Gilroy explained the role of the Bylaw Review Committee. She provided information on bylaw articles for the May 2011 Town Meeting. Many of the Town's bylaws need to be amended to comply with the Town Manager form of government. Next year they intend to add departments, which were not previously included, to the Town Bylaws. The Bylaw Review Committee worked with Town Manager, Steve Rollins, and Selectmen, Joe O'Brien on the proposed bylaw changes.

David Walsh asked the Bylaw Review Committee if they had posted tonight's meeting, and was it the public hearing for Bylaw articles. Kathy Gilroy confirmed the meeting had been posted, and this would be considered the public hearing for Bylaw articles.

Joe O'Brien said the proposed changes to the bylaws address authoritative issues. Changes will be made to the Bylaws next year to address organizational issues.

David Bond asked if the entire Board of Selectmen had endorsed the bylaw changes. Steve Rollins said the Board of Selectmen had endorsed these changes.

The Advisory Committee reviewed the meeting minutes of March 14, 2011. Florence Grady made a motion to accept the Advisory Committee meeting minutes of March 14, 2011. Donald White seconded the motion. All others were in favor.

Prior to the discussion and vote on Town Meeting articles, Board of Selectmen Chairman, David Greene explained that the Board of Selectmen were a little delayed and had not yet voted on the FY2012 budget or May 2011 Town Meeting articles. The Board of Selectmen only voted to keep articles in the warrant for future debate.

The Advisory Committee reviewed and voted on Advisory Committee motions for May 2011 Annual Town Meeting articles:

ARTICLE 1: Town Reports – Florence Grady made a motion to accept the motion of **“We move that the Town accept the 2010 Annual Report as printed.”** Donald White seconded the motion. All others were in favor.

ARTICLE 2: Hear Reports – David Bond made a motion to accept the motion of **“We move that the Town accept these reports.”** Florence Grady seconded the motion. All others were in favor.

ARTICLE 3: Accept Trust Funds – Donald White made a motion to accept the motion of **“We move that the Town vote to authorize the Treasurer to accept trust funds for the Fiscal Year ending June 30, 2012.”** Florence Grady seconded the motion. All others were in favor.

ARTICLE 4: Dispose of parcels – Donald White made a motion to accept the motion of **“We move that the Town vote to authorize the Treasurer, with the approval of the Board of Selectmen to dispose of tax title property.”** David Bond seconded the motion. All others were in favor.

ARTICLE 5: Authorize sale of town owned property – Florence Grady made a motion to accept the motion of **“The Advisory Committee supports the motion presented by the Board of Selectmen.”** Joe Sullivan seconded the motion. All others were in favor.

ARTICLE 6: Authorize Treasurer and Collector to enter into compensating balance agreements – Donald White made a motion to accept the motion of **“We move that the Town vote to authorize the Treasurer/Collector to execute compensating balance agreements for the Fiscal Year ending June 30, 2012.”** David Bond seconded the motion. All others were in favor.

ARTICLE 7: Liability for damages – David Bond made a motion to accept the motion of **“We move that the Town vote to accept this article for the Fiscal Year ending June 30, 2012.”** Florence Grady seconded the motion. All others were in favor.

A discussion regarding Article 8, fixing the pay of elective officers, took place. It was determined that more information is needed before the Advisory Committee can vote on this article.

The Advisory Committee discussed the May 2011 Town Meeting article regarding the Superintendence and Maintenance of Schools with the Board of Selectmen. Joe O’Brien provided a copy of an agreement with the Schools.

Joe O’Brien left the Advisory Committee meeting after this discussion. The Board of Selectmen did not have a quorum present for the remainder of the meeting.

David Walsh said the Advisory Committee had received a letter from Jason Carvalo which expressed his concern about the Deputy Fire Chief’s position being removed from Civil Service. The Board of Selectmen has not voted yet on the Town Meeting article regarding the Deputy Fire Chief’s position.

The proposed demolition of the Curtis School was discussed. The Board of Selectmen's Chairman, David Greene, suggested that pictures of the inside of the Curtis School could be shown to residents at the May 2011 Annual Town Meeting. On the Town Meeting article about making the Town Clerk's position appointed, Selectmen, Dan Pallotta suggested that the Town Clerk be required to be a resident of the Town.

The Town Meeting article which proposes an override for road repairs and maintenance was discussed. The Board of Selectmen have not voted on this article yet.

It was mentioned that the article to name the athletic fields at the new High School would be included in the May 2011 Special Town Meeting warrant.

A discussion about the Town Meeting article regarding the superintendence and maintenance of school buildings took place.

ARTICLE 9: School Sick Leave Buyback - Florence Grady made a motion to approve the motion of **"We move that the Town vote to appropriate the sum of \$124,000 to the School Sick Leave Buyback Fund. Said funds to be expended at the direction of the School Committee and specify further that said appropriation shall not be returned to the Treasury except by the vote of Town."** David Bond seconded the motion. John Lamoureux abstained from voting. All others were in favor.

