



# **TOWN OF HANOVER ANNUAL REPORT**

**For Fiscal Year Ending June 30, 2016**

The painting which graces this year's cover is titled:

**"North River Bridge"**

Created by Artist Mary Gilmartin

Ms. Gilmartin received the "Hanover Excellence Award"  
at the Inaugural Hanover Cultural Council Juried Art Exhibit in June of 2016.

ONE HUNDRED  
AND  
SIXTY FOURTH  
ANNUAL REPORT  
of the  
OFFICERS AND COMMITTEES  
of the  
TOWN OF HANOVER  
[WWW.HANOVER-MA.GOV](http://WWW.HANOVER-MA.GOV)



FOR FISCAL YEAR ENDING JUNE 30, 2016





# In Memoriam

## Elected Official

**LTC LOUIS N. AVITABILE**

January 25, 2016

Board of Public Works

## Employees

**CARMINE J. SALINES**

July 1, 2015

Board of Registrars

**ROBERT N. LYONS**

October 14, 2015

Former Veterans Agent

**JOSEPH E. HANNIGAN**

February 8, 2016

Call Captain of the Hanover Fire Department

Elections Clerk

Advisory Board Member

Democratic Town Committee Member

Fire Station Building Committee Member

# In Memoriam

## Employees

**ARLENE G. SNOWDALE**

March 28, 2016

Bus Driver

Hanover Schools

**WILLIAM J. MITCHELL**

May 7, 2016

Former Assistant Dean of Students

South Shore Vocational Technical High School

**PORTIA A. MEARS**

June 19, 2016

Reading Specialist

South Shore Vocational Technical High School

# In Memoriam

## Volunteers

**JAMES E. GALLANT**

August 22, 2015

Council on Aging

2015 Recipient of the Spirit of Hanover Award

**JUDITH D. BLODGETT**

November 27, 2015

Visiting Nurse Association Board

Hanover School Study Committee

**VIRGINIA F. SZEJNAR**

November 30, 2015

First recipient of the Spirit of Hanover Community Service Award

Recipient of the Angel Award from the Hanover Council on Aging

# In Memoriam

## Volunteers

**AL MICKUNAS**

February 11, 2016

Hanover Council on Aging

**RUTH J. HUNT**

May 11, 2016

Hanover Council on Aging

**JOAN R. THOMAS**

June 19, 2016

Board of Library Trustees

# **TOWN OF HANOVER**

PLYMOUTH COUNTY, MASSACHUSETTS

## **ELECTED OFFICIALS AS OF JANUARY 1, 2016**

### **SENATOR IN CONGRESS**

Elizabeth A. Warren, Cambridge  
Edward J. Markey, Malden

### **GOVERNOR**

Charles D. Baker, IV, Swampscott

### **LIEUTENANT GOVERNOR**

Karyn Polito, Shrewsbury

### **ATTORNEY GENERAL**

Maura Healey, Charlestown

### **SECRETARY OF STATE**

William Francis Galvin, Brighton

### **TREASURER**

Deborah Goldberg, Brookline

### **AUDITOR**

Suzanne M. Bump, Great Barrington

### **REPRESENTATIVE IN CONGRESS**

Ninth District  
William Richard Keating, Bourne

### **COUNCILLOR**

Fourth District  
Christopher A. Iannella, Jr., Boston

### **SENATOR IN GENERAL COURT**

Second Plymouth and Bristol District  
Michael D. Brady, Brockton

### **REPRESENTATIVE IN GENERAL COURT**

Fifth Plymouth District  
David F. DeCoste, Norwell

# **TOWN OF HANOVER**

PLYMOUTH COUNTY, MASSACHUSETTS

## **ELECTED OFFICIALS AS OF JANUARY 1, 2016**

### **DISTRICT ATTORNEY**

Plymouth District  
Timothy J. Cruz, Marshfield

### **COUNTY TREASURER**

Plymouth County  
Thomas J. O'Brien, Kingston

### **REGISTER OF PROBATE**

Plymouth County  
Matthew J. McDonough, Marshfield

### **REGISTER OF DEEDS**

Plymouth District  
John R. Buckley, Jr., Brockton

### **CLERK OF THE COURTS**

Plymouth County  
Robert S. Creedon, Jr., Brockton

### **SHERIFF**

Plymouth County  
Joseph D. McDonald, Jr., Kingston

### **COUNTY COMMISSIONERS**

Plymouth County  
Greg Hanley, Pembroke  
Daniel A. Pallotta, Hanover  
Sandra M. Wright, Bridgewater

### **Population**

Federal Census - 13,879 (as of 2010)  
Town Census - 14,417 (as of January 5, 2015)  
Registered Voters – 9,628 (as of January 5, 2015)

**ELECTED TOWN OFFICERS  
AS OF JANUARY 1, 2016**

**BOARD OF SELECTMEN**

Brian E. Barthelmes, Chairman	2018
Susan M. Setterland, Vice Chairman	2017
Joseph R. Salvucci	2016
Robert S. O'Rourke	2017
David R. Delaney	2018

**BOARD OF ASSESSORS**

Robert C. Shea, Chairman	2016
Frank Greco	2018
David R. Delaney	2017

**BOARD OF HEALTH**

Lynn A. White	2016
Robin B. McLaughlin	2017
Richard W. Farwell, Chairman	2018

**BOARD OF PUBLIC WORKS**

Robert Heywood	2016
John L. Benevides, Chairman	2018
Louis Truscello	2017

**MODERATOR**

Douglas T. Thomson	2016
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**PLANNING BOARD**

Richard V. Deluca, Chairman	2020
Kenneth L. Blanchard	2016
Anthony D. Losordo, Jr.	2017
Louis G. Paradis	2018

**SCHOOL COMMITTEE**

Kimberly Mills-Booker, Chair	2017
Ruth A. Lynch	2017
John T. Geary	2018
Michael W. Phillips	2016
Elizabeth Corbo	2018

**TOWN CLERK**

Catherine G. Harder-Bernier	2016
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**TRUSTEES OF PUBLIC LIBRARY**

Elaine J. Shea	2016
Joan R. Thomas	2018
Emily Blampied	2016

# APPOINTED BOARDS AND COMMITTEES

As of January 1, 2016

## **AFFIRMATIVE ACTION COMMITTEE**

Jeffrey R. Blanchard, Fire Chief 2016  
Troy B.G. Clarkson, Town Manager 2016  
Gregory Nihan, Lieutenant, HPD 2016

## **AFFORDABLE HOUSING TRUST**

Thomas M. Burke, Chairman 2017  
Susan M. Setterland (Selectman) 2017  
Kristen Zwicker Young (Citizen at large) 2017  
Denise Quirk (Citizen at large) 2016

## **BOARD OF OVERSEERS OF THE STETSON HOUSE**

Roger A. Leslie Sr., Chairman 2016  
Richard Flanagan 2018  
Donald E. Morrison 2017

## **BOARD OF REGISTRARS OF VOTERS**

Nancy J. Goldthwait, Chair 2016  
Pamela D. Ferguson 2017  
Katherine DiSabato 2018  
Catherine Harder-Bernier, Town Clerk 2016

## **BOARD OF TRUST FUND COMMISSIONERS**

Joan Norris 2018

## **CENTER/SYLVESTER SCHOOL BUILDING COMMITTEE**

Libby Corbo, Chair  
Troy B.G. Clarkson, Town Manager  
Matthew Ferron, Superintendent of Schools  
Robert Murray, Facilities Engineering Manager  
Janine Smith, Director of Finance  
Jane DeGrenier, Principal, Center/Sylvester School  
Deborah St. Ives, Director of Teaching and Learning  
Michael Phillips, School Committee  
Patrick Brower, Community Member  
Kimberly Booker, Community Member  
Dana Miller, Community Member

## **CONSERVATION COMMISSION**

Lou Paradis, Chairman 2018  
Lisa Satterwhite, Vice Chair 2018  
Frank Brierley, Hearing Officer 2017  
William Woodward, Commissioner 2017  
Justin Shepard, Commissioner 2016  
Brian McLoone, Associate Member 2016

## **COMMUNITY ACCESS & MEDIA COMMITTEE**

Dave Malekpour, Chairman 2016  
Kathi Thomson 2016  
Amy Lipman-White 2016  
Bruce Bartone 2016  
Ruth Lynch 2016  
Susan Glover 2016

## **COUNCIL ON AGING ADVISORY BOARD**

Donald F. Buckley, Chairman 2016  
Richard Farwell, Vice Chairman 2016  
Claire M. Flynn 2016  
Carol Mattes 2016  
Eleanor M. Kimball 2016  
Roger Leslie 2016  
Thelma Litchfield 2016

## **CULTURAL COUNCIL**

Karen Cass, Chair 2018  
Ataul Ahmad 2018  
Katie Duff 2017  
Ellen Fitzpatrick 2018  
Christopher Haraden 2018  
Linda McCarthy 2016  
Meghan Walsh 2018

## **DESIGN REVIEW BOARD**

William J. Dooley, Co-Chairman 2018  
Steven C. Habeeb, Co-Chairman 2018  
Bruce Nordstrom 2018  
Peter Clapsaddle 2018



**EDUCATION FUND COMMITTEE**

Joan F. Dubois 2016  
Marie L. Martucci 2016  
Joan T. Port-Farwell 2016  
Carol Mattes 2016

**EMERGENCY MANAGEMENT AGENCY**

Jeffrey Blanchard, Director  
Justin Reed  
Kenneth Blanchard  
James Browning  
Michael Assad  
Michael Barry  
Joan Port-Farwell  
Richard Farwell

**FIREWORKS SITE FOCUS  
COMMITTEE**

John Barry 2017  
Stephen Carroll 2017  
Amy Walkey 2017  
William Cass 2017  
Kevin Zygadlo 2017

**REPRESENTATIVE TO METROPOLITAN AREA PLANNING COUNCIL**

Thomas W. Rodick 2018  
Kerry A. Harrison 2018

**REPRESENTATIVE TO NORTH RIVER COMMISSION**

Daniel C. Jones 2016  
John O' Leary 2016

**REPRESENTATIVES TO OLD COLONY ELDER SERVICES**

Robyn Mitton 2016

**REPRESENTATIVE TO OLD COLONY PLANNING COUNCIL AREA AGENCY ON  
AGING ADVISORY COMMITTEE**

Katherine O'Brien 2016

**REPRESENTATIVE TO SOUTH SHORE REGIONAL SCHOOL DISTRICT COMMITTEE**

Robert Heywood 2018

**HISTORICAL COMMISSION**

Peter Johnson 2017  
Christopher Haraden 2017  
John Goldwaith 2018  
Gary Haynes 2016  
Charles Minott 2016

**MBTA ADVISORY BOARD**

Gerald B. Lewis 2016

**PLANNING BOARD**

**appointed Associate Members**

Bernie Campbell, Associate 2016  
Meaghan Neville Dunne, Associate 2016

**PUBLIC CONSTABLES**

Robert S. Barlow 2018  
Stephen M. Cook 2018  
Kevin J. Dalton 2018  
Michael C. Moore 2018

**ROUTE 53 CORRIDOR JOINT STUDY COMMITTEE**

Ken Blanchard, Chairman  
John Connolly, Vice Chairman  
Arnold Itz  
Debra McGlame  
John L. Benevides (Board of Public Works)  
Anthony D. Losordo, Jr. (Planning Board)  
Robert O'Rourke (Selectman)  
Jeff Puleo  
Timothy Mitchelson

**SELECTMEN'S REPRESENTATIVE TO SOUTH SHORE COALITION**

Robert S. O'Rourke 2016

**SOUTH SHORE RECYCLING COOPERATIVE**

Victor Diniak (DPW) 2016

**SYLVESTER SCHOOL REDEVELOPMENT COMMITTEE**

Douglas Thomson 2017  
Louise Sironi 2017  
Joseph Rull 2017  
John Galluzzo 2017  
Christopher Martin 2017  
David Delaney 2017  
Heidi Cho 2017

**TAXATION AID COMMITTEE**

Maureen Cooke 2016  
Joan T. Port-Farwell 2016  
Robert Shea 2016  
Joan R. Thomas 2016

**ZONING BOARD OF APPEALS**

Matthew Perkins, Chairman 2016  
David Delaney, Vice Chairman 2017  
David Connolly 2018  
Brian Callow 2016  
Christopher Bernard 2017  
John C. Tuzik 2017

**TOWN CONSTABLES**

Thomas Hayes 2016  
Walter Sweeney 2016

**TOWN MANAGER**

Troy B.G. Clarkson

**BOARDS AND COMMITTEES  
APPOINTED BY THE MODERATOR**

**As of January 1, 2016**

**ADVISORY COMMITTEE**

Christopher Martin, Chairman	2016
Emmanuel Dockter	2018
Angela Blanchard	2017
Donald W. Moores	2018
Gerard O’Hearn	2016
Edward Hickey	2016
Sandra Hayes	2017
Joan Port-Farwell	2017
Brandon Freeman	2018

**BYLAW REVIEW COMMITTEE**

Stephen Tucker, Chairman	2017
Eric Grund	2018
Barbara Y. Itz	2017
Robert Quirk	2016
David Ladd	2016

**COMMUNITY PRESERVATION COMMITTEE (Moderator appoints at-large members)**

William B. Scarpelli, Chairman	2016
Richard Deluca (Planning Board)	2017
James Coulter (Citizen-at-large)	2017
April Manupelli (Parks & Recreation)	2016
Jonathan Chu (Citizen-at-large)	2018
John S. Goldthwait (Historical Commission)	2018
Mary Dunn (Open Space Committee)	2016

**OPEN SPACE & RECREATION PLANNING COMMITTEE**

Mary E. Dunn, Co-Chair	2016
Harold D. Thomas, Co-Chairman	2018
George Mallard	2017
Judy Grecco	2017
John Ferraro	2016

**PARKS & RECREATION COMMITTEE**

April Manupelli, Chairperson	2018
Edwin Alicea, Vice Chairperson	2016
Debbie Sullivan	2017
Steve Geddes	2017
Kelly Gilroy	2017
Michelle Cavallaro	2017
Michael Tivnan	2018

## **REPORT OF THE BOARD OF SELECTMEN**

For Fiscal Year July 1, 2015 – June 30, 2016

The Board of Selectmen would like to honor Selectman Joseph R. Salvucci for twelve years of dedicated service to the Town of Hanover. Joe volunteered for six years with the Advisory Committee and six years of honorable service with the Board of Selectmen. In May, the Board of Selectmen welcomed the Board's newest member, John Tuzik.

### **Recognitions**

Throughout the year the Board recognized the accomplishments of Kyle Grant, Jack Hayes, Anthony Salvucci, Brendan Willett, Daniel Roche, John Barthelmes, Ryan McDonald and Thomas Cleary as they became Eagle Scouts. In October, the Board recognized Hanover High School's Girls Field Hockey Coach Judy Schneider who attained her 500<sup>th</sup> career win. In March, the Board recognized the members/coaches of the Hanover High School Hockey team as the 2016 Division III Boys Ice Hockey State Champs and in April, Ray Miller was recognized for receiving the fourteenth Spirit of Hanover Award.

The Board recognized the passing of Robert Lyons who served the Town as the Veteran's Agent from 1996-2010; Virginia Szejnar who in 2002 was the first recipient of the "Spirit of Hanover Community Service Award; Louis Avitabile who served on many boards and committees including over ten years of service on the Board of Public Works; Joan Thomas who served as a trustee of the John Curtis Free Library for the last ten years; Carmine J. Salines who served for many years on the Board of Registrars; Joseph E. Hannigan who served as a Call Captain of the Hanover Fire Department, the Advisory Board and the Fire Station Building Committee; and James E. Gallant who served on the Council on Aging Advisory Board and was the recipient of the 2015 Spirit of Hanover Award.

### **Appointments**

Volunteerism is a vital function of what makes our Town successful. During the year, the Board appointed Tim Mitchelson to the Route 53 Study Committee; Rhonda Nyman and William Flynn to the Veteran's Memorial Committee; Thelma Litchfield to the Council on Aging Advisory Board; Kerry Harrison as the Town's alternate representative to the Metropolitan Area Planning Council; and Maureen Cooke to the South Shore Community Action Council. In February, the Selectmen met with members of the Planning Board to conduct interviews for the seat vacated by Lance Mortland; Jeffrey Puleo was the successful candidate. In March, the Selectmen created the Fireworks Site Focus Committee as an advisory committee to advise on potential post clean-up redevelopment and reuse scenarios for the Fireworks Site. The Board appointed John Barry, Stephen Carroll, William Cass & Kevin Zygadlo to the Committee. At the 2014 Town Meeting an Article was approved for \$500k for a feasibility study for the Center and Sylvester Schools. This year the Selectmen formed the Sylvester School Redevelopment Committee to study the need and feasibility of potential reuses of Sylvester School. The Selectmen appointed Chris Martin, Doug Thomson, Joseph Rull, John Galluzzo and Louise Sironi to this Committee. In May, the Selectmen with regret, accepted the resignations of Roger Leslie, Donald Morrison and Richard Flanagan from the Board of Overseers of the Stetson House after many years of loyal service.

## **Water**

One of the Board's goals was to enhance water quality reporting, education/conservation and explore infrastructure improvements. Throughout the year, the Board met with Victor Diniak, Director Public Works & Neal Merritt, Water Superintendent regarding the steps involved towards a resolution, including capital investment. To get the most current and accurate information to residents, the Board continues to have information communicated to residents via newsletters, social media and a cable show. The Selectmen encourage residents to contact the Water Department if they want samples of their water tested. In October, the Selectmen reviewed the existing water rates noting they were inadequate to support the current budget with the increases that are needed to better enhance reliability and address the aging infrastructure. The Selectmen voted a water rate change due to water treatment, distribution, administrative, growth in indirect costs and debt service.

## **Wind Turbine**

The Selectmen continue to meet with representatives from Aeronautica regarding the operation of the Wind Turbine. There is \$92,000 in pending insurance re-imburements that the insurance company has committed to; a Grant was signed in 2009 for \$250,000 and later expanded to \$450,000, for purposes of planning it is being kept at the \$250,000 amount because of the commitment status of the Grant from the State. The Town anticipates taking ownership of the Turbine in the near future.

## **Licenses**

During the year the Board approved one Underground Storage License to be located at 1222 Hanover Street. In August, the Board approved a Junk Dealers License to ECOATM. In December, the Board renewed seven All Alcohol Restaurant licenses, six Wines & Malt Restaurant licenses, one Veteran's Club license, three All Alcohol Packaged Good Store licenses, five Wines & Malt Packaged Good Store licenses, eight Class I Automobile licenses, seven Class II Automobile licenses, two Class III Automobile licenses, seven Automobile Lease Licenses, ten Entertainment licenses, three Sunday Entertainment licenses, eight Automatic Amusement licenses and one General License. In May, the Board renewed the First Boston Tenpin Bowling Alley License and four Junk Dealers Licenses. The Board approved six one day beer and wine/all alcohol licenses.

## **Retirements**

The Board recognized the retirements of Deputy Fire Chief Barbara Stone after 33 years of honorable service, and from the Department of Public Works the following employees who provided dedicated service to the Town; Donald Janson who retired after 32 years, James Roy who retired after 27 years; and James Arnone who retired after 16 years. The Board extends their best wishes to all in their well-deserved retirement.

## **Road Races**

Throughout the year, the Board approved Road Races for the Hanover High School Sports Boosters, the John Goslin Memorial 5k, the Hanover Chamber of Commerce/Hanover Cultural Council Road Race, the Hanover High School Road Race for Colon Cancer, the Amanda Russell Memorial Fund, and the Hanover Club-Anchor Race.

**Policies**

The Board approved the Tax Title and Procedures Policy, the Emergency Closing of Facilities Policy, the Fraud Risk Assessment Policy, the Street Light Policy, a revised CORI Policy, and a revised Road Race Policy.

**Town Owned Property**

In January, the Board toured 624 Circuit Street, the site of the former Council on Aging and Parks and Recreation Office. Article 11 from the Special Town Meeting approved the transfer of control of the property from the Parks and Recreation Committee to the Board of Selectmen and also authorized the Board to dispose of the property. Throughout the year the Board met with Town Planner, Peter Matchak to review Town owned properties that could potentially be buildable lots. The Board discussed the possibility of eliminating one of the ballfields at Ellis Field, which would create additional parking and would allow the lot currently used for parking on Circuit Street to be sold.

**Tax Classification**

The Selectmen in conjunction with the Board of Assessors held a public hearing regarding tax classification. The Board voted that a selected Residential factor of 1.05 be adopted for the FY16 tax rate computation; that no discount be granted to Open Space for FY16; that no residential exemption be adopted for FY16 and that no Small Business exemption be granted for FY16. In January, the Town Manager recorded a video which is on the web-site for residents to view explaining tax bills.

**Miscellaneous**

The Bandstand at B. Everett Hall field was reconstructed with minimal cost thanks to the staff and students at South Shore Vo-Tech. In May, The Hanover Women's Club Jrs. presented a check to the Board in the amount of \$1,250.00 to be dedicated to landscaping at the new Bandstand.

In April the Governor's Office approved the Town's application to join the Community Compact.

The Board of Selectmen extends our heartfelt appreciation to our department heads, employees, volunteers, elected and appointed officials for their dedication and the professional services they provide all who do business with the Town and for making Hanover a welcoming place to conduct business with.

Respectfully submitted,

Brian E. Barthelmes, Chairman  
Susan M. Setterland, Vice Chair  
Robert S. O'Rourke  
David E. Delaney  
John C. Tuzik

## **REPORT OF THE TOWN MANAGER**

For Fiscal Year July 1, 2015 – June 30, 2016

Fiscal Year 2016 was another exciting and productive year for the Town of Hanover and its valued employees. Once again, the Board of Selectmen set the stage for our work through their strategic planning efforts. This year, they further refined their goals and objectives for moving the Town forward, including a focus on increased communication through social media. The town continued its recognition of our valued employees and volunteers, sponsoring a ‘Volunteer Appreciation Open House’ in March and a ‘Community Cookout’ in September.

The Selectmen's goals for this year included a continued focus on the revitalization of Rte. 53, continued vigilance on the National Fireworks Site, a renewed focus on the improvement of water quality, and an update to the town’s master plan.

Our commitment to excellence and transparency was recognized by the Government Financial Officers’ Association (GFOA) with the awarding of their Distinguished Budget Award, an international recognition bestowed on few communities in the Commonwealth.

Our engagement with our non-profit partners at both the Cardinal Cushing Centers and the South Shore YMCA continued to produce meaningful and enduring results. We meet regularly with our counterparts and continue to search for ways to strengthen our partnerships. The Town Manager, Police Chief, and Fire Chief were honored for their contributions at a celebration at the Cushing Centers.

Our relationships with business community continued to strengthen, from our annual ‘State of the Town Breakfast’ sponsored by the Hanover Chamber of Commerce, to our regular meetings and coordination with the managers of the Hanover Mall. Our efforts to support our local commercial sector continue to expand. This year, we designed a turning lane on Rte. 53 to mitigate traffic in the area of the University Sports Complex, and continued our outreach and engagement with the business community.

The Town launched a ‘dashboard’ on its award winning website, putting regularly updated and relevant information on each of the town’s departments at the fingertips of the public. The dashboard can be accessed from the main page of the website at: [www.hanover-ma.gov](http://www.hanover-ma.gov). The Town also continued with its unique and varied video outreach, recording several editions of ‘Ask the Town Manager’ and ‘Hanover Cooks and Talks’ on Hanover Community Television.

Consistent with the Selectmen's goal to continue to support public education, the Town continued to work closely with the Hanover School Department to provide funding and support for the school's ongoing commitment to excellence, and provided significant support to the design and approval for renovations to the Center/Sylvester School complex.

Hanover's commitment to building improvements and infrastructure upgrades continued, as projects including approval and design for upgrades to our water treatment plants, paving, crack sealing of Hanover's roads, and the construction of a new DPW Operations facility were undertaken.

It was another busy year. It was another productive year. It was another very good year.

Respectfully submitted,

Troy B.G. Clarkson  
Town Manager



## **REPORT OF THE HANOVER FIRE DEPARTMENT**

For Fiscal Year July 1, 2015 – June 30, 2016

I hereby submit the following report to the Board of Selectmen and the citizens of Hanover.

The Fire Department in the Town of Hanover is charged with the protection of life, property, and the natural environment. To this end, our responsibilities include the prevention, suppression, and investigation of fires, the provision of Emergency Medical Services, public assistance in the event of natural, accidental, or intentional disasters, and the enforcement of all codes and regulations pertaining thereto. The Department is committed to the provision of these and other public services to all persons within the Town's corporate limits in the most compassionate and professional manner possible.

The Hanover Fire Department responded to 2877 incidents between July 1, 2015 and June 30, 2016. The breakdown of calls is as follows:

Total number of Fire Incidents: 1231 (43%)

Total number of Rescue and/or Emergency Medical Incidents: 1646 (57%)

The Department collected \$1,018,358.11 in ambulance fees and \$20,527.00 in permit fees.

### **FIRE – RESCUE SERVICES**

We continue to respond to fires that occur in homes without properly functioning smoke detectors. National Fire Protection Agency statistics show that three out of five home fire deaths result from fires in properties without working smoke alarms. More than one-third of home fire deaths result from fires in which no smoke alarms are present. The risk of dying in a home fire is cut in half in homes with working smoke detectors.

Most homes in town were built before the requirement of hard-wired smoke detectors and depend upon battery operated units. It is important to install fresh batteries in these detectors each year. All types of smoke detectors should be tested frequently following the manufacturer's recommendations and they must be replaced once they are ten years old.

Another life-saving device that is required in your home is the carbon monoxide detector. Carbon monoxide is a colorless, odorless gas that is a byproduct of combustion. Exposure to high levels of carbon monoxide can be deadly. Lower levels can cause headache, weakness, dizziness, nausea or vomiting, shortness of breath, confusion and loss of consciousness. This past year we responded to thirty-six carbon monoxide detector activations. High levels of the gas were confirmed to be present at sixteen of the calls. We cannot stress enough the importance of having these devices installed in your home.

A notable house fire occurred on Saturday April 30, 2016 at 7:30 p.m. the department responded to a report of smoke in a home at 344 Main Street. Upon arrival firefighters discovered a fast moving fire located above a drop ceiling in the basement of the dwelling. The fire was quickly extinguished, but not before extensive damage to the home. The cause of the fire was determined to be electrical in nature. The occupants, a mother and two children, were able to safely exit the home after being alerted to the fire by the smell of smoke. Two old battery powered smoke detectors were present, but not operational. Had this fire occurred while the occupants were asleep the outcome could have been tragic.

Despite the prolonged stretch of dry weather the department responded to few brush or woods fires during the year. There was one particularly stubborn fire that the department fought during the past year. On the evening of Tuesday September 1, 2015 the department responded to a brush fire along the French's Stream Greenway Trail near Forge Pond. Although the fire was contained to only a half-acre in size, the dry weather allowed it to burn deep into the ground. Both of Hanover's forest fire trucks and a mutual aid unit from the Town of Hanson worked the fire. The department's floating pump was used to obtain water from French's stream to help extinguish the flames. The fire burned underground for 7 days before it was finally extinguished.

### **EMERGENCY MEDICAL SERVICES**

We remain busy answering calls for medical emergencies. The Department operates three Advanced Life Support ambulances; one fully staffed and the other two with a combination of available on-duty and callback staff. We see an increase in the instances where all three of our ambulances are answering calls at the same time. Department Paramedics receive advanced training in cardiac, respiratory and other medical issues and are continually engaged in on-going refresher training on illness & injury trends and also new & modern equipment.

HIPPA makes it difficult to highlight many of the success stories of our EMS service. Our members strive to make a positive impact on each patient they interact with and for some; our ability to provide high-level advanced care has had a major impact. Some notable stories of the past year include two successful out of hospital deliveries of healthy babies, multiple successful recognition and treatment of patients suffering myocardial infarctions, multiple successful resuscitation efforts to revive patients suffering cardiac arrest and our continued efforts to successfully reverse the effects of overdose. These stories go along with the daily treatment given to patients suffering other medical and traumatic issues such as diabetic emergencies, respiratory emergencies and many others.

## **FIRE PREVENTION**

The Department continues efforts to increase fire safety awareness through public education. Our SAFE and Senior SAFE Programs are a critical mechanism to enhance fire safety in the community. Last year, our SAFE Program focus was on 3<sup>rd</sup> grade. Working with the School Department, we were able to visit each classroom in both elementary schools to share fire safety awareness and conduct hands on skill building in topics such as staying low when crawling through smoke and what to do when your smoke detector sounds. The Senior SAFE Program continues to grow and has become an important resource for our senior citizens to gain a better understanding of fire safety awareness and general home safety advice. Working in partnership with the Council on Aging and Hanover VNA, the Department was able to regularly attend events at the Senior Center and also participated in health fairs and other events throughout the community.

The Department was able to host our annual Open House in May of 2015. This community event gives us an opportunity to open up our doors and welcome residents into our station for fire safety and EMS awareness, demonstrations and the chance to see our vehicles up close.

A new program that was implemented last year was our smoke & carbon monoxide detector installations. This initiative relied on grants and other funding sources for the purchase of smoke & carbon monoxide detectors. Through advertisement and participation at community events, the Department was able to offer the installation of smoke and carbon monoxide detectors to our senior citizens free of charge.

We would like to again remind residents of the importance of having working smoke & carbon monoxide detectors in your home. We would also like to remind residents of the importance of having house numbers affixed to your home and visible from the street in order to assist responders who may need to find your address during an emergency. Please contact us if you have any questions about where detectors or house numbers should be installed.

## **PERSONNEL**

As the Town grows and the demand for services increases the Department has seen a dramatic increase in the number of overlapping calls. This has increased our reliance on call-back and mutual aid from neighboring communities to ensure that all emergency calls are answered. There are 25 full-time firefighters. Current full-time staffing levels include four groups. A group consists of a captain and four firefighters. These four groups work rotating 24 hour shifts. Additionally there are two firefighters and a captain assigned to a Monday thru Friday shift that begins at 8:00 AM and ends at 4:24 PM. The department also employs seventeen on-call firefighters who provide staffing as needed. Fire Department Administration includes the Fire Chief and Deputy Fire Chief.

Career firefighters are hired through the Civil Service process and now must be certified by the State of Massachusetts as a paramedic. Call firefighters are hired through a local process. If you

are interested in joining the department please reach out to me or stop by Fire Headquarters and speak with the Duty Officer. We would like to meet you and answer any of your questions.

Deputy Chief Barbara Stone retired in December after 33 years of service. She spent many years serving as the department's Fire Prevention Officer. We wish Barbara and her family all the best in her retirement.

## **TRAINING**

As the Town continues to grow and the emergency call volume increases, it becomes more difficult for on duty career firefighters to conduct training exercises. Many training evolutions require taking on-duty firefighters and apparatus out of service. We are grateful that additional funds for public safety employee training continue to be approved at the Annual Town Meeting. With these funds the Department actively pursues worth-while training opportunities. Some of the notable training we were able to provide last year included offerings from the Massachusetts Firefighting Academy including Advanced Fire Pump Training, Ethanol for First Responders, Fire and Life Safety Educator, Confined Space Awareness and Tank Truck Awareness. We partnered with J.P. Noonan to offer a class on gasoline tanker trucks and with the South Shore Vocational Technical High School to offer a class showing the safety features of propane powered buses. We were also able to provide Advanced Fire Pump Training for all firefighters.

## **FIRE DEPARTMENT FACILITIES**

The Town Manager has assembled a working group comprised of citizens and firefighters to provide guidance on the fire station facility need in North Hanover. A site has been identified and the Town is moving forward with steps to acquire it. A new sub-station in the North Hanover area will reduce response times to approximately one third of the Town. Currently, response times in this area are beyond the recommended six minutes. Two outmoded and inadequately sized stations currently used for storage, 1160 Main St. and 207 Broadway, can be sold to help defray the costs associated with the construction of the new station.

As the fiscal year came to a close the working group was exploring the possibility of building additional garage space onto Fire Headquarters. Apparatus currently housed at Station 3 in West Hanover would be moved to Headquarters. Once completed Station 3 could also be sold. The addition will improve the efficiency of our callback system by having all firefighter's respond to the centralized location. Building additional garage space at Fire Headquarters will reduce the required size of (and cost of) a fire sub-station when it is built in North Hanover.

## **CAPITAL EXPENDITURES**

Two vehicles that were approved for purchase during the May 2015 Annual Town Meeting were delivered and placed in service. In October of 2016, a 2004 ambulance was replaced with a new four wheel drive unit. All three of Hanover's ambulances now have four by four capabilities. Two older pumping engines were disposed of when the department took delivery of a new pumping engine in May of 2016. Through consolidation of the outlying call fire stations the department has reduced the number of required pumping engines from seven down to four. The department's fleet replacement program keeps ambulances in service for 12 years and pumping engines in service for twenty. In December of 2016, the department applied for Aid to Firefighter Grant (AFG) funds to help defray the cost of the Town's 1989 aerial ladder. Replacement of the ladder truck is scheduled for fiscal year 2018.

I would like to take an opportunity to also recognize Hanover resident Kathy Murray, who donates numerous hours planting and maintaining the landscape at Fire Headquarters.

Residents are urged to check our website [www.hanoverfiredept.com](http://www.hanoverfiredept.com) where you can find more information about the department and the services we provide. We also provide useful information and safety tips throughout the year on our Twitter account: @HanoverFire. I encourage you to visit [www.hanover-ma.gov](http://www.hanover-ma.gov) and click on "Dashboard" and then the "Hanover Fire Department" logo to see monthly response data. Please dial 911 if you have an emergency. If you have questions please contact the Hanover Fire Department at 781-826-3151, call my desk directly at 781-826-7727 or e-mail me at [jblanchard@hanoverfiredept.com](mailto:jblanchard@hanoverfiredept.com).

I want to thank the members of the Hanover Fire Department for their continued dedication to serving our community. I would also like to thank the Town Manager, Department Heads, Town Boards, Town Committees and the Citizens of Hanover for their support and cooperation during this past year.

Respectfully submitted,

Jeffrey R. Blanchard  
*Fire Chief*

## Hanover Fire Department Incident Reporting 7/1/15 – 6/30/16

### 1 Fire

100 Fire, other	1
111 Building fire	3
113 Cooking fire, confined to container	10
114 Chimney or flue fire, confined to chimney	3
116 Fuel burner/boiler malfunction, fire confined	1
131 Passenger vehicle fire	5
132 Road freight or transport vehicle fire	3
140 Natural vegetation fire, other	25
141 Forest, woods or wildland fire	1
142 Brush or brush-and-grass mixture fire	10
151 Outside rubbish, trash or waste fire	1
154 Dumpster or other outside trash receptacle fire	1
162 Outside equipment fire	<u>3</u>
Total	67

### 2 Overpressure Rupture, Explosion, Overheat

212 Overpressure rupture of steam boiler	1
251 Excessive heat, scorch burns with no ignition	<u>2</u>
Total	3

### 3 Rescue / Emergency Medical Service Incident

311 Medical assist, assist EMS crew	3
320 Emergency medical service incident, other	7
321 EMS call, excluding vehicle accident with injury	1357
322 Motor vehicle accident with injuries	107
323 Motor vehicle/pedestrian accident (MV Ped)	4
324 Motor vehicle accident with no injuries.	159
342 Search for person in water	1
350 Extrication, rescue, other	2
354 Trench/below-grade rescue	1
360 Water & ice-related rescue, other	3
361 Swimming/recreational water areas rescue	1
381 Rescue or EMS standby	<u>1</u>
Total	1646

#### **4 Hazardous Condition (No Fire)**

400 Hazardous condition, other	22
411 Gasoline or other flammable liquid spill	8
412 Gas leak (natural gas or LPG)	20
413 Oil or other combustible liquid spill	1
424 Carbon monoxide incident	16
440 Electrical wiring/equipment problem, other	35
441 Heat from short circuit (wiring), defective/worn	1
442 Overheated motor	5
443 Breakdown of light ballast	1
444 Power line down	103
445 Arcing, shorted electrical equipment	39
451 Biological hazard, confirmed or suspected	30
460 Accident, potential accident, other	1
461 Building or structure weakened or collapsed	1
463 Vehicle accident, general cleanup	6
471 Explosive, bomb removal	<u>1</u>
Total	290

#### **5 Service Call**

500 Service Call, other	7
510 Person in distress, other	1
511 Lock-out	141
512 Ring or jewelry removal	4
520 Water problem, other	9
522 Water or steam leak	6
542 Animal rescue	2
550 Public service assistance, other	7
551 Assist police or other governmental agency	6
552 Police matter	2
553 Public service	25
554 Assist invalid	37
555 Defective elevator, no occupants	1
561 Unauthorized burning	27
571 Cover assignment	<u>88</u>
Total	363

**6 Good Intent Call**

600 Good intent call, other	22
611 Dispatched & canceled en route	119
621 Wrong location	2
622 No incident found on arrival at dispatch address	83
631 Authorized controlled burning	8
650 Steam, other gas mistaken for smoke, other	3
651 Smoke scare, odor of smoke	5
652 Steam, vapor, fog or dust thought to be smoke	1
671 HazMat release investigation w/no HazMat	<u>3</u>
Total	246

**7 False Alarm & False Call**

700 False alarm or false call, other	18
710 Malicious, mischievous false call, other	4
714 Central station, malicious false alarm	3
730 System malfunction, other	21
731 Sprinkler activation due to malfunction	6
732 System activation due to malfunction	1
733 Smoke detector activation due to malfunction	25
734 Heat detector activation due to malfunction	1
735 Alarm system sounded due to malfunction	31
736 CO detector activation due to malfunction	20
740 Unintentional transmission of alarm, other	26
741 Sprinkler activation, no fire - unintentional	4
743 Smoke detector activation, unintentional	36
744 Detector activation, no fire - unintentional	7
745 Alarm system activation, no fire - unintentional	44
746 Carbon monoxide detector activation, no CO	<u>5</u>
Total	252

**8 Severe Weather & Natural Disaster**

813 Wind storm, tornado/hurricane assessment	1
814 Lightning strike (no fire)	1
815 Severe weather or natural disaster standby	<u>1</u>
Total	3



**9 Special Incident Type**

900 Special type of incident, other	1
911 Citizen complaint	<u>6</u>
Total	7

**Total Incidents 7/1/15 – 6/30/16: 2877**

**Hanover Fire Department Inspections 7/1/15 – 6/30/16**

**Residential:**

Oil burner & Tanks	10
Smoke Detector / Carbon Monoxide Detector	209
Propane	23
Completions - New Homes	20
Underground Storage Tanks – Removal	<u>4</u>
<b>Total</b>	<b>266</b>

**Commercial Inspections:**

Quarterly Inspections	19
Fire Alarm Installations	12
Sprinkler Installations	64
Occupancy Inspections	15
School Exit Drills	14
School Drills (Other)	0
Re-Occupations	7
Hazard Inspections	13
Underground storage tanks	3
Other	<u>18</u>
<b>Total</b>	<b>165</b>

**Total Residential and Commercial Inspections: 7/1/15 – 6/30/16 431**

## **REPORT OF THE HANOVER EMERGENCY MANAGEMENT AGENCY**

For Fiscal Year July 1, 2015 – June 30, 2016

I hereby submit the following report to the Board of Selectmen and the citizens of Hanover.

The Hanover Emergency Management Agency (HEMA) leads the Town in planning, preparedness, communication, response, and recovery for daily emergencies, large-scale town wide events and major disasters. HEMA is a vital link in emergency communications between the public and first responders, and provides key coordination and leadership to Town departments, stakeholders, residents, and visitors.

The goal of HEMA is to make our community more aware of and prepared for potential hazards. Members of HEMA meet quarterly to develop strategies towards creating resilience.

HEMA continues to make improvements to the Town's Emergency Operations Center (EOC) at fire headquarters. The EOC serves as a unified command post where the town manager and department heads work together to prepare for and respond to large scale emergencies. During the year HEMA received \$4424.94 in grant funding to which was used to defray the costs of a weather station, satellite phone, maps and printing supplies. We continue to seek our grants and other types of funding to support our mission.

We have made great progress this past year on our ability to open and properly staff the Town's shelter at Hanover High School. Carol Mattes has volunteered to take on the role of Shelter Director and has done a tremendous job. Hanover actively participates in the Massachusetts Emergency Management Agency (MEMA) regional shelter program.

The Hanover Community Emergency Response Team (CERT) continues to grow in number. In June, members of HEMA, along with several CERT volunteers attended training on Shelter Operations. Attendees came away from the meeting with a sense of real purpose and excitement and have been working toward the increasing the capability and capacity to staff and operate the emergency shelter.

The Local Emergency Planning Committee (LEPC) meets at least twice a year to identify facilities that use, companies that produce and transportation routes that are used to move extremely hazardous materials. The committee works to develop mitigation and response plans to make the community safer. The Town applied for and received "Full Certification" from the Commonwealth of Massachusetts State Emergency Response Commission. Certified LEPCs are eligible to receive grant funding to help support their efforts.

The LEPC has representation from twelve categories that include an Elected Local Official, Law Enforcement, Emergency Management, Fire Service, Emergency Medical Service, Board of Health, Conservation, Hospital, Transportation, Media, Community Group, Public Works and a representative from a local generator of hazardous materials.

HEMA continued to work with the Metropolitan Area Planning Council (MACP) on the development of a FEMA Hazard Mitigation Plan. State, Tribal and Local governments are required to have approved plans in order to receive Federal non-emergency disaster assistance, including funding for mitigation projects. During the course of the year the MACP met with various Town departments and held two public meetings to collect information and receive community input. The Plan has been completed and has been submitted to FEMA for approval.

Please visit the Town of Hanover's web page at [www.hanover-ma.gov](http://www.hanover-ma.gov) , @HanoverEMA and @HanoverMA for important information before, during and after emergencies. These sites also provide useful information and safety tips throughout the year. We urge you to check the following websites where you can find more information on emergency preparedness [www.fema.gov](http://www.fema.gov) and <http://www.mass.gov/eopss/agencies/mema/ready-massachusetts/> (search "ready Massachusetts"). Residents who are interested in joining CERT or becoming a shelter volunteer are urged to contact HEMA at 781-826-3151, ext. 3500.

I want to thank the members of HEMA, volunteers and CERT members for their continued dedication to serving our community. I would also like to thank the Town Manager, Department Heads, Town Boards, Town Committees and the Citizens of Hanover for their support and cooperation during this past year.

Respectfully submitted,

Jeffrey R. Blanchard  
*Emergency Management Director*

## REPORT OF THE HANOVER POLICE DEPARTMENT

For Fiscal Year July 1, 2015 – June 30, 2016

I hereby submit the following report of the Hanover Police Department from July 1, 2015 to June 30, 2016.

The Hanover Police Department provided residents and businesses with professional and dedicated service during fiscal year 2016. This was achieved with funding from our annual budget appropriation, annual town meeting public safety training article and supplemented by federal and state grants. Grant funding has been reduced significantly and in many cases eliminated on both state and federal levels and the competition for the remaining funds is strong. The Hanover Police Department continues to pursue every possible opportunity for grant funding. Once again the Hanover Police Department has been the recipient of a private grant. The Copeland Family Foundation awarded the department a grant to support the DARE program. This funding was essential in order to continue to offer this program to all Hanover Public Schools fifth grade classes.

Funding was sought under the Governor's Highway Safety Bureau grant and the department was successful in obtaining funding for five enforcement initiatives. These initiatives included seat belt usage, distracted driving, aggressive driving and impaired operation.

The department was a recipient of a competitive grant for underage alcohol enforcement. The grant allows for the monitoring of package stores and licensed establishments for underage alcohol activity. It also funds a series underage drinking patrols.

The department was awarded a federal grant for the replacement of soft body armor. During fiscal year 2016, the bullet proof vest funds were expended and each member of the department received a new ballistic vest. These vests were purchased utilizing the federal grant program and an anticipated match from the Commonwealth of Massachusetts. The town has received the state approval and currently awaits reimbursement during the first quarter of fiscal year 2017.

The Mission of the Hanover Police Department is to prevent crime, preserve order, and to protect the rights, lives and property of the citizens of Hanover. We will cultivate partnerships within our community to identify and effectively respond to the diverse, ever-changing social and cultural demands. Together we will accomplish this with emphasis on integrity, fairness and professionalism.

Residents are urged to take advantage of the MedReturn prescription drug drop box located in the lobby of the police station. The drop box may be accessed 24 hours a day, 7 days a week. Through a partnership with the Plymouth County District Attorney's Office, Plymouth County Sheriff's Department, Massachusetts Department of Public Health and Covanta Energy, prescription medication is deposited in the secure kiosk and transported by the police department for destruction at no cost to the Town of Hanover. We are

fortunate for this partnership. For the past several years the department has participated in the National Drug Take Back Initiative. This has been a highly successful partnership with the Hanover Board of Health and the Drug Enforcement Administration. The department looks forward to continuing this important collaboration. The event is hosted by the Hanover Senior Center and provides a significant opportunity for outreach to the entire community.

The Hanover Police Department demonstrates its commitment to the community by providing various programs that enhance the quality of life for the citizens of Hanover. Based on the philosophy of community oriented policing, the Hanover Police Department reaches out to the community with initiatives that will be positive and productive. Officers who have expertise in their respective disciplines provide specialized programs. The programs that are provided by these officers include crime prevention, school safety, participation in the senior center programs, child safety seat installations, firearm permits, fish and game enforcement and many others. The police department has provided child identification packets during numerous events at the Hanover Mall, YMCA, Hanover Park and Recreation Program and Old Navy. The department has also provided child safety seat and bicycle safety information at the Touch a Truck event in September. The department participates in the Hanover High School student internship program. This program provides an opportunity for a HHS student to learn about law enforcement and criminal justice by participating in the daily activities of Hanover Police Officers. The department has worked with numerous non-profit organizations in the planning and coordination of 5K road races in town. The department worked with the South Shore Hospital, South Shore Visiting Nurse Association, Youth Health Connection and the Hanover Mall in September to present "Hidden in Plain Sight" an interactive display to assist parents and others in understanding potential indicators and paraphernalia of drug abuse.

The DARE program was once again an important aspect of the Hanover Police Department's youth outreach program. Officer Michael McKeever or "Officer Mike" to his students has the knowledge and ability to interact with the youth of our community. This is accomplished in both a classroom environment and while performing his duties as a patrol officer. In collaboration with the Hanover School Department students complete a ten week course of instruction in drug, alcohol and violence prevention. The department also participates in the Plymouth County District Attorney's annual summer camp. This provides an opportunity for approximately 15 Hanover students to participate in a one week program which brings school age children and police officers from the area together for a week of mentoring and drug abuse and violence prevention education

During the school year, members of the department trained administrators and staff of the Hanover Public School District in the program known as ALICE. This program trains individuals how to respond to the threat of an armed intruder in a building. The ALICE program was recently endorsed by the Commonwealth of Massachusetts as the preferred response to these situations if they occur in a school. By the end of October all staff had received updated training and instruction in these methods. The police department

appreciates the support of the school administration in providing this level of commitment to the safety of the school environment.

In February, Officer Adam Hill joined the department. Officer Hill previously served at Northeastern University Police as well as the Hanover Mall. In April, Officer Matthew Gerrish and Officer Nicholas Smith joined the department and began their training at the Plymouth Police Academy. Officer John Voelkel (Officer John) completed his first year as the School Resource Officer for the Hanover Public Schools. Officer Voelkel had a very successful year. He quickly became immersed in the school culture and fully participates in a variety of school activities both during and after school hours. Officer Voelkel's presence and commitment to the Hanover Public Schools enhances our community as a whole.

Training remains an important aspect of the professional development of each and every member of the department. Each officer trains a minimum of 40 hours per year in order to be in compliance with the Municipal Police Training Committee's regulations. Additionally, with the funding provided by the Public Safety Training appropriation at the Annual town meeting, officers have attended specialized training in the following areas. Field Training Officer certification, interview and interrogation techniques, street survival skills, responding to active shooter incidents and numerous specialized legal updates. Members of the command staff have trained with the International Association of Chiefs of Police, Massachusetts Chiefs of Police Association, the FBI LEEDA and LEEDS programs and the Municipal Police Institute. The officers and citizens are well served by these training investments.

I would like to remind residents of several ways to obtain emergency information from the police department. Please visit our website [www.hanoverpolice.org](http://www.hanoverpolice.org) or follow our Twitter account: HanoverPolice or Facebook HanoverPolice Dept. Our webpage and social networking sites are updated on a regular basis with upcoming events. Up to the minute safety information is posted on the social networking sites during critical events. During 2014 the department was recognized by the International Association of Chiefs of Police for having the 5<sup>th</sup> most followers on its Twitter account for a department of less than 50 sworn officers. The feed is updated on a regular basis with important information for residents.

Residents may also sign up for CODE RED alerts for public safety messages. This service is offered by the Plymouth County Sheriff's Department. Hanover town officials have the ability to send reverse 911 notifications to all individuals who have signed on for this service. Alerts are sent to your home phone, cell phone or email it is your choice. Please sign up for the Plymouth Bristol Emergency Alert System at [www.pcsdma.org](http://www.pcsdma.org). If you do not have access to the worldwide web please call 508-830-6200.

The Emergency Communications Center (ECC) has responsibility for all equipment and personnel necessary for the call taking and call dispatching for Police, Fire and EMS services in the town. This includes the operation of E911 as well as other business and emergency telephone lines. ECC personnel demonstrate their professionalism and

commitment on a daily basis. During fiscal year 2016 the ECC handled 4,462 calls at the 911 terminals.

During fiscal year 2016, the ECC competed for and was awarded a training grant from the Executive Office of Public Safety. This grant enabled the Town of Hanover to train and certify each full time and part time dispatcher for emergency medical dispatch duties. This is an extremely important first step in the town's emergency medical services plan. All dispatchers have also completed the required certification in the National Incident Management System (NIMS) and Incident Command System (ICS100). The ECC is in compliance with the regulation requiring 16 hours per year of continuing education for each dispatcher. This is being accomplished in a variety of ways including on-line computer based learning as well as hands on classroom training for skills such as CPR. Local training is held on a quarterly basis to keep dispatchers up to date on policies and best practices.

The ECC would like to remind all residents of the outdoor burning permit line, which is staffed from January 15 through May 1 each year. The phone number is 781-826-7850. Residents are reminded to please utilize this phone line when requesting outdoor burning information.

Serving on the Emergency Communications Center Committee during fiscal year 2016 were, Deputy Chief Barbara Stone and Lieutenant Gregory Nihan. Their individual efforts and expertise contributed to the efficient operation of the town's E911 and Police, Fire and EMS dispatch service.

We wish to express our appreciation and recognition to the Dispatchers for their continued efforts to provide efficient, dedicated and skilled services to the residents of Hanover.

I would like to personally thank the members of the Hanover Police Department both sworn officers and civilian employees. Their collective efforts provide the professional delivery of police services to the citizens of Hanover. I would also like to recognize the efforts of all Town of Hanover departments as well as elected and appointed officials for their cooperation throughout the year. The police department's daily interaction with these departments and individuals helps to provide the town with a true sense of community.

