

**Advisory Committee  
Town of Hanover  
550 Hanover Street  
Hanover, MA 02339**

**Meeting Minutes of March 2, 2011**

**Committee Attendees:** David Bond, Florence Grady, David Walsh, Donald White, Joan Young, John Lamoureux, Helen Graves

**Others:** Finance Director, Jennifer Petit, Tony Marino, Director of Community Services, John Doherty, Board of Health

David Walsh, Advisory Committee Chairman, called the meeting to order at 7:00 p.m.

**Fee increase Town Meeting articles:**

Tony Marino, Director of Community Services, provided information on the fee increase articles the Department of Municipal Inspections and Board of Health have submitted for the May 2011 Town Meeting.

The fee increase on permits covers administrative work, plan review, and the inspector's time in the field and in the office.

Four items on the Board of Health's fee schedule are increasing. The fee for a full day percolation test is being decreased from \$650 to \$600 since the half day cost is \$300.

The commercial electrical fees have been low for awhile. The electrical inspector often ends up doing multiple visits to sites.

Minor changes were made to the fees for gas and plumbing permits.

Re-inspection fees were changed to keep them consistent.

**Town meeting article regarding Septic upgrades:**

Tony Marino, Director of Community Services, said he had submitted an article for the May 2011 Town Meeting regarding loans for residents who are in need of financing to repair or upgrade their septic systems. Residents would apply for a loan through the Board of Health. Required payments on the loans would be added to the resident's tax bill. Administrative fees plus interest would be included in the payment amount.

Jennifer Petit, Finance Director, will be researching the details of this loan program. Donald White expressed concern about administrative fees on the loan being assessed based on the

amount of the loan. Jennifer Petit said the administrative fees are not determined by the Town but by the Financial Institution managing the loan.

The Advisory Committee discussed the publication of minutes on the Town's website. Florence Grady made a motion to approve the publication of Advisory Committee meeting minutes on the Town's website. John Lamoureux seconded the motion. All others were in favor.

The Committee agreed to change the meeting time for Wednesday night Advisory Committee meetings to 6:00 p.m. for the month of March.

Helen Graves made a motion to adjourn the meeting at 8:00 p.m. Donald White seconded the motion. All others were in favor.

Prepared by: Audrey Barresi, Advisory Committee Secretary