ARTICLE 10: Town Sick Leave Buyback - Florence Grady made a motion to accept the motion of **"We move that the Town vote to appropriate the sum of \$175,000 to the Town Sick Leave Buyback Fund. Said funds to be expended at the direction of the Town Manager and specify further that said appropriation shall not be returned to the Treasury except by the vote of the Town."** David Bond seconded the motion. All others were in favor.

ARTICLE 17: Testing and clean-up of MTBE - Donald White made a motion to accept the motion of **"We move that the Town vote to appropriate from the undesignated fund balance, the sum of \$505,437 for the purpose of testing and cleanup of MTBE (Methyl Tertiary Butyl Ether) and other contaminants that have found and or may find their way into the Town's water supply, said funds representing the net proceeds of a class action products liability lawsuit brought against the manufacturers and distributors of gasoline containing MTBE which are to be expended at the direction of the Town Manager."** Joan Young seconded the motion. All others were in favor.

ARTICLE 18: Stetson House Maintenance - Donald White made a motion to accept the motion of **"We move that the Town not accept this article and take no further action."** Florence Grady seconded the motion. All others were in favor.

ARTICLE 19: Library Fines - John Lamoureux made a motion to accept the motion of **"We move that the Town not accept this article and take no further action."** Joan Young seconded the motion. All others were in favor.

ARTICLE 22: Transfer for Affordable Housing Trust - Florence Grady made a motion to accept the motion of **"We move that the Town vote, Pursuant to Massachusetts General Laws (M.G.L.) Chapter 44B (Community Preservation), and the Hanover General Bylaws,**

Section 4-19, to appropriate a total sum of \$100,000, from the Town's Community Preservation Fund (CPF) of which will be appropriated from the Community Housing Reserve Fund Balance and will be appropriated from the Community Preservation Undesignated Fund Balance to be transferred to the Hanover Affordable Housing Trust to provide for the creation and preservation of affordable housing in Hanover, said funds to be expended for the purposes stated herein within the scope proposed and approved by the Community Preservation Committee and for the purposes approved by this Town Meeting, by the Town Manager." John Lamoureux seconded the motion. Joan Young abstained from voting. All others were in favor.

ARTICLE 23: Preservation and Restoration of Cemeteries - Donald White made a motion to accept the motion of **"We move that the Town vote, pursuant to Massachusetts General Laws (M.G.L.) Chapter 44B (Community Preservation), and the Hanover General Bylaws, Section 4-19, to appropriate \$80,000 from the Town's Community Preservation Fund (CPF) Historic Preservation Reserve Balance, for preservation and restoration of the Town's Historic Cemeteries, said funds to be expended with the scope proposed and approved by the Community Preservation Committee and for the purposes approved by this Town Meeting, by the Town Manager."** Joan Young abstained from voting. Joe Sullivan seconded the motion. All others were in favor.

ARTICLE 24: Principal on King Street Fields - Florence Grady made a motion to accept the motion of **"We move that the Town vote, pursuant to Massachusetts General Laws (M.G.L.) Chapter 44B (Community Preservation), and the Hanover General Bylaws, Section 4-19, to appropriate \$800,000 from the Town's Community Preservation Fund (CPF) Undesignated fund balance, for the purpose of paying the principal on the Bond Anticipation Note for the King Street Fields."** Joe Sullivan seconded the motion. Joan Young abstained from voting. All others were in were in favor.

ARTICLE 25: Amendments to General Bylaws - John Lamoureux made a motion to approve the motion of **"The Advisory Committee supports the motion presented by the Bylaw Review Committee."** Joe Sullivan seconded the motion. All others were in favor.

ARTICLE 26: Amendments to General Bylaws - Donald White made a motion to approve the motion of **"The Advisory Committee supports the motion presented by the Bylaw Review Committee."** Florence Grady seconded the motion. All others were in favor.

The Committee passed over voting on Article 27 regarding the revolving fund for the Recreation Department. A copy of Massachusetts General Laws, Chapter 44, Section 53 ½ will be researched.

ARTICLE 28: Curtis School Demolition - Florence Grady made a motion to accept the motion of **"We move that the Town vote to appropriate from the undesignated fund balance the sum of \$75,000 for the demolition of the Curtis School, said funds to be expended for the purposes stated herein under the direction of the Town Manager."** David Bond seconded the motion. All others were in favor.

ARTICLE 30: Purchase of Ambulance - Florence Grady made a motion to accept the motion of **"We move that the Town vote to appropriate the sum of \$185,000 from the Ambulance**

Fund to purchase and equip an ambulance and to authorize any related trade-in or sale by sealed bid. Said funds to be expended for the purposes stated herein under the direction of the Town Manager.” John Lamoureux seconded the motion. All others were in favor.

ARTICLE 31: Purchase of cardiac monitors - Florence Grady made a motion to approve the motion of **“We move that the Town vote to appropriate the sum of \$108,000 from the Ambulance Fund to purchase four cardiac monitor/ defibrillators and to authorize any related trade-in or sale by sealed bid. Said funds to be expended at the direction of the Town Manager.”** Joe Sullivan seconded the motion. All others were in favor.