Respectfully submitted,

Walter L. Sweeney, Jr.  
*Chief of Police*

**REPORT OF THE HANOVER POLICE DEPARTMENT**

**Annual Court Report – July 1, 2015 to June 30, 2016**

**Sgt. Daniel A. Salvucci – Court Prosecutor**

Days in Court .....	248
Arraignments.....	409
Arrests (including warrant arrests).....	429
Cases Cleared.....	295
Motor Vehicle Citations issued.....	2402
Monies Collected:	
Fines, Fees from District Court and the Registry of Motor Vehicles .....	\$92,941.50
Monies Collected for Marijuana Citations.....	\$700.00
Monies Collected for Police Reports, Solicitors, Detail Admin Fee .....	\$53,505.30
Monies Collected for Parking Tickets .....	\$115.00

Respectfully submitted,

Sgt. Daniel A. Salvucci  
*Hanover Police Prosecutor*

**Firearms Licenses – July 1, 2015 to June 30, 2016**

**Officer Kristin L. Metivier – Firearms Officer**

License to Carry Firearms – Class A .....	204
License to Carry Firearms – Class B .....	0
Firearms Identification Card.....	8

**All firearms licensing fees are collected and reported by the Town of Hanover Tax Collector.**

Respectfully submitted,

Officer Kristin L. Metivier  
*Firearms License Officer*



**Fish and Game Violations – July 1, 2015 to June 30, 2016**  
**Officer David W. Tyrie – Environmental Officer**

Environmental Citations Issued .....	9
Fish and Game Violations Cited.....	14
Fish and Game Violations Arrests .....	0
Fish and Game Criminal Complaints/Summonses .....	1
Total Fines for Above Citations.....	\$650.00

**Recreational Motor Vehicle Violations – July 1, 2015 to June 30, 2016**

Chapter 90B Violation Citations Issued .....	0
Recreational. MV Violations Cited.....	0
Summonses .....	0
Total Fines for Above Citations.....	\$0

Respectfully submitted,

Officer David W. Tyrie  
*Environmental Officer*

**MAJOR/MINOR INCIDENTS – July 1, 2015 to June 30, 2016**  
**UNIFORM CRIME REPORT**

Missing Person-Adult	13
Missing Person-Juvenile	3
Missing Person-Small Child	3
Sexual Force-Rape	1
Assault-Simple	10
Assault-ODW (Dangerous Weapon)	4
Disturbance-General	105
Disturbance-Fight	9
Disturbance-Liquor Establishment	1
Disturbance-Civil Disobed/Riot	2
Disturbance-Neighbors	1
Disturbance-Noise Complaints	80
Keep the Peace	31
Suspicious Activity-Persons	353
Suspicious Activity-Motor Vehicle	210
Suspicious Package	3
Phone Calls-Harassing	20
Business/Residence/Area Check	2338
Motor Vehicle Accident Investigated	410
Motor Vehicle Accident Not Investigated	109
Motor Vehicle Accident Hit-Run/Property Damage	38
Motor Vehicle Accident Hit-Run/Person Injured	2
Motor Vehicle Accident Hit-Run/Not Investigated	27
Motor Vehicle Accident/Police Vehicle	2
Motor Vehicle Accident/Town Vehicle-Non Police	1
Motor Vehicle General-Traffic Enforcement	1188
Motor Vehicle General-Towed by Police	605
Motor Vehicle General-Towed by Private Party	8
Motor Vehicle General-Disabled	96
Motor Vehicle General-Abandoned	8
Motor Vehicle General-Traffic Violation	370
Motor Vehicle Mini Bike/ATV/Snow Mobile	2
Investigation-Outside/Inside	269
Medical-General	1131
Medical-Overdose	14
Medical-Sudden Death	5
Medical-Suicide/Attempted	2
Medical-Mental Health	26
Medical-Well Being Check	108
Public Assist-Fire/Police	65
Fire-Commercial	8
Fireworks Complaint	19
Gas Odor	11

Fire-Notified Fire Department	18
Fire-Residential	12
Fire-Vehicle	12
Fire-Woods/Grass/Other	34
Extortion/Blackmail	1
Burglary/B & E	3
Burglary/B & E Motor Vehicle	17
Burglary/Residence	4
Burglary/Business	1
Burglary/Unlawful Residence	3
Burglary/Unlawful Business	1
Burglary/Attempt Residence	4
Burglary/Attempt Business	2
Larceny-Pickpocket	4
Larceny-Purse Snatching	2
Larceny-Shoplifting	55
Larceny-Theft From Building	23
Larceny-From Motor Vehicle	17
Larceny-Theft MV Part	6
Larceny-All Others	38
Larceny-Theft Bicycle	1
Larceny-Attempted	1
Attempt To Commit A Crime	3
Motor Vehicle-Theft	5
Motor Vehicle-Theft/Plate Only	1
Motor Vehicle-Recovered Vehicle Outside	1
Motor Vehicle-Theft/Recovered Local Stolen Other	3
Counterfeiting/Forgery	6
Fraud-Conf. Game/Swnd/Flse/Prt	15
Fraud-Credit Card/Auto Teller	33
Fraud-Impersonation	7
Fraud-Wire	3
Stolen Property-General	21
Stolen Property-Firearms	1
Vandalism-Destruction/Damage Property	91
Arrest-Adult	212
Arrest-Juvenile	14
Arrest-Loc Warrant By Other PD	68
Injured Prisoner	1
PC-Adult	9
PC-Juvenile	1
Community Policing	1106
Safety Officer Request	15
Crime Prevention	17
Computer Data Specialist	1
Narcan Administered Local	7

Drug/Narcotic Offense	34
Sexual Non Force-Exposing	2
Civil	40
Intelligence-Criminal	1
Intelligence-Drugs	2
Roadway Hazard	7
Open Door-Business/Residence	64
Lost or Recovered Property	74
Mutual Aid	2
DPW-Call Out	6
Safe Keeping Property	6
Minor With Alcohol	11
Police Information	7
Trash Dumping	8
Town Property Damage	3
Road Kill Deer	36
Animal Control-Deer	4
Animal Control-Dog Complaint	21
Animal Control-All Others	2
Assist Municipal Agency	91
Metro Star Activation	1
Animal Control-ACO Page Out	52
Town ByLaw-Commons/Parks/Plygd	1
Town ByLaw-Violations	1
Code Enforcement Inspections	1
Weapons Law Violation	1
Weapons – Illegal Hunting	3
Fish And Game Violation	8
Fish And Game Enforcement	11
Warrants-Summons Service	32
Warrants-209A Service	64
Warrants-Reciprocal Service	3
Warrants-Fugitive From Justice	1
Warrants-Harassment Order	1
Harassment-Non Domestic	41
Juvenile Matters-Other	30
Threats-Simple	22
Alarms-Commercial	472
Alarms-Residential	261
Alarms-School	30
Alarms-Fire	157
Alarms-MV	2
OCPAC Task Force Operation	9
Assist to the General Public	176
Police Record Management	1
Cruiser Maintenance	82

Checks-Bad	1
Disorderly Conduct	1
OUI-Alcohol or Drugs	30
Domestic-Drunkenness	7
Domestic-Abuse/Neglect	31
Liquor Law Violation	2
Runaway (Adult/Child)	1
Trespass Real Property	15
Child Abuse/Neglect	5
Domestic Abuse/209A Violation	25
Other CI B Offs	1
Police-General Request	81
911-Hang Up Call	153
Parking Complaint-Handicap	5
Parking Complaint-General	22
LTC/FID Permits	1
911-Unknown Emergency	24
911-General Check (Wrong #'s)	64
Total - Major/Minor Incidents (July 2015-June 2016)	<u>11964</u>
Total - Non-Classified Calls for Service (July 2015-June 2016)	<u>1112</u>
Grand Total – All Calls for Service (July 2015-June 2016)	<u><u>13076</u></u>

**\*Statewide Warrant Management System:**

Hanover warrant arrests made by other departments are not reportable as Hanover Police arrests.

**Please Note:**

Non-classified calls for service are calls, which do not meet the criteria of the Uniform Crime Reports.

Effective January 1, 2009 possession of less than 1 ounce of marijuana is a non-criminal civil offense. Prior to this date this offense was most often an arrest.

## REPORT OF THE DOG OFFICER / ANIMAL CONTROL OFFICER

For Fiscal Year July 1, 2015 to June 30, 2016

### DOGS

Killed by Automobile .....	4
Injured by Automobile .....	03
Reported Lost .....	49
Returned to Owner .....	48
Died of Natural Causes .....	unknown
Removed from Town .....	0
Bites with Human Injury .....	08
Bites to or from other Animals.....	35
Quarantined .....	43
Strays Impounded .....	48
Strays Returned to Owner or Placed .....	46
Strays Destroyed .....	2
General Information Calls .....	1,193
Police Calls.....	100

### CATS

Killed by Automobile .....	25
Complaints of Strays .....	61
Bits/Scratches to Humans .....	45
Quarantined .....	45
Cats Destroyed by Veterinarian .....	unknown
General Information Calls/Complaints .....	1193

### WILD ANIMALS

Killed by Automobile .....	233
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#### *General Information/Complaints:*

Squirrel.....	35
Coyote .....	43
Skunks .....	12
Raccoon .....	41
Fox .....	19
Woodchuck .....	10
Turtle .....	03
Deer .....	33
Bird .....	31
Duck .....	06
Rabbit .....	02

I remind all dog and cat owners there is an Animal Control Law in Hanover (General Bylaws Section 6-10). This law will be strictly enforced. Owners of dogs unlicensed after April 30 will be fined \$35.00 plus License Fee. The fine for a dog or cat that is not vaccinated for rabies is \$50.00. The owner of any dog that is impounded will be fined plus all kennel fees.

Respectfully submitted,  
Brian J. Golemme  
*Animal Control Officer*  
&  
*Inspector of Animals*

## REPORT OF THE BUILDING COMMISSIONER

For Fiscal Year July 1, 2015 – June 30, 2016

The following permits were issued and fees collected by the Building Department during the period July 1, 2015 through June 30, 2016.

<u>Description</u>	<u>Valuation</u>	<u>Permits Issued</u>
New Business/Commercial	2,006,540.00	6
Business Alterations/Remodels	7,050,245.80	42
Demolitions/Business/Residential	381,000.00	18
New Homes	7,943,880.00	37
Multi-Family Dwelling	8,089,752.00	72
Foundation	304,900.00	14
Pools & Decks	859,147.00	59
Reroof/Reside Residential	1,545,943.00	134
Reroof/Reside Business	576,600.00	14
Residential Additions	2,485,265.00	41
Residential Alteration/Remodels	4,014,326.20	209
Sheds/Barns and Tents	183,329.00	17
Stoves: Coal/Wood, etc. /Chimney	62,045.05	15
Fees Certificate of Inspections	7,225.00	91
Sign Permits Issued: Business/Political/Yard	125,966.00	69
Solar Panel Install	1,254,684.00	53
Cell Towers	195,000.00	3
Construction Trailer/Mobile home/Fences/Relocate Bldg	65,000.00	11

<u>Description</u>	<u>Fees</u>
Fees for Building Permits Issued	367,685.36
Fees for Sign Permits Issued	10,641.40
Fees for Occupancy Permit	2,450.00
Fees for Gas Permits	19,050.36
Fees for Plumbing Permits	34,225.96
Fees for Electric Permits	51,159.16
Fees for Weights and Measures	6,165.00
Fees for Mechanical Permits	10,169.98

The Building Department is responsible for ensuring that buildings are constructed and repaired safely and used properly. The Building Department issues building, electrical, mechanical and plumbing permits. These permits allow the construction, reconstruction, repair, alteration and demolition of buildings and structures as well as the installation of equipment. The Department enforces the Commonwealth of Massachusetts Building Code



and the Hanover By-Laws. The Department is responsible for the occupancy and the uses of all buildings, structures and land.

Churches, restaurants, theaters and public buildings with a seating capacity of over fifty must be inspected annually. The Department is also responsible for enforcing the Zoning By-Laws, Sign By-Laws and the General Town By-Laws.

While our total number of inspections continues at a constant pace we are now seeing more additions and remodeling projects with fewer new homes. The revitalization of Route 53 continues as we look to improve our commercial corridor, with daily requests for information and zoning determinations as to acceptable uses. With the recent sale of the Hanover Mall and the start of construction on Sconset Landing we are excited for the future redevelopment of these properties. We also saw the long awaited redevelopment of the old Seasonal Pool and Patio store into a Planet Fitness and we welcomed Tractor Supply to the former Building 19 location. Our "Open for Business" philosophy and superior customer service has made Hanover a place where businesses want to be. The Department of Municipal Inspections continues to assist and work with our current and potential new business owners to make the permitting process as streamlined as possible.

There is a constant demand to supply records, review plans, and check the Assessors' maps and Zoning maps for the general public. We enforce the Re-Inspection Bylaw for Commercial spaces for the Town. All applicants must show us their current License(s) and proof of insurance and we are responsible to verify that they are current and valid. The Building Department enforces M.G.L., Chapter 40, Section 57, which affects a delinquent taxpayer's access to building permits and certificates of occupancy. All complaints concerning signage, building and zoning violations may be referred to this department.

At this time, I would like to thank the Department of Municipal Inspections staffs for their continued professionalism in addressing the various concerns and questions that are submitted throughout the day. The combined staff of Building, Conservation, Health and Planning continues to work hard and provide superior customer service to the residents and business owners of the Town of Hanover.

The Building Permit Applications, Zoning By-Laws and Regulations are available on-line at: [www.hanover-ma.gov](http://www.hanover-ma.gov).

We want to thank all applicants, residents and businesses for their cooperation and support this past year. In addition, we thank all Town departments for their continued cooperation.

Respectfully submitted,

*Anthony Marino*

Anthony Marino  
Building Commissioner  
Zoning Enforcement Officer, Sign Officer

## **REPORT OF THE GAS/PLUMBING INSPECTOR**

For Fiscal Year July 1, 2015 – June 30, 2016

We issued 242 gas permits, and collected fees in the amount of \$19,050.36. We also issued 273 plumbing permits and collected fees in the amount of \$34,225.96.

We would like to take this opportunity to thank all of the residents, as well as the business establishment in town, for their continued support. In addition, we want to thank all of the installers and contractors for their cooperation this past year. We would like to extend our thanks to the various Town departments for their continued good will.

Respectfully submitted,  
Gary A. Young  
Gas/Plumbing Inspector

## **REPORT OF THE INSPECTOR OF WIRES**

For Fiscal Year July 1, 2015 – June 30, 2016

We hereby submit the Wiring Inspector's report for the period July 1, 2015 through June 30, 2016. During this period we issued 496 Wiring Permits and collected fees in the amount of \$51,159.16. As always, we are most appreciative of the cooperation we receive from contractors and electricians we have worked with this past year. We also thank the residents and the businesses for their continued goodwill. Finally, we thank the various Town departments for their support.

Respectfully Submitted,  
William F. Laidler  
Inspector of Wires

Robert W. Stewart  
Alternate Inspector of Wires

Dan Condon  
Alternate Inspector of Wires

## REPORT OF THE SEALER OF WEIGHTS

For Fiscal Year July 1, 2015 – June 30, 2016

To the Board of Selectmen and the Citizens of Hanover:

The function of the Sealer of Weights and Measures is to protect the consumer, provide service to the business community, and ensure accuracy is present for both the consumer and the business community for every transaction whether it is by the individual unit, the pound, yard or gallon.

The following is a summary of activities reported for the period covering July 1, 2015 to June 30, 2016.

Scale	60
Scanners	88
Gas Meters	94
Reverse Vending Machine	5

Fees collected and returned to the Town Collector from the above noted inspections were 6,165.00.

I look forward to serving the Town of Hanover.

Respectfully Submitted,

Robert S. O'Rourke  
Sealer of Weights and Measures

## **REPORT OF THE ZONING BOARD OF APPEALS**

For Fiscal Year July 1, 2015 – June 30, 2016

The Zoning Board of Appeals held ten (10) posted meetings in the Hanover Town Hall during the 2016 fiscal year. There were nineteen (19) petitions filed. The Board issued seven (7) Special Permits and eight (8) Variances. Over the course of the 2016 calendar year the Board approved three (3) “Family Accessory Dwelling Unit” Special Permits, and three (3) variance for the installation of an in ground/above ground swimming pool. Additionally, the Board denied two variance requests.

The Zoning Board of Appeals wishes to express its appreciation to all personnel of the Boards and Commissions of the Town of Hanover.

Respectfully submitted by the Town of Hanover  
Zoning Board of Appeals

Matthew W. Perkins, Chairman

Board Members:

David Delaney

David Connolly

Associate Members

John Tuzik

Christopher Bernard

Brian Callow

## **REPORT OF THE COUNCIL ON AGING**

For Fiscal Year July 1, 2015 – June 30, 2016

The Hanover Council on Aging (COA) respectfully submits its Annual Report for July 1, 2015 through June 30, 2016.

It is the mission of the Hanover Council on Aging to help our elder residents to be as independent as possible through advocacy, services, wellness and educational programs and activities which enhance and promote the highest quality of life for each individual.

The Senior Center is a primary source of assistance and visible point of access and outreach for older people in our community. The Hanover Council on Aging serves as the primary advocate for support services for seniors in Hanover. It serves as a vital link in the aging network.

### **BOARD**

The Hanover Council on Aging Advisory Board is appointed by the Board of Selectmen. It consists of seven members who meet on a monthly basis to advise and support the Director.

### **STAFF**

The staff at the Senior Center consists of a full-time Director, full-time Administrative Assistant, full-time transportation Coordinator, part-time volunteer coordinator, one full-time van driver and one part-time van driver.

### **SUPPORT SERVICES**

Home visits are made and need assessments are formulated. Housing, Medicare and medical insurance questions continue to be the primary concern for seniors. The COA Community Services Coordinator coordinates the fuel assistance and food stamp programs. We encourage residents of any age struggling with heating bills and food insecurity to contact us. In an effort to provide services to more Hanover Seniors, the Hanover Senior Center has been hosting programs at senior housing locations.

Our Outreach Department also serves as a liaison between the Police Department, Fire Department, Health Department, Visiting Nurse and the Sherriff's Department for the Safety Assurance program. We also refer seniors to other agencies that provide assistance.

### **TRIAD**

TRIAD has been reintroduced to the Senior population partnering with The Plymouth County Sherriff's department, Hanover Police, Hanover Fire and the District Attorney's Office

## **NUTRITION**

The Senior Center has partnered with Hanover High School Nutrition Department to provide two meals a week.

Meals on Wheels to home bound seniors is one of the COA's most valuable programs offered.

## **TRANSPORTATION**

We presently have two, twelve-passenger, handicapped-equipped vans, including a chair lift. In addition, the COA has the use of a Town vehicle. Any senior, sixty and over, needing transportation may be taken to medical appointments, food shopping, to the Senior Center or to visit a loved one in a nursing home. This service is based on availability. GATRA (Greater Attleboro-Taunton Regional Transit Authority) is available and helps seniors with transportation to their Boston medical appointments. Also, dedicated volunteers offer their time and vehicle to transport seniors to medical appointments.

## **PROGRAMS**

The following regularly occurs at the Senior Center: blood pressure screenings, glucose screening, acupuncture, hearing tests, foot care, SHINE counseling, legal assistance, information and referral, friendly visiting program, art education, exercise, yoga, zumba, poker, cribbage, bridge, mahjong, arthritis exercise, book club, movies, water color classes, deco art classes, knitting, seasonal crafts, seasonal teas, men's discussion group, cultural programs and social events.

We continue to participate in Hanover Days, community events, concerts as well as intergenerational programs.

## **TOTAL SENIORS SERVED**

This past year seniors have used our services one or more of 26,095 times, of which 15,039 were attending events, 4,405 were transported, 3,778 received meals, 1,426 received outreach services and 1,447 times people volunteered.

## **THANK YOU**

The Hanover Senior Center and Council on Aging wish to express their gratitude to all town departments and to all in the community who assist us in answering the various needs of Hanover's seniors.

## **IN MEMORY**

It is with sadness that we remember former Board member, Elmont Michunas.

**VOLUNTEER SERVICE**

The Hanover community has a wonderful network of volunteers who assist us on a daily basis. Volunteers are crucial to our operation. Without their thousands of hours of labor and professional services, our agency would not be able to adequately meet the needs of our seniors. In recognition of the priceless services that our volunteers provide, a volunteer recognition luncheon was held in April.

**FUNDRAISING**

Fundraising is led by the Friends of the Hanover Council on Aging and they continue to raise money to supplement the Town and State funds. All donations and monies raised go directly to services and programs for our seniors and the needs of the facility. We are extremely thankful for their support.

The COA would like to thank the Friends of the Hanover COA for their generous donations which help support programs, activities and various other very important projects.

**SENIOR TAX WORK-OFF PROGRAM**

Money has been appropriated to help elderly pay real estate taxes. Seniors work 100 hours and earn \$1,000.00 to help pay taxes.

**CONTACTING THE COUNCIL ON AGING**

Office Hours: Monday through Friday 8:00 AM to 4:00 PM.  
Location: 665 Center Street, Hanover, MA, 02339  
Telephone: 781-924-1913 Fax: 781-924-5071  
E-mail for general inquiries: [coa@hanover-ma.gov](mailto:coa@hanover-ma.gov)

Respectfully submitted,

Donald Buckley, Chairman,  
Richard Farwell, Vice Chairman  
Carol Mattes, Secretary  
Thelma Litchfield, Treasurer  
Claire Flynn  
Eleanor Kimball  
Roger Leslie  
Robyn Mitton, Director

## REPORT OF THE JOHN CURTIS FREE LIBRARY

For Fiscal Year July 1, 2015 - June 30, 2016

To The Citizens of Hanover:

Sadly, long term library advocate and Trustee Joan Thomas unexpectedly passed away in June, 2016. Besides many other civic responsibilities, Joan served as a Library Trustee for ten years. She was a strong voice for the library and donated many hours of her time for the benefit of the library and for the Town. Those of us who worked with her miss her leadership and also miss her friendship.

At the end of the fiscal year, 6190 card holders were registered as Hanover Library patrons. These library users have unlimited access to the 83,718 items that Hanover owns and to the three million items owned by the other 28 South Shore libraries that collectively comprise the Old Colony Library Network (OCLN). All 29 member libraries share a web based catalog which allows anyone with a valid library card to request and borrow items from member libraries. Last year the Hanover Library borrowed 19,328 items for Hanover patrons and lent 17,125 items to other OCLN members. The OCLN database is available 24 hours per day, seven days per week. The home user may place holds, renew items, search databases, and download books and music. The library has 20 computer workstations for public use. Last year these computers were used 4799 times by patrons.

The Children's Room sponsored 259 programs with a total attendance of 4444 children. Programs included pre-school and toddler story times, craft and art classes, a kindergarten bus orientation, and a summer reading program for school age children. Thirty-one adult and young adult programs were sponsored by the library with a total of 456 participants. Programs included *an annual spelling bee, author talks and signings, movie showings, travel slide presentations, piano and voice concerts, and craft programs.* The Friends of the John Curtis Library held a number of fundraising events including art exhibits and a family photo day. They also managed the library's book sale room collecting the funds for the benefit of the library. Last year they provided funding for programming and also purchased passes to the New England Aquarium, Franklin Park/Stone Zoo, Heritage Museum, Edaville Railroad, and the South Shore Science Center. Other passes held by the library include the Children's Museum, JFK Museum, Science Museum, Isabella Stewart Gardner Museum, and the Plimoth Plantation (jointly funded by the Cultural Council and an anonymous donor in memory of Neva Peroni Newcomb). New this year is the Edward M. Kennedy Institute pass. Passes may be reserved in person or by visiting the library's website at [www.Hanovermass.com/library](http://www.Hanovermass.com/library).

The library's meeting rooms are available for community clubs and for non-profit organizations at no charge. Last year the meeting rooms were reserved 289 times. The meeting rooms may be reserved in person or by filling out the online form at the library's website. The large meeting room may also be reserved by local artists on a monthly basis as a way to showcase their work. There are also two display cases that may be reserved by phoning the library.



A number of organizations and individuals made donations to the library over the year. The Friends of the Library, Hanover Woman's Club, Jrs., Hanover Lions Club, Hanover Garden Club, South Shore Genealogical Society, and individuals made gifts to the library or donated materials for the community's benefit. The Trustees and Staff are most grateful for this continued support.

Respectfully Submitted  
*Board of Library Trustees*

Elaine Shea, Chairman  
Emily Blampied, Secretary

## REPORT OF THE OFFICE OF VETERANS' SERVICES

For Fiscal Year July 1, 2015 to June 30, 2016

The Hanover office of Veterans' Services continues to serve Veterans, their spouses and/or dependents by counseling, advising, and assisting in procuring Federal and State benefits or entitlements for which they may be eligible. On the State and Local levels, we seek benefits for financial assistance; medical treatments; fuel assistance; tax abatements; housing; employment and counseling to those that are qualified under MGL: Chapter 115. The program is 75% reimbursable back to Hanover.

The process may require appointments at the office or the client's home, or the JFK building in Boston, and at Department of Veterans Affairs (VA) Hospitals in order to verify and justify eligibility. An investigation of assets or other sources of income is performed to seek alternative sources such as Social Security, Social Security disability, and VA pensions for which the Veteran and/or spouse and dependents may be eligible. This investigation helps limit the financial exposure to the Town and the State. The Federal Government does not automatically grant benefits to Veterans. Veterans must apply for benefits. The Veterans' Service Officer also visits hospitalized Veterans and those in nursing homes and eldercare facilities.

Our department also provides assistance in obtaining federal benefits such as service-connected disabilities, non-service pensions, enrollment in the VA Healthcare System and educational benefits. We provide Veterans and dependents assistance in obtaining military records, replacement of medals and ordering grave markers. The office supports town activities such as Memorial Day and Veterans Day.

The needs are growing very fast in today's post Iraq and Afghanistan conflicts with Veterans arriving home to a less than robust economy and needing transitional benefits such as employment training, job search, medical care and housing assistance. For the past year we have seen an increase of Veterans who have applied and who have been approved for benefits.

I also serve as VSO in Duxbury and travel between the two towns based on need and/or appointment. My office is on the second floor of town hall. It has discreet and excellent elevator access for older or handicapped Veterans, their spouses and dependents.

Respectfully submitted,

Michael J. Thorp  
Veterans' Service Officer, Hanover

## REPORT OF THE COMMUNITY PRESERVATION COMMITTEE

For Fiscal Year July 1, 2015 – June 30, 2016

The Town of Hanover adopted the Community Preservation Act (CPA) in May of 2004, established the Community Preservation Committee in 2005 and approved a 3% surcharge for residents beginning in 2006. In FY 2016 the Town of Hanover received \$946,386.39 in surcharges from local property taxes. In addition, Hanover received State matching funds of \$318,073.00. The Act requires that 10% of the funds raised in each fiscal year be spent or reserved annually for each of the CPA’s main purposes which included the conservation of open space, the development of affordable housing, and the preservation of historic features of the Town.

The Hanover Community Preservation Committee Bylaw established a nine (9) member Community Preservation Committee (CPC). Three members are appointed by the Town Moderator and the other six members are representatives of the following Boards or Committees, and are appointed by their respective committees:

Conservation Commission	Parks and Recreation Committee	Historical Commission
Planning Board	Housing Authority	Open Space Committee

The following example illustrates the amount of this surcharge for the owner of an average priced home:

Average price of a home in Hanover*	\$440,200.00
Residential Tax Rate	\$16.86
Average Annual Tax	\$7,421.77
Annual Community Preservation Surcharge for average-priced home based on \$379,100.00	\$172.07

(\*First \$100,000 of residential value is exempt from the Community Preservation Act (CPA) Surcharge.)

Many valuable projects have been funded after being recommended by the Community Preservation Committee and subsequently voted at Town Meeting. The following is a report on the projects that have been funded by the CPA in FY2016.

Project:	Town Meeting Appropriation	Reserve Funds/Category
Affordable Housing Trust Funds Transfer	\$110,091.00	Community Housing
Town of Hanover Open Space Plan	\$20,000.00	Open Space
Foundation Wall Stetson House Barn	\$10,000.00	Historic Preservation
Trail Improvement and Expansion	\$9,200.00	Open Space
Roll of Honor Restoration	\$8,960.00	Historic Preservation
Veterans Honor Garden	\$50,000.00	Budgeted Reserve

Last year the various projects that have been funded by the Community Preservation Act have been completed or are in various stages. Below is an update on several CPA funded projects.

- Town's Historic Cemetery – In 2012 the Town voted to appropriate \$80,000 dollars U.S. for the preservation and restoration of the Town's Historic Cemetery. The project was completed in the fall of 2015 and restored four-hundred headstones within three historic cemeteries in Hanover. This work was completed by the Monument Conservation Collaborative.
- Hanover Fire Wagon – Last year the Town voted to appropriate \$5,000 dollars U.S. to restore and conserve a horse drawn Hanover Fire Wagon which is original to Firehouse One in Hanover. Conservation efforts were completed by Mr. Frank "Whitey" Correia who is a skilled restoration craftsman and longtime Hanover resident. The restored fire wagon is on display and housed in the Fire House Museum. The said project was completed by the Hanover Historic Society.
- Town Hall Restoration – Last year the Town voted to appropriate \$1,085,500.00 dollars U.S. for the restoration of the structural integrity and exterior of the historic Hanover Town Hall Building. This is an extensive project that will include, restoring the entry portico, replacing the windows, shutters and sidings, painting the exterior facade with historically appropriate colors and strengthening the roof structure. McKinnell, McKinnell & Taylor Inc., Hanover's architecture consultants have begun a structural overview study and paint analysis on the Town Hall.
- Roll of Honor Restoration – In May 2016 the Town voted to appropriate \$8,960.00 to restore the World War II Honor Roll plaques from 1946 and to further preserve the plaque for the future. The project restored and added about four hundred names of the veterans who served in World War II. The project was completed by the Essex Restoration. The restored World War II Honor Roll plaque is now on display within Hanover Town Hall.

The Additional information about the work of the Hanover Community Preservation Committee is provided on the Town's Website: [www.hanover-ma.gov](http://www.hanover-ma.gov) or by contacting the planning office staff. FY 2017 Community Preservation Act grant applications, instructions and forms also are available on the website.

Respectfully submitted by the Town of Hanover  
Community Preservation Committee

William Scarpelli, Chairperson

Board Members:  
Richard Deluca  
John Goldthwait  
Jonathan Chu  
Mary Dunn  
April Manupelli  
James Coulter

## REPORT OF THE CONSERVATION COMMISSION

For Fiscal Year July 1, 2015 - June 30, 2016

The fiscal year opened July 2015 with the following Members of the Conservation Commission: Lou Paradis- Chairman; Lisa Satterwhite- Vice Chairman; Frank Brierley- Hearing Officer; William Woodward, Commissioner, Justin Shepard, Commissioner; Brian McLoone, Associate Commissioner, and 1 vacant Associate Member positions. The Commission would like to thank William Woodward for his 10 years of service.

The Staff continued their exemplary work for the Commission during this fiscal year with Conservation Agent, Amy E. Walkey, LSP in her fourth (4<sup>th</sup>) year, and Assistant Conservation Agent, Sandra MacFarlane in her sixteenth (16<sup>th</sup>) year of service to the Town of Hanover. The Staff continued to keep the Commission abreast of the latest revisions to State and Federal regulations, including the Wetlands Protection Act, Rivers Protection Act, North River Protection Act, the Acts of 2010 and 2012 Auto Extensions related to Economic Development Opportunities for permits, and worked with such agencies as Department of Environmental Protection (DEP), Army Corps. of Engineers (ACE), Federal Emergency Management Agency (FEMA), Natural Heritage and Endangered Species Program (NHESP), the North River Commission, and many others. The Conservation Office coordinated with other DMI Offices to simplify the permitting process and the Conservation Agent attended Board of Selectmen, Planning Board and Open Space meetings in an effort to improve the way information is shared among these Boards. Administrative improvements included streamlining the abutter notification process and improving permitting process with computer efficiencies.

Several topics of interest for the Community discussed by the Commission were the Cardinal Cushing wastewater treatment plant upgrade, projects at the Hanover Mall, new retail shopping plaza at the old Tweeter site, improvements to an industrial building in the Industrial Park off of King Street, numerous home improvements, septic system upgrades and repairs, new baseline sampling project at the National Fireworks Site, the Tack Factory Pond Dam removal at Cardinal Cushing along the Third Herring Brook.

There were several Eagle Scout projects started, and/or completed, under the supervision of the Conservation Office in FY'16.

During fiscal year '16, the Conservation Commission voted to maintain their regular schedule of meeting each first and third Wednesday of the month. Therefore, **24 regular** scheduled meetings were planned. However, due to summer schedules, Holidays, and unforeseen circumstances, **6** meetings were cancelled resulting in a total of **18** Commission meetings.

During those meetings, **119** general requests were approved and **60** public hearings were held for the following types of applications:

- **21** Notice of Intent applications were reviewed during **37** public hearings resulting in the issuance of **21** Orders of Conditions.
- **2** Abbreviated Notice of Resource Area Delineation applications were reviewed during 5 public hearings resulting in the issuance of 2 Orders of Resource Area Delineation.

- 26 Requests for Determination of Applicability applications were reviewed in 26 public hearings resulting in the issuance of 26 Determination of Applicability permits. Twenty-five of the Determinations issued were “negative” meaning that the applicants could conduct their work as approved without the necessity of going further with the more complex and more costly Notice of Intent application. One Determination was positive and resulted in the filing of a Notice of Intent application.
- 2 Requests to Amended Orders of Conditions were received and discussed in 5 public hearings resulting in the issuance of 2 Amended Orders of Conditions.
- 10 Requests for Certificates of Compliance for completed projects were received and issued.
- 25 enforcement issues, complaints and violation discussions were held;
- 6 requests from various community groups and individuals for use of Luddams Ford and Clark Bog Conservation Parcels for various events such as fishing derby’s, cookouts, scout and family events;
- 25 requests for Minor Activity Permits due to downed trees or other minor projects, not requiring a public hearing, were issued.

**Following is a summary of income for the Department:**

Misc. Income (copies, compliance certificates, extensions, site inspections, conservation plaques, plan reviews, etc.):	\$ 1,292.30
Notice of Resource Area Delineation applications:	\$ 2,826.00
Notice of Intent applications:	\$13,100.00
Request for Determination of Applicability applications:	<u>\$ 1,450.00</u>
<b>Total Income from Application Fees, inspections, and misc:</b>	<b>\$18,668.30</b>

Respectfully Submitted by the Hanover Conservation Commission:

Lou Paradis, Chairman,  
 Lisa Satterwhite, Vice Chairman,  
 Frank Brierley, Hearing Officer,  
 Brian McLoone, Commissioner

Conservation Staff Office:

Amy E. Walkey, LSP, Conservation Agent  
 Sandra MacFarlane, Assistant to Conservation Agent

## **REPORT OF THE HANOVER PARKS AND RECREATION COMMITTEE**

For Fiscal Year July 1, 2015 – June 30, 2016

Organized under General Town Bylaw 4-18, the Parks and Recreation Committee is the policy board charged with developing goals, objectives, policies and programs with respect to the recreational facilities of the community, including the Bandstand. The reorganization to a Town Manager form of government in August of 2010 placed day-to-day oversight of recreational staff and activities under the direction of the Director of Public Works. As of July 1, 2015 Parks and Recreation moved under the Director of Community Services. Recreational programs are now a major service of the Community Services Department, run by the Recreation Administrator and Recreation Supervisor. The recreation programs employ approximately 60 seasonal playground workers. The Recreation staff continues to work closely with the Parks and Recreation Committee and Town Manager to ensure that the goals of the committee are met.

The Hanover Parks and Recreation Program is dedicated to providing active and passive recreation opportunities for people of all ages through the use and enjoyment of the town's extensive natural land, parks, and water resources. While our major programs occur in the summer, we do develop, promote, and oversee year-round programs and activities with our neighboring communities and business partners to stimulate good health, lifelong learning and a sense of community among our citizens bringing recreation to everyone. We are dedicated to meeting the diverse needs of residents of all ages as well as the preservation and maintenance of open space.

### **BUDGET**

The primary operation of the Recreation Program falls under a revolving fund for 100% self-supporting programs which have no direct cost to the taxpayers. During FY 16, the Recreation Program was able to generate income to run all three summer programs. Via this financial methodology, program participants underwrite 100% of the costs to run all of our programs. At the May 2016 Annual Town Meeting it was approved to fund the Recreation Administrator's salary from the General Fund in FY17.

## RECREATIONAL PROGRAMS

**2015 Summer Park and Rec** and the smaller **Teen Extreme** and **Kids Klub Programs** were huge successes in FY 16. The combined programs serviced roughly 500 families. We thank the Hanover School Department for allowing the Park and Rec program to utilize school buildings on rainy days. We would like to thank Center School Principal Jane DeGrenier and Superintendent of Schools Matthew Ferron for this opportunity. We would also like to thank all the DPW and Facilities employees who kept our fields in perfect condition for the children, maintaining the fields and facilities and providing support services whenever they were needed. Enrollment was very good during the summer. Our programs gave parents and guardians a cost effective, fun and safe place to send their children during the summer months. We had many returning staff members and some new faces to add to our team.

Hanover Parks and Recreation registration was approximately 85% online. Many programs still use in person registration for convenience, but most of our programs are using online registration.

Due to no longer having access to the Rec Center new partnerships within Town formed to continue some of our popular programs such as Kids Klub Playgroup, Friday night programs and vacation week programs. We are very grateful for the support of the Hanover COA and Boys Club for allowing us to use their facilities. Our popular Blue Hills program grew with the partnership with the Office of Family and Community Engagement. We held our first 5K in partnership with the South Shore YMCA at Forge Pond Park and hope to have this become an annual event. Free programs such as our Egg Hunt continued as well. We continued our partnership with Cardinal Cushing Centers to provide free Thursday night events in the summer. We continue to bring new programs into our line-up and welcome ideas from our community.

## BANDSTAND

In previous years the department coordinates the ten week Summer Concert Series, a wide range of quality musical performances for the benefit and enjoyment of the entire community, we have scaled this back to a four concert series. The Recreation Department worked with the Council of Aging to bring the Concert series to the Senior Center this year. By moving to the Senior Center and limiting the number of concerts, we saw great improvements. This proved to be much more successful than previous years. More residents attended the concert series and we were able to host them rain or shine. The staffs of the Department of Public Works and the Council of Aging provide important assistance for which we are very grateful. While the performances are free to the public, the actual cost to present the Concert Series was approximately \$2000, funded through various sources.

In the Summer of 2015 the new bandstand construction began and was completed in Spring of 2016. We'd like to thank the South Shore Voc Tech, Anchor Excavating, McGlone Enterprises, Chapin Associates, Smith & Sons and the Hanover Woman's Club, Jrs for bringing the new bandstand to completion.



## MASTER PLAN

**Forge Pond Park (King Street Fields)** was very active over the course of Fiscal Year 2016. Forge Pond Park continues to be a popular walking and running location for residents of Hanover and surrounding towns. We continue to work on our beautiful design which includes three baseball fields, three softball fields, three multi-purpose fields, a pavilion, concession stand, un-programmed open space, a canoe launch and over a mile and half of walking trails. All fields were open for use in 2015 with minor repairs and projects to be completed while the park was open for use. We would like to thank the DPW employees for their continued hard work on the project. We would also like to thank the Eagle Scouts who have helped to improve Forge Pond Park.

The Parks and Recreation Committee wishes to acknowledge the many individuals, schools, sports groups, civic and business organizations, town boards, committees, and departments who have lent their support and assistance in our efforts to best serve the recreational needs of residents of all ages. While too numerous to mention none are forgotten and all are sincerely appreciated. We pride ourselves on working cooperatively with other organizations and groups in town.

April Manupelli, Chairperson  
Ed Alicea, Vice-Chairperson  
Michelle Cavallaro  
Steve Geddes  
Kelly Gilroy  
Deb Sullivan  
Mike Tivnan

## REPORT OF THE COMMUNITY ACCESS AND MEDIA COMMITTEE

For Fiscal Year July 1, 2015 – June 30, 2016

CAM acts as an independent committee serving the TOWN OF HANOVER community with funding from Verizon and Comcast. The funds are overseen by the Town Manager. Verizon and Comcast separately air three (3) channels of PEG Town programming. CAM's goals continue to increase programming breadth and appeal on the three (3) PEG channels by engaging Hanover High School (HHS) students to assist with production and community outreach, and increasing public awareness of Cable Access TV ("HCTV") in the TOWN OF HANOVER. Toward that end, in January 2015, CAM voted to fund \$10,000 for the academic year of 2015-2016 to employ a part-time instructor to teach an elective class in Broadcast Journalism at HHS. The Broadcast Journalism class is fully enrolled. HCTV provided the Hanover Middle School with cameras and studio equipment to outfit a television at the Middle School. HCTV was able to provide this equipment based upon HCTV's ongoing upgrades of its station equipment.

The Town has three full time HCTV employees: Station Manager, Colleen Smith, Production Coordinator, Mathew Beren, and newly hired Creative Programming Coordinator, Leverett Ball. They report directly to the Assistant Town Manager, Anthony Marino. The studio is located inside HHS with a production office, editing station and area for live broadcasts. There is also a live broadcast facility at Hanover Town Hall. Additional editing stations are available at the John Curtis Free Library and the Hanover Senior Center.

HCTV and the Town of Hanover became the first municipality in Massachusetts to receive a DRONE license from the FAA. Smith and Beren, along with Parks and Recreation Director Lauren Rodday, Hanover Fire Chief Jeffrey Blanchard and Hanover Detective Stephen Moar, completed a training through the Association of Professional Drone Pilots, Inc and are now licenced DRONE pilots for the Town of Hanover.

Current PEG programming includes: 1) the Government Channel, which consists in part of live broadcasts of the School Committee meetings, Board of Selectmen meetings and Town meetings; 2) the Public Channel, which shows include "Healthy Hanover Show," "Elder Law Care," "First Congregational Church Services," "Expressions in Painting," and "Hanover Cooks and Talks;" and 3) the Educational Channel which has the "Anchor TV" show and a multitude of other shows covering a variety of school events including but not limited to sports, music and theater. We continue to look to expand original programming.

Respectfully Submitted,

Dave Malekpour  
Amy Lipman-White  
Bruce Bartone, Secretary  
Susan Glover

## REPORT OF THE BOARD OF HEALTH

For Fiscal Year July 1, 2015 – June 30, 2016

The Board of Health respectfully submits the following report for the period of July 1, 2015, through June 30, 2016, to the citizens of Hanover. The current Board Members are: Mrs. Robin McLaughlin - Chair, Mr. Richard Farwell and Mr. John Dougherty.

The Board meets two times each month and all meetings are posted with the Town Clerk. Anthony Marino, Health Agent, oversees day-to-day operations of the Health Office, under the umbrella of the Department of Municipal Inspections (DMI). A full time Assistant Health Agent, Kimberly Dixon, Part-time Assistant Health Agent/DMI Inspector, Joseph Stack, Public Health Nurse/Food Inspector, Nancy Funder RN and Computer Technology Specialist, William Barrett staff the office. Dr. Richard W. Ashburn, MD provides medical oversight to the Board of Health. Staff and occasionally consultants perform inspectional services, which may include: sanitary inspections, food inspections, camp and pool inspections, percolation tests, septic plan review and Title 5 installation inspections. The BOH holds influenza immunization clinics each fall and rabies immunization clinics for dogs and cats each spring in conjunction with VCA/Roberts Animal Hospital.

### **REVENUE:**

Fees for the Board of Health licenses, permits and septic system inspections produced \$92,338.58

### **SEPTIC PERMITS AND TESTS:**

Disposal Works Permits:	121
Percolation Tests:	77
Observation Holes:	130

### **LICENSES/PERMITS ISSUED:**

Septic Installer	64	Common Victualler License	42
Sewage pumpers	17	Public/private camps	4
Rubbish collectors	5	Public swimming pools	9
Food & Milk	153	Barns/stables	50
Catering/mobile	6	Body Art	7
Frozen food dessert	7	Tanning salon	2
Funeral director	1	Dorms/group homes/motels	13
Tobacco Sales	29	Title 5 Inspectors	41
		Well Permits	21

## **REGULATIONS:**

### **FOOD**

The Board of Health continues to emphasize the important concepts of safe food handling, good personal hygiene, site security and food labeling. Most food establishments are inspected twice a year.

### **TOBACCO**

The Board continues to enforce regulations governing smoking in food establishments and the workplace. We also license and regulate all smoke shops and vape stores. Regulations were voted on August 4, 2015 to change the minimum purchase age of tobacco products to twenty-one (21) as of January 1, 2016.

### **BODY ART**

Body Art regulations encompass the regulations for tattooing, clarification and body piercing. The Board of Health has one establishment with a Body Art license in town.

### **SEPTIC**

The Board of Health continues to review numerous domestic and commercial septic systems. The Board of Health monitors nine (9) commercial groundwater discharge permits on a monthly basis. This office also monitors the performance of thirty-eight (38) alternative treatment facilities and seventeen (17) non-industrial holding tanks.

### **POOL AND CAMP**

The office continues to inspect and permit all camps, as well as semiprivate and public pools in town. These inspections are governed by DPH regulations and include requirements for camp facilities, medical information and medical oversight (including immunization histories) on campers and staff and expanded (SORI and CORI) checks on all adolescent, adult staff and volunteers. This year the office permitted four (4) summer camp, seven (7) semi-public pools and two (2) special purpose pools.

### **DISEASE:**

#### **WEST NILE VIRUS/EEE/LYME**

Mosquito and Tick-borne illnesses continue to cause serious concern for Hanover and all of Southeastern Massachusetts, and have in the past necessitated the closure of public fields and playgrounds between sunset and sunrise, a public health measure aimed to minimize the potential for exposure to mosquitoes carrying disease. There were no positive tests for EEE or WNV as of July 1, 2016, therefore, no field closures were ordered this year. The Town posts guidelines to minimize the risk of tick-borne illness on its website, broadcasts field closures on local media and also works closely with the Department of Public Health and the Plymouth County Mosquito Control Project

### **EMERGENCY PLANNING :**

The Hanover Board of Health continues to update and add to its Local Emergency Management Plan (LEMP), which outlines responsibilities and actions in response to: Infectious disease outbreaks, bioterrorism, chemical or radiological incidents, public health emergencies and natural disasters, and any other emergency requiring a response from the Board of Health. This plan outlines procedures to protect and maintain public health and safety, conduct disease investigation, distribute mass prophylaxis (vaccines and antibiotics) and provide support for other emergency response actions.

The Hanover Board of Health is continuing to recruit volunteers for a regional Medical Reserve Corps (MRC) who can serve during local emergency health situations in the community. Volunteers don't need to have a medical background, all volunteers are welcome and will be trained to assist their communities during public health emergencies. Anyone interested in volunteering is encouraged to contact the Hanover Board of Health.

### **CLINICS:**

The Board of Health offers Mantoux (TB) testing in partnership with the Hanover VNA on an as needed basis. This testing can be required for certain people, such as food handlers, people working with children and college students.

In September and October the annual adult immunization clinics were held at the Hanover Senior Center. Residents were offered inoculations for influenza.

The Board held a rabies clinic in cooperation with Roberts Animal Hospital. Eighty animals: 51 Total dogs (47 in town & 4 out of town) and 29 cats (22 in town & 7 out of town) were vaccinated against rabies.

### **DISEASE REPORT:**

The following cases of communicable diseases and animal bites were reported to the State:

- 27 Communicable diseases (Hepatitis A, B or C, Legionella, Calicivirus)
- 8 Food Borne (Salmonella, Giardia, E-Coli, Campylobacter)
- 24 Tick Borne Illness
- 2 Influenza
- 15 Animal Bites

**COMPLAINTS:**

- 8 Unsanitary conditions (business)
- 7 Restaurant (uncleanliness)
- 2 Landlord (repairs, etc.)
- 6 Animal complaints (excluding dog bites)
- 3 Debris around business and homes
- 3 Odor

**HOUSING:**

- 13 Housing Inspections
- 0 Condemnation Order

During the elections that were held in May 2015, John Dougherty was elected for a three year term on the Board of Health. The Board of Health would like to thank Lynn White for her six years of service on the Board.

Respectfully submitted,

Robin McLaughlin, Chairperson  
Richard Farwell  
John Dougherty

## **REPORT OF THE VISITING NURSE**

For Fiscal Year July 1, 2015 – June 30, 2016

The Hanover Visiting Nurse Association continues to provide health care to all residents and has since its inception in 1929. The agency has a long and proud legacy of community care. Nursing services are provided at no charge to residents. The Hanover Visiting Nurse Association remains committed to our founding objective of professional home nursing care.

The agency continues to provide a variety of health promotion and illness prevention programs to residents. Annual Flu clinics are sponsored in conjunction with the Hanover Board of Health.

The Hanover Visiting Nurse Association works closely with the Council of Aging, Police and Fire Department, School Nurses, Old Colony Elder Services and the Hanover Food Pantry. We also work with the social service departments of area hospitals and rehabilitation centers. We network and collaborate with other healthcare organizations /agencies, to provide comprehensive services to Hanover residents.

The Hanover Visiting Nurse Association awards camperships, scholarships and provides assistance to families throughout the year.

We were able to provide assistance to more than 100 families during the 2015 Holiday season. This included 79 children between 4 and 18 years of age.

We are most grateful to the Hanover community for its generosity and support. It is because of the generosity of the community that we are able to be of greater good to the residents of Hanover.

A total of 2490 clients were seen this past year. There were 1912 nursing visits, and 578 clients were seen at various clinics, health fairs or for social services.

This year we were fortunate to have a student from Fisher College join us for the fall semester. The student was enrolled in the RN to BSN program. She was completing her program of study and did her Community Health clinical component at Hanover VNA. This student brought fresh insight to our agency.

I extend my deepest appreciation to the Hanover V.N.A. Volunteer Board, for their tireless work on behalf of the agency and the Hanover Community. I also extend my thanks and deep appreciation to Nancy Funder, RN, Ellen Lehane, RN, Angela Powers, RN and Donna Hynes our secretary.

**Schedule of Clinics:**

Legion Housing  
Second Wednesday of each month, 1:30PM – 2:30 PM  
No clinic in July and August.

Barstow Village  
Third Wednesday of each month, 1:30PM – 2:30 PM  
No clinic in July and August.

Cardinal Cushing Residence – New schedule began September 3, 2015.  
Every other Thursday, 9:30AM-10:00AM, in the Library of Building 1  
No clinics in July and August.

Hanover Senior Center  
Last Monday of each month, 9:30AM-10:30AM

**Services Provided in the Office:**

Adult Blood Pressure screening - walk-in or by appointment

Diabetic Screening - by appointment.

Mantoux (TB) Testing - by appointment.  
Fee \$15.00

The Visiting Nurse Office is located on the lower level of Town Hall. An answering machine will take your message when the nurse is out of the office.

Respectfully submitted,

Karen A. Lynch, BSN, RN  
Nurse Administrator  
Hanover VNA



## **REPORT OF THE HANOVER VISITING NURSE ASSOCIATION, INC.**

For Fiscal year July 1, 2015 to June 30, 2016

### **Mission Statement**

The Hanover VNA believes that all persons living in our community deserve to be treated with dignity and respect. It is our role to promote health and to the extent possible prevent and control disease. We will provide care that is clinically competent and compassionate. We will recognize the need to coordinate medical, spiritual, and social services with other agencies when deemed necessary. We will include our patients and their families as part of our team approach to allow individuals to live as independently as possible. We will work closely with other town organizations and departments to improve the health of our community. The Hanover VNA will continue to keep ever present in our minds the original mission that began on January 15, 1929: "To promote health, individual and community, to prevent disease and to provide nursing care for the sick in their homes". "Coming together", meant beginning, "working together", meant progress, and "keeping together", would mean success.

The volunteer Board of the Hanover Visiting Nurse Association works closely with our Nurse Administrator, Karen Lynch, BSN, RN, and our part-time nurses, Nancy Funder, RN, Ellen Lehane, RN and Angela Powers, RN to help insure that the medical and welfare concerns of the community are addressed as needed.

This year the Hanover Visiting Nurse Association awarded three scholarships to Hanover High School graduates planning careers in nursing. We continue to support the Hanover Parks and Recreation Department by funding camper ships to Hanover children.

Board Members help our Nurse Administrator with the distribution of food and gifts to families in the community at Thanksgiving and Christmas. Emergency Assistance is provided throughout the year to those in need. We are extremely grateful for the generosity of Hanover residents, businesses, churches, organizations, and schools which made possible this assistance.

