

**Advisory Committee  
Town of Hanover  
550 Hanover Street  
Hanover, MA 02339**

**Meeting Minutes of July 6, 2011**

**Committee Attendees:** David Bond, Florence Grady, Brian Barthelmes, David Walsh, Joan Young, Helen Graves

**Others:** Jennifer Petit, Finance Director

Advisory Committee Chairman, David Walsh, called the meeting to order at 6:30 p.m.

**Reorganization:**

Florence Grady made a motion to nominate David Walsh as Chairman of the Advisory Committee for fiscal year 2013. Helen Graves seconded the motion. All others were in favor.

Florence Grady made a motion to nominate Brian Barthelmes as Vice Chairman of the Advisory Committee for fiscal year 2013. Helen Graves seconded the motion. All others were in favor.

Florence Grady made a motion to nominate Helen Graves as Clerk of the Advisory Committee for fiscal year 2013. Joan Young seconded the motion. All others were in favor.

**Meeting Minutes:**

Florence Grady made a motion to accept the Advisory Committee meeting minutes of May 2 & May 3, 2011. Joan Young seconded the motion. All others were in favor.

**Reserve Fund Transfer Requests:**

Jennifer Petit, Finance Director, provided information about Reserve Fund Transfer requests that she had received for the Veteran's Salary Account, Fire Department Maintenance and Equipment, and Fire Department Salaries.

Brian Barthelmes made a motion that the Advisory Committee accept a transfer from the Reserve Fund to the Fire Department salaries account in the sum of \$1,000. Florence Grady seconded the motion. All others were in favor.

David Bond made a motion that the Advisory Committee accept a transfer from the Reserve Fund to the Fire Department Maintenance and Equipment account in the sum of \$7,000. Joan Young seconded the motion. All others were in favor.

Florence Grady made a motion that the Advisory Committee accept a transfer from the Reserve Fund to the Veteran's Salaries account in the sum of \$6,000. Joan Young seconded the motion. All others were in favor.

**Finance Staffing:**

Jennifer Petit spoke about staffing changes in her department, and her plans to fill some of her open positions.

Brian Barthelmes made a motion to adjourn the meeting at 6:55 p.m. Florence Grady seconded the motion. All others were in favor.

Prepared by: Audrey Barresi, Advisory Committee Secretary