ARTICLE 35: Financing repair of septic systems - Florence Grady made a motion to accept the motion of **“We move that the Town appropriate \$300,000 for the purpose of financing the following water abatement facility projects: repair, replacement, and/or upgrade of septic systems, pursuant to agreements with the Board of Health and residential property owners, including without limitation all costs thereof as defined in Section 1 of Chapter 29C of the General Laws; that to meet this appropriation the Treasurer with the approval of the Town Manager is authorized to borrow \$300,000 and issue bonds or notes therefore under G.L. c.11, s.127B ½ and/or Chapter 29C of the General Laws: that project and financing costs shall be repaid by the property owners, in accordance with those agreements, but such bonds or notes shall be general obligations of the Town of Hanover; that the Treasurer with the approval of the Town Manager is authorized to borrow all or a portion of such amount from the Massachusetts Water Pollution Abatement Trust established pursuant to Chapter 29C and in connection therewith to enter into a loan agreement and/or security agreement with the Trust and otherwise contract with the Trust and the Department of Environmental Protection with respect to such loan and for any federal or state aid available for the projects or for the financing thereof, and that the Town Manager or other appropriate local body or official is authorized to enter into a project regulatory agreement with the Department of Environmental Protection, to expend all funds available for the projects and to take any other action necessary to carry out the projects.”** John Lamoureux seconded the motion. Donald White abstained from voting. All others were in favor.

ARTICLE 36: Board of Health Fees - Florence Grady made a motion to approve the motion of **“We move that the Town accept this article as written.”** David Bond seconded the motion. Donald White abstained from voting. All others were in favor.

ARTICLE 37: Transfer Station Fees - David Bond made a motion to approve the motion of **“We move that the Town accept this article as written.”** John Lamoureux seconded the motion. All others were in favor.

ARTICLE 42: Naming Center Street Conservation Area - Joe Sullivan made a motion to approve the motion of **“The Advisory Committee supports the motion presented by the Community Preservation Committee.”** Florence Grady seconded the motion. Joan Young abstained from voting. All others were in favor.

ARTICLE 43: Naming of King Street Fields - Joe Sullivan made a motion to approve the motion of **“The Advisory Committee supports the motion presented by the Community Preservation Committee.”** Florence Grady seconded the motion. Joan Young abstained from voting. All others were in favor.

ARTICLE 47: Funds for road maintenance - David Bond made a motion to accept the motion of **“We move that the Town not accept this article and take no further action.”** Florence Grady seconded the motion. Donald White was opposed. All others were in favor.

ARTICLE 48: Chapter 90 Funds - Florence Grady made a motion to approve the motion of **“We move that the Town vote to authorize the Town Manager to accept Chapter 90 Highway Funds as distributed by the Commonwealth of Massachusetts said funds to be expended for the purposes stated herein by the Town Manager in accordance with the guidelines and requirements of the Massachusetts Highway Department.”** Joe Sullivan seconded the motion. All others were in favor.

ARTICLE 50: Purchase of School computers - Donald White made a motion to approve the motion of **“We move that the Town not accept this article and take no further action.”** Joan Young seconded the motion. John Lamoureux abstained from voting. All others were in favor.

ARTICLE 51: Clocks – Center/Sylvester Schools - Donald White made a motion to accept the motion of **“We move that the Town not accept this article and take no further action.”** Florence Grady seconded the motion. John Lamoureux abstained from voting. All others were in favor.

ARTICLE 52: Paving – Middle School - Donald White made a motion to accept the motion of **“We move that the Town not accept this article and take no further action.”** David Bond seconded the motion. John Lamoureux abstained from voting. All others were in favor.

ARTICLE 53: Handicapped Elevator - Donald White made a motion to accept the motion of **“We move that the Town not accept this article and take no further action.”** Florence Grady seconded the motion. John Lamoureux abstained from voting. All others were in favor.

ARTICLE 54: Middle School Repairs - Florence Grady made a motion to accept the motion of **“We move that the Town not accept this article and take no further action.”** David Bond seconded the motion. John Lamoureux abstained from voting. All others were in favor.

ARTICLE 55: Intercoms – Center/Sylvester Schools - David Bond made a motion to accept the motion of **“We move that the Town not accept this article and take no further action.”** Donald White seconded the motion. John Lamoureux abstained from voting. All others were in favor.

ARTICLE 56: Stabilization Fund - David Bond made a motion to accept the motion of **“We move that the Town vote to appropriate \$120,000 from the Undesignated Fund Balance to the Stabilization Fund for school purposes in FY 13.”** David Bond seconded the motion. John Lamoureux abstained from voting. All others were in favor.

ARTICLE 60: A NEW DAY - Florence Grady made a motion to accept the motion of **“We move that the Town not accept this article and take no further action.”** David Bond seconded the motion. All others were in favor.

Florence Grady made a motion to adjourn the meeting at 9:10 p.m. David Bond seconded the motion. All others were in favor.

Prepared by: Audrey Barresi, Advisory Committee Secretary