The Hanover Visiting Nurse Association Board thanks all those residents who responded so generously to our Fund Drive and to those who made contributions to the Hanover V.N.A. throughout the year. Your continued support enables us to serve you.

Respectfully submitted,  
Jane E. Beal, President  
Hanover Visiting Nurse Association, Inc.

## **REPORT OF THE OPEN SPACE COMMITTEE**

For Fiscal Year July 1, 2015 – June 30, 2016

The Open Space Committee (OSC) was chartered to ensure that the Town's rural character is maintained and enhanced both through protection of existing resources and acquisition of new properties.

Hanover hikers have benefitted from the work of OSC volunteer William Soule, who developed QR codes now posted on trail heads, allowing smart phone users to download trail maps and the maprika program, giving their real time physical location. Work has begun on the new Shingle Mill Brook Trail between Webster Street and Virginia Drive. A Community Preservation Act grant of \$9,200 approved at the Town Meeting in May will allow for the purchase of material to be used for bog bridges on this and other trails. A new Open Space Plan is being developed in conjunction with the new Town Master Plan.

OSC members and volunteers continue to work on public awareness through an information table at Hanover Day, articles in newspapers and the social media. Public walks were held at the Senior Center, Cardinal Cushing property, Morrill Allen Phillips, Folly Hill and Iron Mine Brook.

The community continues to benefit from the work of members of Boy Scout Troops 1 and 38, who have done trail improvements as part of their work to achieve the rank of Eagle Scout. The committee is thankful for all the volunteers who donate countless hours to maintain the trails in Hanover for everyone to enjoy. Maintaining the trails is challenging and we encourage residents to help keep them safe and clean for all to enjoy. Residents who would like to volunteer can contact any OSC member or attend our monthly meeting held at Town Hall on the first Monday of the month at 7:00PM.

Respectfully submitted,  
Harold D. Thomas, Co-Chair  
Mary Dunn, Co-Chair  
Judy Grecco  
George Mallard  
John Ferraro

## **REPORT OF THE PLANNING BOARD**

For Fiscal Year July 1, 2015 – June 30, 2016

The Town of Hanover's Planning Board is charged with administering the approval of Subdivision Plans, Special Permits and Site Plan Approval in accordance with State statutes and local zoning and subdivision regulation. The Planning Board held fifteen (15) meetings in the 2016 fiscal year. The Board issued three (3) Special Permits, three (3) Limited Site Plan Approval and three (3) Site Plan Approvals. The Board approved three (3) subdivisions this year and one (1) minor modification for "Sconset Landing" subdivision case.

Since January, 2016, the Town and the Hanover Planning Office have been working with Metropolitan Area Planning Council ((MAPC) on a master plan process named 'Hanover 300.' In collaboration with MAPC, the Hanover 300 Committee, which consists of 12 members that represent each of the town's boards and committees, was formed to serve as an ambassador for the master planning process. 'Hanover 300' was named after the 300 year span of time from the date the Town was founded, 1727, to the plan with prospects for 2027.

Henceforth, Hanover and MAPC have been working together diligently to gather the community's vision through surveys of various topics. Through town events and planned activities, we learned more about what the community would like to see in the town of Hanover. Some of these events included "Thermostat" visioning exercises at the Forge Pond Park's spring soccer game, a summer kick-off party at the Senior Center, and Hanover Day. Our MAPC consultant also held a Photo Voice session with the students at the Hanover Public School. We hope this vision will provide guidance on Hanover's plan on historic and cultural resources, land-use, housing, transportation, economic development and open-space with a set of goals for the community. The Board will continue to support the master plan process in FY 2017.

The Board would like to thank Richard DeLuca who served as the Chairman for the Planning Board for over five years and for his continued dedication as a Board member. The Board would like to also thank Lance Mortland and Ken Blanchard who has served on the Planning Board for many years, and welcomes Jeff Puleo and Maryann Brugnoli. The Planning Board looks forward to calendar year 2017 to continue the work of keeping Hanover a viable and livable community for all current and future residents.

Respectfully submitted by the Town of Hanover  
Planning Board

Jeff Puleo, Chairperson

Board Members:  
Maryann Brugnoli  
Lou Paradis  
Richard Deluca  
Anthony Losordo  
Meaghan Neville-Dunne

## **REPORT OF THE BOARD OF PUBLIC WORKS**

For Fiscal Year July 1, 2015 – June 30, 2016

The mission of the Department of Public Works is to protect, preserve, improve, and manage the Town's infrastructure and related assets. This infrastructure includes the Town's roadway and drainage networks, dams, cemeteries, parks, transfer station, water distribution system, and water treatment plants. The Department employs 37 full-time and nine seasonal or part-time employees. Public Works employees are either working or on-call 24 hours a day, seven days a week, 365 days a year to respond to any infrastructure related challenges that may arise.

The Board of Public Works would like to recognize Donald Janson who retired after 32 years of service to the Town including service at the Transfer Station as a skilled equipment operator and Transfer Station Foreman as well as service in the highway division as a skilled equipment operator. The Board would also like to recognize James Roy who retired after 27 years as the second shift water treatment plant operator. Finally, the Board would like to recognize James Arnone who retired after 16 years as a laborer and skilled equipment operator in the highway and public grounds divisions.

Due to Mr. Janson's retirement, Kenneth Storey was promoted to the Transfer Station Foreman position. In addition, Timothy Marchand was hired as an unskilled equipment operator in the transfer station division and Sean Bergman as a third shift water treatment plant operator in the water treatment division. We welcome these additions to our team.

The change to a Town Manager form of government which was implemented in August of 2010 drastically changed the role of the Board of Public Works. Most of the duties of the Board were transferred by the enabling Town Manager statute to the Town Manager. The Board of Selectmen retained the water rate setting authority. The Town Manager subsequently delegated many of the day to day roles to the Director of Public Works while retaining oversight authority. The Board of Public Works' role has become one of advisory in nature. The Board meets periodically to discuss general public works policy and to advise the Director on water abatement decisions and other situations where residents may be unhappy with decisions that have been made. While DPW staff is busy on a day-to-day basis responding to the operation and maintenance needs of the Town's infrastructure, they need feedback on the issues that are important to residents. The Board of Public Works welcomes your feedback on any town issue and will communicate your thoughts to both the Director of Public Works and to the Town Manager. The Director of Public Works also welcomes residents to contact him and speak their mind on the issues that are important. We don't always have the resources to solve every problem, but will consider your concerns and do the best we can to meet your expectations.

The DPW is organized into operating divisions. As we have done in the past, what follows is a brief description of the activities of these divisions for the fiscal year.

## **PUBLIC WORKS AND WATER ADMINISTRATION**

The public works and water administration divisions provide overall budgeting, planning, accounts payable, payroll, water billing, public bidding, and general administrative support for all DPW operations. In addition, the divisions handle hundreds of telephone calls and emails a year and are responsible for issuing roughly 21,000 water bills and 8,000 transfer station stickers annually.

The DPW continues to experiment and develop its presence on the internet. We recognize that internet based tools are becoming more important to the residents in the community both as a source of information and as a means of communicating with us. We try to post all major activities of the department on both the DPW website ([www.hanoverdpw.org](http://www.hanoverdpw.org)) and the Town website ([www.hanover-ma.gov](http://www.hanover-ma.gov)).

As time permits we continue to add content to our website, [www.hanoverdpw.org](http://www.hanoverdpw.org). The What's Happening page of the website contains interesting stories and pictures of DPW activities and is updated periodically. We have made an effort to post flushing routes and road work updates as well as snow and ice updates. We continue the process of implementing management dashboards that allow DPW managers as well as the general public to see various statistical information. Finally, we have recently added an open data page which contains tabular data that can be downloaded and manipulated in a spreadsheet.

Finally, we continue to use Facebook (Town of Hanover, Ma DPW) and Twitter (@HanoverDPW) as a means of communicating timely messages to residents and businesses. We encourage residents to follow both feeds. These accounts are not monitored in real-time and as such we encourage residents to use the telephone (781-826-3189) and email ([office@hanoverdpw.org](mailto:office@hanoverdpw.org)) as the best means for reaching us.

## **HIGHWAY**

The highway division maintains the Town's network of roads and drainage systems, including all related structures such as bridges, sidewalks, shoulders, pavement markings, and street signs. The division is responsible for roughly 85 miles of roadway, 35 miles of sidewalks, and 55 miles of curbing. The drainage system contains roughly 2,800 catch basins, 1,300 manholes, and numerous miles of drainage pipe. The exact number of signs is not known.

The road program was quite active in FY 16. Using Chapter 90 funds, the DPW cold planed and overlaid Pleasant Street, Whiting Street, Circuit Street and Silver Street in the fall of 2015. In addition, the DPW overlaid Woodland Drive and Washington Street on the campus of the Cushing Center. The Washington Street work completed a project to add sidewalks and curbing on the Cushing Campus, making this stretch of Washington Street safer for pedestrians from both the Cushing School as well as the elderly residences on Elmwood Farm Drive. In the spring

of 2016, the DPW used Chapter 90 funds to cold plane and overlay Broadway from Spring Street to Waterford Drive and overlaid East Street and Country Road.

The DPW completed repairs to the Factory Pond Dam in FY 16. This dam is jointly owned by the Conservation Commissions of both the Town of Hanover and the Town of Hanson. The repair work, which was funded by the May 2014 Annual Town Meeting and an equal appropriation from the Town of Hanson, brought the dam up to current state dam safety standards while still preserving the recreational aspects of the structure. We invite residents to visit the dam through public access at the end of Waterford Drive. The completion of this project will leave just the Forge Pond Dam and the Curtis Crossing (Luddams Ford) Dam which is jointly owned with the Town of Pembroke on our list of pending dam remediation projects. We have begun the process of planning for the repair to these two structures.

We report again this year that storm water management continues to be a topic of great concern to the Board of Public Works. Like all other communities of our size nationwide, we are under a mandate under the Federal Clean Water Act to reduce the amount of pollutants entering the rivers and streams in our community as a result of our storm water system. Research has shown that municipal separate stormwater systems are a significant source of contamination. As Hanover has built up, the margin of error for the failure of the storm water system has grown smaller and smaller. We are seeing more frequent incidences of flooding as a result of greater impervious area, not only in Hanover but also in the communities to the north and west of Hanover which partially drain through Hanover. The extreme flooding that occurred in March of 2010 is an example of stress on the Town's drainage systems. In addition, as some of the subdivisions built in the 80's and 90's start to mature, the retention ponds that were built to support these subdivisions are starting to fail due to improper maintenance. In general, the basins were designed to be maintained by homeowner's associations that were supposed to have been formed by the residents of each subdivision. This has with few exceptions simply not happened. As time goes on, we expect that the state or federal government will most likely mandate the formation of storm water utilities whose specific purpose will be to adequately maintain the storm water network. Such utilities are typically supported through user fees based on the amount of impervious area on each property. This activity is currently beyond the existing resources of the DPW. As a result we respond to problems as they come up but are unable to completely and adequately manage this infrastructure within current funding sources.

As we have done in years past, we wish to remind residents who live along drainage ditches and streams that these ditches and streams are an integral part of the Town's drainage system. Encroachment by abutters, often as simple as a leaf pile, grass clippings, or brush placed near the bank of a stream, narrows the capacity of the stream, causing backups and often flooding upstream. Children's toys and plastic buckets that find their way into the streams can cause similar problems. We ask residents to help themselves and their neighbors by keeping these streams clear. Please notify the Department if you see any buildup of debris near a drainage inlet, outlet, or culvert pipe in your neighborhood.

The total cost of highway operations in FY 16 was \$602,709.

## SNOW AND ICE

FY 16 was an average snow and ice season with eight plowable storms and 23 salting runs at a total cost of \$552,131. A “normal” year is typically five to six plowable storms and 25-30 salting runs. The industry trend is towards plowing more and salting less. The Town utilized contractors five times in FY 16 and slushed roads with just town personnel on three additional occasions.

The Department continued the practice of utilizing road graders during several storms to combat ice pack on the roadways. Ice pack forms where heavy traffic compacts snow and ice, especially in colder storms. Once it forms, it is extremely difficult and costly to remove. Hanover’s snow and ice operations are built around the concept of getting out early and treating roads early and aggressively to minimize the formation of ice pack. Research has shown that it is 6-10 times more expensive to remove snow in a reactive mode from the top down than it is by being proactive. By getting out early, the DPW strives to develop a salt brine on the road surface, preventing snow from developing a bond with the surface of the roadway. We have been somewhat reluctant to use road graders in the past except in extreme events as the equipment can prematurely degrade the road surface and pavement markings. However, we are finding that increased traffic in the community is forcing the issue to utilize this equipment as a necessary means to meet the Town’s “black road” goals.

Salt prices stabilized in FY 16 after jumping significantly from \$49.36 to \$70.68 per ton in FY 15. The price of salt remained at \$70.68 for FY 16. Overall, we purchased 2,533 tons of salt in FY 16, down from 3,881 in FY 14 and 3,305 in FY 15.

A single round of salt applied to the Town’s roads, including labor costs, is approximately \$7,600. The Department’s snow and ice managers participate in ongoing continuing education programs offered by various agencies such as the Federal Highway Administration and Mass Executive Office of Transportation to learn ways to manage snowstorms at lower costs while still achieving the same results. By applying some of the lessons from these programs to our operation, we have been able to reduce our salt usage by 40-45% without a noticeable reduction in the level of service. However, this reduction requires greater oversight by storm managers of the weather conditions and application rates, as well as proper timing of the applications. We feel we are ahead of the curve in these areas, reducing the quantity of material used per lane mile while still achieving the goals of the Board’s “black road” policy.

The Board of Public Works understands that Hanover is a bedroom community and the residents have a desire to get out of their houses to get to work shortly after a storm. Like most of the surrounding communities we maintain a “black road” policy. This aggressive snow and ice control policy is quite expensive to maintain and requires the use of up to 40-45 contract plows to supplement our own 20-25 pieces of equipment for every storm. The cost of a three inch or more snow storm is \$4,500-\$5,500 per hour with a typical snow fighting effort lasting 12-15 hours and sometimes longer. The heavy use of deicing chemicals also takes its toll on vehicles, drainage structures, and the environment. These additional costs are impossible to quantify. Despite the heavy use of outside contractors to meet our goals town workers are solely

responsible for all salting operations and are fully engaged from start to finish on all plowing operations.

Despite the ongoing costs, the Board of Public Works will continue to advocate for a “black road” policy as long as it continues to be a priority for the residents. We are, however, starting to see the Commonwealth of Massachusetts reduce its level of service regarding snow and ice control, especially on the overnight hours when traffic is reduced, and this may pave the way towards similar reductions on the local level as attitudes evolve.

The Board of Public Works wishes to remind residents that the Department needs to fully clear roads from edge-of-pavement to edge-of-pavement to ensure adequate access for public safety vehicles and to ensure that there will be adequate room, especially in January and February, for the next storm that may come through. This policy is largely driven by the need for emergency vehicles to have access to and staging areas in front of houses should the need arise. The result is a policy similar to that of the Massachusetts Highway Department regarding snow plow damage. The Town is not responsible for damage to mailboxes, fences, shrubs, etc... that are within the layout of the road as a result of the snow removal operation. The road layout, which varies from street to street, typically extends 5-8 feet past the edge of the pavement. The vast majority of snow damage is caused by the weight of the snow coming off of the plow. We do actively monitor the performance of our employees and contractors and strive to try to have supervisors investigate all reports of damage to ensure that damage isn't the result of reckless behavior.

The Board of Public Works asks those of you who have private plows to not plow your snow into the street. This also extends to those who use snow blowers. We realize it is a challenge for contractors and homeowners to find places to put snow during a heavy snowfall season, but plowing into the street creates a hazard to the traveling public and it increases the Town's costs as it often forces us to go back and replot streets that have already been cleared and treated with chemicals. The best practice is to utilize areas on your own property early in the season, plowing well off of your driveway early in the season will allow for additional room if the season becomes difficult. In addition, we caution you to keep your children and pets away from the side of the road and the snow banks when plows are in the area. Visibility during a storm is typically very poor and road conditions are such that it is very difficult for a snow plow to stop quickly on an icy road.

Snow removal is a strenuous and stressful task for all of those who are involved. Our focus is public safety. While storms may leave you frustrated, we ask you to be considerate and to understand that drivers simply can not pay special attention to your driveway or mailbox as there are 5,000 driveways and 5,000 mailboxes that line the Town's streets. The Board of Public Works thanks our plow operators for their efforts so that the rest of us can lead our lives during the winter with minimal disruption.



## **PUBLIC GROUNDS AND CEMETERIES**

The public grounds division maintains the Town's three cemeteries, the Town's athletic complexes including Ellis Field, Myrtle Street Playground, B. Everett Hall Field, Gallant Field, Briggs Field, and Forge Pond Park, as well as the grounds of the Library, the Stetson House, the Luddam's Ford site, fire stations, and the DPW facilities. Facility operations personnel maintain the fields behind and adjacent to the schools with the exception of the fields behind Sylvester School and Center School which are now maintained by the DPW. The public grounds division also maintains an active tree and roadside brush control program around town. All told the division operates and maintains approximately 88 acres of facilities with a staff of five employees and is assisted in its larger projects by employees of other DPW divisions.

The Board and the DPW's employees take pride in the condition of the playing surfaces and will continue to work hard in the future to work with the Parks and Recreation Committee and local groups to provide residents with high quality recreation facilities. We are quite concerned, however, that while we are excited that the number of parks has increased and the usage of the parks has increased, the resources and time that are available to the public grounds staff to maintain the facilities has not increased. We are unfortunately on a collision course between needs and available resources. Without an increase in resources, whether that is through the tax rate or through user fees, we do expect that the quality of service we provide will have to be scaled back over time.

A total of 52 graves in 23 lots were sold in the Hanover Center Cemetery in FY 16. The cemetery staff accommodated 71 internments including cremations.

The Board of Public Works thanks the department staff and the residents whose efforts make the Hanover Center Cemetery such a beautiful venue for the Town's annual Memorial Day Observance.

The total cost of public grounds and cemetery operations in FY 16 was \$471,124.

## **TRANSFER STATION**

The transfer station division continues to offer a cost effective means of handling the Town's solid waste needs. Through the recycling efforts of the residents, a significant percent of the total waste handled by the Town was diverted to recycling programs. Not only do these programs remove much of the state banned wastes from the waste stream, they significantly reduce the cost of operations as the cost of trucking and disposing of the recycled items is well below the cost trucking and disposing of the mixed waste that ends up being thrown in the main pit.

The overall amount of waste handled by the transfer station was up by 4.05% in FY 16. The table below summarizes the amounts of various categories of waste for the past three years.

	<b>FY 14 tons</b>	<b>FY 15 tons</b>	<b>FY 16 tons</b>	<b>% Change FY 15 to FY16</b>
Municipal Waste (main pit)	4,514	4,525	4,682	3.5%
Construction and Demolition	924	890	951	6.9%
Bulky Furniture	165	160	141	-11.9%
Paper	313	311	295	-5.1%
Cardboard	321	331	373	12.7%
Plastic	82	84	93	10.7%
Cans	16	27	18	-33.3%
Glass	158	141	153	8.5%
Metals	268	288	372	29.2%
Other Recyclables	190	234	265	13.2%
Yard Waste (estimate)	1,700	1,700	1,700	0%
<b>Total Solid Waste</b>	<b>8,651</b>	<b>8,691</b>	<b>9,043</b>	<b>4.05%</b>

The estimated cost per ton, including labor and overhead for each of the components of waste was as follows: municipal waste - \$104.16, construction and demolition - \$162.88, bulky waste - \$213.77, recyclables - \$62.31, yard waste - \$10.02. Costs are higher than those in FY 15. The recycling costs are largely due to the labor and overhead associated with the recycling programs. Many of the recyclables have no trucking or disposal costs and in fact generate revenues.

The DPW's brush and compost piles located on Ames Way are considered part of the Town's solid waste operation. These piles divert waste which many years ago was handled through back yard brush and compost piles. As time has gone on, this type of waste found itself into landfills and incinerators as residents statewide did not want to have piles in their yards. To combat the growing problem, the state somewhat mandated that communities offer brush and compost piles to divert such waste so it could be recycled. The Town's brush pile costs \$4,950 to process in FY 16. The compost pile cost \$4,900. Residents are urged to utilize extreme caution and to drive slowly when entering the highway facility as this is an active highway maintenance facility. In addition, residents are reminded that both piles may be closed at times for maintenance and are not open during or shortly after snow storms.

The Board of Public Works wishes to remind residents that the Town does have a mandatory recycling bylaw. In addition, State regulations ban recyclable materials from landfills. The Board encourages residents to take full advantage of the recycling opportunities so tax dollars that are literally thrown away with the solid waste can be used for more constructive purposes.

Total revenues from solid waste operations in FY 16 were \$106,392, up from \$94,778 in FY 15. The revenue increase represents slight growth in recycling revenues with the exception of slight reductions in revenues from cardboard and plastic. Unfortunately, the recycling market still remains quite volatile and dependent on overseas economies. Total expenses associated with the Town's solid waste operation in FY 16 were \$787,553, up from \$740,031 in FY 15. The increase was largely a result in increased transportation costs and new expenses related to the disposal of electronic waste.

## **WATER TREATMENT**

The water treatment division maintains and operates the Town's three water treatment plants and nine wells in four well fields. Overall, the treatment division produced 540,025,003 gallons of water during the fiscal year.

The Department processed 195.9 million gallons of water through the Broadway Treatment Plant in FY 16, slightly up over FY 15. The Beal Plant processed 120.9 million gallons, slightly down from FY 14. The Pond Street Plant treated 232.2 million gallons.

We wish to remind residents that Hanover receives all of its drinking water from that which falls from the sky and sinks into the ground. The Town is limited by the Commonwealth of Massachusetts in the amount of water we may withdraw from the ground over the course of the year. This limit, known as our Water Management Act permit amount, is designed to protect the region's rivers and streams from being pumped to dangerously low levels by area water suppliers. The Town is at our Water Management Act ceiling as a result of new development and the over watering of lawns. We encourage the use of conservation measures including environmentally friendly landscaping techniques to minimize the outside use of water. The Department continues to partner with the North and South Rivers Watershed Association (NSRWA) in co-sponsoring their Greenscapes program. Details of this program are available on the NSRWA's website at [www.nsrwa.org](http://www.nsrwa.org). We encourage you to visit this website as well as those of the Environmental Protection Agency (EPA) ([www.epa.gov](http://www.epa.gov)) and the American Water Works Association ([www.awwa.org](http://www.awwa.org)) to learn more about drinking water.

The DPW experienced a surge in water consumption combined with a lack of rain in May of 2015 which continued into the summer. This forced early water restrictions and curbed our ability to perform spring flushing of water mains. The result was an increase in dirty water complaints around town resulting from sediments that would normally be flushed out of the system being carried to our customer's taps. The problem seemed to be most pronounced in certain neighborhoods near the center of Town and on the west side of town. The quality of the drinking water delivered to homes and businesses is our highest priority. We work every day to address concerns and improve operations. We encourage residents and business to contact us when you experience poor water quality. We follow up on all complaints and strive for transparency by reporting our test results to you.

As reported last year, quarterly monitoring in the distribution system for disinfection byproducts triggered a violation of the Stage 2 Disinfection Byproduct Rule. Disinfection byproducts can form when chlorine in the water reacts with residual organics. Some byproducts decay over time and some byproducts grow over time. Hanover's test results indicated that the total trihalomethanes (TTHM's), a byproduct that grows over time, had reached a level at a test site in the northwest corner of town which exceeded the locational running average level of 80 parts per billion. As a result, the Town entered into an administrative consent order with the Massachusetts Department of Environmental Protection to reduce disinfection byproducts through changes to our operating procedures as well as future capital improvements. Based on the recommendation of the Town's consulting engineers, the May 2016 Annual Town Meeting

appropriated \$1.519 million to design and construct improvements to the Town's three water treatment plants to reduce disinfection byproducts to below acceptable levels. Unfortunately, costs are expected to rise to solve this problem. While the new treatment systems are being designed and built, we are managing the TTHM levels through directed flushing and through reduced usage of the wells that are highest in organics. This, unfortunately, is not a long term solution and the treatment changes are still necessary. We would like to note that Hanover is not alone as several other communities in southeast Massachusetts are facing similar challenges.

The total cost of water treatment operations in FY 16 was \$1,494,599.

## **WATER DISTRIBUTION**

The water distribution division manages and maintains roughly 110 miles of water mains, a thousand fire hydrants, over a thousand distribution system valves, and approximately 5,000 water services. The department fixed 11 water breaks in FY 16, including a challenging break on Union Street in bitter cold weather in February of 2016 that took several days to fix. We commend and thank departmental personnel for answering the call when emergency repairs are needed.

In addition to normal and emergency repairs to the water distribution system, the division stepped up its leak detection efforts in an effort to reduce the amount of unaccounted for water. The DPW now performs leak detection twice a year. The DPW also maintains an aggressive program of testing of backflow prevention devices, performing 467 tests on 316 devices in 181 facilities to ensure and protect the integrity of the distribution system from cross contamination. Finally, the water distribution division performed approximately 21,000 water meter readings.

The water distribution division continued its program of installing radio read water meters. The current count is 1385 meters. As we reported last year, the conversion to radio read meters is a natural progression of the Town's meter automation efforts that started in 1988 which we hope will help us perform the 21,000 meter readings we do annually in a more efficient manner. The newer meters also have additional functionality which should allow us to detect intermittent leaks in customer homes. The new technology will help us to alert customers of these leaks so that they can be resolved before they become too costly.

The Department completed improvements to water quality in North Hanover, in particular on Main Street and the neighborhoods off of Main Street north of Webster Street in FY 16. We completed the process of moving houses located on a cast iron water main that has very low flow over to a parallel plastic water main. This work was completed in the fall of 2015 and has shown positive results in our routine sampling.

The total cost of water distribution operations in FY 16 was \$765,289.

## **FACILITIES**

The Facilities Department completed its spinoff as a stand-alone department at the end of FY 15. We continue to work closely with and support the operations of this department whenever needed. Senior managers from both the DPW and the Facilities Department continue to meet on a weekly basis to coordinate our efforts. We encourage you to read the Facilities Department annual report for a true understanding of this very important Town function.

## **LAND DEVELOPMENT**

The Department provides inspectional services of new subdivisions to ensure the infrastructure under construction is built to the specifications of the Planning Board's Rules and Regulations for Subdivisions. This is an on-going process as projects sometimes take multiple years to complete.

Sunset Point and River Path (Trailside Lane and Meadow Drive) were accepted as public ways at the May 2016 Annual Town Meeting. The Department is currently monitoring four other projects that are under construction. Two of these projects are large housing complexes that will not become Town ways.

In conclusion, the Board recognizes the dedication of its employees who continue to respond whenever they are asked to solve whatever challenging problem they are asked to solve, regardless of the time of day, the day of the week, or the weather. Public works organizations nationwide take pride in making things work with whatever resources they have available, and the Hanover DPW proudly subscribes to this operating philosophy. Our goal is to accomplish our mission with as little fanfare as possible and our employees make this goal a reality. We once again ask residents to personally acknowledge the efforts of these individuals as they see them around town.

Respectfully submitted,

Board of Public Works

Robert P. Heywood, Jr., Chairman  
Louis R. Truscello  
John L. Benevides

Director of Public Works  
Victor J. Diniak

## REPORT OF THE FACILITIES DEPARTMENT

For Fiscal Year July 1, 2015 – June 30, 2016

The Facilities Department continued to perform its mission of service to the students, staff and visiting public in our schools and town buildings, through high quality custodial care and maintenance operations. For example, when an intestinal virus struck the Center-Sylvester school community, the custodial team, donning masks and gloves, responded immediately with an overnight cleaning and disinfecting effort that afforded the Superintendent the opportunity to open school the following day. Once again, High School graduation was a success, seeing the first Friday night graduation in many years through the support of both the custodial and maintenance teams with setup/breakdown of seating and equipment as well as transportation services to arriving family.

Wherever one looked around town, our 4-man maintenance team could be found on roofs patching leaks, in classrooms and offices fixing lights, cutting grass, maintaining ballfields, plowing snow, changing belts and filters in HVAC equipment, or otherwise engaged in addressing over 2,000 work orders either submitted on-line by any staff member in any building or produced through our own PM and maintenance efforts.

The department was involved in several projects, most notably the modernization of the kitchen in the Fire Department Headquarters building. In addition to the installation of new commercial appliances, counters, cabinets and exhaust hood, the facilities department performed a full room renovation involving new flooring, new ceiling, and fresh paint. The project has not only benefitted the daily work life of our fire personnel, but also greatly expanded the fire department's capacity to hold major response activities when large quantities of people are in the building.

The members of the Board of Overseers of Stetson House, Roger Leslie, Richard Flanagan and Donald Morrison stepped down on May 9<sup>th</sup>, 2016. We give our heartfelt thanks for their many years of dedicated service to the Stetson House and the Town of Hanover. Moving forward, the Annual Stetson House Report will be included within the Annual Report of the Facilities Department.

The Facilities Department continued its support for the historic Stetson House. The annual inspection by Historic New England once again found the building condition to be excellent. Particularly noteworthy this year was a major upgrade of the interior lighting. In a collaborative effort with the South Shore Vocational Technical High School, students in the electrical classes, under the guidance of instructors and Master Electricians Todd Hohenleitner and Dan Condon, installed small unobtrusive LED light fixtures, supplied by the Facilities Department, throughout the building. The new lighting highlights, not only interesting features of the building but also the many historic artifacts, dramatically enhancing the experience for visitors to the building.

Once again, we successfully qualified for an annual grant of \$158,916 from the Department of Energy Resources (DOER) Green Communities program which, combined with utility company incentives, funded \$200,595 in energy saving improvements. This year's measures focused on converting gym lighting in 4 schools to LED lights, plus conversions to LED lighting in 3 other town buildings including the Senior Center; also the heating boiler and domestic hot water systems at the Fire Headquarters building were converted to a high efficiency boiler system; and high efficiency controls were installed on the heating boilers at the Pond Street Water Treatment Plant conversion.

Respectfully submitted,

Robert F. Murray, PE  
Facilities Engineering Manager

## **REPORT OF THE TOWN CLERK**

For Fiscal Year July 1, 2015 – June 30, 2016

The Town Clerk's Office continues to fulfill its mission to serve as the "front porch of the old-style General Store" that is Town Hall, and to provide superior election administration and services to residents and businesses of Hanover.

The election function of the office remained a central focus of our work. We ran four elections this fiscal year. Special State Elections were held in October and November of 2015, the Presidential Primary was held in March of 2016, and the Annual Town Election was held in May of 2016. The reports of those elections appear elsewhere in this Town Report. We continued to professionalize the election administration process this year. New election staff members were hired and in-house training was provided but remained voluntary this fiscal year. Thanks to an appropriation at the May 2016 Annual Town Meeting, that training will be both required and paid going forward in the next fiscal year. A Special Town Meeting and the Annual Town Meeting were held in May; Journals for those two meetings are also within this Town Report under a separate section. Wardens John Morris, Carol Mattes, Rick Mattes and Joe DiSabato were indispensable throughout all of these important milestones in the town's democratic processes; their continued service is very appreciated.

In addition to the good information in the Registrar's report that appears elsewhere in this Annual Report, it is important to update one related issue that was noted in last year's report. After correcting flawed past practices and inactivating hundreds of voters who did not turn in their census in 2015, over 900 voters received related letters by the end of the summer of 2015. Thanks to the diligent hard work and dedication of Registrars Nancy Goldthwait, Pam Ferguson and Kathy DiSabato, that number was reduced in half by the end of the 2016 fiscal year. Our town census data and related voter registration numbers are therefore more accurately following state law than ever before. Additionally, in other Registrar-related news, we conducted a voter registration inter-state cross-check to eliminate duplicate voters, and publicized the newly legislated on-line voter registration process that resulted in hundreds of new voters prior to the Presidential Primary.

Another very large project was completed in the second half of 2015 thanks to senior tax work-off employee Joseph Zavalina, who updated thousands of "Doing Business As" (DBA) records for the town. 881 letters were sent to businesses with expired or no business certificates in November of 2015. By the end of 2015, we saw a \$5,040 growth in revenue over 2014, and expect to continue that same increased pace in 2016. In reality, however, the most valuable result of this exercise is the consumer protection that is now provided to Hanover residents by virtue of these extensive and more complete records.

After taking several administrative steps to improve the town's compliance with the state's dog licensing laws in Fiscal 2015, for Fiscal 2016, we focused on outreach to residents. We included the dog license application with the census for the first time in 2016, and issued more dog licenses in the first three months of 2016 (922) than in all of 2015 (806) as a result. The total number of dog licenses issued in 2016 was 1037, a 28% increase over 2015. Additionally, at the May 2016 Annual Town Meeting, the town graciously accepted the statute that allows us to waive the fee to register a dog for residents over the age of 70. And finally, in the early summer



of 2016, we finally started to lay the groundwork to make dog licenses available on-line in 2017, an initiative that has been in the works for three years!

Initiated this fiscal year, thanks to the prodigious hard work of summer intern Joseph DeFerrari, is a “Welcome Packet” for new Hanover residents. A long-standing “wish-list” project of this office, Joe took the bull by the horns and solicited businesses to sponsor the packet, and town departments to contribute to the packet in the waning days of Fiscal 2016. The project will be fully reported on in the next fiscal year’s report.

While most of our progress has been forward, a look back can also be positive in the long run for the Town. After the May 2015 Annual Town Meeting amended the Affordable Housing Trust By-Law, and after considerable research, we discovered that the 2009 By-Law changes (including the original acceptance of the Affordable Housing Trust) had never been submitted to the Attorney General. We worked with Town Counsel, the Town Planner, and the Town Manager to research what had been accepted at Town Meeting in 2009 but never submitted to, much less approved by, the Attorney General. We then worked with the Attorney General’s Office to submit the 2009 records we could locate and the Town’s 2015 interpretation of the 2009 Town Meeting actions. Countless files were submitted to the Attorney General, ultimately resulting in the 2009 changes being accepted by the Attorney General in November of 2015 and keeping the town out of legal trouble.

Preserving the Town’s historic documents is a constant and important function of this office. In the late summer of 2015, we retro-fitted one of the town’s jail cells so that it is now used as a small climate-controlled storage location for the town’s most precious and historic 18<sup>th</sup> and 19<sup>th</sup> century records. Additional climate controlled space is needed; we are working with the Town’s Facilities Department to make that project a reality through a capital funds request. Climate monitoring devices were newly employed in an effort to gather data towards these ends – a hygrometer in the jail cells and dataloggers from the State Board of Library Commissioners. On a separate but related note, we also opened a 1950’s era fireproof safe and re-purposed it to safely store the Town’s oldest records across the hall from the Town Clerk’s Office.

There were 125 births, 32 marriages, and 127 deaths recorded in Hanover this fiscal year. We now issue certified copies of these records on a new type of security paper that helps to prevent identity theft.

Professionally, I am grateful to the Town for allowing me to represent Hanover at three statewide conferences of the Massachusetts Town Clerk’s Association (MTCA) this past fiscal year. My involvement in that organization resulted in my election in June of 2016 as a member of the Executive Board of the MTCA, an honor which is thought to be a first for a Hanover Town Clerk. I also attended educational seminars sponsored by the Tri-County Clerk’s Association.

None of this work was accomplished alone, however. Senior Clerk Meg Coogan grew exponentially in her first full year working in this office, and she quickly became a trusted and reliable colleague. Meg and I were lucky enough this year to host two Hanover residents who served as student interns, Sean Meehan of Hanover High School and Bridgewater State University, and Joseph DeFerrari of Brandeis University. Student interns are always welcome to gain valuable work experience in our office and are hereby encouraged to contact us. We also had an adult volunteer assist us with data entry and our computer databases – thanks so much to Corina Silva for sharing her time and expertise. We were lucky enough to have four other Hanover students – John Salvucci, Maggie Fuller, Tess Manning, and Jill Benway volunteer in the office and/or at the polls this past year, and we are always looking for more students with community service goals to assist us in the future. Thanks to all involved for carrying on the work of this office; we all benefit from your efforts.

Respectfully submitted,

Catherine G. Harder-Bernier, Town Clerk

JOURNAL FOR THE SPECIAL TOWN MEETING  
HELD MAY 2, 2016

Commonwealth of Massachusetts  
Town of Hanover

**Warrant for *Special Town Meeting***

Plymouth, SS

Greetings: To any Constable of the Town of Hanover in said County

In the name of the Commonwealth of Massachusetts, you are hereby directed to notify and warn the inhabitants of said town who are qualified to vote in Elections and Town Affairs to meet in the Hanover High School, 287 CEDAR STREET, HANOVER, on

**MONDAY THE 2<sup>nd</sup> DAY OF MAY 2016 AT 7:00 P.M.**

And you are hereby ordered to serve this Warrant posting attested copies thereof fourteen days, at least, before the time of said meeting.

Given under our hands this 21<sup>st</sup> day of March 2016.

**BOARD OF SELECTMEN**

Brian E. Barthelmes, Chairman

Susan M. Setterland, Vice-Chair

Joseph R. Salvucci

Robert S. O'Rourke

David R. Delaney

Thomas F. Hayes, Constable

Posted this 13<sup>th</sup> day of April, 2016

JOURNAL FOR THE SPECIAL TOWN MEETING  
HELD MAY 2, 2016

<b>INDEX OF ARTICLES FOR <i>SPECIAL</i> TOWN MEETING – 2016</b>		
<b>ARTICLE #</b>	<b>ISSUE</b>	<b>SUBMITTED BY</b>
1	Payment of Prior Year Expenditures	Finance Director
2	Rescind Completed Projects Borrowing Authorizations	Finance Director
3	Transfer Meals Tax To OPEB Trust Fund	Finance Director
4	Appropriate Funds – Water Master Plan	Town Manager/Director of Public Works
5	Appropriate Funds – Pond Street Water Treatment Plant	Town Manager/Director of Public Works
6	Appropriate Funds – South Shore Community Action Council	Petition
7	Transfer Funds - Overlay Reserve To Stabilization Fund	Town Manager/Finance Director
8	Fund South Shore Vo-Tech High School	Town Manager
9	Amend Senior Work-Off Program	Board of Selectmen/Town Manager
10	Amend Veterans’ Work-Off Program	Board of Selectmen/Town Manager
11	Dispose of Property at 624 Circuit Street	Board of Selectmen
12	Transfer Funds – Snow & Ice Expenses	Town Manager/Director of Public Works

**A quorum of 100 or more being present at Hanover High School, Moderator Douglas Thomson called the meeting to order at 7:03 p.m.**

**Motion to waive the reading of the articles.**

So moved unanimously.

**ARTICLE 1. PAYMENT OF PRIOR YEAR EXPENDITURES**

To see if the Town will vote to appropriate a sum(s) of money or transfer from any available funds, or to transfer from other accounts, to pay such accounts as may be presented against the Town for which an appropriation does not exist, or take any other action relative thereto.

Health Express	\$248.83
Health Express	\$ 98.77

Finance Director

JOURNAL FOR THE SPECIAL TOWN MEETING  
HELD MAY 2, 2016

**We move that the Town vote to transfer \$1,464.04 to pay certain unpaid bills, as identified in the chart below:**

SOURCE				USE	
Description	TM Ref	Art#	Amount	Description	Amount
Squad Vehicle	ATM 2012	18	\$ 1,314.43	FY15 Health Express	\$ 248.83
Portable Light Tower	ATM 2014	31	\$ 149.61	FY15 Health Express	\$ 98.77
				FY15 Progressive Medical LLC	\$ 626.88
				FY15 W.B. Mason	\$ 312.50
				FY14 W.B. Mason	\$ 177.06
			\$ 1,464.04		\$ 1,464.04

So carries unanimously.

**ARTICLE 2. RESCIND COMPLETED PROJECTS BORROWING AUTHORIZATIONS**

To see if the Town will vote to rescind the following borrowing authorizations for projects completed under budget or no longer needed, as stated below, or take any other action relative thereto.

Purpose	Date of Vote	Article #	Amount Authorized	Issued/Retired/Rescinded	Unissued 6/30/15
High School Building Construction	9/8/2018	6	59,877,000	49,543,483	10,333,517
Road Construction	5/2/2011	46	8,500,000	7,785,000	715,000
				<b>Total</b>	<b>11,048,517</b>

Finance Director

**We move that the Town vote to rescind the unused borrowing authority as set forth in the Article.**

So carries unanimously.

**ARTICLE 3. TRANSFER MEALS TAX TO OPEB TRUST FUND**

To see if the Town will vote to transfer the meals tax funds collected to the OPEB Trust Fund for the Fiscal Year 2016, or take any other action relative thereto.

Finance Director

**We move that the Town vote to transfer the meals tax funds collected during FY16 to the OPEB Trust Fund.**

So carries unanimously.

JOURNAL FOR THE SPECIAL TOWN MEETING  
HELD MAY 2, 2016

**ARTICLE 4. APPROPRIATE FUNDS – WATER MASTER PLAN**

To see if the Town will vote to appropriate from Water Revenues, appropriate from available undesignated Water Revenue Balances, appropriate from available funds, re-appropriate from the unexpended balances of previous Town Meeting articles, and/or borrow in accordance with Chapter 44 of the Massachusetts General Laws the sum of \$100,000, or another sum, to update the water master plan, said work to be done at the direction of the Town Manager and Director of Public Works, who are authorized to apply for and accept any Federal or State assistance that may be available, or take any other action relative thereto.

Town Manager  
Director of Public Works

**We move that the Town vote to appropriate the sum of \$100,000 to update the water master plan and to meet said appropriation transfer the amounts as shown below. Said funds to be expended for the purposes stated herein at the direction of the Town Manager.**

TRANSFER FROM:				TRANSFER TO:	
Description	TM Ref	Art#	Amount	Description	Amount
Stormwater/GIS Mapping	ATM 2006	58	\$ 50,000.00	Water Master Plan	\$ 100,000.00
Water Retained Earnings			\$ 50,000.00		
			<b>\$100,000.00</b>		<b>\$ 100,000.00</b>

So carries unanimously.

**ARTICLE 5. APPROPRIATE FUNDS – POND STREET WATER TREATMENT PLANT**

To see if the Town will vote to appropriate from Water Revenues, appropriate from available undesignated Water Revenue Balances, appropriate from available funds, re-appropriate from the unexpended balances of previous Town Meeting articles, and/or borrow in accordance with Chapter 44 of the Massachusetts General Laws the sum of \$500,000, or another sum, to replace the residuals withdrawal system at the Pond Street Water Treatment Plant as required by the Massachusetts Department of Environmental Protection, said work to be done at the direction of the Town Manager, who are authorized to apply for and accept any Federal or State assistance that may be available, or to take any other action relative thereto.

Town Manager  
Director of Public Works

**We move that the sum of \$500,000 be and hereby is appropriated to pay costs of replacing the residuals withdrawal system at the Pond Street Water Treatment Plant, and for the payment of any and all other costs incidental and related thereto, said work to be done at the direction of the Town Manager, who is authorized to apply for and accept any Federal or State assistance that may be available for the project, and that to meet this appropriation, the Treasurer, with the approval of the Selectmen is hereby authorized to borrow said amount under and pursuant to Chapter 44, Section 8 of the General Laws, or pursuant to any other enabling authority, and to issue bonds or notes of the Town therefor.**

Motion achieves the required 2/3 majority as called by the Moderator after a hand vote.

JOURNAL FOR THE SPECIAL TOWN MEETING  
HELD MAY 2, 2016

**ARTICLE 6. APPROPRIATE FUNDS – SOUTH SHORE COMMUNITY ACTION COUNCIL**

South Shore Community Action Council, Inc. is requesting that the Town of Hanover vote to raise and appropriate or transfer from available funds the sum of Five Thousand (\$5,000.00) Dollars to South Shore Community Actions, Inc. for services to low-income families and elderly residents in the Town of Hanover, or take any other actions relative thereto.

By Petition: Maureen Cooke  
Nancy Funder  
Carol Mattes  
Mary E. Laurie  
Marilyn DeBoer

**We move that the Town vote to appropriate the sum of \$5,000 from the General Fund Free Cash to fund South Shore Community Actions, Inc. Said funds to be expended at the direction of the Town Manager.**

So carries unanimously.

**ARTICLE 7. TRANSFER FUNDS - OVERLAY RESERVE TO STABILIZATION FUND**

To see if the Town will vote to transfer \$500,000 from the Overlay Reserve to the Stabilization Fund, or take any other action relative thereto.

Town Manager  
Finance Director

**We move that the Town vote to appropriate from the Excess Overlay Reserve the sum of \$200,000 to the Stabilization Fund and \$300,000 to the Capital Stabilization Fund.**

So carries unanimously.

**ARTICLE 8. FUND SOUTH SHORE VO-TECH HIGH SCHOOL**

To see if the Town will vote to fund the South Shore Vocational Technical High School for Fiscal Year 2016, or take any other action relative thereto.

Town Manager

**We move that the Town vote to appropriate the sum of \$15,350 from the General Fund Free Cash to the FY16 South Shore Vo-Tech High School assessment. Said funds to be expended at the direction of the Town Manager.**

So carries unanimously.

JOURNAL FOR THE SPECIAL TOWN MEETING  
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**ARTICLE 9. AMEND SENIOR WORK-OFF PROGRAM**

To see if the Town will vote to amend the Senior Work-Off Program hourly wage to 125 hours, or take any other action relative thereto.

Board of Selectmen  
Town Manager

**We move to accept this article as written.**

So carries unanimously.

**ARTICLE 10. AMEND VETERANS' WORK-OFF PROGRAM**

To see if the Town will vote to amend the Veterans' Work-Off Program hourly wage to 125 hours, or take any other action relative thereto.

Board of Selectmen  
Town Manager

**We move to accept this article as written.**

So carries unanimously.

**ARTICLE 11. DISPOSE OF PROPERTY AT 624 CIRCUIT STREET**

To see if the Town will vote to transfer control of the property at 624 Circuit Street from the Parks and Recreation Committee to the Board of Selectmen, and authorize the Board of Selectmen to dispose of said property on such terms as the Board, in its discretion, determine to be in the best interest of the Town, or take any other action relative thereto.

Board of Selectmen

**We move that the town vote article 11 as printed.**

So carries unanimously.

**ARTICLE 12. TRANSFER FUNDS – SNOW & ICE EXPENSES**

To see if the Town will vote to appropriate from available funds, in accordance with the Massachusetts General Laws, the sum of \$175,000 to meet deficits or unforeseen costs for Snow & Ice Removal, or take any other action relative thereto.

Town Manager  
Director of Public Works

**We move that the Town vote to appropriate the sum of \$175,000 from General Fund Free Cash to meet deficits or unforeseen costs for Snow and Ice Removal.**

So carries unanimously.

**Motion to dissolve the Special Town Meeting at 7:24 p.m.**

Motion carries unanimously.



JOURNAL FOR THE ANNUAL TOWN MEETING  
HELD BEGINNING MAY 2, 2016

Commonwealth of Massachusetts  
Town of Hanover

**Warrant for *Annual Town Meeting***

Plymouth, SS

Greetings: To any Constable of the Town of Hanover in said County

In the name of the Commonwealth of Massachusetts, you are hereby directed to notify and warn the inhabitants of said town who are qualified to vote in Elections and Town Affairs to meet in the Hanover High School, 287 CEDAR STREET, HANOVER, on

**MONDAY THE 2<sup>nd</sup> DAY OF MAY 2016 AT 7:30 P.M.**

And you are hereby ordered to serve this Warrant posting attested copies thereof seven days at least before the time of said meeting.

Given under our hands this 21<sup>st</sup> day of March, 2016.

**BOARD OF SELECTMEN**

Brian E. Barthelmes, Chairman

Susan M. Setterland, Vice-Chair

Joseph R. Salvucci

Robert S. O'Rourke

David R. Delaney

Thomas F. Hayes, Constable

Posted this 13<sup>th</sup> day of April, 2016

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1	Accept Reports in Annual Town Report	Advisory Committee
2	Hear/Accept Reports of Committees & State Officials	Advisory Committee
3	Authorize Treasurer to Accept Trust Funds	Treasurer-Collector/Finance Director
4	Authorize Treasurer to Dispose of Tax Title Land	Treasurer-Collector/Board of Selectmen
5	Enter into Compensating Balance Agreements	Treasurer-Collector
6	Assume Liability to Allow State DEP Work	Board of Selectmen
7	Set Pay for Elective Officers	Advisory Committee/Town Manager
8	School Sick Leave Buyback Fund	Advisory Committee/Town Manager
9	Town Sick Leave Buyback Fund	Advisory Committee/Town Manager
10	Appropriate CPC Revenues for FY2017	Community Preservation Committee
11	Establish Revolving Fund – Library	Board of Selectmen/Town Manager
12	Revolving Fund Authorizations	Finance Director
13	General Fund Operating Budget	Advisory Committee/Town Manager
14	Water Enterprise Budget	Advisory Committee/Town Manager
15	Special Education Expenses	Town Manager/School Committee
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17	Appropriate Funds – Buildings Insurance Fund	Town Manager
18	Public Safety Employee Training	Town Manager
19	Purchase Police Department Vehicles	Chief of Police/Town Manager
20	Appropriate Funds – Fire Pumping Engine	Fire Chief/Town Manager
21	Appropriate Funds – Fire Command Vehicle	Fire Chief/Town Manager
22	Create Turf Field Stabilization Fund	Facilities Engineering Manager/Finance Director
23	Appropriate Funds – Wood Chipper	Town Manager/Director of Public Works
24	Appropriate Funds – Gasoline & Diesel Pumps	Town Manager/Director of Public Works
25	Appropriate Funds – Large Dump Truck	Town Manager/Director of Public Works
26	Appropriate Funds – Vacuum Sweeper Truck	Town Manager/Director of Public Works
27	Appropriate Funds – Crane Utility Truck	Town Manager/Director of Public Works
28	Appropriate Funds – Stormwater Management	Town Manager/Director of Public Works
29	Appropriate Funds – Water Treatment Plants	Town Manager/Director of Public Works
30	Appropriate Funds – Water Mains	Town Manager/Director of Public Works
31	Appropriate Funds – Union Street Standpipe	Town Manager/Director of Public Works
32	Appropriate Funds – One Ton Dump Truck	Facilities Engineering Manager/Town Manager
33	Appropriate Funds – John Curtis Library Restoration	Facilities Engineering Manager/Town Manager
34	Appropriate Funds – Replace Carpets Town Hall	Facilities Engineering Manager/Town Manager
35	Appropriate Funds – Cedar School Flooring	Facilities Engineering Manager/Town Manager

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36	Appropriate Funds – Tractor/Snow Blower	Facilities Engineering Manager/Town Manager
37	Abandon/Sell Elm Street Land	Board of Selectmen
38	Dog License Fee – MGL Chapter 140, § 139	Town Clerk
39	Appropriate Funds – Voting Machines	Finance Director/Town Manager
40	Appropriate Funds - Technology Upgrades	Director of Technology
41	Amend Sign Bylaw – Digital Message Boards	Director of Community Services/Town Planner
42	Amend Zoning Bylaw 10.110(S)	Director of Community Services/Town Planner
43	Appropriate Funds – Affordable Housing Trust	CPC/Affordable Housing Trust
44	Appropriate Funds – Open Space Plan	CPC/Open Space Committee
45	Appropriate Funds – Foundation Wall Stetson House Barn	CPC/Historical Commission/Facilities Engineering Manager
46	Appropriate Funds – Trails	CPC/Open Space Committee
47	Appropriate Funds – Roll of Honor Restoration	CPC/Historical Commission/Town Planner
48	Appropriate Funds – Veterans Honor Garden	CPC/Veterans Memorial Committee
49	Additional Liquor License	Board of Selectmen
50	All Alcohol Beverage License-Twins Convenience Store	Petition
51	Accept Chapter 90 Road Grant Monies	Board of Selectmen/Town Manager/ Director of Public Works
52	Accept Streets–Trailside Lane & Meadow Drive	Director of Public Works
53	Accept Street – Sunset Point	Director of Public Works
	Election	

**A quorum being present, the Annual Town Meeting was called to order by Moderator Douglas Thomson at 7:34 p.m. on Monday, May 2, 2016.**

The Pledge of Allegiance was led by the Boy Scouts of Troop 1.

The National Anthem was sung by Hanover High School Vox Choir.

A Hanover Food Pantry donations announcement was made by former Director Barbara Itz.

**Motion to waive the reading of the articles.**

So carries.

**ARTICLE 1. ACCEPT REPORTS IN ANNUAL TOWN REPORT**

To see if the Town will vote to accept the reports of the Officers and Committees as printed in the Annual Town Report, or take any other action relative thereto.

Advisory Committee

**We move that the Town accept the 2015 Annual Report as written.**

So carries unanimously.

JOURNAL FOR THE ANNUAL TOWN MEETING  
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**ARTICLE 2. HEAR/ACCEPT REPORTS OF COMMITTEES & STATE OFFICIALS**

To see if the Town will vote to hear reports of the Committees and State Officials and act thereon, or take any other action relative thereto.

Advisory Committee

Reports were received from several temporary and standing committees, and follow as submitted, below.

**Report of the Veterans Memorial Committee:**

The Committee has presented in front of many various committees for this project including Park and Recreation Committee, the town Selectman and Town Manager twice, CPC and Advisory Committee. Every Committee has responded positively to the thorough presentation in addition to the fact we are going full force in our fund raising efforts for the remaining balance. We have used the American Legion tax ID to run all of our donations through which is legal. We have put run a couple of stories in the newspaper highlighting our efforts, we have set up a table outside the "Primary" area to the public as to our progress so the word is "around town". We have received quotes from Swenson granite and all of the granite including the wall, benches and posts will cost roughly \$25,000. We also received quotes from Village Landscaping and all of the plantings, trees, shrubs along the walkway and surrounding the memorial will cost \$50,200 including grading the land and footings for the flag poles. The lighting is scalable and was quoted by Gary Farrow which on the high end will cost \$20K. We also believe the installation will be a higher number and closer to \$20,000 but our fundraising will cover the cost. CPC has approved us for about \$50,000 providing the tax payers agree during the vote at town meeting. We have raised about \$15,000 through donations and plan on obtaining more through selling 3-500 bricks at \$100.00 apiece roughly raising \$30,000-\$50,000 as well as "field of flags" which we plan on raising \$5,000.

Submitted by Ray A. Miller, Chair

**Report of the Hanover Dog Park Committee:**

The Hanover Dog Park Committee became finalized and began monthly meetings in September 2015. We have identified many locations throughout the town that could be viable locations for the Dog Park and are particularly looking at the Sheftel property located behind Winter St and the Fireworks Open Trails. We have met with the Board of Selectman who are optimistic and are also assisting us in finding the perfect location. We continue to meet and research grants and funding that would be necessary to complete the project. We have reached out to neighboring towns, all of whom are building dog parks as it is the thing to do. We look forward to working in the next months and opening the Hanover Dog Park within the next two years.

Submitted by Nancy Devlin, Donna Pineau,  
Paul Ciccolo, Kristi Peak-Oliveira,  
Seth Pritikin, Laura Rappaport, and Cathy Zine.

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**Report of the School Building Committee:**

Timeline of Center Sylvester Building Project

- 4/2013 - Town submits Statement of Interest to MSBA detailing the poor conditions of Sylvester School
- 9/26/2013 - MSBA officials tour Sylvester School
- 1/29/2014 - MSBA invites Sylvester School into the eligibility period
- 4/22/2014 - MSBA approves composition of Center Sylvester School Building Committee
- 5/6/2014 - Town Meeting unanimously approves \$500,000 to fund the Center Sylvester Feasibility Study and Schematic Design
- 8/12/2014 - Enrollment Certification executed by School Department and MSBA (allowing a build for Town Wide grades 2-4 population of 560 students or Neighborhood grades K-4 of 415 students)
- 8/22/2014 - Town Manager Troy Clarkson designates Anthony Marino as the Eligible Applicant for the project
- 9/24/2014 - MSBA approves Feasibility Study Agreement and moves the Town into the Feasibility Study
- 12/31/2014 - Request for Services for Owner's Project Manager posted
- 1/26/2015 - Building Committee selects P3, Inc. as the Owner's Project Manager
- 4/2015 - Designer (Architect) Request for Services posted and applications gathered
- 6/16/2015 - MSBA Designer Selection Panel approves Mt. Vernon Group as designer / architect for the Center Sylvester project
- 7/15/2015 - "Kick off" joint meeting with MSBA, OPM, School Officials, Building Committee and Town Officials
- 9/2015 - Educational visioning workshops begin with teachers, school administrators and school officials
- 9/21/2015 - Building Committee members review proposed design solutions from Mt. Vernon Group
- 9/28/2015 - Building Committee votes to narrow preferred design solutions
- 10/14/2015 - Proposed design solutions presented to School Committee
- 10/28/2015 - School Committee votes to reconfigure elementary schools effective 9/2018 to District wide schools
- 11/30/2015 - Building Committee votes to submit Design Option 8A to the MSBA as the Preferred Design Solution.
- 12/1/2015 - 1/30/2016 - District develops Educational Plan for MSBA
- 3/9/2016 - District attends MSBA Facilities Assessment Subcommittee meeting to review design and educational plan
- 3/30/2016 - MSBA Board votes to move Center Sylvester School Building project forward to Module 4, Schematic Design
- 4/27/2016 - Space discussion workshops with Mt. Vernon Group

UPCOMING EVENTS

- 5/4/2016 - Mt. Vernon Group, Project Manager, Building Committee and School Officials meet with Public Safety Departments to review project
- 5/4/2016 - Space Discussion workshops continue

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6/2/2016 - Schematic Design complete and submitted to MSBA for approval.

7/27/2016 - MSBA finalizes funding share (Town has 90 days to vote to move project forward)

Fall 2016 - Project put forward for Town vote

In 2014, Town Meeting unanimously appropriated \$500,000 to fund a Feasibility Study to investigate the building and renovation options for Center / Sylvester School. It has been a very busy two years. The Center / Sylvester Building Committee in conjunction with the Massachusetts State Building Authority (MSBA) appointed P3, Inc. as the Project Management team and Mt. Vernon Group as the Designer / Architect team.

We began by evaluating Sylvester School to determine whether it was feasible to retain Sylvester as a school. We determined that option was not in the best interest of our taxpayers or students. The Sylvester building is severely deficient in regards to function, structure, air quality, hazardous materials, handicap accessibility, and mechanical / electrical components. It is completely inaccessible to individuals with mobility disabilities. The building has inadequate ventilation, wiring and electric systems that do not meet code, it is not energy efficient, and the current amperage does not adequately support technology. In addition, the overcrowding and lack of sufficient space for educational programming remains problematic. As we suspected, the cost of retaining Sylvester School was significant - 13 million dollars simply to bring the building to code and that does not include improvements to enhance educational programming. Because the “no build option” is not reimbursable by the MSBA, the \$13,000,000 expense would be a direct cost to our taxpayers with no state funded offset. For a slightly higher investment, Hanover can receive a state of the art renovated school with greater educational benefits for our children.

In October 2015, the School Committee voted to reconfigure our elementary schools. Effective for the 2018 school year, Cedar will house preschool, kindergarten and first grade. The configuration of Center School will depend on the outcome of this project. Should voters decide to move this project forward, grades 2, 3 and 4 will be housed in a renovated Center school. Should the project fail to move forward, town wide grades 2 and 3 will be housed in Center School with town-wide 4th grade at Sylvester. The selected design option builds to a town wide population of 560 students, as allowed by the MSBA. Some highlights of the most recent plan include a new wing of classroom space, new cafeteria and stage, media, art and library rooms, a dedicated STEAM (Science, Technology, Engineering, Art, Media) laboratory, dedicated SPED instruction space, courtyard with outdoor classroom and student garden space, breakout spaces for student collaboration that will facilitate project based learning, completely updated wiring and HVAC, wireless technology and complete systems upgrade. It will be a state of the art learning center for all of our students.

The initial design from Mt. Vernon had an estimated cost of \$35 million dollars, with approximately half to be reimbursed by the MSBA, making the tax impact to the residents approximately 18 million. At the most recent Building Committee meeting, we directed Mt. Vernon to employ additional modes of value engineering to provide us with options that reduce the tax impact to our citizens. We are looking forward to reviewing the revised designs options and sharing those with our community.

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At this point, Hanover has invested \$500,000 and 3 years into developing a fiscally responsible plan for renovating Center and taking Sylvester School offline. We are fortunate that the MSBA has backed our project and we continue to work with the MSBA to minimize the Town's financial share of this project. In addition to our work with the MSBA and our architect to maximize Hanover's reimbursement rate, we are working closely with Town officials to establish a capital savings that we can use to offset the impact to the taxpayer. The Building Committee continues to develop this project with a respectful balance of spending. We are aware of the tremendous opportunity before us, the amount of resources invested thus far and mindful that if we do not take advantage of the MSBA's willingness to fund this project, we will be paying to maintain and upkeep a barely viable, educationally unfit building for the significant future.

The time is now. We appreciate the Town's support of this project and look forward to presenting this project to voters in the fall.

Respectfully,  
Libby Corbo on behalf of the  
Center / Sylvester School Building Committee

**Report of the Professional Firefighter's Association:**

The Professional Firefighters of Hanover, I.A.F.F. Local #2726 have been proudly hosting Touch A Truck since 2012. Every year a charity has been selected to receive proceeds from the event. Following the loss of our friend and brother firefighter in September 2011, Thomas Boucher, we dedicated the inaugural event in his name and made a donation to The American Liver Foundation. To honor his spirit in the future, we thought it was best to donate to charities within the Town. Our second year proceeds were given to help The Hanover Food Pantry. With the growing use of Forge Pond Park, the Local thought an Automated External Defibrillator and signage would be key in life saving efforts. After hosting this event on B. Everett Hall Field for three years, it became obvious to us that the playground located there was seeing a lot of traffic and in turn, wearing out. We decided that we would make Touch A Truck 2015 for the kids and families that use it so frequently. It brings me great joy to announce that we raised \$8,000.00 for improvements to be made the existing playground.

The success of this event not only comes from hard work on our part, but from the continued support of the citizens of Hanover and other South Shore Communities. This event could not be made possible if not for the cooperation of nearly every entity in Town. We would like to thank Town Manager Clarkson and The Board of Selectmen for their cooperation in the planning of this event. Superintendent Matt Ferron and his staff were so supportive when we needed access to fields and use of the electronic backpack to get the word out about our event. The Hanover Police Department Officers and Police Chief Sweeney played a huge role in the preparation and security of the day. Fire Chief Jeff Blanchard and Deputy Barbara Stone (retired) gave us the support to host the event. Call Firefighters from Engine Company 3 and 4 played support roles on the day and helped things go smoothly. The cooperation between the DPW truly blew us away when they went above and beyond our expectations in the preparation of the field, equipment and clean up. Many volunteers from Hanover High School and the community came out and provided help for numerous jobs that day. The local businesses and municipalities are

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the stars of the event and without them, we wouldn't be here. Most of all, working with Park and Recreation inspired us. The excitement and dedication of the employees of this Town is awesome.

Art Ceurvels Jr., Lauren Rodday and their committee have teamed up with an aspiring Eagle Scout from Troop 38 to get the job done. Michael Fay is leading the charge to get the necessary repairs in order and we will be providing monetary and physical support. We are all looking forward to seeing this great place look even better. As far as next year goes, we are pledging a portion of proceeds to help build The Veterans Memorial Garden located at B. Everett Hall Field. Our anticipated date of Touch A Truck 2016 is [September 24](#) with a rain date of [September 25](#).

Respectfully submitted,  
Chris Azizian, President  
Professional Firefighters of Hanover  
I.A.F.F. Local #2726

**Proclamations from the Board of Selectmen:**

***TO HONOR JOSEPH R. SALVUCCI***

On this day, May 2, 2016, the Hanover Board of Selectmen would like to join with all of the boards, committees, employees and residents of the Town of Hanover in honoring Selectman Joseph R. Salvucci to thank him for his dedication and his twelve years of service to the Town of Hanover. Joe volunteered for six years with the Advisory Committee and six years with the Board of Selectmen. Joe has served with honor and quiet dignity on behalf of the residents of the Town bringing with him a special sense of caring for all people. Joe is to be commended for his contribution to Hanover growing into the highly respected community it is today.

The Town of Hanover has benefited from having a person of Joe's caliber step forward and we appreciate all the personal sacrifices, and many unheralded services that you have contributed and hope we may see your return to public service in the Town of Hanover in the future.

We wish to thank your wife Christine and your children, Kathleen, Amanda, Anthony, and Joann for their patience on the occasions you were away from them to serve our community. On behalf of the Town of Hanover, and the citizens that have been fortunate enough to know you, we give to you the Community's Heartfelt Thanks and Best Wishes for your continued success, health, and happiness in all your endeavors.



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In recognition of Joseph R. Salvucci and his faithful service to the Town, we hereby ask Town Meeting, through the Moderator, to consider the following resolution:

BE IT RESOLVED that the Annual Town Meeting of 2016, officially extends to you, Joseph R. Salvucci, our congratulations and thanks for a job well done over your twelve years of service. We wish you good health and happiness, on behalf of the residents of the Town of Hanover.

BOARD OF SELECTMEN: Brian E. Barthelmes, Chairman, Susan M. Setterland, Vice-Chair, Robert S. O'Rourke, David R. Delaney

***TO HONOR JAMES A. TOOMEY***

*BE IT RESOLVED* on this the 2<sup>nd</sup> day of May, 2016, the Board of Selectmen is proud to join with the residents of Hanover in honoring James A. Toomey for his professional excellence, ethical and moral fortitude and the outstanding guidance and leadership he has bestowed upon the Town of Hanover in the performance of his duties as Town Counsel.

Since becoming the Hanover's Town Counsel in 1989, James has exemplified uncompromised integrity, dedication and loyalty to the Town of Hanover, its citizens, and all Town staff. Through his expanse of legal knowledge, diligence, strong work ethic and quick wit, James has earned our respect and admiration.

On behalf of the Town of Hanover we would like to thank you James for the twenty seven years of hard work and dedication you have given to the Town of Hanover. We extend to you our heartfelt appreciation and best wishes for a happy and healthy retirement. May you have fair winds and following seas.

BOARD OF SELECTMEN: Brian Barthelmes, Chairman, Susan Setterland, Vice Chair, Joseph R. Salvucci, Robert S. O'Rourke, David R. Delaney

Moderator Doug Thomson asked for a moment of silence for Virginia Szejnar and James Gallant, two Spirit of Hanover Award Community Service Award winners who passed away earlier this year.

**We move that the Town accept these reports.**

So carries unanimously.

**ARTICLE 3. AUTHORIZE TREASURER TO ACCEPT TRUST FUNDS**

To see if the Town will vote to authorize its Treasurer to accept such trust funds as may be placed in his or her hands during the Fiscal Year ending June 30, 2017, or take any other action relative thereto.

Treasurer/Collector  
Finance Director

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**We move that the Town vote to authorize the Treasurer/Collector to accept trust funds for the Fiscal Year Ending June 30, 2017.**

So carries unanimously.

**ARTICLE 4. AUTHORIZE TREASURER TO DISPOSE OF TAX TITLE LAND**

To see if the Town will vote to authorize its Treasurer, with the approval of the Board of Selectmen, to dispose of such parcels of real estate as may have been, or may be taken by the Town under Tax Title foreclosure proceedings, or take any other action relative thereto.

Treasurer/Collector  
Board of Selectmen

**We move that the Town authorize the Treasurer/Collector, with the approval of the Board of Selectmen, to dispose of tax title property.**

So carries unanimously.

**ARTICLE 5. ENTER INTO COMPENSATING BALANCE AGREEMENTS**

To see if the Town will vote to authorize its Treasurer/Collector to enter into compensating balance agreements for the Fiscal Year ending June 30, 2017, pursuant to Chapter 44, Section 53F of the Massachusetts General Laws, or take any other action relative thereto.

Treasurer/Collector

**We move that the Town vote to authorize the Treasurer/Collector to execute compensating balance agreements for the Fiscal Year ending June 30, 2017.**

So carries unanimously.

**ARTICLE 6. ASSUME LIABILITY TO ALLOW STATE DEP WORK**

To see if the Town will vote to assume liability in the manner provided by Section 29 and 29A of Chapter 91 of the Massachusetts General Laws, as most recently amended, for all damages that may be incurred by work to be performed by the Department of Environmental Protection, or take any other action relative thereto.

Board of Selectmen

**We move that the Town vote to accept this article for the Fiscal Year ending June 30, 2017.**

So carries unanimously.

**ARTICLE 7. SET PAY FOR ELECTIVE OFFICERS**

To see if the Town will vote to fix the pay of its elective officers as required by law as follows, or take any other action relative thereto.

Town Clerk: \$60,180.00 annually  
Moderator: \$100 for Annual Town Meeting  
\$100 for Special Town Meeting

Advisory Committee  
Town Manager

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**We move that the Town set the pay of its elective officers for fiscal year 2017 required by law as follows:**

**Town Clerk: annual salary to be \$61,950.00 per year which includes any amounts due under MGL, c.41, §Section 19G.**

**Moderator: \$100 for Annual Town Meeting, and \$100 for Special Town Meeting.**

**Motion to amend Town Clerk's salary to \$66,198.**

Motion to amend fails.

Main motion carries.

**ARTICLE 8. SCHOOL SICK LEAVE BUYBACK FUND**

To see if the Town will vote to raise and appropriate, or appropriate from available funds, a sum of money to the School Sick Leave Buyback Fund, or take any other action relative thereto.

Advisory Committee  
Town Manager

**We move that the Town vote to appropriate the sum of \$100,000 from General Fund Free Cash to the School Sick Leave Buyback Fund. Said funds to be expended at the direction of the School Committee.**

So carries unanimously.

**ARTICLE 9. TOWN SICK LEAVE BUYBACK FUND**

To see if the Town will vote to raise and appropriate, or appropriate from available funds, a sum of money to the Town Sick Leave Buyback Fund, or take any other action relative thereto.

Advisory Committee  
Town Manager

**We move that the Town vote to appropriate the sum of \$10,000 from General Fund Free Cash to the Town Sick Leave Buyback Fund. Said funds to be expended at the direction of the Town Manager.**

So carries unanimously.

**ARTICLE 10. APPROPRIATE CPC REVENUES FOR FY2017**

To see if the Town will vote as recommended by the Community Preservation Committee to appropriate the Town's Community Preservation Revenues for Fiscal Year 2017 as follows:

- I. 10% of the said revenues to be set aside for future appropriation for open space (other than open space for recreational use);
- II. 10% of the said revenues to be set aside for future appropriation for historic resources;
- III. 10% of the said revenues to be set aside for future appropriation for community housing;

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- IV. 5% of the said revenues to be set aside for administrative expenses; and
- V. the remainder of said revenues to be set aside for future appropriation for any purposes permissible under the Community Preservation Act, Chapter 44B;

said funds to be expended for the purposes stated herein within the scope proposed and approved by the Community Preservation Committee and for the purposes approved by this Town Meeting, by the Town Manager, or take any other action relative thereto.

Community Preservation Committee

**We move that the Town vote to appropriate from the Community Preservation Fund FY2017 estimated annual revenues the sum of \$52,403 to meet the administrative expenses and all other necessary and proper expenses of the Community Preservation Committee for Fiscal Year 2017; and further to reserve for future appropriation from the Community Preservation Fund FY2017 estimated revenues the sum of \$104,806 for the acquisition, creation and preservation of open space excluding land for recreational use; \$104,806 for the acquisition, preservation, restoration and rehabilitation of historic resources; \$104,806 for the acquisition, creation, preservation and support of community housing; \$238,640 for the creation of a budgeted reserve and \$442,600 to provide for Community Preservation Fund debt obligations.**

So carries unanimously.

**ARTICLE 11. ESTABLISH REVOLVING FUND – LIBRARY**

To see if the Town will vote to accept the provisions of Massachusetts General Laws, Chapter 44, Section 53E½, or any other enabling statute to establish and define the terms of a revolving fund for the John B. Curtis Library for funds collected, or take any other action relative thereto.

Board of Selectmen  
Town Manager

**We move that the Town vote to authorize a revolving fund for the John Curtis Library as specified in the article, under the provisions of MGL c.44, §53E1/2 for the fiscal year beginning July 1, 2016, with specific receipts credited to each fund, the purposes for which each fund may be spent, and the maximum amount that may be spent from each fund for FY2017 as stated in the table below.**

Revolving Funds Chapter 44, Section 53E1/2 FY17 Revolving Fund Requests				
Spending Authority	Revolving Fund	Revenue Source	Use of Fund	FY17 Authorized Spending Limit
Community Services Director	Library	Late Fines	Expenditures may include salaries, benefits, facility and all those in support of programs	\$9,000

So carries unanimously.

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**ARTICLE 12. REVOLVING FUND AUTHORIZATIONS**

To see if the Town will vote to establish revolving funds for certain Town departments under the provisions of MGL c.44, §53E1/2 for the fiscal year beginning July 1, 2016, with specific receipts credited to each fund, the purposes for which each fund may be spent, and the maximum amount that may be spent from each fund for FY2017 as follows, or take any other action relative thereto:

<b>Revolving Funds Chapter 44, Section 53E1/2 FY17 Revolving Fund Requests</b>				
<b>Spending Authority</b>	<b>Revolving Fund</b>	<b>Revenue Source</b>	<b>Use of Fund</b>	<b>FY17 Authorized Spending Limit</b>
Community Services Director	Recreation Fund*	Program Fees	Expenditures may include salaries, benefits, facility and all those in support of programs	
Community Services Director	GATRA	Fees related to transportation program	Expenditures may include salaries, benefits, facility and all those in support of programs	
Community Services Director	Forge Pond Park	Fees related to programs	Expenditures may include salaries, benefits, facility and all those in support of programs	
Town Manager	Cable Services	Fees related to cable license agreements	Expenditures may include salaries, benefits, facility and all those in support of PEG access and programs	
Community Services Director	Flu Clinic	Receipts from Medicare/Medicaid billing	Expenditures may include salaries, benefits, facility and all those in support of programs	
Community Services Director	Library	Late Fines	Expenditures may include salaries, benefits, facility and all those in support of programs	

\* Special legislation was approved to allow for the creation of the Recreation Fund to allow for the spending limit to exceed the threshold of 1% of the amount raised by taxation for the Town in FY17.

Finance Director

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<b>Revolving Funds Chapter 44, Section 53E1/2</b>				
<b>FY16 Revolving Fund Requests</b>				
<b>Spending Authority</b>	<b>Revolving Fund</b>	<b>Revenue Source</b>	<b>Use of Fund</b>	<b>FY17 Authorized Spending Limit</b>
Community Services Director	Recreation Fund*	Program Fees	Expenditures may include salaries, benefits, facility and all those in support of programs	\$250,000
Community Services Director	GATRA	Fees related to transportation program	Expenditures may include salaries, benefits, facility and all those in support of programs	\$90,000
Community Services Director	Forge Pond Park	Fees related to programs	Expenditures may include salaries, benefits, facility and all those in support of programs	\$1
Town Manager	Cable Services	Fees related to cable license agreements	Expenditures may include salaries, benefits, facility and all those in support of PEG access and programs	\$300,000
Community Services Director	Flu Clinic	Receipts from Medicare/Medicaid billing	Expenditures may include salaries, benefits, facility and all those in support of programs	\$9,000

**We move that the Town vote to re-authorize revolving funds for the Town departments as specified in the article, with the exception of the library fund, under the provisions of MGL c.44, §53E1/2 for the fiscal year beginning July 1, 2016, with specific receipts credited to each fund, the purposes for which each fund may be spent, and the maximum amount that may be spent from each fund for FY2017 as stated in the article and revised table above.**

So carries unanimously.

**ARTICLE 13. GENERAL FUND OPERATING BUDGET**

To see if the Town will vote to appropriate \$56,073,671 for a total General Fund Operating Budget, to provide for a reserve fund and to defray the expenses of the Town, and for the purposes listed in the budget document, and to meet said appropriation transfer the sum of \$65,000 from the Cemetery Graves & Foundations account, and transfer the sum of \$10,000 from the Sale of Cemetery Lots account, and transfer the sum of \$39,810 from the Title V Betterment Program, and transfer the sum of \$915,295 from the Ambulance Receipt Reserved account and raise \$55,043,566 from the 2017 Tax Levy, or take any other action relative thereto.

<i>Summary of Vote</i>	
<b>General Government:</b>	
Salaries	\$ 251,892
Expenses	\$ 218,900

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<b>Finance Department:</b>	
Salaries	\$ 767,361
Expenses	\$ 199,207
<b>Community Services:</b>	
Salaries	\$ 1,439,804
Expenses	\$ 468,257
<b>Police:</b>	
Salaries	\$ 3,389,731
Expenses	\$ 245,107
<b>Fire:</b>	
Salaries	\$ 2,607,595
Expenses	\$ 269,084
<b>Hanover Public Schools</b>	\$ 25,765,115
<b>Other Education - South Shore Vocational</b>	\$ 794,915
<b>Public Works:</b>	
Salaries	\$ 1,229,619
Expenses	\$ 1,355,098
<b>Facilities:</b>	
Salaries	\$ 1,940,354
Expenses	\$ 1,862,332
<b>Snow &amp; Ice</b>	\$ 387,000
<b>Debt</b>	\$ 5,474,530
<b>Town Wide Expenses</b>	\$ 7,217,770
<b>Transfers</b>	\$ 190,000
<b>Total General Fund Operating Budget</b>	\$ 56,073,671
Free Cash	\$ -
Indirect Costs	\$ -
Cemetery Graves & Foundations	\$ 65,000
Sale of Cemetery Lots	\$ 10,000
Title V Receipts Reserved Account	\$ 39,810
Ambulance Receipt Reserved Account	\$ 915,295
<i>Less Total Transfers</i>	\$ 1,030,105
To be raised by the 2017 Tax Levy	\$ 55,043,566

Advisory Committee  
Town Manager

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We move that the Town vote to raise and appropriate \$56,073,671 for a total General Fund Operating Budget, to provide for a reserve fund and to defray the expenses of the Town, and for the purposes listed in the budget document, and to meet said appropriation transfer the sum of \$65,000 from the Cemetery Graves & Foundations account, and transfer the sum of \$10,000 from the Sale of Cemetery Lots account, and transfer the sum of \$39,810 from the Title V Betterment Program, and transfer the sum of \$915,295 from the Ambulance Receipt Reserved account and raise \$55,043,566 from the 2017 Tax Levy.

<i>Summary of Vote</i>	
<b>General Government:</b>	
Salaries	\$ 251,892
Expenses	\$ 218,900
<b>Finance Department:</b>	
Salaries	\$ 769,131
Expenses	\$ 199,207
<b>Community Services:</b>	
Salaries	\$ 1,439,804
Expenses	\$ 468,257
<b>Police:</b>	
Salaries	\$ 3,389,731
Expenses	\$ 245,107
<b>Fire:</b>	
Salaries	\$ 2,607,595
Expenses	\$ 269,084
<b>Hanover Public Schools</b>	\$ 25,765,115
<b>Other Education - South Shore Vocational</b>	\$ 725,406
<b>Public Works:</b>	
Salaries	\$ 1,229,619
Expenses	\$ 1,355,098
<b>Facilities:</b>	
Salaries	\$ 1,940,354
Expenses	\$ 1,738,932
<b>Snow &amp; Ice</b>	\$ 387,000
<b>Debt</b>	\$ 5,474,530
<b>Town Wide Expenses</b>	\$ 7,362,693
<b>Transfers</b>	\$ 236,216
<b>Total General Fund Operating Budget</b>	<b>\$ 56,073,671</b>
Free Cash	\$ -
Indirect Costs	\$ -
Cemetery Graves & Foundations	\$ 65,000
Sale of Cemetery Lots	\$ 10,000
Title V Receipts Reserved Account	\$ 39,810



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Ambulance Receipt Reserved Account	\$ 915,295
<i>Less Total Transfers</i>	\$ 1,030,105
To be raised by the 2017 Tax Levy (General Fund revenues & other sources)	\$ 55,043,566

Motion carries.

**ARTICLE 14. WATER ENTERPRISE BUDGET**

To see if the Town will vote to appropriate \$3,292,774 from Water Enterprise receipts to defray Water Enterprise direct costs and that \$358,739 as appropriated in the General Fund Operating Budget, be used for Water indirect costs, all to fund the total costs of operations of the Water Enterprise as follows, or take any other action relative thereto.

Personal Services	\$ 1,502,608
Other Expenses	\$ 1,246,315
Debt Service	\$ 543,851
<b>Appropriate for Direct Costs</b>	<b>\$ 3,292,774</b>
Indirect Costs - Reimburse General Fund for Shared Expenses	\$ 358,739
Total Cost - Water Enterprise	\$ 3,651,513

Advisory Committee  
Town Manager

**We move that the Town vote to appropriate \$3,292,774 from Water Enterprise receipts to defray Water Enterprise direct costs and that the sum of \$358,739 as appropriated in the General Fund Operating Budget be used for the Water indirect costs, all to fund the total costs of operations of Water Enterprise. Each item is to be expended by the Town Manager in accordance with Chapter 67 of the Acts of 2009 Town Manager Act for the purposes identified and those purposes only, and each item to be considered a separate appropriation for that purpose only.**

So carries unanimously.

**ARTICLE 15. SPECIAL EDUCATION EXPENSES**

To see if the Town will vote to appropriate a sum of money for School Special Education Expenses to be expended by the School Committee for this purpose, or take any other action relative thereto.

Town Manager  
School Committee

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**We move that the Town vote to appropriate the sum of \$450,000 from General Fund Free Cash for School Special Education Expenses to be expended by the School Committee for the purposes stated herein.**

So carries unanimously.

**ARTICLE 16. SCHOOL DEPARTMENT MEDICAID REIMBURSEMENTS**

To see if the Town will vote to raise and appropriate, or transfer a sum of money from available funds to fund a contract to assist the School Department in recovering Medicaid reimbursements, or take any other action relative thereto.

Board of Selectmen

**We move that the Town not accept this article and take no further action.**

So carries unanimously.

**ARTICLE 17. APPROPRIATE FUNDS - BUILDINGS INSURANCE FUND**

To see if the Town will vote to raise and appropriate, or appropriate from available funds a sum of money to the Municipal Buildings Insurance Fund, or take any other action relative thereto.

Town Manager

**We move that the Town not accept this article and take no further action.**

So carries unanimously.

**ARTICLE 18. PUBLIC SAFETY EMPLOYEE TRAINING**

To see if the Town will vote to raise and appropriate or appropriate from available funds a sum of money, for public safety employee training, or take any other action relative thereto.

Town Manager

**We move that the Town vote to appropriate the sum of \$30,000 from General Fund Free Cash for public safety employee training. Said funds to be expended at the direction of the Town Manager for the purposes stated herein.**

So carries unanimously.

**ARTICLE 19. PURCHASE POLICE DEPARTMENT VEHICLES**

To see if the Town will vote to raise and appropriate, appropriate from undesignated fund balance, or borrow in accordance with Massachusetts General Laws, or any other enabling act, the sum of \$118,612.00 or another sum, to the Public Safety Vehicle Account authorized under Article #32 of the 1983 Annual Town Meeting. The amount will be for the purchase, lease, or lease purchase and equipping of two marked police vehicles and one unmarked police vehicle and to authorize related trade-ins or to be sold by sealed bid, said funds to be expended at the direction of the Town Manager, or take any other action relative thereto.

Chief of Police  
Town Manager

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**We move that the Town vote to appropriate the sum of \$118,612 from General Fund Free Cash for the purchase, lease or lease purchase and equipping of two marked police vehicles and one unmarked police vehicle. Said funds to be expended for the purposes stated herein at the direction of the Town Manager.**

So carries.

**ARTICLE 20. APPROPRIATE FUNDS – FIRE PUMPING ENGINE**

To see if the Town will vote to raise and appropriate, appropriate from the undesignated fund balance or borrow in accordance with Massachusetts General Laws or any other enabling act, the sum of \$220,000 or another sum, to refurbish a 1997 Fire Pumping Engine. Said funds to be expended at the direction of the Town Manager and the Fire Chief, or take any other action relative thereto.

Fire Chief  
Town Manager

**We move that the sum of \$220,000 be and hereby is appropriated to pay costs of refurbishing and equipping a 1997 Fire Pumping Engine, and for the payment of any and all other costs incidental and related thereto, said funds to be expended at the direction of the Town Manager and the Fire Chief, and that to meet this appropriation, the Treasurer, with the approval of the Selectmen is hereby authorized to borrow said amount under and pursuant to Chapter 44, Section 7(9) of the General Laws, or pursuant to any other enabling authority, and to issue bonds or notes of the Town therefor.**

Motion achieves the required 2/3 majority as called by the Moderator after a hand vote.

**ARTICLE 21. APPROPRIATE FUNDS – FIRE COMMAND VEHICLE**

To see if the Town will vote to raise and appropriate, appropriate from the undesignated fund balance or borrow in accordance with Massachusetts General Laws or any other enabling act, the sum of \$60,000 or another sum, to purchase and equip a Fire Command Vehicle. Said funds to be expended at the direction of the Town Manager and the Fire Chief, or take any other action relative thereto.

Fire Chief  
Town Manager

**We move that the Town vote to appropriate the sum of \$55,000 from General Fund Free Cash for the purchase and equipping of a Fire Department command vehicle. Said funds to be expended for the purposes stated herein at the direction of the Town Manager.**

So carries.

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**ARTICLE 22. CREATE TURF FIELD STABILIZATION FUND**

To see if the Town will vote to establish under Chapter 40, Section 5B of the Massachusetts General Laws, a Turf Field Stabilization Fund for the purpose of receiving funds from Turf Field usage charges and other sources, said fund to be used exclusively to defray the cost of the eventual replacement of the Turf Field sports surface materials, or take any other action relative thereto.

Facilities Engineering Manager  
Finance Director

**We move that the Town establish under Chapter 40, Section 5B of the Massachusetts General Laws, a Turf Field Stabilization Fund for the purposes of maintenance and replacement costs of Turf Field at the Hanover High School.**

So carries.

**ARTICLE 23. APPROPRIATE FUNDS – WOOD CHIPPER**

To see if the Town will vote to raise and appropriate, appropriate from available funds and/or borrow in accordance with Chapter 44 of the Massachusetts General Laws the sum of \$40,000, or another sum, to purchase and equip a wood chipper, said purchase and equipping to be done at the direction of the Town Manager who is authorized to sell or make appropriate trade-ins, or take any other action relative thereto.

Town Manager  
Director of Public Works

**We move that the Town vote to appropriate the sum of \$40,000 from General Fund Free Cash to purchase and equip a wood chipper. Said funds to be expended for the purposes stated herein at the direction of the Town Manager.**

So carries

**ARTICLE 24. APPROPRIATE FUNDS – GASOLINE & DIESEL PUMPS**

To see if the Town will vote to raise and appropriate, appropriate from available funds and/or borrow in accordance with Chapter 44 of the Massachusetts General Laws the sum of \$60,000, or another sum, to purchase, equip, and install gasoline and diesel pumps and related equipment at the Ames Way Highway Garage, said purchase, installation and equipping to be done at the direction of the Town Manager, or take any other action relative thereto.

Town Manager  
Director of Public Works

**We move that the Town vote to appropriate the sum of \$60,000 from General Fund Free Cash to purchase, equip, and install gasoline and diesel pumps and related equipment at the Ames Way Highway Garage. Said funds to be expended for the purposes stated herein at the direction of the Town Manager.**

So carries.

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**ARTICLE 25. APPROPRIATE FUNDS – LARGE DUMP TRUCK**

To see if the Town will vote to raise and appropriate, appropriate from available funds and/or borrow in accordance with Chapter 44 of the Massachusetts General Laws the sum of \$190,000, or another sum, to purchase and equip a large dump truck, said purchase and equipping to be done at the direction of the Town Manager who is authorized to sell or make appropriate trade-ins, or take any other action relative thereto.

Town Manager  
Director of Public Works

**We move that the sum of \$190,000 be and hereby is appropriated to pay costs of purchasing and equipping a large dump truck, and for the payment of any and all other costs incidental and related thereto, said purchase and equipping to be done at the direction of the town Manager which is authorize to sell or make appropriate trade-ins, and that to meet this appropriation, the Treasurer, with the approval of the Selectmen is hereby authorized to borrow said amount under and pursuant to Chapter 44, Section 7(9) of the General Laws, or pursuant to any other enabling authority, and to issue bonds or notes of the Town therefor.**

Motion achieves the required 2/3 majority as called by the Moderator after a hand vote.

**ARTICLE 26. APPROPRIATE FUNDS – VACUUM SWEEPER TRUCK**

To see if the Town will vote to raise and appropriate, appropriate from available funds and/or borrow in accordance with Chapter 44 of the Massachusetts General Laws the sum of \$250,000, or another sum, to purchase and equip a vacuum sweeper truck, said purchase and equipping to be done at the direction of the Town Manager who is authorized to sell or make appropriate trade-ins, or take any other action relative thereto.

Town Manager  
Director of Public Works

**We move that the sum of \$250,000 be and hereby is appropriated to pay costs of purchasing and equipping a vacuum sweeper truck, and for the payment of any and all other costs incidental and related thereto, said purchase and equipping to be done at the direction of the town Manager who is authorized to sell or make appropriate trade-ins, and that to meet this appropriation, the Treasurer, with the approval of the Selectmen is hereby authorized to borrow said amount under and pursuant to Chapter 44, Section 7(9) of the General Laws, or pursuant to any other enabling authority, and to issue bonds or notes of the Town therefor.**

Motion achieves the required 2/3 majority as called by the Moderator after a hand vote.

**ARTICLE 27. APPROPRIATE FUNDS – CRANE UTILITY TRUCK**

To see if the Town will vote to appropriate from Water Revenues, appropriate from available undesignated Water Revenue Balances, appropriate from available funds, re-appropriate from the unexpended balances of previous Town Meeting articles, and/or borrow in accordance with Chapter 44 of the Massachusetts General Laws the sum of \$135,000, or another sum, to purchase

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and equip a crane utility truck, said purchase and equipping to be done at the direction of the Town Manager who is authorized to sell or make appropriate trade-ins, or take any other action relative thereto.

Town Manager  
Director of Public Works

**We move that the Town vote to appropriate the sum of \$135,000 from the Water Enterprise Retained Earnings for the purchase and equipping of a crane utility truck. Said funds to be expended for the purposes stated herein at the direction of the Town Manager.**

So carries.

**ARTICLE 28. APPROPRIATE FUNDS – STORMWATER MANAGEMENT**

To see if the Town will vote to raise and appropriate, appropriate from available funds and/or borrow in accordance with Chapter 44 of the Massachusetts General Laws the sum of \$80,000, or another sum, to perform stormwater management mapping, engineering services, environmental testing, and related field work to meet the Town's obligations under the Stormwater Phase II program of the Federal Clean Water Act, said work to be done at the direction of the Town Manager, or take any other action relative thereto.

Town Manager  
Director of Public Works

**We move that the Town vote to appropriate the sum of \$80,000 from General Fund Free Cash to meet the Town's obligations. Said funds to be expended for purposes stated herein at the direction of the Town Manager.**

So carries unanimously.

**ARTICLE 29. APPROPRIATE FUNDS – WATER TREATMENT PLANTS**

To see if the Town will vote to appropriate from Water Revenues, appropriate from available undesignated Water Revenue Balances, appropriate from available funds, re-appropriate from the unexpended balances of previous Town Meeting articles, and/or borrow in accordance with Chapter 44 of the Massachusetts General Laws the sum of \$1,400,000, or another sum, to modify the Pond Street Water Treatment Plant, Beal Water Treatment Plant, Broadway Water Treatment Plant, Old and New Union Street Standpipes, and Walnut Hill Standpipe to reduce disinfection byproducts below Federal Tier 2 levels, said work to be done at the direction of the Town Manager, or take any other action relative thereto.

Town Manager  
Director of Public Works

**We move that the sum of \$1,519,200 be and hereby is appropriated to pay costs of modifications to the Pond Street Water Treatment Plant, the Beal Water Treatment Plant, the Broadway Water Treatment Plant, Old and New Union Street standpipes, and Walnut Hill standpipe and for the payment of any and all other costs incidental and related thereto, said work to be done at the direction of the Town Manager, and that to meet this appropriation, the Treasurer, with the approval of the Selectmen is hereby authorized to**

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**borrow said amount under and pursuant to Chapter 44, Section 8 of the General Laws, or pursuant to any other enabling authority, and to issue bonds or notes of the Town therefor.**

**Motion to cut off debate.**

So carries.

Motion achieves the required 2/3 majority as called by the Moderator after a hand vote.

**ARTICLE 30. APPROPRIATE FUNDS – WATER MAINS**

To see if the Town will vote to appropriate from Water Revenues, appropriate from available undesignated Water Revenue Balances, appropriate from available funds, re-appropriate from the unexpended balances of previous Town Meeting articles, and/or borrow in accordance with Chapter 44 of the Massachusetts General Laws the sum of \$200,000, or another sum, to replace and or reinforce the existing water main on Plain Street from Hanover Street to Circuit Street with a 12-inch water main, said work to be done at the direction of the Town Manager and Director of Public Works, who are authorized to apply for and accept any Federal or State assistance that may be available, or take any other action relative thereto.

Town Manager  
Director of Public Works

**We move that the sum of \$200,000 be and hereby is appropriated to pay costs of to replace and/or reinforce the existing water main on Plain Street from Hanover Street to Circuit Street with a 12-inch water main, and for the payment of any and all other costs incidental and related thereto, said work to be done at the direction of the Town Manager and director of Public Works, who are authorized to apply for an accept any Federal or State assistance that may be available for the project, and that to meet this appropriation, the Treasurer, with the approval of the Selectmen is hereby authorized to borrow said amount under and pursuant to Chapter 44, Section 8(5) of the General Laws, or pursuant to any other enabling authority, and to issue bonds or notes of the Town therefor.**

So carries unanimously.

**ARTICLE 31. APPROPRIATE FUNDS – UNION STREET STANDPIPE**

To see if the Town will vote to appropriate from Water Revenues, appropriate from available undesignated Water Revenue Balances, appropriate from available funds, re-appropriate from the unexpended balances of previous Town Meeting articles, and/or borrow in accordance with Chapter 44 of the Massachusetts General Laws the sum of \$500,000, or another sum, to perform maintenance to the interior and or exterior of the large 2.0 million gallon Union Street standpipe, said work to be done at the direction of the Town Manager and Director of Public Works, who are authorized to apply for and accept any Federal or State assistance that may be available, or take any other action relative thereto.

Town Manager  
Director of Public Works

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**We move that the Town not accept this article and take no further action.**

So carries unanimously.

**ARTICLE 32. APPROPRIATE FUNDS – ONE TON DUMP TRUCK**

To see if the Town will vote to raise and appropriate, appropriate from available funds and/or borrow in accordance with Chapter 44 of the Massachusetts General Laws the sum of \$75,000, or another sum, to purchase and equip a one-ton dump truck, said purchase and equipping to be done at the direction of the Town Manager, or take any other action relative thereto.

Facilities Engineering Manager  
Town Manager

**We move that the Town not accept this article and take no further action.**

So carries unanimously.

**ARTICLE 33. APPROPRIATE FUNDS - JOHN CURTIS LIBRARY – RESTORATION**

To see if the Town will vote to raise and appropriate, appropriate from available funds, or borrow in accordance with Massachusetts General Laws or any other enabling act, the sum of \$45,000 or any other sum, for Phase 1 (Children’s Library) of a finishes renewal project at the John Curtis Library, involving carpet replacement, wall repairs and repainting, woodwork refinishing, and miscellaneous repairs, or take any other action relative thereto.

Facilities Engineering Manager  
Town Manager

**We move that the Town not accept this article and take no further action.**

So carries unanimously.

**ARTICLE 34. APPROPRIATE FUNDS – REPLACE CARPETS – TOWN HALL**

To see if the Town will vote to raise and appropriate, appropriate from available funds, or borrow in accordance with Massachusetts General Laws or any other enabling act, the sum of \$33,000 or any other sum, to replace existing carpets at Town Hall, or take any other action relative thereto.

Facilities Engineering Manager  
Town Manager

**We move that the Town not accept this article and take no further action.**

So carries unanimously.



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**ARTICLE 35. APPROPRIATE FUNDS - CEDAR SCHOOL FLOORING**

To see if the Town will vote to raise and appropriate, appropriate from available funds, or borrow in accordance with Massachusetts General Laws or any other enabling act, the sum of \$260,000 or any other sum, to remove carpet in 35 rooms, abate/remove vinyl asbestos floor tile; and install new vinyl composition floor tile at Cedar Elementary School, or take any other action relative thereto.

Facilities Engineering Manager  
Town Manager

**We move that the Town not accept this article and take no further action.**

So carries unanimously.

**ARTICLE 36. APPROPRIATE FUNDS – TRACTOR/SNOW BLOWER**

To see if the Town will vote to raise and appropriate, appropriate from available funds and/or borrow in accordance with Chapter 44 of the Massachusetts General Laws the sum of \$22,600, or another sum, to purchase and equip a Kubota 26 HP ROPS Tractor/Snow Blower for the snow removal and sanding on the High School Campus Sidewalks, said purchase and equipping to be done at the direction of the Town Manager, or take any other action relative thereto.

Facilities Engineering Manager  
Town Manager

**We move that the Town not accept this article and take no further action.**

So carries unanimously.

**Motion to adjourn to Tuesday night, May 3, 2016 at 7:00 p.m. at Hanover High School.**

Motion carries unanimously.

**Meeting adjourned at 10:52 p.m., Monday, May 2, 2016.**

**JOURNAL FOR ADJOURNED ANNUAL TOWN MEETING  
AS CONTINUED TUESDAY, MAY 3, 2016**

**With a quorum being present at Hanover High School, Moderator Douglas Thomson called the Annual Town Meeting back to order at 7:03 p.m. on Tuesday, May 3, 2016.**

The Moderator re-opened Article 2 without objection.

**State Senator Michael Brady** gave a brief report from the State House after thanking and welcoming many in attendance.

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**Report from State Representative David DeCoste:**

Thank you Mr. Moderator, Board of Selectmen, town meeting members, and other elected officials for this opportunity to speak to you.

First, let me just say that it is truly an honor for me to serve as the state Representative for the town of Hanover and the residents of the Fifth Plymouth District. I know there are a lot of items on the agenda this evening, and many people who want to speak, so I will be brief.

As you know, the House just completed debate last week on the Fiscal Year 2017 budget. I'm happy to report that the proposed House budget does not increase taxes, and also includes a significant increase in local aid for our cities and towns. The House budget funds Chapter 70 education aid at \$4.6 billion, which is \$96 million more than the current fiscal year and \$24 million higher than Governor Baker's proposal. This Chapter 70 increase will allow for a guaranteed statewide minimum increase of \$55 per pupil. Hanover's current Chapter 70 allocation for Fiscal Year 2016 is \$6,654,914. Governor Baker's budget called for an increase of \$51,140 in Chapter 70 aid for Hanover in Fiscal Year 2017. The House budget goes even further, allocating \$6,795,549 in education aid for the town, which represents an increase of \$140,635 over current funding levels.

The House budget also increases unrestricted general government aid by \$42.1 million statewide to a total of \$1.022 billion. Hanover's unrestricted local aid is funded in the House budget at \$2,036,793, the same as the Governor's budget. This represents an increase of \$83,971 over current levels.

The House budget also includes \$276.6 million for Special Education Circuit Breaker reimbursements, which will fully fund the state's share of special education aid for local school districts at 75 percent. In addition, the House budget provides \$85.5 million for charter school tuition reimbursements. Under the House budget, Hanover's charter tuition reimbursement will increase by \$13,781 to a total of \$58,923.

One key provision added to the budget during floor debate was an amendment offered by Republican leadership to establish a task force to look at unfunded education mandates. This task force is intended to provide communities with financial relief from the many unfunded mandates the state has imposed on local school districts over the years. This task force will be responsible for developing recommendations for streamlining, consolidating or eliminating any mandates or reporting requirements that are outdated, duplicative or unnecessary.

During the budget debate, I also joined with my colleagues in the Republican caucus to support an amendment that would have returned half of all surplus state revenues to cities and towns – up to \$100 million – as additional local aid. Unfortunately, the amendment failed to gain enough votes to be included in the budget. However, I want everyone here tonight to know that I will continue to advocate for additional local aid for the Fifth Plymouth District.

I believe in promoting a strong state-municipal partnership, through initiatives like the Chapter 90 program, which this year will deliver \$518,735 to Hanover to fund essential repairs to local roadways.

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You have my word that anything I can do to help reduce the financial pressures on the town's budget and ensure the delivery of essential municipal services to Hanover's residents, I will do.

In closing, I want to thank you again for allowing me this chance to provide you with an update on what's been happening on Beacon Hill. I truly appreciate the opportunity you have given me to serve the residents of Hanover in the Legislature. My office is always open to you, and I'm only a phone call away by dialing 617-722-2430. I also want to thank each and every one of you for your dedication to the town, and I wish you nothing but the best as you deliberate tonight.

**Town Planner Peter Matchak** gave a report regarding the Town Hall Restoration project and the Town of Hanover's Master Plan.

**We move that the Town accept these reports as presented.**

Article 2 so re-carries unanimously.

**ARTICLE 37. ABANDON/SELL ELM STREET LAND**

To see if the Town will vote to authorize the Board of Selectmen to abandon, sell or otherwise convey a parcel of land on Elm Street, or take any other action relative thereto.

Board of Selectmen

**We move that the town authorize the Board of Selectmen to abandon, sell or otherwise convey a parcel of land on Elm Street, shown on a Town of Hanover reference map dated April 26, 2016, as a highlighted parcel adjacent to parcel known as Map 65, parcel 8, as shown on the Hanover Assessor's maps.**

So carries unanimously.

**ARTICLE 38. DOG LICENSE FEE – MGL CHAPTER 140, § 139**

To see if the Town will vote to accept the provision of Massachusetts General Laws Chapter 140, Section 139 that reads '...No fee shall be charged for a license for a dog owned by a person aged 70 years or older in a city or town that accepts this provision', or take any other action relevant thereto."

Town Clerk

**I move that the Town accept the provision of Massachusetts General Laws Chapter 140, Section 139 that reads "...No fee shall be charged for a license for a dog owned by a person aged 70 years or older in a city or town that accepts this provision".**

So carries unanimously.

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HELD BEGINNING MAY 2, 2016

**ARTICLE 39. APPROPRIATE FUNDS – VOTING MACHINES**

To see if the Town will vote to raise and appropriate, appropriate from available funds and/or borrow in accordance with Chapter 44 of the Massachusetts General Laws the sum of \$32,000, or another sum, to purchase five (5) optical scanning vote tabulators to replace the Town's existing voting machines, said purchase to be done at the direction of the Town Manager, or take any other action relative thereto.

Finance Director  
Town Manager

**We move that the Town vote to appropriate the sum of \$32,000 from General Fund Free Cash for the purchase of five (5) optical scanning vote tabulators. Said funds to be expended for the purposes stated herein at the direction of the Town Manager.**

So carries unanimously.

**ARTICLE 40. APPROPRIATE FUNDS - TECHNOLOGY UPGRADES**

To see if the Town will vote to raise and appropriate, from undesignated fund balance or borrow in accordance with Massachusetts General Laws or any other enabling act, the sum of \$100,000 or any other sum, to upgrade or replace obsolete hardware including, but not limited to, firewalls, switches, wireless access points, servers, desktops and laptops, or take any other action relative thereto.

Director of Technology

**We move that the Town vote to appropriate the sum of \$100,000 from General Fund Free Cash to upgrade or replace obsolete hardware including, but not limited to, firewalls, switches, wireless access points, servers, desktops and laptops. Said funds to be expended for the purposes stated herein at the direction of the Superintendent of Schools.**

So carries.

Richard DeLuca, Chair of the Planning Board, recognized member Ken Blanchard and thanked him for his 5 years of service on the Planning Board.

**ARTICLE 41. AMEND SIGN BYLAW – DIGITAL MESSAGE BOARDS**

To see if the Town will vote to amend the Sign Bylaw for the Town in the manner described below, or take any other action relative thereto:

Definition:

3.10 Digital Message Board:

Computerized programmable electronic visual communication devices used for the advertisement purposes for good and services, specially manufactured for the outside environment.

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HELD BEGINNING MAY 2, 2016

Article 5: Amend the Hanover Sign Bylaw, Section 5.1.1 Digital Message Boards, by adding following:

To be inserted as Section 5.1.1:

5.1.1 Digital Message Boards:

Notwithstanding the above provision and upon applying for and the granting of a Special Permit by the Planning Board acting as the as Special Permit Granting Authority, Digital Message Board signs are allowed in Commercial, Business, and Planned Shopping Center districts. Elements to be reviewed and regulated in allowing a Special Permit shall include, but not limited to the following:

- (a) Digital Message Boards can only display goods and services available at the petitioner's place of business.
- (b) There shall be only one (1) Digital Message Board allowed per property.
- (c) Digital Message Boards shall display static images only.
- (d) Digital Message Boards may change their static images no more than once every fifteen minutes (15) as a free standing, monument, or wall sign. In addressing this issue, the Planning Board may review sight distances and speed limits on surrounding roads.
- (e) Transitions from one static image to the next shall appear instantaneously without the appearance of flashing, animation or movement of any kind.
- (f) The background of any Digital Message Board shall remain a consistent color and intensity from one message to the next.
- (g) Such sign shall come equipped with automatic dimming technology that automatically adjusts the sign's brightness based on ambient light conditions.
- (h) No electronic message center sign shall exceed a brightness level of 3.0 foot candles above ambient light as measured using a foot candle meter and a distance of 50 feet from the display.
- (i) Digital Message Boards shall meet the dimensional requirements outlined in Article 7.2.b. and Article 7.2.c of the Sign Bylaw.
- (j) During a public safety event, the petitioner shall make the Digital Message Board accessible to the Town of Hanover's public safety departments.

Landscaping: The area surrounding the base of all freestanding and monument Digital Message Boards shall be attractively landscaped. Landscaping shall include low shrubbery, flowers or other such plantings that will not exceed one and half (1 ½) feet in height. These plantings will serve to obscure the supporting structure of the sign, while adding to overall appearance of the property.

Site Plan Approval: All Digital Message Board signs shall be included as an element of all Site Plan Approval applications Section 10 of the Hanover Zoning Bylaws. The application shall include the location, size, and height of all signs existing and proposed on the property. Applicants may be required to document signs on adjacent property if the Planning Board determines the circumstances warrant such review to reach an informed decision.

Director of Community Services  
Town Planner

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HELD BEGINNING MAY 2, 2016

We move that the Town vote to amend the Sign Bylaw for the Town in the manner described below:

**Definition:**

**3.10 Digital Message Board:**

Computerized programmable electronic visual communication devices used for the advertisement purposes for goods and services, specifically manufactured for the outside environment.

**Article 5: Amend the Hanover Sign Bylaw, Section 5.1.1 Digital Message Boards, by adding following:**

To be inserted as Section 5.1.1:

**5.1.1 Digital Message Boards:**

Notwithstanding the above provision and upon applying for and the granting of a Special Permit by the Planning Board acting as the Special Permit Granting Authority, Digital Message Board signs are allowed in Commercial, Business, and Planned Shopping Center districts. Elements to be reviewed and regulated in allowing a Special Permit shall include, but not limited to the following:

- (a) Digital message Boards can only display goods and services available at the petitioner's place of business.
- (b) There shall be only one (1) Digital Message Board allowed per property.
- (c) Digital Message Boards shall display static images only.
- (d) Digital Message Boards may change their static images no more than once every fifteen (15) minutes as a free standing, monument, or wall sign. In addressing this issue, the Planning Board may review sight distances and speed limits on surrounding roads.
- (e) Features and functions that are prohibited: continuous scrolling and/or traveling, flashing, spinning, rotating, and similar effects, and all dynamic frame effects or patterns of illusionary movement or simulating movement.
- (f) Transitions from one static image to the next shall appear instantaneously without the appearance of flashing, animation, or movement of any kind.
- (g) The background of any Digital Message Board shall remain a consistent color and intensity from one message to the next.
- (h) Such sign shall come equipped with automatic dimming technology that automatically adjusts the sign's brightness based upon ambient light conditions.
- (i) Digital Message Board brightness levels shall not exceed industry standards.
- (j) All Digital Message Boards shall have a minimum of twelve (12) millimeter resolution.
- (k) Digital Message Boards shall meet the dimensional requirements outlined in Article 7.2.b. and Article 7.2.c. of the Sign Bylaw.
- (l) During a public safety emergency, the petitioner shall make the Digital message Board accessible to the Town of Hanover's public safety departments.
- (m) Portable Digital Message Boards utilized under government authority for public safety or public works purposes are exempt from these requirements.

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**Landscaping:** The area surrounding the base of all freestanding and monument Digital Message Boards shall be attractively landscaped. Landscaping shall include low shrubbery, flowers or other such plantings that will not exceed one and one half (1-1/2) feet in height. These plantings will serve to obscure the supporting structure of the sign, while adding to overall appearance of the property.

**Site Plan Approval:** All Digital Message Board signs shall be included as an element of all Site Plan Approval applications Section 10 of the Hanover Zoning Bylaws. The application shall include the location, size, and height of all signs existing and proposed on the property. Applicants may be required to document signs on adjacent property if the Planning Board determines the circumstances warrant such review to reach an informed decision.

**Motion to cut off debate.**

So carries.

Main motion carries.

**ARTICLE 42. AMEND ZONING BYLAW 10.110 (S)**

To see if the Town will vote to amend the Zoning Bylaw for the Town in the manner described below, or take any other action relative thereto:

Amend the Hanover Zoning Bylaw, Section 10.110 (Site Plan Approval), by replacing the existing language with the following:

~~S. Location, dimensions, height and characteristics of proposed signs;~~

To be inserted as Section 10.110 S.

S. Location, dimension, height and characteristics of all proposed signs permitted through the Sign Bylaw, including the use of Digital Message Boards outlined in Section 5.1.1 of the Sign Bylaw.

Director of Community Services  
Town Planner

**We move that the Town accept this article as written.**

So carries unanimously.

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**ARTICLE 43. APPROPRIATE FUNDS – AFFORDABLE HOUSING TRUST**

To see if the Town will vote, pursuant to Massachusetts General Laws (M.G.L.) Chapter 44B (Community Preservation), and the Hanover General Bylaws, Section 4-19, to appropriate a sum of \$110,091 dollars U.S., from the Community Housing Reserve Fund to be transferred to the Hanover Affordable Housing Trust to provide for the creation and preservation of affordable housing in Hanover, said funds to be expended for the purposes stated herein within the scope proposed and approved by the Community Preservation Committee and for the purposes approved by this Town Meeting, by the Town Manager, or take any other action relative thereto.

Community Preservation Committee  
Affordable Housing Trust

**We move that the Town vote, pursuant to Massachusetts General Laws (M.G.L.) Chapter 44B (Community Preservation), and the Hanover General Bylaws, Section 4-19, to appropriate a sum of \$110,091 dollars U.S., from the Community Housing Reserve Fund to be transferred to the Hanover Affordable Housing Trust to provide for the creation and preservation of affordable housing in Hanover. Said funds to be expended for the purposes stated herein at the direction of the Town Manager.**

So carries.

**ARTICLE 44. APPROPRIATE FUNDS – OPEN SPACE PLAN**

To see if the Town will vote, pursuant to Massachusetts General Laws (M.G.L.) Chapter 44B (Community Preservation), and the Hanover General Bylaws, Section 4-19, to appropriate \$20,000 U.S. dollars, from the Town's Community Preservation Fund (CPF) to "conduct a Town of Hanover Open Space Plan, which will be directed with the Metropolitan Area Planning Council (MAPC), to promote open space networks and public spaces in the Town of Hanover." Within the scope approved by the Community Preservation Committee, and for the purposes approved by this Town Meeting, said funds to be expended for the purposes stated herein by the Town Manager, under the direction of the Community Preservation Committee, or take any other action relative thereto.

Community Preservation Committee  
Open Space Committee

**We move that the Town vote, pursuant to Massachusetts General Laws (M.G.L.) Chapter 44B (Community Preservation), and the Hanover General Bylaws, Section 4-19, to appropriate a sum of \$20,000 dollars U.S., from the Open Space Reserve to conduct a Town of Hanover Open Space Plan 2016-2021. Said funds to be expended for the purposes stated herein at the direction of the Town Manager.**

So carries.

**ARTICLE 45. APPROPRIATE FUNDS – FOUNDATION WALL STETSON HOUSE  
BARN**

To see if the Town will vote, pursuant to Massachusetts General Laws (M.G.L.) Chapter 44B (Community Preservation), and the Hanover General Bylaws, Section 4-19, to appropriate \$10,000 U.S. dollars from the Town's Community Preservation Fund (CPF) to "repair the



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foundation wall of the Stetson House Barn, which is in a poor condition due to the expansions from the extreme weather conditions.” Within the scope approved by the Community Preservation Committee, and for the purposes approved by this Town Meeting, said funds to be expended for the purposes stated herein by the Town Manager, under the direction of the Community Preservation Committee, or take any other action relative thereto.

Community Preservation Committee  
Historical Commission  
Facilities Engineering Manager

**We move that the Town vote, pursuant to Massachusetts General Laws (M.G.L.) Chapter 44B (Community Preservation), and the Hanover General Bylaws, Section 4-19, to appropriate a sum of \$10,000 dollars U.S., from the Historic Resources Reserve to repair the foundation wall of the Stetson House Barn. Said funds to be expended for the purposes stated herein at the direction of the Town Manager.**

So carries unanimously.

**ARTICLE 46. APPROPRIATE FUNDS – TRAILS**

To see if the Town will vote, pursuant to Massachusetts General Laws (M.G.L.) Chapter 44B (Community Preservation), and the Hanover General Bylaws, Section 4-19, to appropriate \$9,200 U.S. dollars, from the Town’s Community Preservation Fund (CPF) “for the expansion and improvement of trails to increase the visibility with improved signage and restoration work to reconnect the path to the Hanover community,” within the scope approved by the Community Preservation Committee, and for the purposes approved by this Town Meeting, said funds to be expended for the purposes stated herein by the Town Manager, under the direction of the Community Preservation Committee, or take any other action relative thereto.

Community Preservation Committee  
Open Space Committee

**We move that the Town vote, pursuant to Massachusetts General Laws (M.G.L.) Chapter 44B (Community Preservation), and the Hanover General Bylaws, Section 4-19, to appropriate a sum of \$9,200 dollars U.S., from the Open Space Reserve as set forth in the Article. Said funds to be expended for the purposes stated herein at the direction of the Town Manager.**

So carries unanimously.

**ARTICLE 47. APPROPRIATE FUNDS – ROLL OF HONOR RESTORATION**

To see if the Town will vote, pursuant to Massachusetts General Laws (M.G.L.) Chapter 44B (Community Preservation), and the Hanover General Bylaws, Section 4-19, to appropriate \$8,960 U.S. dollars, from the Town’s Community Preservation Fund (CPF) to “restore the World War II Honor Roll plaques from 1946 and to further preserve the plaques for the future.” Within the scope approved by the Community Preservation Committee, and for the purposes approved by this Town Meeting, said funds to be expended for the purposes stated herein by the Town

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Manager, under the direction of the Community Preservation Committee, or take any other action relative thereto.

Community Preservation Committee  
Historical Commission  
Town Planner

**We move that the Town vote, pursuant to Massachusetts General Laws (M.G.L.) Chapter 44B (Community Preservation), and the Hanover General Bylaws, Section 4-19, to appropriate a sum of \$8,960 dollars U.S., from the Historic Resources Reserve as set forth in the Article. Said funds to be expended for the purposes stated herein at the direction of the Town Manager.**

So carries unanimously.

**ARTICLE 48. APPROPRIATE FUNDS – VETERANS HONOR GARDEN**

To see if the Town will vote, Pursuant to Massachusetts General Laws (M.G.L.) Chapter 44B (Community Preservation), and the Hanover General Bylaws, Section 4-19, to appropriate \$50,000 U.S. dollars, from the Town’s Community Preservation Fund (CPF) to “include landscaping, walkways, lightings, grading and plantings to the development of the Hanover Veterans Honor Garden”. Within the scope approved by the Community Preservation Committee, and for the purposes approved by this Town Meeting, said funds to be expended for the purposes stated herein by the Town Manager, under the direction of the Community Preservation Committee, or take any other action relative thereto.

Community Preservation Committee  
Veterans Memorial Committee

**We move that the Town vote, pursuant to Massachusetts General Laws (M.G.L.) Chapter 44B (Community Preservation), and the Hanover General Bylaws, Section 4-19, to appropriate a sum of \$50,000 dollars U.S., from the FY17 Budgeted Reserve to landscape including walkaways, lightings, grading and plantings to the current development of the Hanover Veterans Honor Garden. Said funds to be expended for the purposes stated herein at the direction of the Town Manager.**

So carries unanimously.

**ARTICLE 49. ADDITIONAL LIQUOR LICENSE**

To see if the Town will authorize, but not require the Board of Selectmen to petition the Great and General Court of the Commonwealth to enact special legislation to authorize the licensing authority of the Town to issue an additional license for the sale of all alcoholic beverages not to be drunk on the premises pursuant to Section 15 of Chapter 138 of the General Laws, or take any other action relative thereto.

Board of Selectmen

**We move the article as printed.**

**Motion to cut off debate not accepted by the Moderator.**

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**Additional motion to cut off debate.**

Motion passes. Debate closes.

Main motion fails.

**ARTICLE 50. ALL ALCOHOL BEVERAGE LICENSE-TWINS CONVENIENCE STORE**

To see if the Town of Hanover will vote to petition the Great and General Court of the Commonwealth of Massachusetts to seek Special Legislation authorizing the Town of Hanover to Convert the currently issued Chapter 138, Section 12 Wine and Malt Beverage License not to be drunk on the premises held by HSK Crop. dba Twin's Convenience Store, 124 Rockland Street to a Chapter 138, Section 15 All Alcohol Beverage License not to be drunk on the premises to be held by HSK Corp. dba Twin's Convenience Store provided that such license be issued through the usual licensing process administered by the local licensing authority.

By Petition: Hunha Lee  
Allen A. Prescott  
Todd Parent  
Robert O'Neil  
Kasey Flaherty

**I move that the Town vote to accept Article 50 as printed in the Warrant, and shall further be established as a transferable license.**

**Move to amend the main motion to delete the words "and shall further be established as a transferable license" and to add "said license shall be restricted to 124 Rockland Street."**

Amendment fails.

**Motion to close debate.**

So carries unanimously.

Main motion fails.

**ARTICLE 51. ACCEPT CHAPTER 90 ROAD GRANT MONIES**

To see if the Town will vote to authorize the Board of Selectmen and the Town Manager to accept such sums of money as may be distributed by the Commonwealth of Massachusetts through the Chapter 90 highway grant program, so-called, funds to be expended by the Town Manager in accordance with the guidelines and requirements of the Massachusetts Highway Department, or take any other action relative thereto.

Board of Selectmen  
Town Manager  
Director of Public Works

**We move that the Town vote to authorize the Town Manager to accept Chapter 90 Highway Funds as distributed by the Commonwealth of Massachusetts. Said funds to be expended by the Town Manager for the purposes stated herein in accordance with the guidelines and requirements of the Massachusetts Highway Department.**

So carries unanimously.

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HELD BEGINNING MAY 2, 2016

**ARTICLE 52. ACCEPT STREETS – TRAILSIDE LANE & MEADOW DRIVE**

To see if the Town will vote to accept the following streets as public ways, or take any other action relative thereto:

**Trailside Lane:** The entire length of Trailside Lane, as shown on a plan entitled “River Path Roadway as-built Trailside Lane and Meadow Drive Hanover, MA” prepared by Hoyt Land Surveying, dated October 22, 2014, Revised October 23, 2015, a copy of which is on file in the office of the Hanover Department of Public Works.

**Meadow Drive:** The entire length of Meadow Drive, as shown on a plan entitled “River Path Roadway as-built Trailside Lane and Meadow Drive Hanover, MA” prepared by Hoyt Land Surveying, dated October 22, 2014, Revised October 23, 2015, a copy of which is on file in the office of the Hanover Department of Public Works.

Director of Public Works

**The Board of Public Works moves that the Town accept the full lengths of Trailside Lane and Meadow Drive as described in the printed warrant as public ways.**

So carries.

**ARTICLE 53. ACCEPT STREET – SUNSET POINT**

To see if the Town will vote to accept the following streets as public ways, or take any other action relative thereto:

**Sunset Point:** The entire length of Sunset Point, as shown on a plan entitled “As Built Acceptance Plan of Sunset Point, Hanover, Mass” prepared by Keefe Associates, dated May 15, 2015, a copy of which is on file in the office of the Hanover Department of Public Works.

Director of Public Works

**The Board of Public Works moves that the Town accept the full length of Sunset Point as described in the printed warrant as a public way.**

So carries unanimously.

**A motion to adjourn to the Annual Town Election on Saturday, May 7, 2016, after which the meeting will be hereby dissolved, was made at 9:52 p.m.**

Motion carries unanimously.

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HELD BEGINNING MAY 2, 2016

NOTICE FOR THE ELECTION OF OFFICERS

Hanover High School, 287 Cedar Street  
On **SATURDAY, THE 7<sup>TH</sup> OF MAY 2016**  
Then and there to act on the following:

To bring in their votes for each of the following:

For at term of five years: One Planning Board Member

For a term of three years: One Board of Assessors Member  
One Board of Health Member  
One Board of Public Works Member  
One Planning Board member  
One Board of Selectmen Member  
One School Committee Member  
One Trustee of the Public Library  
One Town Clerk

For a term of one year: One Town Moderator

Polls open from 8 A.M. to 6 P.M., unless otherwise ordered by the Town.



Town of Hanover  
**TOWN CLERK'S OFFICE FEE SCHEDULE**  
Effective July 1, 2013

Birth Certificate	\$10
Marriage Intentions	\$30
Marriage Certificate	\$10
Burial Permit	\$10
Death Certificate	\$10
“Doing Business As” 4 year Certificate	\$40
Dog License – spayed/neutered	\$10
Dog License – not spayed/not neutered	\$15
Dog License late fee	\$10
Kennel License (not more than 4 dogs)	\$10
Kennel License (5-10 dogs)	\$25
Kennel License (more than 10 dogs)	\$50
Street Listing	\$25
Gas Permit renewal	\$100
Record of voters list for candidates for public office	n/c
Census/VRIS extracts for Hanover Public School use	n/c
Census/VRIS extracts on CD - all other requestors	\$50
Census/VRIS extracts on paper – all other requestors	\$25
Computer copy per page	\$.50
Duplicate copy per page	\$.25

# HANOVER FIRE DEPARTMENT

## FEE SCHEDULE

Effective July 1, 2011

### Fire Alarm Permit and Inspection

Residential [ALL]	[MGL 148 s26B, F/F1/2&E]	50.00	per unit
Commercial – New	[530 CMR s10]	100.00	Base + 25.00 per unit
Commercial – Renovate Existing	[530 CMR s10]	50.00	per unit

### Sprinkler System Permit and Inspection

Residential – New Installation		50.00	
Commercial – New Installation	[MGL 148 s27A]	200.00	
Repair or Alteration to System [ALL]	[MGL 148 s27A]	50.00	

### Fuel and Flammable Storage/Use

Oil Burner Installation/Alteration [ALL]	[527 CMR 4, MGL 148 s10A]	40.00	
Underground Storage Tank Installation [ALL]	[527 CMR 9.05]	50.00	per tank
Maintain New/Existing Underground Storage Tank	[MGL 148 s10A, s23]	50.00	
Residential AST/UST Removal	[MGL 148 s38A]	50.00	per tank
Commercial UST Removal	[MGL 148 s38A]	100.00	per tank
Flammable Liquid Storage	[MGL 148 s10A]	30.00	
LP Gas Installation & Storage	[MGL 148 s10A, 527 CMR 6]	40.00	
Propane Cylinder for Exchange	[MGL 148 s10A, 527 CMR 6]	50.00	annually
Blasting and Explosives	[MGL 148 s10A]	50.00	
Fireworks Display – Permit	[MGL 148 s39A]	100.00	per event
Fireworks Display – Detail [4 hr min.]	[527 CMR 2.10(3)]		

### Permits and Inspections

Tank Truck Inspection	[527 CMR 8.03(2)]	50.00	
Cutting and Welding	[527 CMR 39.04]	50.00	
Misc. Permits *	[MGL 148 s10A]	30.00	
Hood Suppression System	[527 CMR 23]	50.00	
Vent-free Gas Appliances	[527 CMR 30]	40.00	

# HANOVER FIRE DEPARTMENT

## FEE SCHEDULE

Effective July 1, 2011

### Other

Application for License	[MGL 148 s10A,s28]	50.00
Demolition of a Structure	[MGL 148 s10A,s28]	30.00
Re-inspection [Commercial – After failed test or inspection or not ready on date scheduled]	[MGL 148 s10A,s28]	100.00
Inspections [Quarterly]	[MGL 148 s4]	50.00
Inspections [Health care facilities]	[MGL 111 s51]	50.00
Inspections [Lumberyards]	[527 CMR 17]	50.00
Details [As required – 4 hr. min.]	[MGL 148 s28]	

### Plan Review

Commercial Building Plans Review [Town Engineer Review]	[530 CMR 1]	Reference Schedule
Commercial/Residential Building Plans Review [No Town Engineer Review]	[530 CMR 1]	100.00
Site Plan Review – Commercial		100.00
Site Plan Review – Residential [6 or more residences]		100.00
Site Plan Review – Residential [Up to 5 residences]		50.00
Site Plan Review – Retreat Lot		50.00
Records Search – Public Record	[950 CMR 32.06]	25.00
Records Search – Ch. 21E Site Assessment	[950 CMR 32.06(1)(9c)]	25.00
Copies		.20 per page

\* Tar Kettle, Spray Booths, Dumpster, Powder Storage, Ammunition Storage, Flammable Decorations, other.



# HANOVER POLICE DEPARTMENT FEE SCHEDULE

Effective July 1, 2010

## False Alarms

Alarms # 1-3	No Charge
Alarms # 4-6	105.00
Alarms # 7-11	205.00
Alarms # 11 and over	505.00

## Solicitation Permit

Groups of 1 to 4 people	25.00
Groups of 5 to 9 people	50.00
Groups of 10 or more	100.00

**TOWN OF HANOVER**  
**BUILDING PERMIT FEES**

Effective July 1, 2010

**\*FEE OF \$10.00 PER THOUSAND IS BASED ON CONSTRUCTION COSTS SQUARE FOOT  
(\$50.00 PER UNIT INSPECTION FEE FOR MULTI-FAMILY)**

**\*New Construction Estimate**

COMMERCIAL .....	\$ 90.00 per square foot
INDUSTRIAL .....	\$ 90.00 per square foot
RESIDENTIAL .....	\$ 90.00 per square foot
MULTI-FAMILY (3 or more units) .....	\$ 90.00 per sq ft plus \$50.00 per unit inspection fee

**\*Addition Estimate**

COMMERCIAL .....	\$ 90.00 per square foot
INDUSTRIAL .....	\$ 90.00 per square foot
RESIDENTIAL .....	\$ 80.00 per square foot

**\*Alteration Estimate**

COMMERCIAL .....	Contract Cost
INDUSTRIAL .....	Contract Cost
RESIDENTIAL .....	Contract Cost

GARAGE 1 CAR .....	\$ 150.00
GARAGE 2 CAR .....	\$ 300.00
*OPEN DECK, FARMER'S PORCH ESTIMATE .....	\$ 40.00 per square foot
*SHEDS OVER 120 SQUARE FEET ESTIMATE .....	\$ 35.00 per square foot
CERTIFICATE OF INSPECTION .....	\$ 50.00
CHIMNEY .....	\$ 65.00
CONSTRUCTION TRAILER .....	\$ 50.00
DEMOLITION PERMIT ESTIMATE .....	\$ 10.00 per \$1,000
MOBILE HOME (30 DAYS ONLY) .....	\$ 50.00
OCCUPANCY PERMIT .....	\$ 50.00
RELOCATE BUILDING ESTIMATE .....	\$ 10.00 per \$1,000
*SIGNS .....	\$ 5.00/sq.ft.
SITE INSPECTION .....	\$ 75.00
(BUILDING, ELECTRIC & PLUMBING INSPECTIONS)	
STOVES .....	\$ 50.00
TEMPORARY OCCUPANCY PERMIT .....	\$ 50.00
TEMPORARY SIGNS .....	\$ 50.00 COM'L/IND ----- \$25.00 RES 1-2 FAMILY
❖ TENTS .....	\$ 50.00 COM'L/IND----- \$10.00 RES 1-2 FAMILY
❖ YARD SALES .....	\$ 5.00
MECHANICAL FEE .....	\$ 100.00
MINIMUM FEE .....	\$ 50.00 COM'L/IND ----- \$25.00 RES 1-2 FAMILY
❖ EXCEPT AS NOTED	

<b><i>PENALTY FOR DOING WORK WITHOUT A PERMIT**** DOUBLE FEE</i></b>
--

**TOWN OF HANOVER**  
**ELECTRICAL PERMIT FEES**  
**Effective July 1, 2011**

**COMMERCIAL, INDUSTRIAL & MERCANTILE-** Includes building with 3 or more dwelling occupancies

**New Construction**

First \$5,000. valuation .....	\$ 75.00
Each add'l \$1,000 .....	\$ 5.00
<b>Maximum Fee .....</b>	<b>\$ 2,500.00</b>

**Remodeling & Additions**

First Machine .....	\$ 50.00
All Other – Each .....	\$ 30.00
Air Conditioners .....	\$ 5.00 per ton/maximum \$150.00

**Fixtures, Switches & Receptacles**

First 5 .....	\$50.00
6-29 .....	\$ 70.00
30-100 .....	\$ 130.00
Over 100 outlets .....	\$ 2.00 per outlet
Each add'l 100 outlets .....	\$ 50.00
Each 4' section of fluorescent fixture shall be considered one fixture.	
Electric Signs .....	\$ 75.00

**Transformer**

5 KVA or less .....	\$ 50.00
15 KVA .....	\$ 70.00
Over 15 KVA .....	\$ 90.00

**Services**

200 Amps or less .....	\$ 50.00
Each add'l 100 Amps or portion thereof .....	\$ 30.00
Each add'l meter and sub-main .....	\$ 30.00

**Gas Stations**

Gas Pumps – Each .....	\$ 75.00
Pole Lighting .....	\$ 20.00
Pole Lighting maximum .....	\$ 240.00
Canopy for Service Station (Prewired) .....	\$ 100.00

**Miscellaneous-** Applies to both Residential & Commercial

Annual permits and inspections .....	\$ 200.00
Requests for inspections (other than usual permits) .....	\$ 75.00
Re Inspection Fee - 1st time .....	\$ 50.00
2nd time .....	\$ 75.00
Carnivals and Concessions .....	\$ 100.00
Fire & Smoke Alarm Systems .....	\$ 50.00

Burglar Alarm .....	\$ 50.00
Traffic Light .....	\$ 100.00
Each add'l if applied for at same time .....	\$ 50.00
Underground Conduit 1-5 (subdivision) .....	\$ 100.00
6-10 (subdivision) .....	\$ 125.00
Over 10 (subdivision) .....	\$ 150.00
Telecommunication (first 30 jacks) .....	\$ 50.00
Each add'l jack .....	\$ 2.00
<b>Minimum Fee .....</b>	<b>\$ 75.00</b>

**TOWN OF HANOVER**  
**ELECTRICAL PERMIT FEES**  
**Effective July 1, 2011**

**RESIDENTIAL**

New Dwellings .....	\$ 200.00
Electric Heat additional .....	\$ 40.00

**Remodeling & Additions**

Switches, Receptacles & Fixtures	
First 5 .....	\$ 50.00
6-29 .....	\$ 60.00
30-50 .....	\$ 80.00
51 or more .....	\$ 100.00

**Major Appliances**

Replacement Water Heater (same size) .....	\$ 50.00
Ranges, Counter Top Units, Ovens, Disposal & Dishwasher (each) .....	\$ 50.00
Hot Water Heaters .....	\$ 40.00
Gas or Oil Burners .....	\$ 50.00
Portable Air Conditioners .....	\$ 40.00
Stationary Air Conditioners - \$15.00 per ton maximum per unit ..	\$ 100.00/Unit
(applies to both Commercial and Residential)	

**Services**

Not over 200 amps connected, each 100 amps or less .....	\$ 50.00
Each add'l meter or sub-feed/sub-panel .....	\$ 30.00
Temporary Service .....	\$ 50.00

**Swimming Pools**

Above Ground .....	\$ 75.00
Inground .....	\$ 100.00
Hot Tubs and Spas .....	\$ 75.00
Hydromassage Tubs .....	\$ 50.00

**Any Device not Listed**

First 10KW .....	\$ 30.00
Each add'l KW .....	\$ 3.00
Septic Alarm (only).....	\$ 40.00
Pump and Alarm.....	\$ 60.00

<b>Minimum Fee .....</b>	<b>\$ 50.00</b>
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**TOWN OF HANOVER**  
**GAS PERMIT FEES**  
**Effective July 1, 2011**

**Residential**

Hot Water Tank/Tankless .....	\$ 40.00
(Combination with Plumbing Permit)	
First Fixture.....	\$ 45.00
Each Additional Fixture.....	\$ 20.00
Reinspection Fee .....	\$ 45.00
<b>Minimum Fee .....</b>	<b>\$ 45.00</b>

**Commercial**

Hot Water Tank/Tankless	
(Combined with Plumbing Permit .....	\$ 55.00
First Fixture .....	\$ 55.00
Each Additional Fixture .....	\$ 25.00
Reinspection Fee .....	\$ 75.00
<b>Minimum Fee .....</b>	<b>\$ 55.00</b>

**NOTE: ANY APPLICATION THAT HAS MORE THAN ONE  
FIXTURE MUST CHECK OFF TEST ..... \$ 20.00**

**PENALTY FOR DOING WORK WITHOUT A PERMIT      DOUBLE FEE**

**TOWN OF HANOVER**  
**PLUMBING PERMIT FEES**  
**Effective July 1, 2011**

**Residential**

New house minimum .....	\$ 200.00
Hot Water Tank/Tankless (Combined with Gas Permit) .....	\$ 35.00
Hot Water Heater (Electric) .....	\$ 35.00
Back Flow Preventer .....	\$ 35.00
This is not 1 <sup>st</sup> fixture and must be checked off on all Boiler replacements.	
First Fixture .....	\$ 35.00
Each Additional Fixture .....	\$ 25.00
Reinspection Fee .....	\$ 50.00
<b>Minimum Fee .....</b>	<b>\$ 35.00</b>

**Commercial**

Hot Water Tank/Tankless .....	\$ 50.00
(Combined with Gas Permit)	
Hot Water Tank (Electric) .....	\$ 50.00
Backflow Preventer .....	\$ 45.00
First Fixture .....	\$ 55.00
Each Additional Fixture .....	\$ 25.00
Reinspection Fee .....	\$ 75.00
<b>Minimum Fee .....</b>	<b>\$ 55.00</b>

**Demo of any Kind .....**      **\$ 100.00**

**PENALTY FOR DOING WORK WITHOUT A PERMIT      DOUBLE FEE**



**TOWN OF HANOVER  
DEPARTMENT OF WEIGHTS AND MEASURES  
FEE SCHEDULE 4/15/2008**

<b>SCALES</b>	<b>FEE</b>	<b>MEASURING DEVICES</b>	<b>FEE</b>
OVER 10,000 LBS.	\$125.00	GASOLINE METER	\$20.00
5,000-10,000 LBS.	\$ 75.00	VEHICLE TANK (OIL TRUCKS)	\$40.00
1,000-5,000 LBS.	\$ 50.00	EACH INDICATOR	\$25.00
100-1,000 LBS.	\$ 40.00	VEHICLE TANK GRAVITY	\$40.00
10-100 LBS.	\$ 20.00	BULK STORAGE	\$45.00
10 LBS – LESS	\$ 15.00		
		<b>OTHER DEVICES</b>	
ALL WEIGHTS AVOIRDUPOIS, METRIC APOTHECARY, TROY	\$ 2.00	TAXI METERS	\$25.00
		ODOMETER/HUBODOMETER	\$25.00
		LEATHER MEASURE (SEMI-ANNUAL)	\$10.00
		FABRIC MEASURING	\$10.00
		WIRE/ROPE CORDAGE	\$10.00
		LINEAR MEASURES	\$ 5.00
		YARD STICKS/ TAPES	
REVERSE VENDING (BOTTLE RETURN)	\$0		
<b>RETAIL CHECKOUT SYSTEMS / SCANNER UNITS</b>			
EACH	\$ 25.00		
LESS THAN 4 UNITS	\$ 75.00		
4 TO 11 UNITS	\$150.00		
MORE THAN 11 UNITS	\$250.00		



**HANOVER BOARD OF HEALTH  
FEE SCHEDULE**

**Effective July 1, 2011**

<b><u>PERCOLATION TESTS / OBSERVATION HOLES</u></b>	\$ 300.00	1/2 day A.M. only
	\$ 600.00	Full Day A.M. and P.M.
<b><u>DISPOSAL WORKS PERMIT</u></b> (new or repair)		
up to 500 gallons	\$ 200.00	Per System or Building
500- 999 gallons	\$ 300.00	
1,000-1,999 gallons	\$ 325.00	
2,000-9,999 gallons	\$ 450.00	
over 10,000 gallons	\$ 850.00	
<b><u>COMPONENT REPAIR</u></b>	\$ 75.00	(based upon 1 insp., add'l inspections @ \$75 per)
<b><u>RESUBMISSION OF PLANS</u></b>	\$ 55.00	Requiring add'l review time
	<b>or</b> \$ 25.00	Not requiring add'l review time (in house)
<b><u>SUBMISSION OF ESTABLISHMENT PLANS</u></b>	EQUAL TO COST OF THE PERMIT(S)	
<b><u>FOOD PERMIT</u></b> (Retail up to 999 S/F)	\$ 125.00	Annually
1,000 S/F to 9,999 S/F	\$ 200.00	Annually
10,000 S/F PLUS	\$ 500.00	Annually
<b><u>FOOD ESTABL. PERMIT - FOOD SERVICE</u></b>		
Seating - 0-30	\$ 150.00	Annually
Seating - 31-99	\$ 150.00	Annually
Seating- 100 Plus	\$ 300.00	Annually
<b><u>COMMON VICTUALLER/INNHOLDER</u></b>	\$ 200.00	New Application
<b><u>COMMON VICTUALLER/INNHOLDER</u></b>	\$ 75.00	Renewal
<b><u>MILK PERMIT</u></b>	\$ 10.00	Annually
<b><u>FROZEN FOOD DESSERT PERMIT</u></b>	\$ 25.00	Annually
<b><u>CATERING</u></b>	\$ 50.00	Annually
<b><u>MOBIL UNITS PERMIT - YEARROUND</u></b>	\$ 100.00	Annually
<b><u>MOBIL UNITS PERMIT - SEASONAL</u></b>	\$ 50.00	Annually
<b><u>TOBACCO SALES PERMIT</u></b>	\$ 100.00	Annually
<b><u>TEMPORARY FOOD PERMIT-MULTIPLE VENDOR EVENTS</u></b>	\$ 15.00	(Per Event, for vendors not already licensed)
<b><u>REINSPECTION FEE FOR FOOD ESTAB.</u></b>	\$ 75.00	Per Hour (one hour minimum)
<b><u>TITLE V INSPECTORS PERMIT</u></b>	\$ 100.00	Annually
<b><u>INSTALLERS PERMIT</u></b>	\$ 100.00	Annually
<b><u>TEST FEE FOR INSTALLERS PERMIT</u></b>	\$ 25.00	Per Test
<b><u>SEPTAGE PUMPERS PERMIT</u></b>	\$ 100.00	Annually
<b><u>RUBBISH COLLECTORS</u></b> (Garbage License)	\$ 100.00	Annually
<b><u>TANNING SALON LICENSE</u></b>	\$ 100.00	Annually
<b><u>BODY ART ESTABLISHMENT</u></b> (Tattooing / Body Piercing)	\$ 200.00	Annually
<b><u>BODY ART PRACTITIONER</u></b>	\$ 75.00	Annually
<b><u>PUBLIC/PRIVATE CAMP LICENSE</u></b>	\$ 225.00	Annually (\$10.00 Lic & \$215.00 Applic. & Inspect. fee)
<b><u>PUBLIC SWIMMING POOL PERMIT</u></b>	\$ 150.00	Per Pool / Annually
<b><u>FUNERAL DIRECTOR LICENSE</u></b>	\$ 25.00	Annually
<b><u>ANIMAL PERMIT</u></b>	\$ 25.00	Annually

**HANOVER BOARD OF HEALTH  
FEE SCHEDULE (Continued)**

**Effective July 1, 2011**

<b><u>TEMPORARY ONE DAY EVENT FEE *</u></b>	\$ 50.00	Per Event (an additional fee will be required for inspections, TBD by the BOH, based upon size of event)
<b><u>INSPECTION FEE FOR TEMPORARY EVENTS</u></b>	\$ 75.00	Per Hour (one hour minimum)
<b><u>CARNIVAL FEE *</u></b>	\$ 250.00	Per Event (based upon 5 food booths, \$50 per booth after that)
<b><u>FARMERS MARKET FEE *</u></b>	\$ 500.00	Entire Season
<b><u>WELL PERMIT</u></b> – Drinking	\$ 100.00	
<b><u>WELL PERMIT</u></b> - Irrigation	\$ 50.00	
<b><u>EMERGENCY INSPECTION FEE</u></b> - During Town Hall hours	\$ 100.00	1st hour
	\$ 75.00	Each Additional Hour (1 hour min.)
<b><u>EMERGENCY INSPECTION FEE</u></b> - After Town Hall hours, holidays & weekends	\$ 200.00	1st hour
	\$ 150.00	Each Additional Hour (1 hour min.)
<b><u>RE-INSPECTION</u></b>	\$ 75.00	1 Hour Min.
<b><u>COURT APPEARANCE</u></b>	\$ 250.00	Min. 1/2 Day / \$500 Full Day
<b><u>HOUSING CERTIFICATION</u></b>	\$ 75.00	
<b><u>APPLICATION FEE FOR MULTI - UNIT HOUSING</u></b>	EQUAL TO COST OF THE PERMIT(S)	
<b><u>MULTI - UNIT HOUSING LICENSE</u></b>		
1-9 rooms	\$ 100.00	Annually
10-23 rooms	\$ 150.00	Annually
more than 24 rooms	\$150.00 + \$15.00 For Each Additional Unit	

\* The Board of Health reserves the right to charge additional fees to the applicant for temporary events to recover costs incurred. Any person or business working without a permit or license will be subject to a fine equal to double the permit fee.

# PLANNING BOARD

## FEE SCHEDULE & SUBMISSION REQUIREMENTS FOR PERMITS & FILINGS



AS OF JULY 1<sup>ST</sup>, 2009

Permit Type (Regulation Reference)	Permit Filing Fee †	Number of Plan Copies Required †	Consultant Review Fees & Additional Requirements †
<b>Approval Not Required (ANR / Form A)</b> <i>Subdivision Rules &amp; Regs Section II.B.</i>	\$250.00 (filing) & \$250.00 (per buildable lot)	1 Mylar 5 Bond copies  ** AutoCAD Copy Required	Not Applicable
<b>Preliminary Subdivision</b> <i>Subdivision Rules &amp; Regs Section III.A.1. Section III.A.2.</i>	\$1,000.00 (filing)	10 large copies (24x36) 7 small copies (11x17)	\$6000 initial Consultant Review Fee (Additional increases if necessary, all excess funds returned to applicant)
<b>Definitive Subdivision</b> <i>Subdivision Rules &amp; Regs Section III.B.1.</i>	\$1,000.00 (per buildable lot)	10 large copies (24x36)* 7 small copies (11x17)  *1 Mylar of approved plan for signing ** AutoCAD Copy Required	\$6000 initial Consultant Review Fee (Additional increases if necessary, all excess funds returned to applicant)  <b>Advertising &amp; Notice Costs (varies)</b>
<b>Site Plan Review</b> <i>General Bylaws Section 6-18: Fees Subsection 3</i>	\$2,000.00 (filing)	10 large copies (24x36) 7 small copies (11x17)  *Design Review Board Submission (see Note 3 below) ** AutoCAD Copy Required	\$6000 initial Consultant Review Fee (Additional increases if necessary, all excess funds returned to applicant)  <b>Advertising &amp; Notice Costs (varies)</b>
<b>Special Permit(s)</b> <i>General Bylaws Section 6-18: Fees Subsection 3</i>	\$500.00 (Per Special Permit)	10 large copies (24x36) 7 small copies (11x17)	See Above Requirements for "Site Plan Review" (filed in conjunction)

### † NOTES:

- 1) 7 Small Plan Copies (11x17) are required for review and approval by seven (7) Planning Board members
- 2) 10 Large Plan Copies (24x36") are required for review and comment by the following:
 

(A) Town Planner	(F) Building Inspector
(B) Conservation Agent/ Conservation Commission	(G) Health Agent/ Board of Health
(C) Department of Public Works/ Board of Public Works	(H) Design Review Board
(D) Police Department / Traffic Control Officer	(I) File Copy
(E) Fire Department / Fire Prevention Officer	(J) File Copy
- 3) Only 2 copies are required for the application form, general correspondence, stormwater calculations, and additional reports and documentation.
- 4) Filing, consultant review and permit fees may be waived for a Limited Site Plan Reviews, however, advertising and associated fees are required per state law.
- 5) Abutter Notification shall be as follows:
  - Definitive Subdivisions: Direct Abutters w/ Certified Mail, Return Receipt Requested
  - Special Permits & Site Plan Reviews: Abutters within 300 ft. w/ Certificate of Mailing
- 6) 2 Copies of the following items must be included for review and comment by the Hanover Design Review Board (DRB) for All New or Altered Structures proposed, including any proposed Planned Residential Development for Seniors (PRDS) or Village Planned Unit Developments (VPUD):
 

(A) Building Layout Plans	(C) Elevations/ Building Facades
(B) Signage Details	(D) Detail on Exterior Treatment



**TOWN OF HANOVER CONSERVATION COMMISSION FEE SCHEDULE**  
**EFFECTIVE 1/18/07 (as revised by vote of the Commission on 1/17/07)**

APPLICATION Type:	PROJECT Type:	FEE:	
Notice of Intent* (NOI) (NOI) (NOI) (NOI) (NOI)	Category 1	\$ 110.00	per activity
	Category 2	\$ 500.00	per activity
	Category 3	\$ 1050.00	per activity
	Category 4	\$ 1450.00	per activity
	Category 5	\$4.00	per linear ft
Notice of Resource Area Delineation* (ANRAD)	Category 6 <i>also requires establishment of Guaranteed Deposit Account</i>	\$100.00	per resource area
(ANRAD) w/ Simplified Review (ANRAD w/SR)	<b>NO LONGER APPLICABLE</b> Category 6a <i>also requires establishment of Guaranteed Deposit Account</i>	\$25.00 plus \$ 100.00	per resource area
Request for Determination of Applicability (RDA) (RDA) (RDA)	Category 7	\$ 100.00	per activity
	Category 8	\$ 150.00	per lot
	Category 9	\$ 250.00	per activity
Other Fees applicable to Category 1 - Category 9	Category 10	Additional 50% of applicable fee	Riverfront Area Activity
	Category 11	Additional 100% of applicable fee	After-the- Fact filings
Certificate of Compliance (COC) (COC) (COC) (COC)	<i>Prior to 10/3/93:</i> Residence	\$ 50.00	
	Non-residence	\$ 100.00	
	Subdivision	\$ 200.00	
	<i>10/4/93 to present:</i>	<b>***No-Fee***</b>	
Extension Permit	<i>within the first three years of issuance</i>	\$ 50.00	
	for expired permits	\$ 100.00	per expired year
Enforcement Order	<i>To recommence work:</i> Residence	\$ 100.00	
	New residence	\$ 200.00	
	Other	\$ 500.00	
Letter to Lender/Release of lot(s)		\$ 50.00	
Agent Site Visit	Residential	\$ 50.00	
<i>for other than application process or for additional site inspections.</i>	Non-residential	\$ 100.00	
Emergency Certificate		\$ 200.00	
Request to Review Revised Plan or Request for an Amended OOC	If app. fees were based of Category 1, 6 - 9	\$ 50.00	
	If NOI fees were based on Category 2	\$ 200.00	
	If NOI fees were based on Category 3 - 5	\$ 400.00	
Duplicate True Attested Copies	all documents	\$ 10.00	per document

## **Explanation of Fees**

### **TOWN OF HANOVER CONSERVATION COMMISSION FEE SCHEDULE EFFECTIVE 1/18/07 (as revised by vote of the Commission on 1/17/07)**

#### **Category 1** Fee for each activity is **\$110 per activity**

- a) Existing dwelling; accessory structure, addition, driveway, pool, etc.;
- b) Site Preparation, removal of vegetation, excavation, grading, house not proposed;
- c) Control of nuisance vegetation by removal, herbicides, etc. pursuant to 310 CMR 10.53(4)
- d) Resource Area improvement;
- e) Septic Upgrade, repair;
- f) Monitoring well activities;
- g) new agricultural or aquaculture projects.

#### **Category 2** Fee for each activity is **\$500.00 per activity**

- a) Construction of single family house, site prep., detention basin, driveway (projects not pursuant to 310 CMR 10.53(3)(e));
- b) parking lot;
- c) beach nourishment;
- d) electric generating facility activities, unrelated to drainage;
- e) inland limited projects except road crossings and agriculture;
- f) each crossing for driveway to single family house;
- g) any point source discharge;
- h) control vegetation in development;
- i) water level variations;
- j) any other activity not in Category 1, 3, 4, 5 or 6;
- k) water supply exploration.

#### **Category 3** Fee for each activity is **\$1,050.00 per activity**

- a) site preparation (for development) beyond Notice of Intent scope;
- b) each building (for development) including site;
- c) road construction not crossing or driveway;
- d) hazardous cleanup;
- e) water supply development.

#### **Category 4** Fee for each activity is **\$1,450.00 per activity**

- a) each crossing for development or commercial road;
- b) dam, sluiceway, tide-gate (safety) work;
- c) landfills operation/closures;
- d) sand and gravel operations;
- e) railroad line construction;
- f) bridge;
- g) hazardous waste alterations to resource areas;
- h) dredging;
- i) package treatment plant and discharge;
- j) airport tree clearing;
- k) oil and/or hazardous material release response actions.

#### **Category 5** Fee is **\$ 4.00 per linear foot**; (total fee not to be less than \$100.00 or greater than 2,000.00)

- a) work on docks, piers, revetments, dikes, etc. (coastal or inland).

#### **Category 6** Fee is **\$ 100.00 per resource area delineated on all property types for an Abbreviated Notice of Resource Area Delineation (ANRAD).**

A Guaranteed Deposit Account is required (minimum amount \$500.00) for the hiring of the Commission's Wetland Consultant as established in MGL Chapter 131, Section 40 and the Town of Hanover By-Law #6-14. No site inspections by the Commission's Wetland Consultant will take place until the account is established; there are no exceptions.

- a) each Bordering Vegetated Wetland
- b) each Isolated Wetland regardless of type and size
- c) each Riverfront Area including any FEMA Flood Zone
- d) each Vernal Pool, regardless of size
- e) each Intermittent Stream, brook, etc.
- f) each "other" area that meets State and local standards to qualify as a resource area and not listed in a. - e.

## **Explanation of Fees- *continued***

### **TOWN OF HANOVER CONSERVATION COMMISSION FEE SCHEDULE EFFECTIVE 1/18/07 (as revised by vote of the Commission on 1/17/07)**

**Category 6a** Fee is **\$25.00 plus an additional \$100.00 per resource** area delineated on *all property types* for an Abbreviated Notice of Resource Area Delineation with Simplified Review (**ANRAD w/ SR**).

A Guaranteed Deposit Account is required (minimum amount \$500.00) for the hiring of the Commission's Wetland Consultant as established in MGL Chapter 131, Section 40 and the Town of Hanover By-Law #6-14. No site inspections by the Commission's Consultant will take place until the account is established; there are no exceptions.

- a) each Bordering Vegetated Wetland
- b) each Isolated Wetland regardless of type and size
- c) each Riverfront Area including any FEMA Flood Zone
- d) each Vernal Pool, regardless of size
- e) each Intermittent Stream, brook, etc.
- f) each "other" area that meets State and local standards to qualify as a resource area and not listed in a. - e.

Category 7 Fee is \$100.00 for work >50 ft. from resource areas or temporary activities

- a). existing dwelling; accessory structure, addition, driveway, pool, etc.;
- b). site Preparation, removal of vegetation, excavation, grading, w/ **house not proposed**;
- c). control of nuisance vegetation by removal, herbicides, etc. pursuant to 310 CMR 10.53(4)
- d). resource Area improvement;
- e). septic Upgrade, repair;
- f). monitoring well activities, irrigation wells;

**Category 8** Fee is **\$150.00** for work >50 ft. from resource areas or temporary activities

- a). new single family dwelling,
- b). site preparation for new single family dwelling
- b). septic system for new residential lot
- c). landscaping in relation to new residential lot

**Category 9** Fee is **\$250.00** for work >50 ft. from resource areas or temporary activities

- a). Non-residential: addition, parking lot, earthwork,
- b). new non-residential construction and site preparation,

**Category 10** Fee is **an additional 50% of total fees** calculated - for projects having one or more resource areas as well as Riverfront Area.

*(For projects with Riverfront Area only on the site, use standard fees as listed above.)*

**Category 11** Fee is **an additional 100% (double) of total fees** calculated for applications that must be submitted due to activities not approved by the Commission with or without enforcement actions and/or fines. Such applications shall be noted with:

**"After-the-Fact"**

NOTE: *Additional fees and fines may be applicable if a Restoration Order, Enforcement Order, or Enforcement Order with Cease and Desist is issued in addition to the requirement of filing an After-the-Fact application.*



**WORKSHEET**  
for

**Town of Hanover Conservation Commission Fee Schedule**

**PLEASE USE THIS PAGE TO CALCULATE YOUR FEES  
and submit this form with the appropriate amount of fees  
with your Application**

To find you total fees due, complete the following:

NOTE: Due to the variety and complexity of projects, six lines have been provided. Residential applications may require the use of only one or two lines, where subdivisions and commercial projects may require the use of all six. If additional lines are necessary, please feel free to add them. Please call the Conservation Office at 781-826-6505 if you have any questions or need help to complete this form.

Column: A.	B.	C.	D.	E.
<b>Type of Application:</b>	<b>Category:</b>	<b>Associated Fee(s):</b>	<b>Number of activities, feet, lots, etc.:</b>	<b>Subtotal for each line:</b>
Enter what application you are filing, <i>RDA, NOI, ANRAD, etc.</i>	Enter the category number for all activities such as #1, 2, 3, etc.	Enter <b>Dollar amount</b> for one activity, foot, lot, etc. as listed in each corresponding category.	Enter <u>the number</u> of activities: for example- <i>2 each, 100 linear feet, 6 lots, or 2 resource areas, etc.</i> as listed in each corresponding category.	Multiply numbers in columns "C" and "D" for each line and enter the dollar amount below.
1. <b><u>ANRAD</u></b>	Cat. # <b><u>6.a.</u></b>	\$ <b><u>100.00</u></b>	_____	\$ _____
2.	Cat. # _____	\$ _____		\$ _____
3.	Cat. # _____	\$ _____		\$ _____
4.	Cat. # _____	\$ _____		\$ _____
5.	Cat. # _____	\$ _____		\$ _____
6.	<b>Total Application Fee:</b>			\$ _____
<i>Enter the sum of items in column "E" and submit this amount in full with your application.</i>				

JOURNAL OF THE SPECIAL STATE PRIMARY  
OCTOBER 6, 2015

**COMMONWEALTH OF MASSACHUSETTS**  
**WILLIAM FRANCIS GALVIN**  
**SECRETARY OF THE COMMONWEALTH**

**SS. Plymouth**

To either of the Constables of the Town of Hanover:

**GREETINGS:**

In the name of the Commonwealth, you are hereby required to notify and warn the inhabitants of said Hanover who are qualified to vote in the special state primaries, to vote at

Precincts 1, 2, 3, 4

Hanover High School, 287 Cedar Street

on **TUESDAY, THE SIXTH OF OCTOBER** from 7:00 A.M. to 8:00 P.M. for the following purpose:

To cast their votes in the special state primaries for the candidates of political parties for the following office:

**SENATOR IN GENERAL COURT. . . . FOR THE SECOND PLYMOUTH & BRISTOL DISTRICT**

Hereof fail not and make return of this warrant with your doings thereon at the time and place of said voting.

Given under our hands this 21st day of September, 2015.

Brian E. Barthelmes

Joseph R. Salvucci

Robert S. O'Rourke

David R. Delaney

Susan M. Setterland

Selectmen of: Hanover

Posted by hand

(Indicate method of service of warrant.)

Thomas F. Hayes

September 25, 2015.

Constable

(month and day)

(Warrant must be posted no later than September 29, 2015)



JOURNAL OF THE SPECIAL STATE PRIMARY  
OCTOBER 6, 2015

The meeting for the Special State Primary was called to order Tuesday, October 6, 2015 at 6:30 a.m. by Catherine Harder-Bernier, Town Clerk. This Special State Primary was called by Senate President Stanley Rosenberg in order to fill the vacancy caused by the untimely passing of our beloved State Senator Thomas P. Kennedy. At the meeting, the ballot boxes were opened, inspected, and found to be empty. After being locked, the keys were turned over to the police officer on duty. The polls were declared open at 7:00 a.m. and remained open until 8:00 p.m. when they were declared closed. Michael Brady and Geoff Diehl won both Hanover and the district. They will face off in the Special Election scheduled for November 3, 2015.

Town of Hanover Official Election Results - October 6th, 2015 Special State Primary

	<u>Precinct</u> <u>1</u>	<u>Precinct</u> <u>2</u>	<u>Precinct</u> <u>3</u>	<u>Precinct</u> <u>4</u>	<u>Totals</u>
<u>Senator in General Court</u>					
<u>Race #10 Party: DEM</u>					
Blanks	0	0	0	0	0
Michael D. Brady	63	49	68	39	219
Joseph Lynch	5	8	7	13	33
Write-Ins	0	0	0	0	0
Sub total	68	57	75	52	252
<u>Senator in General Court</u>					
<u>Race #20 Party: REP</u>					
Blanks	0	0	0	0	1
Geoff Diehl	39	27	26	39	131
Write-Ins	0	0	1	2	2
Sub total	39	27	27	41	134
<u>Senator in General Court</u>					
<u>Race #30 Party: GRN</u>					
Blanks	0	0	0	0	0
Write-Ins	0	0	0	0	0
Sub total	0	0	0	0	0
<u>Senator in General Court</u>					
<u>Race #40 Party: UNI</u>					
Blanks	0	0	0	0	0
Write-Ins	0	0	0	0	0
Sub total	0	0	0	0	0
Total ballots	107	84	102	93	386

Total number of registered voters – 9,658

Total voters in this election – 386

Percentage of total voters who voted on October 6, 2015 – 4.0%

JOURNAL OF THE SPECIAL STATE ELECTION  
NOVEMBER 3, 2015

COMMONWEALTH OF MASSACHUSETTS  
WILLIAM FRANCIS GALVIN  
SECRETARY OF THE COMMONWEALTH

**SS. Plymouth**

To either of the Constables of the Town of Hanover:

**GREETINGS:**

In the name of the Commonwealth, you are hereby required to notify and warn the inhabitants of said Hanover who are qualified to vote in the special state election, to vote at

Precincts 1, 2, 3, 4

Hanover High School, 287 Cedar Street

on **TUESDAY, THE THIRD OF NOVEMBER** from 7:00 A.M. to 8:00 P.M. for the following purpose:

To cast their votes in the special state primaries for the candidates of political parties for the following office:

**SENATOR IN GENERAL COURT. . . . FOR THE SECOND PLYMOUTH & BRISTOL DISTRICT**

Hereof fail not and make return of this warrant with your doings thereon at the time and place of said voting.

Given under our hands this 5th day of November, 2015.

Brian E. Barthelmes

Joseph R. Salvucci

Robert S. O'Rourke

David R. Delaney

Susan M. Setterland

Selectmen of: Hanover

Posted by hand

(Indicate method of service of warrant.)

Thomas F. Hayes

Constable

October 14th

(month and day)

, 2015.

(Warrant must be posted no later than October 27th, 2015)

JOURNAL OF THE SPECIAL STATE ELECTION  
NOVEMBER 3, 2015

The meeting for the Special State Election was called to order Tuesday, November 3, 2015 at 6:30 a.m. by Catherine Harder-Bernier, Town Clerk. This Special State Election was called by Senate President Stanley Rosenberg in order to fill the vacancy caused by the untimely passing of our beloved State Senator Thomas P. Kennedy. Democrat Michael Brady and Republican Geoff Diehl had won their respective primaries in October and were joined on the ballot by unenrolled candidate Anna Grace Raduc. At the meeting, the ballot boxes were opened, inspected, and found to be empty. After being locked, the keys were turned over to the police officer on duty. The polls were declared open at 7:00 a.m. and remained open until 8:00 p.m. when they were declared closed. Geoff Diehl won in Hanover, but Michael Brady won the district and became our new State Senator.

Town of Hanover Official Election Results - November 3rd, 2015 Special State Election

	<u>Precinct</u> <u>1</u>	<u>Precinct</u> <u>2</u>	<u>Precinct</u> <u>3</u>	<u>Precinct</u> <u>4</u>	<u>Totals</u>
<u>Senator in General Court</u>					
<u>Race #10</u>					
Blanks	1	1	0	0	2
Michael D. Brady	209	189	224	153	775
Geoff Diehl	384	327	291	328	1330
Anna Grace Raduc	6	2	4	3	15
Write-Ins	0	0	0	0	0
Total	600	519	519	484	2122

Total number of registered voters – 9,670

Total voters in this election – 2122

Percentage of total voters who voted on November 3, 2015 – 21.9%

JOURNAL OF THE PRESIDENTIAL PRIMARY  
MARCH 1, 2016

**COMMONWEALTH OF MASSACHUSETTS**  
**WILLIAM FRANCIS GALVIN**  
**SECRETARY OF THE COMMONWEALTH**

**WARRANT FOR PRESIDENTIAL PRIMARY**

**SS. Plymouth**

To either of the Constables of the Town of Hanover:

**GREETINGS:**

In the name of the Commonwealth, you are hereby required to notify and warn the inhabitants of said town who are qualified to vote in Primaries to vote at

Precincts 1 – 4

Hanover High School, 287 Cedar Street

on **TUESDAY, THE FIRST DAY OF MARCH, 2016**, from 7:00 A.M. to 8:00 P.M. for the following purpose:

To cast their votes in the Presidential Primary for the candidates of political parties for the following offices:

PRESIDENTIAL PREFERENCE . . . . . FOR THIS COMMONWEALTH  
STATE COMMITTEE MAN . . . . . SECOND PLYMOUTH AND BRISTOL DISTRICT  
STATE COMMITTEE WOMAN . . . . . SECOND PLYMOUTH AND BRISTOL DISTRICT  
TOWN COMMITTEE . . . . . TOWN OF HANOVER

Hereof fail not and make return of this warrant with your doings thereon at the time and place of said voting.

Given under our hands this 1st day of February, 2016.

Brian E. Barthelmes Joseph R. Salvucci

Robert S. O'Rourke David R. Delaney

Susan M. Setterland

Selectmen of: Hanover

Posted by hand

(Indicate method of service of warrant.)

Thomas F. Hayes February 16, 2016.  
Constable (month and day)

JOURNAL OF THE PRESIDENTIAL PRIMARY  
MARCH 1, 2016

The meeting for the Presidential Primary was called to order Tuesday, March 1 at 6:30 a.m. by Catherine Harder-Bernier, Town Clerk. At the meeting, the ballot boxes were opened, inspected, and found to be empty. After being locked, the keys were turned over to the police officer on duty. The polls were declared open at 7:00 a.m. and remained open until 8:00 p.m. when they were declared closed. Hanover chose Bernie Sanders and Donald Trump to be their nominees for President, but the nation chose Hillary Clinton over Sanders in the Democratic race.

Town of Hanover Official Election Results - March 1, 2016 Presidential Primary

Democrats

	<u>Precinct 1</u>	<u>Precinct 2</u>	<u>Precinct 3</u>	<u>Precinct 4</u>	<u>Totals</u>
<u>Presidential Preference</u>					
<u>Race #10 Party: DEM</u>					
Blanks	2	6	2	3	13
Bernie Sanders	339	317	323	264	1243
Martin O'Malley	3	0	6	1	10
Hillary Clinton	290	282	293	274	1139
Roque De La Fuente	0	1	1	3	5
No Pref	9	10	9	4	32
Write-Ins	2	3	3	5	13
Sub total	645	619	637	554	2455
<hr/>					
<u>State Committee Man</u>					
<u>Race #20 Party:</u>					
<u>DEM</u>					
Blanks	135	138	138	137	548
Michael D Brady	438	409	439	366	1652
Tony Branch	67	71	60	47	245
Write-Ins	5	1	0	4	10
Sub total	645	619	637	554	2455
<hr/>					
<u>State Committee</u>					
<u>Woman</u>					
<u>Race #30 Party:</u>					
<u>DEM</u>					
Blanks	537	505	542	464	2048
Write-Ins	6	5	3	3	17
All others	102	109	92	87	390
Sub total	645	619	637	554	2455

JOURNAL OF THE PRESIDENTIAL PRIMARY  
MARCH 1, 2016

Group

Race #40 Party:

DEM

Blanks	408	397	403	342	1550
Group 1	237	222	234	212	905
Sub total	645	619	637	554	2455

Town Committee

Race #50 Party:

DEM

						Total votes
Blanks	18371	17854	18156	15797	70178	
Donald G McKee	281	254	291	247	1073	1978
Joseph DiSabato, Jr.	281	257	269	243	1050	1955
Robert S O'Rourke	306	289	320	269	1184	2089
Regina C Campbell	280	262	269	235	1046	1951
Eleanor M Kimball	286	294	279	246	1105	2010
Claire Marie Flynn	280	256	275	242	1053	1958
Diana L MacDonald	266	242	264	231	1003	1908
Maureen F Walker	274	242	262	228	1006	1911
Katherine A DiSabato	286	260	279	234	1059	1964
Rhonda L Nyman	406	363	415	333	1517	2422
John F Morris	269	233	252	239	993	1898
Paul D Vlassakis	268	246	265	253	1032	1937
Kara L Nyman	328	316	356	293	1293	2198
William F Flynn	309	278	305	268	1160	2065
Write-Ins	6	19	3	32	60	
Sub total	22497	21665	22260	19390	15634	

Republicans

**Precinct 1    Precinct 2    Precinct 3    Precinct 4    Totals**

Presidential Preference

Race #110 Party: REP

Blanks	1	0	0	0	1
Jim Gilmore	1	0	1	0	2
Donald J Trump	335	361	338	361	1395
Ted Cruz	61	58	68	76	263
George Pataki	0	1	0	0	1
Ben Carson	13	14	9	20	56
Mike Huckabee	0	1	0	1	2
Rand Paul	1	3	2	1	7
Carly Fiorina	1	2	1	0	4

JOURNAL OF THE PRESIDENTIAL PRIMARY  
MARCH 1, 2016

Rick Santorum	0	0	0	0	0
Chris Christie	1	0	3	3	7
Marco Rubio	100	99	113	135	447
Jeb Bush	2	2	1	6	11
John R Kasich	96	104	96	138	434
No Pref	3	1	3	5	12
Write-Ins	2	1	1	2	6
Sub total	617	647	636	748	2648

State Committee Man

Race #120 Party: REP

Blanks	72	84	78	103	337
Gordon C Andrews	78	95	91	110	374
Leslie J Molyneaux	464	464	465	534	1927
Write-Ins	3	4	2	1	10
Sub total	617	647	636	748	2648

State Committee Woman

Race #130 Party: REP

Blanks	67	97	89	99	352
Jeanie Falcone	89	88	95	107	379
Kim M Notarangelo	460	459	449	541	1909
Write-Ins	1	3	3	1	8
Sub total	617	647	636	748	2648

Group

Race #140 Party: REP

Blanks	394	419	433	484	1730
Group 1	223	228	203	264	918
Sub total	617	647	636	748	2648

Town Committee

Race #150 Party: REP

Blanks	13920	14908	15299	17605	61732	Total votes
Richard J Mattes	269	260	242	281	1052	1970
Carol M Mattes	262	268	234	281	1045	1963
Anna M Kaczowka	246	245	219	277	987	1905
Frederick M Kaczowka	249	245	218	276	988	1906
Donna C Leetch	263	251	223	285	1022	1940
Stephen Richardson	266	284	265	295	1110	2028
Kim M Notorangelo	337	302	285	367	1291	2209

JOURNAL OF THE PRESIDENTIAL PRIMARY  
MARCH 1, 2016

Leslie J Molyneaux	323	340	321	352	1336	2254
Kathleen M O'Brien	289	278	252	309	1128	2046
Lawrence S Bright	257	243	224	280	1004	1922
Yvonne Bright	259	245	224	291	1019	1937
Dorothy E Tripp	257	274	241	292	1064	1982
John K Sargent	245	250	232	285	1012	1930
Michael A Assad	246	245	213	278	982	1900
Joseph C Denicola	242	254	217	282	995	1913
Nancy J Goldthwait	251	262	228	287	1028	1946
Pamela D Ferguson	247	250	225	287	1009	1927
Nancy E Sage	239	250	234	281	1004	1922
Neal R Rossi	261	262	235	293	1051	1969
Christian Frattasio	274	280	267	303	1124	2042
Philip E Shorey	240	248	222	269	979	1897
Daniel A Pallotta	271	281	256	318	1126	2044
Viola A Ryerson	285	294	261	310	1150	2068
Bruce P Ryerson	255	266	243	287	1051	1969
Kathleen A Miller	255	263	225	294	1037	1955
Donna E Hoadley	271	281	248	343	1143	2061
Nancy E Foster	261	270	230	283	1044	1962
Marc J Cerone	251	250	239	291	1031	1949
Margaret R Coogan	251	256	230	287	1024	1942
Write-Ins	18	7	8	11	44	
Sub total	21560	22612	22260	26180	30880	

Green-Rainbow

	<u>Precinct 1</u>	<u>Precinct 2</u>	<u>Precinct 3</u>	<u>Precinct 4</u>	<u>Totals</u>
<u>Presidential Preference</u>					
<u>Race #210 Party: GRN</u>					
Blanks	0	0	0	0	0
Sedinam Curry	0	0	0	0	0
Jill Stein	0	0	0	1	1
William P Kreml	0	0	0	0	0
Kent Mesplay	0	0	0	1	1
Darryl Cherney	0	0	0	0	0
No Pref	0	0	0	0	0
Write-Ins	0	0	0	0	0
Sub total	0	0	0	2	2



JOURNAL OF THE PRESIDENTIAL PRIMARY  
MARCH 1, 2016

<u>State Committee Man</u>						
<u>Race #220 Party: GRN</u>						
Blanks	0	0	0	1	1	
Write-Ins	0	0	0	1	1	
Sub total	0	0	0	2	2	
<hr/>						
<u>State Committee Woman</u>						
<u>Race #230 Party: GRN</u>						
Blanks	0	0	0	1	1	
Write-Ins	0	0	0	1	1	
Sub total	0	0	0	2	2	
<hr/>						
<u>Town Committee</u>						
<u>Race #250 Party: GRN</u>						
Blanks	0	0	0	20	20	
Write-Ins	0	0	0	0	0	
Sub total	0	0	0	20	20	
<hr/>						
United Independent Party						
	<b><u>Precinct 1</u></b>	<b><u>Precinct 2</u></b>	<b><u>Precinct 3</u></b>	<b><u>Precinct 4</u></b>	<b><u>Totals</u></b>	
<hr/>						
<u>Presidential Preference</u>						
<u>Race #310 Party: UIP</u>						
Blanks	1	0	0	0	1	
No Pref	0	0	0	0	0	
Write-Ins	2	0	4	2	8	
Sub total	3	0	4	2	9	
<hr/>						
<u>State Committee Man</u>						
<u>Race #320 Party: UIP</u>						
Blanks	1	0	4	2	7	
Write-Ins	2	0	0	0	2	
Sub total	3	0	4	2	9	
<hr/>						

JOURNAL OF THE PRESIDENTIAL PRIMARY  
MARCH 1, 2016

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<u>State Committee</u>					
<u>Woman</u>					
<u>Race #330</u>					
<u>Party: UIP</u>					
Blanks	1	0	4	2	7
Write-Ins	2	0	0	0	2
Sub total	3	0	4	2	9

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<u>Town Committee</u>					
<u>Race #340</u>					
<u>Party: UIP</u>					
Blanks	26	0	40	20	86
Write-Ins	4	0	0	0	4
Sub total	30	0	40	20	90

Total number of registered voters – 9,463

Total voters in this election – 5114

Percentage of total voters who voted on March 1, 2016: 54%

## REPORT OF THE TOWN TREASURER/COLLECTOR

For Fiscal Year July 1, 2015 – June 30, 2016

To the Board of Selectmen and the Citizens of the Town of Hanover:

The Treasurer/Collector's office oversees the Town investments, cash management and revenue collection. It also manages the issuance of all Town debt, prepares and files debt service compliance reports and the administration of payroll and employee benefits.

The revenue collection consists of real estate, personal property and motor vehicle taxes, water user charges and water liens, tax title redemptions and all other fees or charges generated by town departments. In addition, receipts are processed for funds received by the Town electronically. Some examples of such items would be state aid payments, grant receipts and ambulance services fees.

During Fiscal Year 2016 the office processed the following tax dollars:

### **General Fund:**

Real Estate	\$40,197,954
Personal Property	\$ 918,239
Motor Vehicle Excise	\$ 2,594,384

### **Community Preservation Fund:**

CPA Surcharge (3%)	\$ 952,314
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### **Water Enterprise Fund:**

Water User Charges	\$ 3,310,911
Water Liens	\$ 111,586

Department receipts are brought to the Treasurer/Collector's office at least weekly in locked bags and then verified and entered into the accounting software system in front of the town employee that transported the funds. A receipt is provided for the department's records. The Treasurer/Collector's office prepares daily bank deposits.

The Town holds accounts at several different banking institutions. Below is a breakout of the cash balances in those accounts as of June 30, 2016.

<b>Detail of Cash Balances as of June 30, 2016</b>	
Citizens - Main Depository	\$ 3,471,369.08
	\$
Citizens - Payroll	(15,324.37)
	\$
Citizens - Vendor	(184,815.79)
Citizens - Ambulance	\$ 62,853.22
Citizens - Deputy Collector	\$ 59,611.84
Citizens - General Fund Investment	\$ 1,639,210.39
MMDT - Money Market	\$ 4,905,777.14
Rockland Trust - Money Market	\$ 253,880.51
Rockland Trust - Senior Christmas	\$ 3,351.74
UniBank - Online Taxes	\$ 23,051.71
UniBank - Parks & Recreation	\$ 32,507.95
UniBank - Before & After School	\$ 49,638.92
UniBank - Cultural Council	\$ 25,715.62
Century - Lockbox	\$ 154,864.61
Bartholomew - General Investment	\$ 8,195,363.21
PayPal - Online Permits	\$ 164,224.58
<b>Subtotal</b>	<b>\$ 18,841,280.36</b>
Citizens - Trust Investment	\$ 1,378,160.46
Citizens - Cultural Council	\$ 118,556.36
Citizens - Law Enforcement Trust	\$ 6,013.06
Citizens - Student Activity HS	\$ 61,082.94
Citizens - Student Activity MS	\$ 10,055.11
Citizens - Student Activity Center/Syl	\$ 1,223.31
Citizens - Student Activity Cedar	\$ 3,509.32
Bartholomew - Stabilization	\$ 2,597,034.14
Bartholomew - OPEB Trust	\$ 1,199,138.13
Century - Affordable Housing	\$ 398,601.49
Rockland Trust - John Curtis Trust	\$ 621,201.07
<b>Subtotal</b>	<b>\$ 6,394,575.39</b>
<b>Total of All Cash Balances</b>	<b>\$ 25,235,855.75</b>

The Town has a total of \$46,126,904 in outstanding long-term debt as of June 30, 2016 with an additional \$1,388,159 in short-term debt for a total of \$47,515,063. A breakdown of the debt is shown below:

<b>Long Term Debt</b>			
<b>Issue</b>	<b>Outstanding Principal</b>	<b>Issue</b>	<b>Outstanding Principal</b>
Water - Winter St. Facility	\$ 100,000	MWPAT CW-01-25	\$ 75,000
Fire Station Roof	\$ 5,000	Cur Ref 5/15/98 Septic	\$ 4,500
Senior Center	\$ 410,000	Land Acquisition CPA	\$ 150,000
Senior Center - Refunded	\$ 1,758,000	Land Acquisition CPA - Refunded	\$ 590,000
Cur Ref 5/15/98 -Police	\$ 175,500	Bridge Repair	\$ 50,000
Adv Ref 6/15/01 - Library	\$ 495,000	Bridge Repair - Refunded	\$ 187,500
Alternative Energy	\$ 570,000	Recreation Fields CPA	\$ 195,000
Senior Center Construction	\$ 720,000	Recreation Fields CPA - Refunded	\$ 310,200
Equipment 2 - Refunded	\$ 14,500	Outdoor Recreation Facility	\$ 460,000
Equipment 3 - Refunded	\$ 14,500	Financial Software	\$ -
DPW Dump Truck	\$ 10,000	King St. Complex CPA	\$ 1,100,000
Tractor	\$ 10,000	Roads	\$ 4,270,000
DPW Transfer Trailers	\$ 25,000	Roads	\$ 2,140,000
Mower	\$ 10,000	Cur Ref 5/15/00 Landfill	\$ 150,000
Ambulance Replacement	\$ 220,000	Water Mains - Refunded	\$ 96,500
High School Generator	\$ 15,000	Water Treatment Plant - Refunded	\$ 1,884,300
Sylvester Boiler	\$ 35,000	Water Mains 3 - Refunded	\$ 36,200
Middle School Lighting	\$ 20,000	Water Main Rehab 3	\$ 25,000
Middle School Lighting - Refunded	\$ 84,000	Rt. 53 Overpass Water Main	\$ 10,000
Middle School Elevator	\$ 20,000	Water Main	\$ 20,000
Middle School Elevator - Refunded	\$ 42,500	Water Main - Refunded	\$ 84,300
Sylvester Windows	\$ 50,000	Water Filters	\$ 5,000
Sylvester Windows - Refunded	\$ 210,000	Chemical Feed Equipment	\$ 5,000
High School	\$ 2,190,000	MWPAT 97-1140	\$ 32,604
High School - Refunded	\$ 9,362,500	High School Construction I	\$ 5,700,000
Cur Ref 5/15/00 School	\$ 40,000	High School Construction II	\$ 195,000
Adv Ref 6/15/01 Middle School	\$ 5,065,000	Title V T5-97-1140-A	\$ 279,300
High School Construction	\$ 6,400,000	<b>TOTAL</b>	<b>\$ 46,126,904</b>

<b>Short Term Debt</b>			
<b>Issue</b>	<b>Outstanding Principal</b>	<b>Issue</b>	<b>Outstanding Principal</b>
Fire Breathing Apparatus	\$ 269,925	Elementary/MS HVAC	\$ 80,954
Fire Portable Radio Equipment	\$ 115,050	Sylvester School Feasibility	\$ 475,059
Pickup Truck	\$ 37,750	Fire Generator Replacement	\$ 133,745
Dump Truck	\$ 63,951	Fire Kitchen Renovation	\$ 50,000
Larger Dump Truck	\$ 156,526	<b>TOTAL</b>	<b>\$ 1,388,159</b>

The Town has also authorized the following debt, although it has not been issued:

Purpose	Date of Vote	Amount Authorized	Amount	
			Issued/Retired/Rescinded	Unissued
Fire Breathing Apparatus	5/5/2014	\$ 275,000	\$ -	\$ 275,000
Fire Portable Radio Equipment	5/5/2014	\$ 130,000	\$ -	\$ 130,000
Pickup Truck	5/5/2014	\$ 38,000	\$ -	\$ 38,000
Dump Truck	5/5/2014	\$ 70,000	\$ -	\$ 70,000
Large Dump Truck	5/5/2014	\$ 170,000	\$ -	\$ 170,000
Elem/Middle HVAC System	5/5/2014	\$ 120,000	\$ -	\$ 120,000
Sylvester Feasibility Study	5/5/2014	\$ 500,000	\$ 24,941	\$ 475,059
Fire Generator Replacement	5/5/2014	\$ 140,000	\$ -	\$ 140,000
Fire Kitchen Renovation	5/5/2014	\$ 50,000	\$ -	\$ 50,000
Pond Street WTP	5/2/2016	\$ 500,000	\$ -	\$ 500,000
Fire Pumping Engine	5/2/2016	\$ 220,000		\$ 220,000
Large Dump Truck	5/2/2016	\$ 190,000		\$ 190,000
Vacuum Sweeper Truck	5/2/2016	\$ 250,000		\$ 250,000
Water Treatment Plant	5/2/2016	\$ 1,519,200		\$ 1,519,200
Water Mains	5/2/2016	\$ 200,000		\$ 200,000
Septic T5-97-1140-A	5/3/2011	\$ 300,000	\$ 294,000	\$ 6,000
			<b>TOTAL</b>	<b>\$ 4,353,259</b>

I would like to thank the staff in the Treasurer/Collector's office for their hard work, professionalism and support throughout the year. I am fortunate to have a wonderful team and enjoy being part of this community.

The annual compensation report is on the pages to follow.

Respectfully submitted,

JANINE SMITH

*Director of Municipal Finance*

*Acting Treasurer/Collector*

Treasurer/Collector staff:

Gayle Lowry, Acting Assistant Treasurer/Collector

Holly Sullivan, Senior Deputy Collector

Sheila Cotter, Senior Clerk

**Compensation Report**  
**For Fiscal Year July 1, 2015 - June 30, 2016**

Employee Name		Regular Earnings	Other Earnings
ABBAN	DEBORAH	\$81,017.00	\$0
ABBAN	JONATHAN	\$82,660.14	\$15,326.23
ABBOTT	EMILY	\$860.00	\$0
ABBOTT	MEGAN	\$5,818.84	\$0
ABBOTT	MICHELLE	\$70.00	\$0
ABORN	MAURA	\$73,990.00	\$1,309.50
ACORN	JEFFREY	\$67,302.88	\$1,813.20
ADAMS	ERICA	\$525.00	\$0
AHERN	PATRICK	\$1,950.00	\$0
AHL	GRACE	\$13,264.00	\$0
AINSLE	WILLIAM	\$0	\$1,101.00
ALEXANDER	ALFRED	\$11,004.53	\$0
ALEXANDER	NICOLE	\$2,925.00	\$0
ALFIS	MARTIN	\$73,962.99	\$44,031.39
ALLEN	DANA	\$67,416.85	\$24,668.32
ALLEN	LEE ANN	\$42,083.42	\$480.95
AMONTE	RICHARD	\$55,629.00	\$3,484.00
ANASTASIO	ERNEST	\$0	\$17,846.33
ANDERSON	JULIANA	\$9,060.00	\$0
ANDERSON	KAREN	\$84,153.00	\$0
ANDERSON	MINDY	\$91,956.00	\$0
APUZZI	MARIANNE	\$84,345.08	\$229.92
ARDINI	LEAH	\$49,943.44	\$6,146.34
ARENA JR	PETER	\$79,220.28	\$0
ARIENTI	ASHLEY	\$60,128.00	\$0
ARMSTRONG	MELANIE	\$2,855.00	\$0
ARNONE	JAMES	\$37,449.78	\$17,124.10
ARRIA	MARIO	\$750.00	\$0
ASHTON	BARRY	\$0	\$5,973.75
ATCHISON	MAUREEN	\$22,204.06	\$0
ATKINSON	ELAINE	\$9,718.00	\$0
ATTURIO	GABRIELLE	\$18,521.20	\$365.50
AVERILL	ANN	\$73.13	\$0
AVITABILE	CHERYL	\$1,295.00	\$0

**Compensation Report  
For Year Ending June 30, 2016**

Employee Name		Regular Earnings	Other Earnings
AZIZIAN	CHRISTOPHER	\$68,087.07	\$40,259.46
BAKER	JENELL	\$15,048.26	\$66.50
BALCH	DEBRA	\$444.63	\$0
BANKS	KATHLEEN	\$2,117.50	\$34,337.16
BARLIT	MELISSA	\$77,997.00	\$229.92
BARLOW	STACIE	\$92,637.00	\$845.00
BARRESI	AUDREY	\$46,894.40	\$0
BARRESI	MATTHEW	\$997.22	\$0
BARRETT	JOEL	\$86,500.00	\$60.00
BARRETT	WILLIAM	\$33,786.46	\$0
BARRON	ERIC	\$63,660.90	\$18,446.65
BARRY	CHRISTOPHER	\$37,229.63	\$14,683.32
BARRY	KEVIN	\$45,133.18	\$34,933.16
BARRY	MARK	\$1,495.00	\$0
BARRY	MATTHEW	\$2,355.00	\$0
BARTOLOTTI	KATHERINE	\$92,637.00	\$229.92
BEAL	JANE	\$126.67	\$0
BEARCE	GERALD	\$51,908.92	\$10,513.37
BEERS	ANN	\$658.19	\$0
BELLANTONI	BARBARA	\$6,927.52	\$0
BELLANTONI	LISA	\$17,890.37	\$78.08
BELLEW	AMANDA	\$24,918.40	\$84.00
BENITEZ	BENJAMIN	\$60,162.00	\$0
BEREN	MATTHEW	\$38,266.56	\$0
BERGMAN	SEAN	\$24,925.50	\$5,563.27
BERNTSEN	KRYSTAL	\$3,939.00	\$0
BERRY	MICHAEL	\$49,143.29	\$4,189.29
BILTON	ANDREA	\$1,125.46	\$0
BIROLINI	DANIEL	\$109,999.98	\$0
BISSCHOP	MARIAN	\$838.94	\$0
BITETTI	MARY	\$74,667.00	\$0
BLAKEMAN	SHAYNE	\$63,527.96	\$21,997.65
BLANCHARD	JEFFREY	\$125,843.84	\$2,881.92
BLANCHARD	MATTHEW	\$1,403.75	\$0



**Compensation Report  
For Year Ending June 30, 2016**

Employee Name		Regular Earnings	Other Earnings
BLANTON	BRYCE	\$2,155.00	\$0
BLANTON	KIMMARIE	\$28,541.61	\$5,551.13
BLINSTRUB	THOMAS	\$49,845.60	\$5,977.95
BLYTHE	GARDNER	\$43,616.36	\$16,423.38
BLYTHE	JUSTIN	\$47,418.46	\$1,991.58
BOIDI	ELAINE	\$30,267.00	\$1,270.52
BORGESEN	SHANNON	\$20,552.80	\$136.00
BORGESON	PAMELA	\$94,646.00	\$2,619.00
BOSSI	MELINDA	\$2,523.00	\$0
BOSTWICK	DEBORAH	\$73,990.00	\$7,039.00
BOTELHO	JEFFREY	\$51,584.49	\$15,091.50
BOTTOMLEY	JANE	\$22,453.90	\$0
BOWLES	DOROTHEA	\$91,956.00	\$0
BOYLE	ALICE	\$10,116.36	\$10,000.00
BRANDMARK	DAWN	\$67,115.00	\$0
BRAUN	ANDREW	\$62,627.80	\$16,161.34
BRAY	DANIEL	\$45,159.12	\$22,193.92
BREAULT	LAURA	\$90,196.00	\$0
BRETON	MEGAN	\$65,321.00	\$0
BREWIN	RACHAEL	\$85,019.00	\$0
BRIDSON	TROY	\$1,416.00	\$0
BRIGHT	LAWRENCE	\$770.23	\$0
BRIGHT	YVONNE	\$582.67	\$0
BRITO	ZENILDE	\$23,749.86	\$152.00
BROOKS	GREGORY	\$202.31	\$0
BROOKS	THOMAS	\$38,145.87	\$368.83
BROSNAN	JUSTIN	\$5,298.47	\$83.15
BROWN	JESSICA	\$92,637.00	\$229.92
BROWN	LEONARD	\$48,958.08	\$1,565.52
BROWN	ROBERT	\$48,070.56	\$4,053.04
BROWN	TIMOTHY	\$72,584.00	\$11,441.00
BROWNING	JAMES	\$592.26	\$0
BROWN-LOW	BETSY	\$9,819.50	\$0
BRUGNOLI	MARYANN	\$975.00	\$0

**Compensation Report  
For Year Ending June 30, 2016**

Employee Name		Regular Earnings	Other Earnings
BRYANT	DORIAN	\$69,300.00	\$0
BRYERTON	ALICIA	\$77,013.00	\$229.92
BUCCA	MICHAEL	\$17,709.02	\$1,497.70
BUCKLEY	JACK	\$300.00	\$0
BUCKLEY	JENNIFER	\$25,174.85	\$60.00
BUCKLEY	LINDA	\$20,556.00	\$67.50
BUDDEN	ANNE	\$65,321.10	\$0
BUONAUGURIO	SHEILA	\$82.88	\$0
BURGIO	LORRAINE	\$47,299.16	\$0
BURKE	JULIE	\$47,353.32	\$340.86
BURNS	ELLEN	\$75,538.00	\$229.92
BUSA	JESSICA	\$69,596.00	\$0
BUZALSKY	KARL	\$75,496.59	\$35,745.11
BYRON	KORRI	\$76,776.34	\$6,238.34
CAHILL	MARY	\$6,600.00	\$0
CALLAHAN	MEGAN	\$61,572.00	\$0
CAMPBELL	KATHLEEN	\$69,300.00	\$0
CAMPBELL	LORI	\$90,196.00	\$0
CAMPBELL	LYNNE	\$51,241.89	\$0
CAMPBELL	REGINA	\$625.82	\$0
CAPONE	STEVEN	\$0	\$8,511.00
CAPRARO	KERRIE	\$63,420.00	\$229.92
CARCEO	CAITLIN	\$75,724.00	\$0
CARDINAL	EDWARD	\$9,614.20	\$498.50
CARMODY	SEANA	\$825.00	\$0
CARNEY	ANDREW	\$73,007.46	\$38,283.71
CARPENTER	DANIEL	\$64,486.76	\$30,642.74
CARROLL	SUZANNE	\$485.00	\$0
CARVEN	BRENDA	\$20,009.20	\$68.00
CASEY	JOELLE	\$55,934.00	\$0
CASS	KAREN	\$225.00	\$0
CAULFIELD	KATHY	\$84,153.00	\$229.92
CAVALLARO	JASON	\$89,655.29	\$49,149.07
CENTORINO	MARK	\$69,300.00	\$5,020.50

**Compensation Report  
For Year Ending June 30, 2016**

Employee Name		Regular Earnings	Other Earnings
CEURVELS JR	ARTHUR	\$58,535.53	\$13,000.00
CHAMBERS	THOMAS	\$72,810.16	\$31,096.48
CHANDLER	KATHLEEN	\$75,724.00	\$2,000.00
CHARLES	STEPHANIE	\$1,932.50	\$0
CHASE	LAURA	\$80,337.00	\$0
CHASE	ZACHARY	\$150.00	\$0
CHEBATOR	LAUREN	\$61,572.00	\$0
CHENEY	JAKE	\$624.40	\$0
CHIARELLI	THOMAS	\$46,628.50	\$23,567.91
CHO	HEIDI	\$28,453.95	\$0
CHRISTIANSON	RONALD	\$2,640.00	\$0
CIANCIOLA	KATHARINE	\$5,217.50	\$0
CICCOLO	BRIAN	\$35,158.68	\$500.00
CIOLKOSZ	TIMOTHY	\$120.00	\$0
CLANCY JR	VINCENT	\$5,983.32	\$0
CLARKSON	JENIFER	\$797.50	\$0
CLARKSON	TROY	\$129,815.28	\$0
CLASBY	PAULA	\$10,849.75	\$80.00
CLASBY	SUZANNE	\$86,678.00	\$1,083.00
CLEARY	JOSEPH	\$67,249.90	\$21,219.35
CLEARY	SARAH	\$256.75	\$0
CLOUTIER	FRANCIS	\$8,730.80	\$144.92
CLOUTIER	KERRY ANN	\$13,176.21	\$0
COATES	ANN	\$90,874.00	\$4,636.00
COHEN	JOSEPH	\$2,282.28	\$89.82
COLE	DANIELLE	\$3,288.34	\$0
COLE	ROBERT	\$72,528.44	\$0
COLEMAN	IRENE	\$1,851.80	\$0
COLEMAN	KEVIN	\$51,360.34	\$19,060.28
COLLINS	LAURA	\$90,196.00	\$0
COLON	DONALD	\$22,809.50	\$1,029.00
CONANT JR.	ROBERT	\$49,660.97	\$27,022.40
CONCANNON	SHERRY	\$90,874.00	\$229.92
CONDON	ERIN	\$12,592.00	\$108.00

**Compensation Report  
For Year Ending June 30, 2016**

Employee Name		Regular Earnings	Other Earnings
CONDON JR	DANIEL	\$388.28	\$0
CONNELLY	SUZANNE	\$48,306.32	\$121.82
CONNOLLY	BRIDGET	\$1,512.00	\$0
CONNOLLY	JEAN	\$5,411.00	\$0
CONNORS	CASEY	\$4,013.21	\$0
COOGAN	MARGARET	\$42,567.46	\$1,231.54
COOK	ANDREW	\$0	\$4,364.00
CORBETT	BEVERLY	\$26,037.28	\$0
CORBO	MEGHAN	\$7,325.30	\$120.00
CORLISS	THOMAS	\$30.00	\$0
COTTER	MELISSA	\$66,425.00	\$0
COTTER	SHEILA	\$32,440.24	\$1,549.58
COUGHLIN	KARA	\$150.00	\$0
COVIELLO	CHRISTOPHER	\$57,723.22	\$12,112.55
COYNE	DONNA	\$18,482.10	\$0
CRAIG	DONNA	\$48,005.76	\$4,863.68
CRAIG	JULIETTE	\$21,337.96	\$1,517.75
CRATTY	SUSAN	\$7,702.53	\$0
CRAWFORD	ALEXANDER	\$392.00	\$0
CRAWFORD	DAVID	\$81,017.00	\$3,639.50
CROCKER	LOIS	\$988.85	\$0
CROWLEY	MARK	\$54,169.51	\$30,679.33
CUMMINGS	ANNMARIE	\$1,224.00	\$1,027.00
CURLEY	JANET	\$73,990.00	\$1,569.00
CURRAN	DEBORAH	\$93,991.00	\$0
CURRAN	FRANCA	\$150.00	\$0
CURTIS	KAELA	\$77,997.00	\$0
CUTTER	MATTHEW	\$1,425.00	\$0
CYR	ELAINE	\$78,443.25	\$229.92
CZOLADA	LAURA	\$17,566.92	\$0
DAHLSTROM	JILL	\$3,540.41	\$0
DAMON	FREDERICK	\$150.00	\$0
D'ANDREA	MEGAN	\$27,739.40	\$0
D'ANDREA	NOREEN	\$59,778.00	\$229.92

**Compensation Report  
For Year Ending June 30, 2016**

Employee Name		Regular Earnings	Other Earnings
DANN	ELAINE	\$15,476.93	\$126.83
DARCY	JAMES	\$1,595.00	\$0
DAUDELIN	DENISE	\$35.07	\$0
DAVIS	JUDITH	\$42,775.42	\$1,083.60
DAVIS	NEVILLE	\$3,075.60	\$0
DAVIS	ROSALIND	\$72,584.00	\$655.00
DEACETIS	GINO	\$74,048.02	\$45,886.08
DEAN	RYAN	\$455.81	\$0
DECIE	KENNETH	\$72,584.00	\$656.25
DECOTIS	ANASTASIA	\$61,726.24	\$0
DECRISTOFARO	SUSAN	\$757.50	\$0
DEFranzo	ANTHONY	\$95,751.00	\$6,983.00
DEGRENIER	JANE	\$117,899.00	\$1,000.00
DELLA CROCE	LISA	\$71,379.00	\$300.00
DELTUFO	KRISTINA	\$480.00	\$0
DEMITA	LAURIE	\$16,314.42	\$340.44
DEPATTO	LOUIS	\$73,990.00	\$0
DEPHILLIPS	JENNIFER	\$77,997.10	\$0
DERBY	COLLEEN	\$9,840.00	\$0
DESREUISSEAU	LORI	\$17,516.15	\$37.50
DEVINE	BRITTANY	\$11,210.07	\$0
DEVINE	ROBERT	\$7,396.48	\$0
DEYOUNG	TRACY	\$13,368.69	\$0
DHOMMEE	EMELINE	\$63,420.00	\$0
DIBARA	ALICIA	\$80,337.00	\$229.92
DICKSON	CYNTHIA	\$3,248.88	\$0
DIETLIN	DAVID	\$53,386.33	\$7,320.47
DIGAUDIO	AARON	\$64,599.50	\$677.00
DINIAC	VICTOR	\$113,292.96	\$0
DISABATO	KATHERINE	\$8,316.68	\$0
DISABATO JR	JOSEPH	\$1,570.93	\$0
DITULLIO	JAN	\$258.96	\$0
DIXON	KIMBERLY	\$46,388.61	\$1,336.55
DOHERTY	MICHELLE	\$3,490.00	\$0

**Compensation Report  
For Year Ending June 30, 2016**

Employee Name		Regular Earnings	Other Earnings
DONAHUE	KIMBERLY	\$1,499.82	\$0
DONAHUE	MAURA	\$56,948.28	\$0
DONNELLY	CURTIS	\$1,900.09	\$0
DONOVAN	STEPHEN	\$0	\$2,838.00
DOOLITTLE	PAUL	\$1,725.00	\$0
DOWLING	KATHLEEN	\$657.50	\$0
DOWLING	MAURA	\$53,667.00	\$200.00
DOWNS	ELIZABETH	\$73,338.00	\$229.92
DOYLE	SHAUN	\$62,002.44	\$18,186.41
DRISCOLL	KATIE	\$2,351.25	\$0
DRISCOLL	KERI	\$69,743.00	\$229.92
DRUMMY	JILLIAN	\$1,020.29	\$0
DUBOIS	TRACEY	\$64,748.19	\$0
DUNNE	MEAGHAN	\$802.50	\$0
DURFEE	JAMES	\$0	\$4,364.00
DUTTON	NANCY	\$82,176.36	\$459.84
DYER	LAUREN	\$3,737.18	\$0
EARLE	CHRISTINE	\$2,110.00	\$0
EARLE	JOHN	\$74,081.60	\$20,277.45
ECONOMOS	PAUL	\$79,334.00	\$0
EDGAR	JOAN	\$77,013.00	\$0
EDGAR	ROBERT	\$0	\$25,890.08
EDGERLY	JAMIE	\$24,689.96	\$84.00
EDWARDS	DARCIE	\$250.00	\$0
EGAN	SUSAN	\$96,795.89	\$6,727.00
ELKHILL	EVAN	\$300.00	\$0
EMANUELLO	DIANNE	\$0	\$3,711.00
EMERSON	SHAYLE	\$58,037.00	\$763.50
ENNIS	KERRY	\$90,874.00	\$229.92
ENNIS	STEVEN	\$46,207.36	\$1,458.74
FAHEY	ELIZABETH	\$81,026.76	\$1,014.00
FANNING	KATHLEEN	\$728.37	\$0
FARIA	GEORGE	\$74,615.00	\$1,687.50
FARLEY JR	ROBERT	\$51,666.93	\$3,033.86

**Compensation Report  
For Year Ending June 30, 2016**

Employee Name		Regular Earnings	Other Earnings
FARROW	JENNA	\$2,951.84	\$0
FAXON	DIANNE	\$8,362.50	\$0
FAY	CHRISTINE	\$92,723.23	\$1,370.00
FEENEY	LISA	\$47,279.32	\$0
FERGUSON	CYNTHIA	\$92,637.00	\$229.92
FERGUSON	PAMELA	\$22,085.92	\$0
FERGUSON	RODERICK	\$17,100.00	\$0
FERGUSON	TIMOTHY	\$5,087.36	\$280.86
FERRARINI	JONATHAN	\$180.00	\$0
FERRARO	NANCY	\$0	\$5,000.00
FERRON	MATTHEW	\$155,675.00	\$2,000.00
FERRY	ANTHONY	\$60,155.57	\$2,716.25
FESTA	RACHELE	\$787.50	\$0
FILE	MICHAEL	\$60,403.00	\$0
FINCH	KATE	\$10,341.00	\$0
FINNIGAN	JACKLYN	\$500.00	\$0
FISHER	BRIAN	\$0	\$7,735.00
FLAHERTY	JESSICA	\$80,337.00	\$229.92
FLOOD	ADAM	\$54,874.12	\$26,736.91
FLYNN	CLAIRE	\$159.15	\$0
FOGG JR	JOHN	\$0	\$10,142.93
FOLEY	ERIN	\$73,337.94	\$0
FOLEY	JOHN	\$1,779.61	\$0
FOLSOM	COURTNEY	\$17,568.08	\$90.00
FONTES	JOHN	\$3,184.50	\$0
FORRISTALL	DAWN	\$24,121.25	\$0
FORRISTALL	GEENA	\$1,032.50	\$0
FORTIER	JANET	\$1,500.00	\$1,500.00
FOSS	JENNIFER	\$80,337.00	\$845.00
FOSTER	NANCY	\$32,599.92	\$300.00
FRASER	KELLY	\$54,706.00	\$0
FRASER	MICHAEL	\$0	\$5,280.00
FRATTASIO	JONATHAN	\$0	\$8,917.72
FRATUS	DONNA	\$89,279.00	\$0

**Compensation Report  
For Year Ending June 30, 2016**

Employee Name		Regular Earnings	Other Earnings
FREEMAN	FREDERICK	\$76,736.81	\$33,558.67
FUNDER	NANCY	\$45,048.26	\$0
GAGNON	JILLANN	\$22,081.41	\$1,833.00
GALLAGHER	ELIZABETH	\$1,280.00	\$0
GALLAGHER	KATHRYN	\$47,941.20	\$0
GALLAGHER	MARIANNE	\$45,621.09	\$1,436.89
GALLAGHER	MARY	\$593.44	\$0
GALLAGHER	PETER	\$51,841.17	\$0
GALLIGAN	HUGH	\$98,318.04	\$0
GALLINARO	BARBARA	\$29,612.83	\$635.95
GALOTTI	ANN MARIE	\$94,939.00	\$3,711.00
GARLAND	SUSAN	\$3,600.00	\$0
GATELY	ALLYSON	\$75,724.00	\$1,310.00
GATELY	DANIEL	\$1,265.00	\$0
GEDDIS	STEVEN	\$525.00	\$0
GEORGE	DEBORAH	\$5,600.00	\$0
GERRISH	MATTHEW	\$41,765.08	\$107.63
GERTZ	STEPHANIE	\$8,440.00	\$0
GESWELL	EDWARD	\$899.13	\$0
GESWELL IV	EDWARD	\$120.00	\$0
GHOSTLAW	NORA	\$3,656.24	\$0
GILES	DOREEN	\$2,238.85	\$0
GILL	DEBORAH	\$93,991.00	\$0
GILLESPIE	JANET	\$14,758.74	\$0
GIROUX	JOAN	\$12,771.34	\$0
GLOVER	LINDSAY	\$1,214.64	\$0
GOKEY	SHAWN	\$62,607.13	\$14,405.54
GOLDMAN	STEPHEN	\$584.72	\$0
GOLDSTEIN	JOANNE	\$92,637.00	\$0
GOLDTHWAIT	NANCY	\$5,640.55	\$0
GOLEMME	BRIAN	\$45,080.17	\$17,254.51
GOODSON	ABIGAIL	\$2,320.00	\$0
GOODWIN	LYNNE	\$42,375.96	\$1,250.00
GORDON	ANNE	\$71,202.00	\$0



**Compensation Report  
For Year Ending June 30, 2016**

Employee Name		Regular Earnings	Other Earnings
GOSNELL	SUSAN	\$2,916.00	\$0
GOZZO	JENNIFER	\$42,750.00	\$0
GRABOWSKI	RACHEL	\$41,330.91	\$0
GRADY	COLIN	\$36,218.64	\$11,466.57
GRADY	JAMES	\$52,505.44	\$6,649.08
GRADY	TAYLOR	\$86.32	\$0
GRANAHAN	COLLEEN	\$50,908.77	\$0
GRANEY	PETER	\$1,705.00	\$0
GRAY	DOROTHEA	\$89,279.00	\$0
GREEN	LISA MARIE	\$80,337.00	\$0
GREEN	NANCY	\$45,434.00	\$0
GREENE	JENNIFER	\$8,400.00	\$0
GREENE	SEANA	\$86,678.00	\$0
HADDAD	GENIVIEVE	\$2,700.00	\$0
HAIDUL	MATTHEW	\$17,591.66	\$2,164.79
HALL	MARIE	\$21,050.00	\$0
HALL	ROBBIN	\$71,379.00	\$0
HALLORAN	MEGAN	\$68,425.00	\$0
HAMPTON	AMBER	\$55,453.37	\$1,252.88
HAMPTON	JAYLA	\$4,041.38	\$58.14
HANNIGAN	NICHOLAS	\$74,404.00	\$8,265.00
HANSEN	DANA	\$74,872.64	\$28,054.32
HANSEN	LINDY	\$81,017.00	\$0
HANSEN	PETER	\$0	\$16,390.33
HANSON	ERIC	\$4,726.40	\$131.96
HANSON	KATHERINE	\$5,184.96	\$0
HARDEN	MATTHEW	\$77,997.00	\$8,900.00
HARDER-BERNIER	CATHERINE	\$58,321.95	\$0
HARDY	EMMA	\$1,033.98	\$0
HARPER	ALEXANDER	\$1,344.48	\$0
HARRINGTON	LAURA	\$407.33	\$0
HARRISON	PETER	\$0	\$5,676.00
HART	KERIANN	\$0	\$3,929.00
HARTIGAN	BRADFORD	\$1,515.00	\$0

**Compensation Report  
For Year Ending June 30, 2016**

Employee Name		Regular Earnings	Other Earnings
HARTIGAN	WILLIAM	\$81,097.19	\$1,000.00
HAWES	GREGORY	\$63,665.23	\$29,058.86
HAYES	DONNA	\$107.90	\$0
HAYES	THOMAS	\$68,790.73	\$26,349.91
HAYES	THOMAS	\$253.60	\$0
HAYWARD	THOMAS	\$13,150.28	\$0
HEALEY	JOANNE	\$9,227.00	\$0
HEALY	HEATHER	\$87,569.00	\$0
HEAVERN	DENISE	\$91,956.00	\$0
HEGARTY	STEPHEN	\$77,997.00	\$1,309.50
HELD	ANDREW	\$14.00	\$0
HENDERSON	MARIA	\$58,037.00	\$229.92
HENDERSON	STEVEN	\$68,393.50	\$0
HENRY	DEANN	\$21,611.29	\$95.00
HERBERT	MARY	\$77,997.00	\$0
HEYWOOD JR	ROBERT	\$0	\$360.00
HICKEY	SHANNON	\$1,397.50	\$0
HIGGINBOTTOM	AMANDA	\$22,780.31	\$22.50
HILL	ADAM	\$33,263.27	\$20,202.55
HINES	RACHEL	\$69,989.76	\$0
HOADLEY	MICHAEL	\$2,592.00	\$0
HOADLEY	RYAN	\$2,535.00	\$0
HOGAN	ANNE	\$2,130.00	\$0
HOGAN	MELISSA	\$180.00	\$0
HOGAN	SUSAN	\$46,208.64	\$0
HOGAN	THOMAS	\$92,637.00	\$3,000.00
HOLMES	ANDREA	\$420.00	\$0
HOLT-KERNS	JANICE	\$2,700.00	\$0
HOOK	JASON	\$48,960.14	\$2,680.26
HOOK	ROBERT	\$51,135.08	\$16,127.44
HOPKINS	JOHN	\$96,024.00	\$1,249.00
HORN	ALYSSA	\$372.50	\$0
HORTON	MATTHEW	\$3,612.50	\$0
HORTON	SIOBHAN	\$7,128.47	\$0

**Compensation Report  
For Year Ending June 30, 2016**

Employee Name		Regular Earnings	Other Earnings
HOWES JR	THOMAS	\$13,068.71	\$0
HRENKO	CHRISTINE	\$65,321.00	\$0
HRENKO	LUCAS	\$21,888.70	\$0
HUGHES	ANNA	\$91,799.98	\$0
HUMPHREY	EMILY	\$62,021.64	\$3,721.92
HUNT	VIRGINIA	\$3,440.00	\$0
HURLEY	ANDREA	\$82,106.44	\$1,300.00
HUTCHISON	SCOTT	\$93,840.02	\$0
HYNES	DONNA	\$7,168.70	\$0
INGLIS	NANCY	\$331.68	\$0
IRELAND	MICHELLE	\$78,456.84	\$200.00
ITZ	BARBARA	\$124.09	\$0
JAKUB	DAVID	\$0	\$5,676.00
JANSON	DONALD	\$2,703.78	\$10,520.14
JENSEN-GALLAGHER	KRISTINA	\$9,295.00	\$0
JOHNSON	ERIC	\$79,284.92	\$32,723.80
JOHNSON	KAREN ANN	\$75,566.00	\$229.92
JOHNSON	KATHLEEN	\$1,367.50	\$0
JOHNSON	MARY ANN	\$92,637.00	\$229.92
JOHNSON	MICHELLE	\$48,689.57	\$316.68
JOHNSON	PHYLLIS	\$20,901.23	\$0
JONES	COLLEEN	\$81,247.00	\$0
JONES	MICHAEL	\$0	\$2,681.33
JORDAN	KELLY-ANN	\$75,724.00	\$229.92
JOY	JILL	\$80,337.00	\$229.92
JOYCE	JONATHAN	\$2,136.61	\$0
JUDGE	ANNE	\$37,156.78	\$326.79
JUDGE	KATHERINE	\$384.00	\$0
KACAMBURAS	KELLY	\$67,281.00	\$431.00
KAJUNSKI	DONNA	\$1,214.76	\$0
KANE	TIMOTHY	\$83,139.03	\$37,002.67
KAPULKA	STEPHEN	\$88,739.92	\$0
KATAPODIS	GREGORY	\$1,620.00	\$0
KATSILIERIS	THERESA	\$91,956.00	\$0

**Compensation Report**  
**For Year Ending June 30, 2016**

Employee Name		Regular Earnings	Other Earnings
KAUFMAN	PETER	\$0	\$7,028.00
KAUPP	LYNN	\$69,300.00	\$0
KEARNS	KERRI	\$80,337.00	\$1,143.92
KEATING	KATHRYN	\$74,679.76	\$0
KEATING	RACHEL	\$0	\$5,676.00
KEEFE	JOANNE	\$30,478.78	\$0
KEEFE	LISA	\$59,876.05	\$0
KEEGAN	DAVID	\$376.36	\$0
KEEGAN	JOCELYN	\$178.03	\$0
KEENAN	JOHN	\$5,103.00	\$7,417.58
KELLEHER	CHRISTINE	\$60,967.76	\$677.00
KELLEHER	RYAN	\$300.00	\$0
KELLY	JUDITH	\$41,322.22	\$1,250.00
KELLY	SUSAN	\$2,935.50	\$0
KELSER	SARAH	\$74,328.00	\$425.18
KEMENES	CAROL	\$6,087.00	\$0
KENDRICK	SCOTT	\$82,429.79	\$3,498.70
KENNEY	KARA	\$18,449.72	\$0
KENNEY	LAURA	\$54,415.04	\$229.92
KENNEY	ROBERT	\$80,949.58	\$44,288.73
KERSANSKE	JOHN	\$49,384.52	\$8,091.56
KESARIS	ALEXANDER	\$659.26	\$0
KIMBALL	DANIEL	\$0	\$1,101.00
KIMBALL	ELEANOR	\$407.33	\$0
KINASEWICH	PATRICIA	\$92,228.00	\$229.92
KINNEY	DEBORAH	\$36,637.77	\$0
KINSMAN	SCOTT	\$49,164.48	\$6,083.03
KIRBY	ABIGAIL	\$1,458.94	\$0
KIRLEY	TIMOTHY	\$67,706.90	\$32,241.13
KLING	JEANNE	\$76,649.00	\$229.92
KMITO	GINA	\$1,233.75	\$0
KOSAK	LYNNE	\$58,037.00	\$0
KOSLOWSKY	TERESA	\$42,095.12	\$970.25
KOST	JANEL	\$79,079.48	\$0

**Compensation Report  
For Year Ending June 30, 2016**

Employee Name		Regular Earnings	Other Earnings
KRALL	CAROL	\$72,953.50	\$200.00
LACROIX	SAMANTHA	\$2,330.00	\$0
LAFOND	SARAH	\$93,991.00	\$229.92
LAIDLAW	MELISSA	\$51,839.50	\$2,000.00
LAIDLER	WILLIAM	\$17,463.56	\$0
LAIVO JR	WILLIAM	\$24,579.14	\$0
LAMPLOUGH	HEATHER	\$13,758.08	\$1,870.72
LANCASTER	INGRID	\$3,894.90	\$0
LANCASTER	MARK	\$92,637.00	\$0
LANCISSI	BARBARA	\$677.07	\$0
LANDOLFI	CHRISTOPHER	\$0	\$9,615.00
LANGTON	TERENCE	\$95,751.00	\$0
LAROSE	CAROL	\$361.76	\$0
LARUE	ALBERT	\$52,728.06	\$13,328.40
LAVANGIE	TODD	\$56,794.76	\$4,581.70
LAWLOR	KIMBERLY	\$21,454.63	\$0
LAWRENCE	KELLY	\$85,396.55	\$1,000.00
LECLAIR	JUDITH	\$612.34	\$0
LEE	ABIGAYLE	\$2,225.91	\$0
LEE	ANN	\$61,295.64	\$0
LEE	NANCY-SUE	\$156.45	\$0
LEETCH	DONNA	\$307.51	\$0
LEGRO	DIANNE	\$900.00	\$0
LEHANE	ELLEN	\$9,260.11	\$0
LEIGH	KIMBERLY	\$8,288.05	\$0
LEONARD	MARY	\$41,352.89	\$1,250.00
LEONIDO	JANICE	\$1,959.65	\$783.86
LESLIE	MARK	\$49,845.60	\$4,836.72
LESLIE JR.	ROGER	\$1,890.00	\$0
LESTER	NANCY	\$42,314.58	\$0
LEVANGIE	KRISTEN	\$21,109.99	\$0
LEVINE	BONNIE	\$40,356.90	\$597.88
LIBBY	JEANNETTE	\$82,542.00	\$229.92
LICENSE	JONATHAN	\$12,814.74	\$648.68

**Compensation Report  
For Year Ending June 30, 2016**

Employee Name		Regular Earnings	Other Earnings
LINCOLN	GAIL	\$25,058.44	\$84.00
LINDSAY	TINA	\$682.51	\$0
LINDSEY	DUSTIN	\$55,629.00	\$0
LINGLEY-GOKEY	KRISTEN	\$44,968.50	\$18.13
LISS	ISABELLA	\$477.50	\$0
L'ITALIEN	PATRICIA	\$107.50	\$0
LOHAN	MARYANNE	\$19,964.79	\$104.10
LORD	RICHARD	\$15,796.12	\$0
LOSORDO	PATRICIA	\$2,965.00	\$4,654.92
LOVELL	STEPHEN	\$80,337.00	\$114.96
LOWRY-NEE	GAYLE	\$60,047.86	\$2,316.08
LUCAS	DAVID	\$3,274.95	\$9,947.64
LUCCARELLI	BETH	\$86,678.00	\$229.92
LUIZZI	PETER	\$1,944.00	\$27.00
LUNDIN	KURT	\$1,565.50	\$0
LUNETTA	CAMERON	\$3,722.25	\$0
LYNCH	AMY	\$28,621.53	\$80.00
LYNCH	KAREN	\$62,374.02	\$0
MAC INTYRE	ELIZABETH	\$30,074.75	\$60.92
MAC VICAR-WELCH	CHRISTINA	\$24,825.62	\$27.00
MACCINI	STEPHEN	\$2,190.00	\$0
MACDOUGALL	ELISABETH	\$2,481.25	\$0
MACFARLANE	PATRICK	\$0	\$6,283.08
MACFARLANE	SANDRA	\$49,456.80	\$1,099.76
MACIASZCZYK	HEATHER	\$65,771.10	\$229.92
MACKENZIE	SEAN	\$63,722.37	\$50,561.13
MACLEAN	CURT	\$91,177.20	\$0
MACMACKIN	WILLIAM	\$49,164.48	\$14,881.56
MACNEILL	MARY	\$87,569.00	\$229.92
MADDEN	AMY	\$19,010.64	\$140.00
MAHONEY	ANDREW	\$73,520.00	\$0
MAHONEY	MICHAEL	\$1,900.40	\$0
MALONE	JAMES	\$1,994.56	\$0
MANCUSO	RICHARD	\$49,157.77	\$5,020.06

**Compensation Report  
For Year Ending June 30, 2016**

Employee Name		Regular Earnings	Other Earnings
MANNING	PATRICIA	\$0	\$2,368.00
MARCHAND	TIMOTHY	\$21,292.47	\$2,841.71
MARCIELLO	MICHAEL	\$67,587.56	\$17,644.55
MARDEN	JULIE	\$23,802.17	\$625.00
MARINO	ANTHONY	\$108,941.02	\$0
MAROBELLA	KYLE	\$1,059.20	\$45.12
MARTIN	DIANE	\$30,508.58	\$0
MARTIN	LINNEA	\$218.75	\$0
MATCHAK	PETER	\$71,271.47	\$0
MATHESON	MARK	\$1,422.79	\$0
MATTES	CAROL	\$1,598.35	\$0
MATTES	RICHARD	\$1,598.35	\$0
MAURER	JOSEPHINE	\$11,425.70	\$0
MAYOTT	MICHAEL	\$45,513.80	\$6,100.88
MCCABE	KAREN	\$20,606.60	\$0
MCCARTHY	KEVIN	\$51,435.96	\$3,194.42
MCCORMICK	JOANNA	\$100.00	\$0
MCCUSKER	TINA	\$84,153.00	\$0
MCDERMOTT	JESSICA	\$43,551.00	\$0
MCDONNELL	ADRIENNE	\$69,300.00	\$0
MCDONNELL	DIANE	\$845.33	\$0
McDONNELL	NICHOLAS	\$46,067.63	\$8,324.46
MCDONOUGH	KAREN	\$23,979.01	\$120.00
MCDONOUGH	VALERIE	\$92,637.00	\$229.92
MCEVOY-DUANE	MARGARET	\$38,939.96	\$10,000.00
MCGARRY	MATTHEW	\$59,778.00	\$0
MCGILLIVRAY	MATTHEW	\$180.00	\$0
MCGINNIS	ANDREW	\$1,727.50	\$0
MCGINNIS	CAROL	\$92,637.00	\$229.92
MCGINNIS	NICOLE	\$6,490.05	\$0
MCGONIGLE	KEVIN	\$0	\$3,492.00
MCHENRY-COSTELLO	KATHERINE	\$80,337.00	\$0
McHUGH	SUSANNE	\$76,150.50	\$7,856.00
MCKEEVER	MICHAEL	\$78,463.50	\$40,215.11

**Compensation Report  
For Year Ending June 30, 2016**

Employee Name		Regular Earnings	Other Earnings
MCKENNA	LORI	\$90,874.00	\$1,591.00
MCKENNA	LORI ANN	\$90,196.00	\$229.92
MCLEAN	ANDREW	\$56,346.00	\$7,421.00
MCLEOD	MAURA	\$375.00	\$0
MCMAHON	KAYLA	\$218.75	\$0
MCMAHON	MOLLY	\$225.00	\$0
MCMASTER	JEFFREY	\$1,717.50	\$0
MCNAMARA	ANDREA	\$75,724.00	\$0
MCNAMARA	ANNE	\$225.00	\$0
MCNAMARA	BERNARD	\$92,000.04	\$0
MCNAMARA	DONNA	\$23,539.65	\$214.71
MCNAMARA	JAMES	\$52,437.00	\$0
MCNAMARA	STEPHEN	\$61,986.03	\$26,297.28
MCNULTY	CATHERINE	\$31,450.78	\$0
MCRAE	MATT	\$0	\$5,389.00
MCVEY	JOAN	\$26,998.42	\$0
MERCURIO	THERESA	\$816.89	\$0
MERRICK	CHRISANN	\$82,345.16	\$885.44
MERRITT	NEAL	\$88,146.39	\$0
MERRITT	THOMAS	\$1,678.08	\$0
MERRY JR	ROBERT	\$1,575.00	\$0
MERZBACHER	THOMAS	\$92,637.00	\$0
MESSINA JR	JOSEPH	\$1,092.00	\$5,676.00
METIVIER	BRIAN	\$108,379.90	\$7,725.00
METIVIER	JAMES	\$0	\$31,576.08
METIVIER	KRISTIN	\$72,051.36	\$5,714.63
MICELE	MARK	\$4,130.00	\$0
MILLER	RALPH	\$5,250.00	\$0
MILLS	WENDY	\$53,454.92	\$9,992.46
MILZAREK	LORRAINE	\$620.43	\$0
MINER	ERIN	\$21,140.13	\$0
MINICHINO	LAUREN	\$13,673.04	\$0
MIRISOLA	ANGELA	\$2,195.00	\$0
MISK	KIM	\$30,430.46	\$0



**Compensation Report**  
**For Year Ending June 30, 2016**

Employee Name		Regular Earnings	Other Earnings
MITCHELL	JULIA	\$22,548.42	\$625.00
MITCHELSON	JENNIFER	\$647.41	\$0
MITTON	ROBYN	\$65,542.39	\$0
MOAR	BRENDAN	\$7,000.24	\$0
MOAR	STEPHEN	\$76,097.53	\$36,285.88
MOAR	TIMOTHY	\$1,729.84	\$0
MOHN	DOROTHY	\$42,083.46	\$1,901.80
MOLLOY	MARK	\$92,637.00	\$0
MOLLOY	SUSAN	\$120.05	\$0
MOLLOY	SUZANNE	\$72,157.00	\$0
MOLYNEAUX	LESLIE	\$361.47	\$0
MONAHAN	CHRISTA	\$82,373.00	\$0
MONTEITH	ANDREA	\$37,095.10	\$0
MONTILIO	BENJAMIN	\$1,050.00	\$0
MONTILIO	MARK	\$2,895.00	\$0
MOORE	JOHN	\$44,964.34	\$18,615.92
MOORE	NANCY	\$96,024.00	\$0
MOORE	SCOTT	\$47,138.96	\$0
MORAN	KERRI	\$74,010.75	\$0
MORI	LINDSAY	\$3,042.50	\$0
MORIN	PATRICK	\$1,065.00	\$0
MORRIS	JOHN	\$1,190.93	\$0
MORRISON	KERI	\$81,017.00	\$5,032.14
MORRISON	MAJORIE	\$1,810.00	\$0
MULDOON	ELIZABETH	\$2,133.75	\$0
MULLEN	BARBARA	\$25,953.80	\$0
MULLIGAN	JUDITH	\$29,991.69	\$0
MUNROE	AMY	\$94.25	\$0
MURNEY	LYNNE	\$15,150.00	\$0
MURPHY	DARI	\$365.00	\$0
MURPHY	FRANCIS	\$579.96	\$0
MURPHY	GRETCHEN	\$3,645.00	\$0
MURPHY	JULIA	\$2,880.00	\$0
MURPHY	SEAN	\$696.00	\$0

**Compensation Report  
For Year Ending June 30, 2016**

Employee Name		Regular Earnings	Other Earnings
MURPHY	STEPHANIE	\$95,473.43	\$0
MURPHY	STEPHEN	\$48,070.56	\$6,463.90
MURRAY	ROBERT	\$97,420.80	\$0
MURRAY	VICKI	\$2,540.25	\$0
NAJARIAN	JEFFREY	\$8,873.49	\$0
NAMEIKA	RACHEL	\$81,017.00	\$229.92
NASH	HEATHER	\$390.00	\$0
NASON	ANGELA	\$2,064.00	\$0
NAYLOR	COOPER	\$91,956.00	\$0
NEE	JULIA	\$720.30	\$0
NEE	THOMAS	\$88,770.58	\$0
NESTI	PATRICIA	\$43,167.86	\$300.00
NEVILLE	MARY LYNN	\$293.75	\$0
NEVINS	MARY	\$21,178.34	\$0
NEWCOMB	ANNA	\$4,322.76	\$0
NEWTON	PATRICK	\$77,804.00	\$60.00
NICOLL	DEBRA	\$92,637.00	\$229.92
NIHAN	GREGORY	\$108,766.77	\$7,310.00
NIMESKERN	MARISSA	\$1,119.94	\$0
NIXON	SALLY	\$59,778.00	\$5,679.50
NOLAN	CAROLINE	\$1,768.75	\$0
NOLAN	ELAINE	\$2,887.50	\$0
NORKUS	WALTER	\$169.94	\$0
NORRIS	VALERIE	\$13,618.79	\$0
NOTARANGELO	KIM	\$373.33	\$0
OATES	MICHAEL	\$107,100.00	\$0
O'BRIEN	CHRISTOPHER	\$14,984.08	\$1,352.83
O'BRIEN	JENNIFER	\$1,050.00	\$0
O'BRIEN	JILLIAN	\$1,458.00	\$0
O'BRIEN	KATHERINE	\$39,555.23	\$0
O'BRIEN	KATHLEEN	\$49,125.53	\$2,472.16
O'BRIEN	MELISSA	\$450.00	\$0
O'BRIEN	STEPHANIE	\$3,212.50	\$0
O'BRIEN MCCARTHY	CLAUDIA	\$74,770.00	\$0

**Compensation Report  
For Year Ending June 30, 2016**

Employee Name		Regular Earnings	Other Earnings
O'CALLAGHAN	RACHAEL	\$50,301.38	\$125.14
O'CONNELL	JOHN	\$45,986.59	\$15,659.55
O'CONNOR	JOANNE	\$28,519.07	\$733.69
O'CONNOR	WILLIAM	\$51,760.01	\$12,380.01
O'DOWD	ALEXANDER	\$7,008.00	\$0
OLIVEIRA	MELANIE	\$2,411.49	\$0
OLIVER	KAREN	\$44,646.01	\$0
OLSON	JOHN	\$50,122.11	\$13,847.70
OLSON	ROSINA	\$38,278.72	\$0
O'MALLEY	CAROLLAN	\$54,727.36	\$229.92
O'MALLEY	LAURA	\$1,267.41	\$0
OPIE	ELAINE	\$92,637.00	\$0
O'ROURKE	CAROLINE	\$1,549.45	\$0
O'ROURKE	EVAN	\$37,270.96	\$6,143.08
O'ROURKE	ROBERT	\$8,016.00	\$0
O'SHEA	JENNIFER	\$81,124.50	\$0
O'SULLIVAN	CHRISTINE	\$15,937.68	\$0
OWENS	JOHN	\$0	\$27,701.33
OWENS	KRISTEN	\$0	\$3,711.00
OWENS JR	JOHN	\$19,737.45	\$4,529.07
PACELLA	JOSEPH	\$66,951.31	\$25,748.14
PALMA	ANDREA	\$19,097.81	\$140.00
PALMER	MAUREEN	\$1,490.00	\$0
PALMUCCI	ALISON	\$46,798.00	\$0
PAQUETTE	MATTHEW	\$117,299.96	\$0
PARFUMORSE	BARRY	\$62,385.41	\$17,602.41
PARKER	STEPHANIE	\$15,286.12	\$50.00
PARRY	RENEE	\$91,956.00	\$696.00
PASOLINI	NICHOLAS	\$1,575.00	\$0
PATCH	MICHAEL	\$90,196.00	\$6,986.00
PATTEN	EMILY	\$300.00	\$0
PATTISON	ANDREA	\$72,068.76	\$0
PAULL	BRIANNA	\$7,046.50	\$0
PAVAO	MELANIE	\$56,346.00	\$6,028.00

**Compensation Report**  
**For Year Ending June 30, 2016**

Employee Name		Regular Earnings	Other Earnings
PELLEGRINO	DAWNLISA	\$45,087.10	\$0
PELLERIN	RITA	\$20,999.05	\$0
PELLETIER	JONATHAN	\$19,844.09	\$1,068.34
PEREIRA	STACEY	\$80,337.00	\$0
PERRY	KEVIN	\$81,017.00	\$1,401.00
PERVANE	PATRICIA	\$18,870.41	\$625.00
PETERS	PATRICIA	\$81,017.00	\$0
PETERSON JR.	GERALD	\$77,866.92	\$0
PETROWSKI	LYNN	\$78,643.56	\$6,000.00
PETRUCELLI	KARIN	\$56,346.00	\$3,274.00
PHELAN	JULIE	\$3,631.53	\$0
PHIFER	KAREN	\$383.04	\$0
PHIFER	ROSS	\$9,874.03	\$0
PIANTEDOSI	ERIN	\$72,435.05	\$0
PICARDI	HEATHER	\$2,058.50	\$0
PICARDI	VINCENT	\$91,956.00	\$0
PIEKUT	FRANCIS	\$662.28	\$0
PIEROTTI	BRENDA	\$890.00	\$0
PINA	NATHAN	\$15,420.00	\$0
PISCATELLI	SARAH	\$902.50	\$0
PLUMMER	JACOB	\$53,237.00	\$4,929.00
PLUMMER	MATTHEW	\$97,956.92	\$3,000.00
POLANSKY	ELIZABETH	\$92,637.00	\$1,574.92
POLLOCK	MICHAEL	\$53,529.52	\$3,595.20
POLLOCK	MICHELLE	\$80,337.00	\$229.92
PORCIELLO	NATALIA	\$150.00	\$0
PORZIO	LISA	\$85,412.00	\$0
POWERS	ANGELA	\$7,439.18	\$0
POWERS	JACQUELYN	\$8,073.90	\$31.74
POWERS	MARGARET	\$23,783.20	\$1,250.00
PRANDATO	GINA	\$38,036.26	\$183.45
PRATT	CHRISTOPHER	\$67,261.68	\$8,706.14
PRENTICE	KAREN	\$91.00	\$0
PRICE	LINDA	\$91,956.00	\$0

**Compensation Report  
For Year Ending June 30, 2016**

Employee Name		Regular Earnings	Other Earnings
PRIESTLEY	CHRISTIAN	\$49,159.19	\$214.38
QUILTY	LISA	\$28,596.52	\$120.00
QUIRK	KRISTINA	\$4,397.29	\$0
RAAB	THOMAS	\$128,857.00	\$0
RAFFERTY	MARY	\$17,925.00	\$0
RAPALJE	JOANNA	\$80,337.00	\$1,802.00
RAY	JEFFREY	\$0	\$5,458.00
RAY	SHEILA	\$82,542.00	\$0
READ	PAULA	\$23,188.03	\$0
REAGAN	MARTHA	\$14,504.00	\$0
RECTOR	MICHAEL	\$150.00	\$0
REED	JUSTIN	\$91,932.29	\$7,550.72
REGHITTO	MICHAEL	\$50,964.92	\$14,627.01
REIBER	EUGENE	\$82,856.36	\$0
REID	SUSAN	\$1,590.00	\$0
REID	TAYLOR	\$8,559.50	\$590.75
REILLY	JOANNE	\$78,614.56	\$156.25
RICCIARDI	ZACHARY	\$3,706.14	\$0
RICCIARELLI	NICHOLAS	\$1,796.90	\$0
RICE	MARK	\$48,070.56	\$3,948.22
RICH	DEBORAH	\$45,843.10	\$0
RICHARDS	DEREK	\$84,449.87	\$38,676.10
RICHARDS	WAYNE	\$0	\$16,807.50
RICHARDSON	CHRISTINA	\$55,174.56	\$229.92
RICHARDSON	KIMBERLY	\$73,129.00	\$229.92
RICHARDSON	STEPHEN	\$56.65	\$0
ROBSON	KAITLYN	\$16,303.26	\$52.50
RODDAY	BRYAN	\$38,807.56	\$1,080.00
RODDAY	CAROL	\$46,496.57	\$18.32
RODDAY	LAUREN	\$44,143.27	\$10,458.24
RODDAY	STEVEN	\$70,619.23	\$7,903.50
RODICK	BRIAN	\$63,265.24	\$17,061.49
ROGERS	BRAD	\$1,332.50	\$0
ROGERS	BRUCE	\$47,602.00	\$12,670.97

**Compensation Report  
For Year Ending June 30, 2016**

Employee Name		Regular Earnings	Other Earnings
ROMANO	SALLY	\$995.00	\$0
ROMANO-OSBORNE	VALERIE	\$137.57	\$0
RONCHETTI JR	DONALD	\$73,990.00	\$0
ROPES	JENNIFER	\$14,812.50	\$0
ROY	JAMES	\$59,664.88	\$7,115.56
RUSSELL	COLLEEN	\$92,637.00	\$0
RUZZO	STEVEN	\$51,610.83	\$4,660.64
RYAN	JEANNE	\$16,379.86	\$33.75
RYAN	MARY	\$7,564.70	\$0
RYAN	NANCY	\$93,991.00	\$0
RYAN	SARAH	\$410.85	\$0
RYAN	THOMAS	\$92,637.00	\$0
RYERSON	STEPHEN	\$63,718.26	\$2,100.00
SACCO	MOLLY	\$2,165.00	\$0
SADEK	DANIEL	\$1,892.00	\$0
SAGE	NANCY	\$256.20	\$0
SALK-COUGHLAN	NANCY	\$1,900.00	\$0
SALVUCCI	JOSEPH	\$2,310.00	\$0
SALVUCCI	RICHARD	\$71,536.99	\$30,068.97
SALVUCCI JR	DANIEL	\$91,721.60	\$73,561.05
SARGENT	MAUREEN	\$23,591.40	\$0
SAYA	MICHAEL	\$150.00	\$0
SCANLON	CARIN	\$26,533.86	\$2,765.50
SCARPELLI	JOELLE	\$1,996.82	\$0
SCARPELLI	MATTHEW	\$2,078.63	\$0
SCHELL	DENISE	\$27,467.65	\$0
SCHNEIDER	JUDITH	\$0	\$5,676.00
SCHNELLE	JOHN	\$65,321.00	\$3,401.00
SCHREIBER	ANDREW	\$73,395.00	\$0
SCHUMACHER	JOHN	\$76,649.00	\$1,690.00
SCIARA	STEPHEN	\$18,592.57	\$2,744.07
SCOTT	SUSAN	\$4,845.00	\$0
SCRIBI	DAYNA	\$93,456.00	\$229.92
SCRIBNER	ANNE	\$5,100.50	\$0

**Compensation Report  
For Year Ending June 30, 2016**

Employee Name		Regular Earnings	Other Earnings
SHANAHAN	GEORGE	\$34,003.36	\$695.42
SHAUGHNESSY	LYN	\$381.60	\$0
SHAW	MICHAEL	\$33,607.56	\$1,807.88
SHEA	BEVERLY	\$25,469.85	\$0
SHEA	KAITLIN	\$150.00	\$0
SHEA	KATHLEEN	\$31,287.50	\$0
SHEA	KERRI	\$1,458.00	\$0
SHEA	MAUREEN	\$73,768.75	\$0
SHEDD	SUSAN	\$80,337.00	\$0
SHEEHAN	NICOLE	\$0	\$2,586.00
SHELLEY	AMY	\$12,434.10	\$0
SHEPHERD	ALEXANDER	\$52,257.00	\$0
SHISLER	JOSEPH	\$6,405.88	\$3,492.00
SHOREY	PHILIP	\$262.58	\$0
SHORT	KEVIN	\$53,818.66	\$23,069.50
SIDOTI	EUGENIA	\$4,163.13	\$0
SIEGEL	PETER	\$48,960.14	\$1,022.94
SIGSBY	AVA	\$0	\$10,000.00
SILVA	CORINA	\$453.18	\$0
SILVA	SHAWN	\$51,647.24	\$5,170.89
SIMMONS	MOLLY	\$36,582.06	\$0
SIMMONS	NIKKI	\$90,196.00	\$0
SIMONELLI	CAITLYN	\$59,226.00	\$229.92
SINNOTT	MICHELLE	\$66,473.75	\$0
SLEDZIEWSKI	JOANNE	\$9,705.21	\$81.90
SLIGHT	TERESA	\$21,747.60	\$0
SMITH	CHRISTINE	\$2,962.50	\$0
SMITH	COLLEEN	\$57,759.09	\$3,831.00
SMITH	DAVID	\$51,170.90	\$13,635.12
SMITH	JAMES	\$84,662.40	\$61,172.03
SMITH	JAMIE	\$492.38	\$0
SMITH	JANINE	\$118,525.28	\$0
SMITH	NICHOLAS	\$10,595.42	\$0
SMITH	PATRICIA	\$28,734.00	\$0

**Compensation Report  
For Year Ending June 30, 2016**

Employee Name		Regular Earnings	Other Earnings
SOBCHENKO	ANDRE	\$1,410.00	\$0
SOLDANO	ARIANA	\$3,436.17	\$0
SOLDANO	NICOLE	\$2,687.25	\$0
SOUZA	ADAM	\$21,776.92	\$0
SPITZ	STEPHANIE	\$218.75	\$0
SPURWAY	ROSEMARY	\$970.00	\$0
ST. AUBIN	ANN	\$20,459.71	\$306.88
ST. IVES	DEBORAH	\$112,200.00	\$2,000.00
STACK III	JOSEPH	\$63,119.70	\$0
STAMPER	MARTHA	\$92,637.00	\$0
STEVENS	CHELSEA	\$61,089.71	\$0
STEWART	DEBORAH	\$2,478.74	\$0
STEWART	ROBERT	\$5,192.99	\$0
STONE	BARBARA	\$48,596.91	\$56,465.20
STORELLA-MULLIN	JOHN	\$91,956.00	\$0
STOREY	KENNETH	\$54,558.88	\$7,007.34
STORK	LINDSEY	\$8,648.00	\$0
SULLIVAN	DAVID	\$1,875.00	\$0
SULLIVAN	HOLLY	\$40,733.76	\$1,688.36
SULLIVAN	MICHELLE	\$81,017.00	\$0
SULLIVAN	RACHEL	\$5,437.50	\$0
SWEENEY	ANDREA	\$28,677.78	\$240.00
SWEENEY	CAROLYN	\$18,076.42	\$0
SWEENEY	CHRISTOPHER	\$285.30	\$0
SWEENEY	KATHERINE	\$17,568.08	\$138.75
SWEENEY JR	WALTER	\$142,927.87	\$2,717.26
SYLVIA	JAMES	\$9,375.00	\$4,524.00
TALBOT	ANDREW	\$1,650.00	\$0
TARKANIAN	LEANNE	\$59,778.00	\$7,422.00
TAVARES	CHERYL	\$80,337.00	\$229.92
TAYLOR	ANN	\$4,009.42	\$0
TAYLOR	WILLIAM	\$450.00	\$0
TERENZI	MATTHEW	\$2,218.50	\$0
TESSITORE	AMY	\$41,850.12	\$0



**Compensation Report**  
**For Year Ending June 30, 2016**

Employee Name		Regular Earnings	Other Earnings
THEMISTOCLES	ROBERTA	\$28,499.02	\$200.00
THIBEAULT	GRETCHEN	\$1,054.26	\$0
THOMPSON	ELAINE	\$59,778.00	\$1,263.50
THOMPSON	JACQUELYN	\$2,160.00	\$0
THOMPSON	SHANNON	\$49,841.76	\$0
THOMPSON-VOZZELLA	ANNMARIE	\$34,307.00	\$1,250.00
THOMSON	JOHN	\$215.80	\$0
THOMSON	KATHLEEN	\$149.50	\$0
THOMSON	SHESTIN	\$740.00	\$0
THORNELL	JULIENNE	\$91,956.00	\$1,383.00
THORNTON	ANNE	\$19,029.59	\$0
THORNTON	BRONWEN	\$76,171.50	\$387.91
THORP	MICHAEL	\$19,942.08	\$0
TIEDTKE	JOHN	\$4,335.00	\$0
TIERNEY	JANET	\$15,011.85	\$0
TINDALL	TRAVIS	\$450.00	\$0
TODD	KATHLEEN	\$2,000.00	\$0
TONER	PAULA	\$1,545.00	\$0
TOOHEY	BARBARA	\$0	\$4,364.00
TRIPP	DOROTHY	\$256.26	\$0
TRIPP	HOWARD	\$49,845.61	\$7,925.32
TUCKER	MARCIA	\$28,336.60	\$40.00
TURNER	DIANE	\$92,228.00	\$1,401.00
TUROCY	LESLEY	\$90,874.00	\$914.00
TUROCY	RONALD	\$92,228.00	\$0
TUZIK	JAIME	\$4,070.00	\$0
TYLER	LOIS	\$96,024.00	\$229.92
TYRIE	DAVID	\$70,548.64	\$29,466.37
VIEIRA	KIMBERLY	\$67,024.78	\$0
VIELKIND	BARBARA	\$31,697.12	\$660.23
VIERRA	ROGER	\$48.55	\$0
VINCENZI	MATTHEW	\$0	\$3,492.00
VITOLO	KAREN	\$65,471.00	\$0
VLISSAKIS	JANET	\$54,605.44	\$2,204.16

**Compensation Report  
For Year Ending June 30, 2016**

Employee Name		Regular Earnings	Other Earnings
VLAŠAKIS	RACHEL	\$78.00	\$0
VOELKEL	JOHN	\$75,634.28	\$15,712.45
VOELKEL	THERESA	\$135.00	\$0
WADE	SHERYL	\$91,956.00	\$1,527.00
WALKEY	AMY	\$64,149.12	\$0
WALSH	CARRIE	\$1,817.24	\$0
WALSH	MICHELLE	\$69,300.00	\$229.92
WALSH	SHEILA	\$93,000.00	\$0
WALSH	THOMAS	\$800.00	\$6,841.00
WAN	MATTHEW	\$975.00	\$0
WANDELL	MARGARET	\$23,938.96	\$2,170.56
WARD	CYNTHIA	\$4,744.63	\$0
WARD	PAULINE	\$82,093.00	\$0
WARDWELL	TARA	\$20,233.49	\$85.00
WARREN	CHRISTINE	\$10,476.00	\$0
WATSON	DAVID	\$60,244.89	\$2,932.79
WATTS	RACHEL	\$70,478.00	\$0
WEBB	BRITTANY	\$4,467.50	\$0
WEINARD	PATRICIA	\$180.73	\$0
WELLS	ERIN	\$60,019.36	\$12,301.55
WELSH	LORRAINE	\$74,866.44	\$0
WESTFIELD	KATHERINE	\$4,410.00	\$0
WESTFIELD	MARGARET	\$1,118.75	\$0
WHEALAN JR	WILLIAM	\$25,638.82	\$2,027.69
WHEELER	GREGG	\$90,196.00	\$0
WHITE	FREDERICK	\$51,135.08	\$5,313.88
WILDMAN	KIMBERLY	\$136.50	\$0
WILLIAMS	MICHELLE	\$19,761.23	\$0
WILSON	DONNA	\$93,991.00	\$229.92
WILSON	RUSSELL	\$89,100.00	\$0
WILSON	VIKKI	\$21,844.92	\$0
WOODWARD	JOAN	\$77,153.82	\$1,333.32
WRIGHT	JOHN	\$59,328.96	\$13,653.81
YOUNG	GARY	\$13,194.12	\$0

**Compensation Report  
For Year Ending June 30, 2016**

Employee Name		Regular Earnings	Other Earnings
YOUNG WORTH	ALLISON	\$68,015.20	\$0
ZAYLOR	CONSTANCE	\$824.63	\$0
ZAYLOR	PAUL	\$0	\$5,676.00
ZEMOTEL	DAVID	\$77,257.31	\$31,358.14
ZEOLI	THERESA	\$19,764.09	\$1,164.00
ZIMMERMAN	LUKE	\$60,477.90	\$0
ZUCCARO	KERI-LYNN	\$49,754.29	\$0
ZUKAUSKAS	ALYCIA	\$19,164.98	\$0
ZUKAUSKAS	LUKE	\$4,475.00	\$0
ZUKAUSKAS	MICHAELA	\$11,431.25	\$0
ZUKAUSKAS	TAMMY	\$21,040.25	\$0

Town of Hanover  
FY16 Budget to Actual Comparison  
General Fund  
6.30.16

Department	Description	FY16 Original Budget	FY16 CFWD Budget	FY16 Amend Budget	FY16 Municipal Relief	FY16 Adjusted Budget	YTD Expenditures	FY16 Encumbrances	Available Balance	Continued Appropriations	Amount to Close
122 TOWN MANAGER	5100 PERSONAL SERVICES	240,288.00			35,965.00	276,253.00	276,253.00	-	-	-	-
	5200 GENERAL EXPENSES	54,550.00			-	54,550.00	45,278.57		9,271.43	-	9,271.43
		294,838.00	-	-	35,965.00	330,803.00	321,531.57	-	9,271.43	-	9,271.43
	5400 CFWD ARTICLES	-	125,366.00	(5,366.00)	-	120,000.00	103,604.35		16,395.65	16,395.65	-
	5400 NEW ARTICLES	521,814.04	-	-	-	521,814.04	516,814.04		5,000.00	5,000.00	-
		521,814.04	125,366.00	(5,366.00)	-	641,814.04	620,418.39	-	21,395.65	21,395.65	-
	<b>TOTAL TOWN MANAGER</b>	<b>816,652.04</b>	<b>125,366.00</b>	<b>(5,366.00)</b>	<b>35,965.00</b>	<b>972,617.04</b>	<b>941,949.96</b>	<b>-</b>	<b>30,667.08</b>	<b>21,395.65</b>	<b>9,271.43</b>
138 CENTRAL OFFICE SUPPLY	5200 GENERAL EXPENSES	30,000.00	-	-	-	30,000.00	24,323.73	-	5,676.27	-	5,676.27
	5100 PERSONAL SERVICES	240,288.00	-	-	35,965.00	276,253.00	276,253.00	-	-	-	-
	5200 GENERAL EXPENSES	84,550.00	-	-	-	84,550.00	69,602.30	-	14,947.70	-	14,947.70
	<b>TOTAL BUDGET</b>	<b>324,838.00</b>	<b>-</b>	<b>-</b>	<b>35,965.00</b>	<b>360,803.00</b>	<b>345,855.30</b>	<b>-</b>	<b>14,947.70</b>	<b>-</b>	<b>14,947.70</b>
	<b>TOTAL ARTICLES</b>	<b>521,814.04</b>	<b>125,366.00</b>	<b>(5,366.00)</b>	<b>-</b>	<b>641,814.04</b>	<b>620,418.39</b>	<b>-</b>	<b>21,395.65</b>	<b>21,395.65</b>	<b>-</b>
	<b>TOTAL GENERAL GOVERNMENT</b>	<b>846,652.04</b>	<b>125,366.00</b>	<b>(5,366.00)</b>	<b>35,965.00</b>	<b>1,002,617.04</b>	<b>966,273.69</b>	<b>-</b>	<b>36,343.35</b>	<b>21,395.65</b>	<b>14,947.70</b>
131 ADVISORY COMMITTEE	5100 PERSONAL SERVICES	3,750.00				3,750.00	1,930.60		1,819.40		1,819.40
	5200 GENERAL EXPENSES	504.00				504.00	204.00		300.00		300.00
		4,254.00	-	-	-	4,254.00	2,134.60	-	2,119.40	-	2,119.40
	<b>TOTAL ADVISORY COMM</b>	<b>4,254.00</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>4,254.00</b>	<b>2,134.60</b>	<b>-</b>	<b>2,119.40</b>	<b>-</b>	<b>2,119.40</b>
133 FINANCE	5100 PERSONAL SERVICES	154,339.00			(18,120.00)	136,219.00	87,631.83		48,587.17		48,587.17
	5200 GENERAL EXPENSES	9,979.00			-	9,979.00	19,533.25		(9,554.25)		(9,554.25)
		164,318.00	-	-	(18,120.00)	146,198.00	107,165.08	-	39,032.92	-	39,032.92
	<b>TOTAL FINANCE</b>	<b>164,318.00</b>	<b>-</b>	<b>-</b>	<b>(18,120.00)</b>	<b>146,198.00</b>	<b>107,165.08</b>	<b>-</b>	<b>39,032.92</b>	<b>-</b>	<b>39,032.92</b>
141 ASSESSORS	5100 PERSONAL SERVICES	112,494.00				112,494.00	105,885.47		6,608.53		6,608.53
	5200 GENERAL EXPENSES	24,345.00				24,345.00	24,079.76		265.24		265.24
		136,839.00	-	-	-	136,839.00	129,965.23	-	6,873.77	-	6,873.77
	5400 CFWD ARTICLES	-				-	-		-		-
	5400 NEW ARTICLES	-				-	-		-		-
		<b>TOTAL ASSESSORS</b>	<b>136,839.00</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>136,839.00</b>	<b>129,965.23</b>	<b>-</b>	<b>6,873.77</b>	<b>-</b>
145 TREAS/COLLECTOR	5100 PERSONAL SERVICES	243,234.00				243,234.00	259,763.08		(16,529.08)		(16,529.08)
	5200 GENERAL EXPENSES	85,350.00			18,120.00	103,470.00	94,835.07		8,634.93		8,634.93
		328,584.00	-	-	18,120.00	346,704.00	354,598.15	-	(7,894.15)	-	(7,894.15)
	<b>TOTAL TREAS/COLL</b>	<b>328,584.00</b>	<b>-</b>	<b>-</b>	<b>18,120.00</b>	<b>346,704.00</b>	<b>354,598.15</b>	<b>-</b>	<b>(7,894.15)</b>	<b>-</b>	<b>(7,894.15)</b>
147 TAX TITLE	5200 GENERAL EXPENSES	15,000.00	-	-	-	15,000.00	1,218.32	-	13,781.68	-	13,781.68
161 TOWN CLERK	5100 PERSONAL SERVICES	100,772.00				100,772.00	104,101.06		(3,329.06)		(3,329.06)
	5200 GENERAL EXPENSES	4,875.00				4,875.00	3,276.88	21.83	1,576.29		1,576.29
		105,647.00	-	-	-	105,647.00	107,377.94	21.83	(1,752.77)	-	(1,752.77)
	<b>TOTAL TOWN CLERK</b>	<b>105,647.00</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>105,647.00</b>	<b>107,377.94</b>	<b>21.83</b>	<b>(1,752.77)</b>	<b>-</b>	<b>(1,752.77)</b>

Town of Hanover  
 FY16 Budget to Actual Comparison  
 General Fund  
 6.30.16

Department	Description	FY16 Original Budget	FY16 CFWD Budget	FY16 Amend Budget	FY16 Municipal Relief	FY16 Adjusted Budget	YTD Expenditures	FY16 Encumbrances	Available Balance	Continued Appropriations	Amount to Close
162 ELECTIONS/TOWN MTG	5100 PERSONAL SERVICES	13,510.00				13,510.00	27,338.46		(13,828.46)	-	(13,828.46)
	5200 GENERAL EXPENSES	11,645.00				11,645.00	19,413.87		(7,768.87)	-	(7,768.87)
		25,155.00	-	-	-	25,155.00	46,752.33	-	(21,597.33)	-	(21,597.33)
	<b>TOTAL ELECTIONS</b>	<b>25,155.00</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>25,155.00</b>	<b>46,752.33</b>	<b>-</b>	<b>(21,597.33)</b>	<b>-</b>	<b>(21,597.33)</b>
163 REGISTRARS	5100 PERSONAL SERVICES	23,000.00				23,000.00	28,040.96		(5,040.96)	-	(5,040.96)
	5200 GENERAL EXPENSES	6,000.00				6,000.00	7,044.57		(1,044.57)	-	(1,044.57)
		29,000.00	-	-	-	29,000.00	35,085.53	-	(6,085.53)	-	(6,085.53)
	<b>TOTAL REGISTRARS</b>	<b>29,000.00</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>29,000.00</b>	<b>35,085.53</b>	<b>-</b>	<b>(6,085.53)</b>	<b>-</b>	<b>(6,085.53)</b>
	5100 PERSONAL SERVICES	651,099.00	-	-	(18,120.00)	632,979.00	614,691.46	-	18,287.54	-	18,287.54
	5200 GENERAL EXPENSES	157,698.00	-	-	18,120.00	175,818.00	169,605.72	21.83	6,190.45	-	6,190.45
	<b>TOTAL BUDGET</b>	<b>808,797.00</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>808,797.00</b>	<b>784,297.18</b>	<b>21.83</b>	<b>24,477.99</b>	<b>-</b>	<b>24,477.99</b>
	<b>TOTAL ARTICLES</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>
	<b>TOTAL FINANCE DEPARTMENT</b>	<b>808,797.00</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>808,797.00</b>	<b>784,297.18</b>	<b>21.83</b>	<b>24,477.99</b>	<b>-</b>	<b>24,477.99</b>
210 POLICE	5100 PERSONAL SERVICES	2,760,047.00				2,760,047.00	2,700,989.42		59,057.58	-	59,057.58
	5200 GENERAL EXPENSES	176,148.00				176,148.00	165,206.63	5,622.13	5,319.24	-	5,319.24
		2,936,195.00	-	-	-	2,936,195.00	2,866,196.05	5,622.13	64,376.82	-	64,376.82
	<b>TOTAL POLICE</b>	<b>3,132,295.00</b>	<b>17,099.12</b>	<b>-</b>	<b>-</b>	<b>3,149,394.12</b>	<b>3,058,247.31</b>	<b>5,622.13</b>	<b>85,524.68</b>	<b>21,147.86</b>	<b>64,376.82</b>
	5400 CFWD ARTICLES		17,099.12			17,099.12	15,392.04		1,707.08	1,707.08	0.00
	5400 NEW ARTICLES	196,100.00				196,100.00	176,659.22		19,440.78	19,440.78	0.00
		196,100.00	17,099.12	-	-	213,199.12	192,051.26	-	21,147.86	21,147.86	0.00
	<b>TOTAL POLICE</b>	<b>3,132,295.00</b>	<b>17,099.12</b>	<b>-</b>	<b>-</b>	<b>3,149,394.12</b>	<b>3,058,247.31</b>	<b>5,622.13</b>	<b>85,524.68</b>	<b>21,147.86</b>	<b>64,376.82</b>
292 ANIMAL CONTROL	5100 PERSONAL SERVICES	23,790.00				23,790.00	23,790.00		-	-	-
	5200 GENERAL EXPENSES	4,761.00				4,761.00	1,892.14		2,868.86	-	2,868.86
		28,551.00	-	-	-	28,551.00	25,682.14	-	2,868.86	-	2,868.86
	<b>TOTAL ANIMAL CONTROL</b>	<b>28,551.00</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>28,551.00</b>	<b>25,682.14</b>	<b>-</b>	<b>2,868.86</b>	<b>-</b>	<b>2,868.86</b>
299 COMMUNICATIONS	5100 PERSONAL SERVICES	535,802.00				535,802.00	528,825.64		6,976.36	-	6,976.36
	5200 GENERAL EXPENSES	59,098.00				59,098.00	54,434.61		4,663.39	-	4,663.39
		594,900.00	-	-	-	594,900.00	583,260.25	-	11,639.75	-	11,639.75
	<b>TOTAL COMMUNICATIONS</b>	<b>594,900.00</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>594,900.00</b>	<b>583,260.25</b>	<b>-</b>	<b>11,639.75</b>	<b>-</b>	<b>11,639.75</b>
	5400 CFWD ARTICLES					-			-	-	-
	5400 NEW ARTICLES					-			-	-	-
	<b>TOTAL COMMUNICATIONS</b>	<b>594,900.00</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>594,900.00</b>	<b>583,260.25</b>	<b>-</b>	<b>11,639.75</b>	<b>-</b>	<b>11,639.75</b>
213 NEXTEL ELECTRICITY	5200 GENERAL EXPENSES					-			-	-	-
	5100 PERSONAL SERVICES	3,319,639.00	-	-	-	3,319,639.00	3,253,605.06	-	66,033.94	-	66,033.94
	5200 GENERAL EXPENSES	240,007.00	-	-	-	240,007.00	221,533.38	5,622.13	12,851.49	-	12,851.49
	<b>TOTAL BUDGET</b>	<b>3,559,646.00</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>3,559,646.00</b>	<b>3,475,138.44</b>	<b>5,622.13</b>	<b>78,885.43</b>	<b>-</b>	<b>78,885.43</b>
	<b>TOTAL ARTICLES</b>	<b>196,100.00</b>	<b>17,099.12</b>	<b>-</b>	<b>-</b>	<b>213,199.12</b>	<b>192,051.26</b>	<b>-</b>	<b>21,147.86</b>	<b>21,147.86</b>	<b>0.00</b>
	<b>TOTAL POLICE</b>	<b>3,755,746.00</b>	<b>17,099.12</b>	<b>-</b>	<b>-</b>	<b>3,772,845.12</b>	<b>3,667,189.70</b>	<b>5,622.13</b>	<b>100,033.29</b>	<b>21,147.86</b>	<b>78,885.43</b>

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Department	Description	FY16 Original Budget	FY16 CFWD Budget	FY16 Amend Budget	FY16 Municipal Relief	FY16 Adjusted Budget	YTD Expenditures	FY16 Encumbrances	Available Balance	Continued Appropriations	Amount to Close
220 FIRE	5100 PERSONAL SERVICES	2,489,243.00				2,489,243.00	2,457,551.30		31,691.70		31,691.70
	5200 GENERAL EXPENSES	246,597.00				246,597.00	223,018.93	16.91	23,561.16		23,561.16
		2,735,840.00	-	-	-	2,735,840.00	2,680,570.23	16.91	55,252.86		55,252.86
	5400 CFWD ARTICLES		17,514.08	(1,464.04)		16,050.04	1,162.28		14,887.76	14,887.76	-
	5400 NEW ARTICLES	294,000.00				294,000.00	240,821.05		53,178.95	53,178.95	-
	294,000.00	17,514.08	(1,464.04)		310,050.04	241,983.33		-	68,066.71	68,066.71	-
	<b>TOTAL FIRE</b>	<b>3,029,840.00</b>	<b>17,514.08</b>	<b>(1,464.04)</b>	<b>-</b>	<b>3,045,890.04</b>	<b>2,922,553.56</b>	<b>16.91</b>	<b>123,319.57</b>	<b>68,066.71</b>	<b>55,252.86</b>
291 EMERGENCY MGMT	5200 GENERAL EXPENSES	5,000.00	-	-	-	5,000.00	4,957.38	489.99	(447.37)	-	(447.37)
	5100 PERSONAL SERVICES	2,489,243.00	-	-	-	2,489,243.00	2,457,551.30	-	31,691.70	-	31,691.70
	5200 GENERAL EXPENSES	251,597.00	-	-	-	251,597.00	227,976.31	506.90	23,113.79	-	23,113.79
	<b>TOTAL BUDGET</b>	<b>2,740,840.00</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>2,740,840.00</b>	<b>2,685,527.61</b>	<b>506.90</b>	<b>54,805.49</b>	<b>-</b>	<b>54,805.49</b>
	<b>TOTAL ARTICLES</b>	<b>294,000.00</b>	<b>17,514.08</b>	<b>(1,464.04)</b>	<b>-</b>	<b>310,050.04</b>	<b>241,983.33</b>	<b>-</b>	<b>68,066.71</b>	<b>68,066.71</b>	<b>-</b>
	<b>TOTAL FIRE</b>	<b>3,034,840.00</b>	<b>17,514.08</b>	<b>(1,464.04)</b>	<b>-</b>	<b>3,050,890.04</b>	<b>2,927,510.94</b>	<b>506.90</b>	<b>122,872.20</b>	<b>68,066.71</b>	<b>54,805.49</b>
255 DMI	5100 PERSONAL SERVICES	676,719.00				676,719.00	641,053.54		35,665.46		35,665.46
	5200 GENERAL EXPENSES	38,500.00				38,500.00	42,421.55	642.16	(4,563.71)		(4,563.71)
		715,219.00	-	-	-	715,219.00	683,475.09	642.16	31,101.75		31,101.75
	5400 CFWD ARTICLES										
		715,219.00	-	-	-	715,219.00	683,475.09	642.16	31,101.75		31,101.75
522 VNA	5100 PERSONAL SERVICES	104,009.00				104,009.00	112,126.88		(8,117.88)		(8,117.88)
	5200 GENERAL EXPENSES	1,500.00				1,500.00	1,500.00		-		-
		105,509.00	-	-	-	105,509.00	113,626.88	-	(8,117.88)		(8,117.88)
	<b>TOTAL VNA</b>	<b>105,509.00</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>105,509.00</b>	<b>113,626.88</b>	<b>-</b>	<b>(8,117.88)</b>	<b>-</b>	<b>(8,117.88)</b>
541 COUNCIL ON AGING	5100 PERSONAL SERVICES	150,706.00				150,706.00	142,036.69		8,669.31		8,669.31
	5200 GENERAL EXPENSES	45,230.00				45,230.00	50,188.99		(4,958.99)		(4,958.99)
		195,936.00	-	-	-	195,936.00	192,225.68	-	3,710.32		3,710.32
	<b>TOTAL COA</b>	<b>195,936.00</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>195,936.00</b>	<b>192,225.68</b>	<b>-</b>	<b>3,710.32</b>	<b>-</b>	<b>3,710.32</b>
543 VETERANS SERVICES	5100 PERSONAL SERVICES	19,410.00				19,410.00	20,323.70		(913.70)		(913.70)
	5200 GENERAL EXPENSES	129,950.00				129,950.00	110,439.64		19,510.36		19,510.36
		149,360.00	-	-	-	149,360.00	130,763.34	-	18,596.66		18,596.66
	<b>TOTAL VETERANS SVCS</b>	<b>149,360.00</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>149,360.00</b>	<b>130,763.34</b>	<b>-</b>	<b>18,596.66</b>	<b>-</b>	<b>18,596.66</b>
610 LIBRARY	5100 PERSONAL SERVICES	354,885.00				354,885.00	385,057.20		(30,172.20)		(30,172.20)
	5200 GENERAL EXPENSES	165,420.00				165,420.00	152,275.03		13,144.97		13,144.97
		520,305.00	-	-	-	520,305.00	537,332.23	-	(17,027.23)		(17,027.23)
	5400 CFWD ARTICLES		1,200.00			1,200.00	-		1,200.00	1,200.00	-
	<b>TOTAL LIBRARY</b>	<b>520,305.00</b>	<b>1,200.00</b>	<b>-</b>	<b>-</b>	<b>521,505.00</b>	<b>537,332.23</b>	<b>-</b>	<b>(15,827.23)</b>	<b>1,200.00</b>	<b>(17,027.23)</b>
630 Park & Rec	5400 New Articles	25,000.00				25,000.00	1,688.25		23,311.75	23,311.75	-

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Department	Description	FY16 Original Budget	FY16 CFWD Budget	FY16 Amend Budget	FY16 Municipal Relief	FY16 Adjusted Budget	YTD Expenditures	FY16 Encumbrances	Available Balance	Continued Appropriations	Amount to Close
670 STETSON HOUSE	5400 CFWD ARTICLES	2,859.83		-	-	2,859.83	1,812.54	-	1,047.29	1,047.29	-
	5100 PERSONAL SERVICES	1,305,729.00				1,305,729.00	1,300,598.01	-	5,130.99	-	5,130.99
	5200 GENERAL EXPENSES	380,600.00				380,600.00	356,825.21	642.16	23,132.63	-	23,132.63
	<b>TOTAL BUDGET</b>	<b>1,686,329.00</b>				<b>1,686,329.00</b>	<b>1,657,423.22</b>	<b>642.16</b>	<b>28,263.62</b>		<b>28,263.62</b>
	<b>TOTAL ARTICLES</b>	<b>27,859.83</b>	<b>1,200.00</b>			<b>29,059.83</b>	<b>3,500.79</b>		<b>25,559.04</b>	<b>25,559.04</b>	
	<b>TOTAL COMMUNITY RESOURCES</b>	<b>1,714,188.83</b>	<b>1,200.00</b>			<b>1,715,388.83</b>	<b>1,660,924.01</b>	<b>642.16</b>	<b>53,822.66</b>	<b>25,559.04</b>	<b>28,263.62</b>
300 HANOVER SCHOOLS	310 HPS - REGULAR EDUC	18,964,169.00		112,930.00		19,077,099.00	19,118,021.57	12,047.46	(52,970.03)		(52,970.03)
	320 HPS - SPED	5,956,274.00		(112,930.00)		5,843,344.00	5,764,344.85	16,320.45	62,678.70		62,678.70
		24,920,443.00		-		24,920,443.00	24,882,366.42	28,367.91	9,708.67		9,708.67
	5400 CFWD ARTICLES		14,111.08	(2,134.00)		11,977.08	9,987.08		1,990.00	1,990.00	-
	5400 NEW ARTICLES	1,207,500.00				1,207,500.00	1,112,926.60		94,573.40	94,573.40	0.00
		1,207,500.00	14,111.08	(2,134.00)		1,219,477.08	1,122,913.68		96,563.40	96,563.40	0.00
380 SCHOOL MEDICAID	5400 CFWD ARTICLES					-			-		-
	5400 NEW ARTICLES					-			-		-
						-			-		-
	<b>TOTAL SCHOOL</b>	<b>26,127,943.00</b>	<b>14,111.08</b>	<b>(2,134.00)</b>		<b>26,139,920.08</b>	<b>26,005,280.10</b>	<b>28,367.91</b>	<b>106,272.07</b>	<b>#</b>	<b>96,563.40</b>
	<b>TOTAL BUDGET</b>	<b>24,920,443.00</b>				<b>24,920,443.00</b>	<b>24,882,366.42</b>	<b>28,367.91</b>	<b>9,708.67</b>		<b>9,708.67</b>
	<b>TOTAL ARTICLES</b>	<b>1,207,500.00</b>	<b>14,111.08</b>	<b>(2,134.00)</b>		<b>1,219,477.08</b>	<b>1,122,913.68</b>		<b>96,563.40</b>	<b>#</b>	<b>96,563.40</b>
	<b>TOTAL SCHOOL</b>	<b>26,127,943.00</b>	<b>14,111.08</b>	<b>(2,134.00)</b>		<b>26,139,920.08</b>	<b>26,005,280.10</b>	<b>28,367.91</b>	<b>106,272.07</b>		<b>96,563.40</b>
<b>390 SSVT</b>	<b>5200 GENERAL EXPENSES</b>	<b>741,712.00</b>				<b>741,712.00</b>	<b>741,712.00</b>				
192 PUBLIC BUILDINGS	5100 PERSONAL SERVICES	1,783,472.00				1,783,472.00	1,783,472.00				
	5200 GENERAL EXPENSES	1,851,624.00				1,851,624.00	1,785,243.00	1,692.00	64,689.00		64,689.00
		3,635,096.00				3,635,096.00	3,568,715.00	1,692.00	64,689.00		64,689.00
	5400 CFWD ARTICLES		438,340.75	(74,000.00)		364,340.75	306,000.00		58,340.75	58,340.75	
	5400 NEW ARTICLES	251,000.00				251,000.00	59,685.38		191,314.62	191,314.62	
		251,000.00	438,340.75	(74,000.00)		615,340.75	365,685.38		249,655.37	249,655.37	
	<b>TOTAL PUBLIC BDLGS</b>	<b>3,886,096.00</b>	<b>438,340.75</b>	<b>(74,000.00)</b>		<b>4,250,436.75</b>	<b>3,934,400.38</b>	<b>1,692.00</b>	<b>314,344.37</b>	<b>249,655.37</b>	<b>64,689.00</b>
410 TRAFFIC CONTROL	5400 CFWD ARTICLES		11,773.36			11,773.36	11,773.36				
421 DPW ADMIN	5100 PERSONAL SERVICES	215,290.00				215,290.00	215,157.05		132.95		132.95
	5200 GENERAL EXPENSES	58,080.00				58,080.00	64,210.26	2,607.67	(8,737.93)		(8,737.93)
		273,370.00				273,370.00	279,367.31	2,607.67	(8,604.98)		(8,604.98)
	5400 CFWD ARTICLES		128,302.23			128,302.23	46,940.28		81,361.95	81,361.95	
	5400 NEW ARTICLES										
			128,302.23			128,302.23	46,940.28		81,361.95	#	81,361.95
	<b>TOTAL DPW ADMIN</b>	<b>273,370.00</b>	<b>128,302.23</b>			<b>401,672.23</b>	<b>326,307.59</b>	<b>2,607.67</b>	<b>72,756.97</b>	<b>#</b>	<b>81,361.95</b>
422 DPW HIGHWAY	5100 PERSONAL SERVICES	407,988.00				407,988.00	404,660.92		3,327.08		3,327.08

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Department	Description	FY16 Original Budget	FY16 CFWD Budget	FY16 Amend Budget	FY16 Municipal Relief	FY16 Adjusted Budget	YTD Expenditures	FY16 Encumbrances	Available Balance	Continued Appropriations	Amount to Close
	5200 GENERAL EXPENSES	162,845.00				162,845.00	198,048.52	6.75	(35,210.27)		(35,210.27)
		570,833.00	-	-	-	570,833.00	602,709.44	6.75	(31,883.19)	-	(31,883.19)
	5400 CFWD ARTICLES					-			-		-
	5400 NEW ARTICLES	70,000.00				70,000.00	58,992.00		11,008.00	11,008.00	-
		70,000.00	-	-	-	70,000.00	58,992.00	-	11,008.00	11,008.00	-
	TOTAL DPW HIGHWAY	640,833.00	-	-	-	640,833.00	661,701.44	6.75	(20,875.19)	11,008.00	(31,883.19)
424 STREET LIGHTING	5200 GENERAL EXPENSES	61,000.00	-	-	-	61,000.00	62,867.25		(1,867.25)	-	(1,867.25)
425 DPW PUBLIC GROUNDS	5100 PERSONAL SERVICES	336,133.00				336,133.00	329,818.19		6,314.81		6,314.81
	5200 GENERAL EXPENSES	62,170.00				62,170.00	141,305.56	4,572.87	(83,708.43)		(83,708.43)
		398,303.00	-	-	-	398,303.00	471,123.75	4,572.87	(77,393.62)	-	(77,393.62)
	5400 CFWD ARTICLES		17,124.52			17,124.52			17,124.52	17,124.52	-
	5400 NEW ARTICLES					-			-		-
		-	17,124.52	-	-	17,124.52	-	-	17,124.52	17,124.52	-
	TOTAL GROUNDS	398,303.00	17,124.52	-	-	415,427.52	471,123.75	4,572.87	(60,269.10)	17,124.52	(77,393.62)
433 TRANSFER STATION	5100 PERSONAL SERVICES	244,219.00				244,219.00	191,820.61		52,398.39		52,398.39
	5200 GENERAL EXPENSES	687,300.00				687,300.00	595,753.36	20,629.15	70,917.49		70,917.49
		931,519.00	-	-	-	931,519.00	787,573.97	20,629.15	123,315.88	-	123,315.88
	TOTAL TRANSFER STATION	931,519.00	-	-	-	931,519.00	787,573.97	20,629.15	123,315.88	-	123,315.88
499 TOWN GAS PUMP	5200 GENERAL EXPENSES	282,000.00	-	-	(35,965.00)	246,035.00	136,481.12	6,979.06	102,574.82	-	102,574.82
	5100 PERSONAL SERVICES	2,987,102.00	-	-	-	2,987,102.00	2,924,928.77	-	62,173.23	-	62,173.23
	5200 GENERAL EXPENSES	3,165,019.00	-	-	(35,965.00)	3,129,054.00	2,983,909.07	36,487.50	108,657.43	-	108,657.43
	TOTAL BUDGET	6,152,121.00	-	-	(35,965.00)	6,116,156.00	5,908,837.84	36,487.50	170,830.66	-	170,830.66
	TOTAL ARTICLES	321,000.00	583,767.50	(74,000.00)	-	830,767.50	471,617.66	-	359,149.84	359,149.84	-
	TOTAL DPW	6,473,121.00	583,767.50	(74,000.00)	(35,965.00)	6,946,923.50	6,380,455.50	36,487.50	529,980.50	359,149.84	170,830.66
423 SNOW & ICE	5100 PERSONAL SERVICES	71,000.00		26,942.03		97,942.03	97,972.02		(29.99)		(29.99)
	5200 GENERAL EXPENSES	316,000.00		148,057.97		464,057.97	454,159.05		9,898.92		9,898.92
		387,000.00	-	175,000.00	-	562,000.00	552,131.07	-	9,868.93	-	9,868.93
	TOTAL SNOW & ICE	387,000.00	-	175,000.00	-	562,000.00	552,131.07	-	9,868.93	-	9,868.93
	5100 PERSONAL SERVICES	71,000.00	-	26,942.03	-	97,942.03	97,972.02	-	(29.99)	-	(29.99)
	5200 GENERAL EXPENSES	316,000.00	-	148,057.97	-	464,057.97	454,159.05	-	9,898.92	-	9,898.92
	TOTAL BUDGET	387,000.00	-	175,000.00	-	562,000.00	552,131.07	-	9,868.93	-	9,868.93
	TOTAL ARTICLES	-	-	-	-	-	-	-	-	-	-
	TOTAL SNOW & ICE	387,000.00	-	175,000.00	-	562,000.00	552,131.07	-	9,868.93	-	9,868.93
135 TOWN AUDIT	5200 GENERAL EXPENSES	34,500.00				34,500.00	53,600.00		(19,100.00)	-	(19,100.00)
151 LEGAL SERVICES	5200 GENERAL EXPENSES	125,000.00				125,000.00	139,928.84		(14,928.84)		(14,928.84)



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Department	Description	FY16 Original Budget	FY16 CFWD Budget	FY16 Amend Budget	FY16 Municipal Relief	FY16 Adjusted Budget	YTD Expenditures	FY16 Encumbrances	Available Balance	Continued Appropriations	Amount to Close
911 PENSION/RETIREMENT	5200 GENERAL EXPENSES	3,279,033.00				3,279,033.00	3,341,164.31		(62,131.31)	-	(62,131.31)
912 WORKERS COMP	5200 GENERAL EXPENSES	177,558.00				177,558.00	182,800.61		(5,242.61)	-	(5,242.61)
913 UNEMPLOYMENT	5200 GENERAL EXPENSES	125,000.00				125,000.00	68,196.55		56,803.45	-	56,803.45
914 GROUP HEALTH	5200 GENERAL EXPENSES	3,092,532.00			-	3,092,532.00	2,886,474.65		206,057.35	-	206,057.35
915 LIFE INSURANCE	5200 GENERAL EXPENSES	5,480.00			-	5,480.00	6,341.85		(861.85)	-	(861.85)
916 EDUCATION BENEFITS	5200 GENERAL EXPENSES	3,000.00			-	3,000.00	6,200.00		(3,200.00)	-	(3,200.00)
918 SICK LEAVE BENEFITS	5400 NEW ARTICLES	275,000.00				275,000.00	275,000.00		-	-	-
919 MEDICAL	5200 GENERAL EXPENSES	25,000.00				25,000.00	29,885.39	75.00	(4,960.39)	-	(4,960.39)
	5400 NEW ARTICLES	-				-	-		-	-	-
	TOTAL MEDICAL	25,000.00	-	-	-	25,000.00	29,885.39	75.00	(4,960.39)	-	(4,960.39)
941 COURT JUDGMENTS	5200 GENERAL EXPENSES	-				-	-		-	-	-
945 RISK MANAGEMENT	5200 GENERAL EXPENSES	217,352.00				217,352.00	246,660.69		(29,308.69)	-	(29,308.69)
990 TRANSFERS	5200 GENERAL EXPENSES	190,000.00				190,000.00	-		190,000.00	-	190,000.00
<b>TOTAL TOWN WIDE BUDGET</b>		<b>7,274,455.00</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>7,274,455.00</b>	<b>6,961,252.89</b>	<b>75.00</b>	<b>313,127.11</b>	<b>-</b>	<b>313,127.11</b>
<b>TOTAL ARTICLES</b>		<b>275,000.00</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>275,000.00</b>	<b>275,000.00</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>
<b>TOTAL TOWN WIDE</b>		<b>7,549,455.00</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>7,549,455.00</b>	<b>7,236,252.89</b>	<b>75.00</b>	<b>313,127.11</b>	<b>-</b>	<b>313,127.11</b>
710 DEBT - PRINCIPAL	5200 GENERAL EXPENSES	3,790,568.00				3,790,568.00	3,788,100.99		2,467.01	-	2,467.01
750 MISC INTEREST	5200 GENERAL EXPENSES	-				-	-		-	-	-
751 DEBT - INTEREST	5200 GENERAL EXPENSES	2,027,411.00				2,027,411.00	2,022,938.28		4,472.72	-	4,472.72
752 DEBT - ST INTEREST	5200 GENERAL EXPENSES	44,726.00				44,726.00	19,672.72		25,053.28	-	25,053.28
755 DEBT - ISSUANCE COSTS	5200 GENERAL EXPENSES	10,000.00				10,000.00	-		10,000.00	-	10,000.00
<b>TOTAL DEBT</b>		<b>5,872,705.00</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>5,872,705.00</b>	<b>5,830,711.99</b>	<b>-</b>	<b>41,993.01</b>	<b>-</b>	<b>41,993.01</b>
820 STATE ASSESSMENTS	5200 GENERAL EXPENSES	535,751.00				535,751.00	532,369.00		3,382.00	-	3,382.00
830 COUNTY ASSESSMENTS	5200 GENERAL EXPENSES	51,422.00				51,422.00	51,421.62		0.38	-	0.38
<b>TOTAL OPERATING BUDGET</b>		<b>54,468,886.00</b>	<b>-</b>	<b>175,000.00</b>	<b>-</b>	<b>54,643,886.00</b>	<b>53,825,253.96</b>	<b>71,723.43</b>	<b>746,908.61</b>	<b>-</b>	<b>746,908.61</b>
<b>TOTAL ARTICLES</b>		<b>2,843,273.87</b>	<b>759,057.78</b>	<b>(82,964.04)</b>	<b>-</b>	<b>3,519,367.61</b>	<b>2,927,485.11</b>	<b>-</b>	<b>591,882.50</b>	<b>591,882.50</b>	<b>0.00</b>
<b>GRANT TOTALS</b>		<b>57,312,159.87</b>	<b>759,057.78</b>	<b>92,035.96</b>	<b>-</b>	<b>58,163,253.61</b>	<b>56,752,739.07</b>	<b>71,723.43</b>	<b>1,338,791.11</b>	<b>591,882.50</b>	<b>746,908.61</b>

## **REPORT OF THE TOWN ACCOUNTANT**

For Fiscal Year July 1, 2015 – June 30, 2016

State law requires the Town of Hanover to publish at the close of each fiscal year a complete set of financial statements in conformity with accounting principles generally accepted in the United States of America (GAAP) and that are audited in accordance with generally accepted auditing standards by a licensed certified public accountant.

The report consists of management's representations concerning the finances of the Town. Consequently, management assumes full responsibility for the completeness and reliability of all of the information presented in the report. To provide a reasonable basis for making these presentations, management of the Town has established a comprehensive internal control framework that is designed both to protect the Town's assets from loss, theft, or misuse and to compile sufficient reliable information for the preparation of the Town's financial statements in conformity with GAAP. Because the cost of internal controls should not outweigh their benefits, the Town's comprehensive framework of internal controls has been designed to provide reasonable rather than absolute assurance that the financial statements will be free from material misstatement.

At the time that this report is being submitted for the Annual Town Report, the Town's financial statements are being audited by Melanson, Heath & Co., a licensed certified public accounting firm. The independent audit involves examining, on a test basis, evidence supporting the amounts and disclosures in the financial statements; assessing the accounting principles used and significant estimates made by management; and evaluating the overall financial statement presentation. The auditor's report will be available for public inspection via the Town website.

The independent audit of the financial statements of the Town is part of a broader, federally mandated "Single Audit" designed to meet the special needs of Federal grantor agencies. The standards governing Single Audit engagements require the independent auditor to report not only on the fair presentation of the financial statements, but also on the audited government's internal controls and compliance with legal requirements, with special emphasis on internal controls and legal requirements involving the administration of Federal awards. This report will be available in the Town's Audited Financial Report.

### **Municipal Services**

The Town provides general governmental services within its boundaries including public education in grades kindergarten through twelve, police and fire protection, water distribution, public works, parks and recreation, veterans' services, public health, elder services and a public library. The water enterprise fund is self-supporting and covers its expenses through the water usage rates. In addition, the Town maintains a solid waste recycling and disposal facility.

### **Factors Affecting Economic Condition**

The Town continues to manage its financial affairs pursuant to the constraints imposed by Proposition 2 ½. It has maintained its bond rating of Aa2 issued by Moody's Investors Service by incorporating long range planning tools such as a 5 Year Capital Plan and maintaining reserve balances.

In addition, the Town has enhanced its revenue flexibility by establishing a water enterprise fund. This has allowed the Town to shift 100% of the operating cost, capital improvements, and related debt obligations to the users of water so that no tax revenue support is required. By doing so, the Town is able to provide the maximum tax dollars available to all other services.

### **Internal Controls**

Management of the Town is responsible for establishing and maintaining an internal control structure designed to ensure the assets of the Town are protected from loss, theft or misuse and to ensure that adequate accounting data is compiled to allow for the preparation of financial statements in conformity with generally accepted accounting principles.

### **Budgetary Controls**

The Town Manager prepares a balanced budget and presents it to the Board of Selectmen and the Advisory Committee. The Advisory Committee holds numerous public meetings and reviews each department's portion of the budget. The Committee then formulates its recommendations to Town Meeting.

The level of budgetary control is established by Town Meeting and this approval defines the level at which expenditures may not exceed appropriations. The level is at the departmental function of salary and expense, with the exception of the school department. The school department budget is appropriated as a lump sum. The Town Accountant is responsible for ensuring that all payroll charges and invoice charges are within the budgetary control prior to authorizing payment. During the fiscal year, additional appropriations may be approved at subsequent Town Meetings. For extraordinary and unforeseen expenses, departments may ask the Advisory Committee to approve a budget transfer from its reserve fund. The reserve fund is established within the budget vote at Town Meeting. These controls ensure compliance with the budget approved by Town Meeting.

### **Cash Management**

The cash management is handled by the Town Treasurer/Collector. The Treasurer/Collector monitors the Town's cash flow and provides for the investment of Town funds. The Treasurer/Collector seeks to maximize the return on Town funds while maintaining adequate protection and liquidity of funds. Quarterly tax billings and excellent collection rates have

eliminated the need to borrow on a short-term basis to maintain cash flow. The Town's investment options are governed by Massachusetts General Laws and focus on safety, liquidity and yield.

### **Risk Management**

The Town manages its exposures to various risks of loss related to torts, theft of, damage to and destruction of assets, errors and omissions, and natural disasters by purchasing policies that cover these events from commercial carriers. Additional information on the Town's risk management activity can be found in the notes to the financial statements or by contacting the Town Manager's office.

### **Pension and Other Post-Employment Benefits**

The Town contributes to the Plymouth County Retirement System, a defined pension plan. An independent actuary engaged by the governing Retirement Board calculates the amount of the annual contribution that the Town must make to the pension plan to ensure that the plan will be able to fully meet its obligations to retired employees on a timely basis. As required by law, the Town fully funds each year's annual required contribution to the pension plan as determined by the actuary.

The Town also provides post-retirement health care benefits for certain retirees and their dependents. As of June 30, 2015 there were 303 retirees and spouses receiving these benefits, which are financed on a pay-as-you-go basis.

### **Revenues**

Fiscal Year 2016 General Fund revenues (net of refunds) totaled \$55,111,027. This represented an increase of \$2,238,980, or a 4.23% increase over Fiscal Year 2015. Property taxes were the single largest revenue source, representing approximately 74.93% of the General Fund revenues. Real and Personal Property tax revenues increased \$2,968,104 to \$41,295,871 during Fiscal Year 2016. Intergovernmental revenues (State Aid) comprised the Town's next largest revenue source, representing approximately 17.58% of the General Fund. The motor vehicle excise tax, which is the third major revenue source at 4.71%, increased by \$80,294 to \$2,595,257.

In addition to the operating revenue received, \$1,289,899 was transferred from other funds. These receipts are required to be maintained separately and can only be transferred by a vote of Town Meeting and are used to support direct expenditures within the General Fund related to each operation. These transfers were part of the overall estimated revenues needed to balance the budget approved at the Annual Town Meeting in May 2015.

## Expenditures

Compared to Fiscal Year 2015, Fiscal Year 2016 General Fund total operating expenditures increased from \$52,545,111 to \$54,409,043. This represents an increase of 3.54%.

The following table presents the amounts collected and expended for Fiscal Year 2016.

Fiscal Year 2016 Actual Revenue General Fund			Fiscal Year 2016 Actual Expenditures General Fund Operating	
Revenue Source	Amount	Percent of Total	Function	Amount
Property Taxes	41,295,871	74.93%	General Government	1,270,081
Intergovernmental	9,690,843	17.58%	Public Safety	6,160,665
Excise Taxes	2,595,257	4.71%	Education	25,624,078
PILOT Agreements	29,289	0.05%	Public Works	6,460,969
Investment Income	69,087	0.13%	Community Resources	1,657,423
Licenses & Permits	677,915	1.23%	Debt Service	5,830,712
Departmental	399,422	0.72%	Assessments	583,791
Fines	122,453	0.22%	Town Wide	6,821,324
Penalties & Interest	156,096	0.28%		
Miscellaneous	74,794	0.14%		
<b>Total Revenue</b>	<b>55,111,027</b>	<b>100.00%</b>		
Other Financing Sources	1,289,899			
Free Cash Used	-			
<b>Total Revenues</b>	<b>56,400,926</b>		<b>Total Expenditures</b>	<b>54,409,043</b>

## **General Fund – Fund Balance**

The Town ended Fiscal Year 2016 with a total General Fund Undesignated Fund Balance of \$3,099,522.

The following table presents the changes in the Town’s General Fund Undesignated Fund Balance over the last five years.

<b>General Fund</b>		
<b>Fiscal Year</b>	<b>Undesignated Fund Balance</b>	<b>Percent of Revenue</b>
2016	\$3,099,522	5.6%
2015	\$2,894,641	5.5%
2014	\$3,961,808	7.9%
2013	\$3,588,446	7.4%
2012	\$3,656,324	7.9%

In connection with the operating budget, the Town annually presents to Town Meeting capital items for funding and prepares a Capital Plan. These items are derived from a combination of items identified in a facilities study performed by DRA architects and needs identified within departments.

In order to sustain the Town’s financial stability while continuing to upgrade infrastructure, buildings and equipment, the Town carefully controls and plans out its debt issuance. As of June 30, 2016, outstanding general obligation bonds totaled \$46,126,904.

I would like to thank all Town Officials, Boards, Committees and employees for their assistance and cooperation during the year.

Respectfully submitted,

Janine Smith  
*Director of Municipal Finance*  
Chelsea Stevens  
*Acting Town Accountant*

Accounting staff:

Pegge Powers, Accounts Payable Senior Clerk

## REPORT OF THE ADVISORY COMMITTEE

For Fiscal Year July 1, 2015 – June 30, 2016

The Advisory Committee consists of nine registered voters of the town, appointed by the Town Moderator. Committee members serve on the committee for a three-year term, which ends on July 15, or until a successor is appointed. No person holding an elective office of the town is eligible to serve on this committee.

The Advisory Committee is responsible for reviewing all articles contained in the each of the Annual and Special Town meeting warrants. The Committee's recommendations for the actions to be taken on each of these articles are presented both verbally and in written form at each of the Town Meetings.

The Advisory Committee is also responsible for making recommendations regarding the expenditures as presented in the Town Manager's budget. This budget was presented to the Board of Selectmen and made available to the public by February 1<sup>st</sup> as outlined in the Town Manager Act. These recommendations are included in the Town Meeting Warrant along with the Town's Omnibus Budget.

In addition, the Committee submits an annual report in printed form with its recommendations relative to the financial affairs of the Town.

In FY13, the Board of Selectmen adopted fiscal policy goals for sound fiscal management. One of the policy goals was to use recurring revenue for recurring expenses and one-time revenue for one-time expenses. Since then, the Town has steadily reduced its reliance on the use of free cash to fund the operating budget. In FY14, the Town used \$460,166 in free cash to fund the operating budget. In FY15, Town Meeting approved \$250,000 of free cash be used to fund the operating budget. Beginning with FY16, the use of free cash to support the operating budget was fully eliminated and the practice of using \$0 continued for FY17. The Advisory Committee endorses these fiscal policies and recommends continued efforts avoid the use of free cash for operating budget items.

Property taxes, local receipts, state aid, and other financing sources fund the Town's operating budget. Each year, the Town can increase its Levy Limit by 2 ½ percent under Proposition 2 ½. In FY17, the increase of 2 ½% calculated to \$924,522. Added to this increase was New Growth at \$255,920 to formulate the FY17 Levy Limit of \$38,161,303. Adding Town Meeting approved debt exclusions to the Levy Limit formulates the Maximum Allowable Levy, which was \$42,397,089 in FY17. The FY17 Town Meeting raised and appropriated a total of \$42,395,350, leaving an excess capacity, or the amount that could have been raised in taxes but was not, of \$1,738.

The Advisory Committee was presented with fifty-three articles contained in the Annual Town Meeting warrant and twelve articles in the Special Town Meeting Warrant. Prior to the May 2, 2016 Annual and Special Town Meeting, the Advisory Committee provided recommendations with respect to each Article as it deemed for the best interest of the Town.

The Articles considered included the General Fund Operating Budget and numerous appropriations for capital expenditures. Major highlights for the fiscal year 2017 budget and capital expenditures were as follows:

The Advisory Committee reviewed the budget department by department and questioned individual line items that seemed over budgeted. Committee liaisons worked with department heads, requested additional information and supporting documents on many of the line items, and ultimately changed the Town Managers recommended overall operating budget by transferring \$123,400 from the department budgets to the Advisory Committee Reserve Fund. This requires Advisory Committee approval for any transfers for unforeseen or extraordinary circumstances.

Town Meeting appropriated \$1,519,200 to pay for needed modifications to the Pond Street, Beal and Broadway water treatment plants.

Town Meeting appropriated \$118,612 for the purchase of two new police vehicles, \$220,000 for the refurbishment of a fire pumping engine and \$55,000 for the purchase of a new fire command vehicle.

Town Meeting appropriated \$10,000 to the Town Sick Leave Buyback Fund and \$100,000 to the School Sick Leave Buyback Fund in an ongoing effort to fund anticipated retirement liabilities.

Town Meeting appropriated \$50,000 to pay for walkways, lightings, grading and plantings for the new Hanover Veterans Honor Garden.

Respectfully submitted,  
Hanover Advisory Committee

Edward Hickey, Chairman  
Emmanuel Dockter, Vice Chairman  
Angela Blanchard  
Joan Port-Farwell  
Wayne Moores  
Sandra Hayes  
Jerry O'Hearn  
Brandon Freeman  
Gavin Little-Gill



## REPORT OF THE BOARD OF REGISTRARS

For Fiscal Year July 1, 2015 – June 30, 2016

The Town of Hanover's population increased slightly during the past year. During the fiscal year ending June 30, 2016, the Town had a slight increase of residents bringing the total population to 14,590.

**The breakdown of registered voters is as follows:**

Precinct	Active	Inactive	Non-Voter	Total
1	2262	148	1028	3438
2	2403	222	1223	3848
3	2256	199	1065	3519
4	2326	181	1278	3785
<b>Grand Total</b>	<b>9426</b>	<b>750</b>	<b>4594</b>	<b>14,590</b>

Two elections were held at Hanover High School during the fiscal year. The Presidential Primary was held in March, and the annual Hanover Town Election was held in May. The Annual Town Census is completed through this office. An accurate count of residents is helpful, as it determines what the state will distribute to the Town from its "Cherry Sheet." The census is also an aid to the police and fire departments in case of an emergency. The school department is also assisted by being able to project present and future enrollment.

Every household in Town will receive a Census form every January. All residents are urged to complete the form, making any additions, corrections or deletions as soon as possible. A slot at the front door of the Town Hall is available for dropping off forms. Please note one CANNOT REGISTER TO VOTE on the Census form. A failure to return the Form will result in a voter being placed on the "inactive" voter list.

Residents may register to vote during regular office hours in the lower level of Town Hall. Extended registration hours are held prior to Elections and Town Meetings. Or you may register on line at [www.sec.state.ma.us/ele](http://www.sec.state.ma.us/ele). You must be registered to vote 20 days prior to an election.

Town Hall hours are Monday, Tuesday and Thursday 8:00 A.M. to 4:00 P.M. Wednesday 8:00 A.M. to 8:00 P.M. Friday 8:00 A.M. to Noon.

Please feel free to call the Registrars office with any questions in regard to party affiliation or any other issues. The phone is (781) 826-5000 ext.1029 or [www.hanover-ma.gov](http://www.hanover-ma.gov).

Respectfully submitted,

Nancy J. Goldthwait  
Katherine A. DiSabato  
Pamela D. Ferguson  
Catherine G. Harder-Bernier, Town Clerk

## REPORT OF THE BOARD OF ASSESSORS

Fiscal Year July 1, 2015 – June 30, 2016

The Board of Assessors report the following valuations for taxable property established as of January 1, 2015, which reflects the Fiscal Year 2016 values:

Class	Value	Percentage
Residential	\$2,027,080,319	83.18
Commercial	\$ 299,212,141	12.28
Industrial	\$ 59,518,390	2.45
Personal Property	\$ 51,159,150	2.09
Total	\$2,436,970,000	100.00

The Board of Assessors completed the Department of Revenue's mandated *Interim Classification Inspection* for FY 2016 to comply with the reporting standards used during certification years. At the annual classification hearing, the Board of Selectmen voted a 4% levy shift between the residential class and the CIP (commercial, industrial, and personal property) classes. The average single-family assessment is now \$440,200. The residential tax rate is \$16.86 per thousand making the average single-family tax bill \$7,421.77. The average commercial property value is \$440,000. The commercial tax rate is \$17.88 per thousand making the average commercial tax bill \$7,881.50. New Growth for the Town was \$339,189. The total budget amount to be raised was \$64,335,724.78 with the tax levy or amount to be raised through property taxes of \$41,505,401.67.

The Board of Assessors granted a total of \$154,027.35 worth of exemptions to qualified veteran, elderly, blind, and hardship applicants.

The Board of Assessors continues the collaborative effort with the Town Planner, Department of Public Works Superintendant, and the Computer Coordinator to update and improve the Town-wide Geographic Information System (GIS). GIS gives the Assessor's office and other departments the ability to help maintain, organize and analyze geographic based information.

We are sorry to lose Robert Shea as a member of the Board his expertise will be missed. We also welcome Nancy Lyons back to the Board. Nancy was on the Board for many years.

The office staff includes the Principal Assessor Robert Cole, and Sr. Clerk Elaine Boidi.

The staff and the Board of Assessors are always available to answer valuation and assessment questions.

The Board of Assessors wishes to thank all Town officials, Departments, Boards and residents for their continued cooperation.

Respectfully submitted,  
Board of Assessors  
David Delaney Chairman  
Nancy Lyons, Assessor  
Frank Greco Assessor

## **REPORT OF THE HANOVER PUBLIC SCHOOLS**

For Fiscal Year July 1, 2015 – June 30, 2016

It is with great pleasure that I submit the annual report for the 2015-2016 school year for Hanover Public Schools. Our students, staff, and leadership team worked exceptionally hard last year to move our school system forward. Overall, we are very pleased with the results but we strive each day to be better. Today, this report is a look into our past. We will celebrate our successes, learn from our mistakes, and remember this time fondly as the years go by. Now, we enthusiastically move forward and prepare for the challenges and opportunities before us.

### **2016 MCAS RESULTS**

Our goal remains the same - to consistently move more students into the Proficient and Advanced levels, while focusing on individual student growth over time. Students in grade 10 participated in the MCAS in ELA, Math, and Science. Students in grade 5 and 8 also took the MCAS in the area of Science. Students in grades 3 through 8 participated in the PARCC (Partnership for Assessment of Readiness for College and Careers) assessment. Results for both assessments were released to the public on September 26, 2016. The following are our district-wide MCAS/PARCC results.

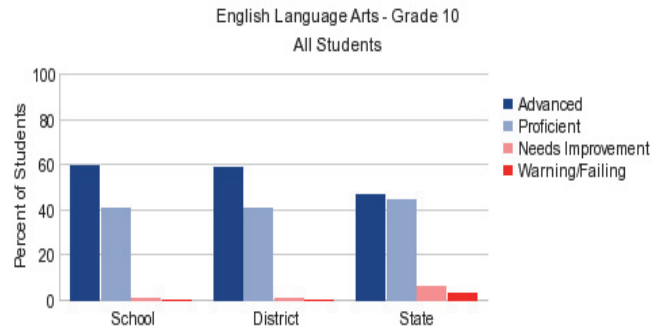
### **ASSESSMENT RESULTS**

In spring 2016, as Massachusetts prepared to build the next-generation MCAS, districts were given the option of administering either PARCC or MCAS assessments in English language arts and mathematics to students in grades 3-8. Approximately 72 percent of students in grades 3-8 took PARCC, while 28 percent took MCAS. Unlike in 2015, when the percentage of districts choosing MCAS and those choosing PARCC was roughly even in terms of demographics, this year's assessment choices were distributed in such a way that it is difficult for ESE to create a valid representative sample to serve as a basis for comparing statewide results. As a result, ESE is not reporting aggregate statewide results for grades 3-8 in English language arts and math in 2016. The Department will return to reporting statewide results in 2017, when all students in grades 3-8 will take the next-generation MCAS in English language arts and mathematics. The Department is able to report statewide results for the grade 10 English language arts and mathematics tests as well as the science and technology/engineering tests at grades 5, 8 and in high school, because those tests were given statewide.

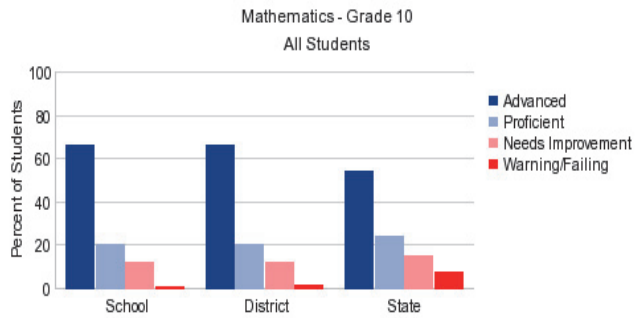
## HANOVER SPRING 2016 RESULTS BY ACHIEVEMENT LEVEL SCHOOL, DISTRICT, STATE COMPARISON

### Hanover High School: Grade 10 ELA & Math MCAS

English Language Arts	N Included	% School	% District	% State
Advanced	110	59	59	47
Proficient	75	40	41	45
Needs Improvement	1	1	1	6
Warning/Failing	0	-	-	3
<b>Total Included</b>	<b>186</b>			



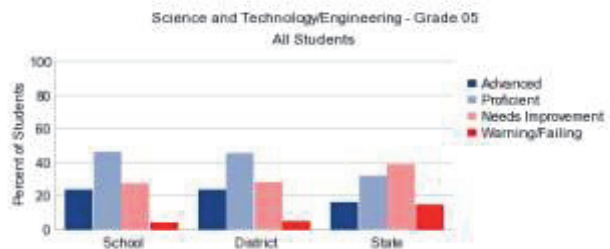
Mathematics	N Included	% School	% District	% State
Advanced	122	66	66	54
Proficient	38	21	20	24
Needs Improvement	22	12	12	15
Warning/Failing	2	1	2	8
<b>Total Included</b>	<b>184</b>			



## SCHOOL, DISTRICT, STATE COMPARISON GRADE 5, 8, & 10 SCIENCE

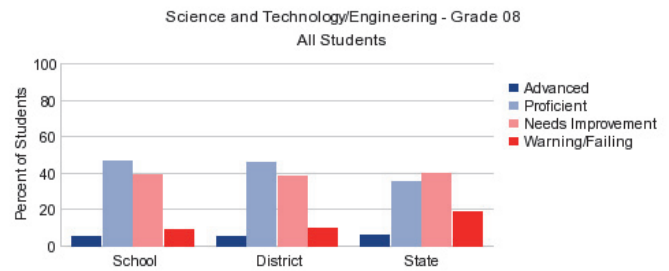
### Grade 5

Science and Technology/Engineering	N Included	% School	% District	% State
Advanced	41	23	23	16
Proficient	82	46	45	31
Needs Improvement	48	27	27	38
Warning/Failing	7	4	4	14
<b>Total Included</b>	<b>178</b>			



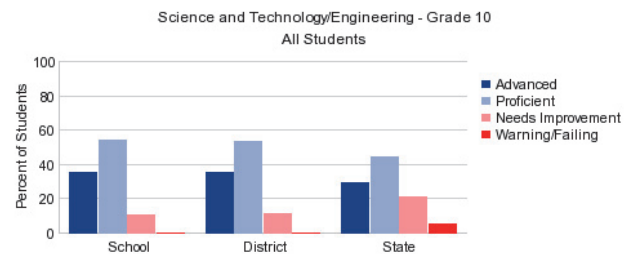
## Grade 8

Science and Technology/Engineering	N Included	% School	% District	% State
Advanced	11	6	6	6
Proficient	92	46	46	35
Needs Improvement	77	39	38	40
Warning/Failing	18	9	10	19
<b>Total Included</b>	<b>198</b>			



## Grade 10

Science and Technology/Engineering	N Included	% School	% District	% State
Advanced	65	35	35	29
Proficient	99	54	54	44
Needs Improvement	20	11	11	21
Warning/Failing	0	-	-	5
<b>Total Included</b>	<b>184</b>			



## SCHOOL, DISTRICT, STATE COMPARISON PERCENTAGE OF STUDENTS AT EACH ACHIEVEMENT LEVEL

### Grade 3-8 ELA & Math PARCC

Grade and Subject	Level 4 and 5 %		Level 5 %		Level 4 %		Level 3 %		Level 2 %		Level 1 %		Avg Scaled Score	Number of Students Included	Trans. CPI		Trans. Student Growth Percentile (SGP)	
	DIST	STATE	DIST	STATE	DIST	STATE	DIST	STATE	DIST	STATE	DIST	STATE			#	Mean	#	Median
GRADE 3 ELA/L	61		3		58		19		10		9		754	202	206	87.0	--	--
GRADE 3 Math	67		15		52		23		7		2		761	201	205	91.8	--	--
GRADE 4 ELA/L	75		15		60		19		6		0		766	212	214	89.3	206	50.0
GRADE 4 Math	74		8		67		20		6		0		764	212	215	90.6	206	53.0
GRADE 5 ELA/L	76		4		72		18		4		1		763	181	181	94.2	174	44.0
GRADE 5 Math	57		7		49		29		11		3		753	180	180	86.7	173	41.0
GRADE 6 ELA/L	60		8		52		27		10		3		754	208	209	87.1	206	26.0
GRADE 6 Math	64		9		55		23		9		4		755	207	209	87.7	203	50.0
GRADE 7 ELA/L	83		33		49		12		5		1		775	224	225	95.6	214	52.0
GRADE 7 Math	61		11		50		27		7		4		756	224	225	84.8	214	54.0
GRADE 8 ELA/L	79		26		53		15		2		4		774	197	199	95.7	194	49.0
GRADE 8 Math	47		1		47		31		14		8		747	133	135	78.3	128	47.0
GRADE 8 ALG. I	97		11		86		3		0		0		782	64	64	99.2	63	26.0
GRADES 3-8 ELA/L	73		15		57		18		6		3		764	1,224	1,234	91.4	994	44.0
GRADES 3-8 MATH	65		9		56		24		8		3		758	1,221	1,233	87.8	987	48.0

**Achievement Levels:**  
 Level 4 and 5: **Met or Exceeded Expectations** (750-850)  
 Level 5: **Exceeded Expectations** (varies by grade - 850)  
 Level 4: **Met Expectations** (750 - varies by grade)  
 Level 3: **Approached Expectations** (725-749)  
 Level 2: **Partially met Expectations** (700-724)  
 Level 1: **Did not meet Expectations** (650-699)

**Trans.SGP** = Transitional Student Growth Percentile generated using current PARCC and prior MCAS scores

**Trans.CPI** = Transitional Composite Performance Index generated using linked PARCC and MCAS scores

The following highlights represent a snapshot of some of our success stories in raising the percentage of students scoring in the Proficient and Advanced (Level 4 & 5) categories:

- Grade 4 Math 15% increase in Level 4 & 5
- Grade 5 Science and Technology/Engineering 7% increase in Advanced
- Grade 8 Science and Technology/Engineering 3% increase in Advanced
- Grade 10 Science and Technology/Engineering 6% increase in Advanced
- Grade 10 Math 10% increase in Advanced

Our Grade 10 ELA results continue to be impressive. 99% of our students scored in Advanced or Proficient consistent with the last three years ranging from 97% to 99%.

## **STUDENT SERVICES**

The Hanover Public Schools Department of Student Services is responsible for special education, civil rights, English language learners, homeless students, guidance, school psychologists, adjustment counselors, nursing, related services such as speech therapy, occupational therapy and physical therapy, behavioral and psychiatric consultation, wellness, home and hospital instruction, grants (writing, acquisition and implementation), professional development, assistive technology, Medicaid, and more.

## **SPECIAL EDUCATION**

The Department of Student Services welcomed a new Director in November 2015, as well as a new Special Education Administrator at Hanover Middle School, Assistant Principal/Special Education Coordinator at Cedar school, and a Special Education Coordinator at Center/Sylvester School, during the 2015-2016 school year.

The Department of Student Services is responsible for providing programs and services for students in preschool through grade 12, and up to the age of 22 for those students whose needs are such that they require programming and services beyond grade 12. The department of special education includes but is not limited to the design, implementation and oversight of special education programs and services, implementation and oversight of the evaluation and team meeting process including eligibility determination for special education services, development of Individualized Education Programs (IEP) for students, hiring staff and engagement and oversight of contracted services throughout the district, coordination with area collaboratives for transportation and other programs and services, placement, oversight and case management of students in out-of-district placements, processing all IEP's, amendments, and other paperwork related to the special education process, oversight and monitoring of all special education regulations, provision of professional development and training for staff throughout the school year, working actively and collaboratively with the Special Education Parent Advisory Council to provide resources, support and training for the parent community at large, summer programming, and much more.

The Hanover Public Schools underwent a Coordinated Program Review during the 2013-2014 school year. As part of the six year Coordinated Program Review cycle, the Department of

Student Services submitted a self-assessment in the 2015-2016 school year to address the areas of findings identified by the Department of Elementary and Secondary Education that were in need of improvement in order to be compliant with special education regulations. This self-assessment aligns to the on site mid-cycle review that will be conducted in the fall of the 2016-2017 school year to assess the District's progress made toward the Corrective Action Plan.

The Department of Student Services wrote and submitted grants to provide professional development to teachers to support students with diverse learning needs in many of our inclusive classrooms throughout the district in addition to improving methods of collaboration between general education teachers, special education providers and paraprofessionals. The district also participated in the Behavioral Health Initiative in collaboration with other member districts in the North River Collaborative to support the social emotional needs of our students. Through the "Program Improvement" grant we once again brought in Dr. Mitch Abblet, a clinical psychologist who provided clinical consultation, supervision, and training for mental health professionals in the district. Also, many members of our staff attended workshops on "Social Thinking" and brought the information and tools back to their buildings, and embedded those strategies into the classroom setting and/or one on one work with students.

Additionally, all faculty and administration in the district were provided on site training in the area of special education legal requirements and compliance and the Special Education Coordinators attended additional legal workshops focused on facilitating effective team meetings and compliance requirements.

The Director of Student Services continued to work with the preschool team throughout the year on the development of a new approach to the evaluation process for preschool aged children. The team consisted of speech, occupational therapy, physical therapy, the preschool teachers, and the school psychologist. The assessments being used were examined and a new assessment tool was purchased. Additionally, the preschool team attended training and implemented the Positive Behavior Support program for all preschool students.

The collaboration between the Director of Student Services and our Special Education Parent Advisory Council (SEPAC) continued to strengthen this past school year. We met on a regular basis to collaborate on upcoming topics for SEPAC presentations, develop a structure to our executive board, and schedule monthly executive board meetings in addition to the scheduled workshops. We were fortunate this year to have renowned speaker Jessica Minahan, M.Ed., BCBA, author of *The Behavior Code* present at a SEPAC workshop, as well as a panel of both school and community members present a panel discussion on inclusion within our local community during Inclusive Schools Week. We continued to work together on the creation of resources and planning events that will further support the needs of our parent and school communities.

Additionally, the Department of Student Services continues to work in partnership with Bridgewater State University in the Transition at Bridgewater (T@B) and Inclusive Concurrent Enrollment Initiative (ICEI) programs and Massasoit Community College Gateway Program to support the diverse needs of our students.

## **CIVIL RIGHTS**

Civil Rights is another area that is evaluated as part of the Coordinated Program Review and is therefore part of the Corrective Action Plan, which was implemented in the 2013-2014 school year. We continue to abide by the policies and procedures set forth as a result of the corrective action plan. The scope of Civil Rights regulations is enormous and impacts every facet of our work within the public school setting. We continue to work to stay compliant and responsible for each and every component of the regulations.

## **ENGLISH LANGUAGE LEARNERS**

This is an additional area that fell under the examination of the Department of Elementary and Secondary Education (DESE) as part of the Coordinated Program Review. The Department of Student Services submitted a Corrective Action Plan to DESE during the 2014-2015. The district was successful in implementing the Corrective Action Plan and met all criteria during the 2015-2016 school year. Staffing was increased to meet state requirements for the provision of services to students with English as a Second Language. The Director of Student Services and the English Language Learner teacher work collaboratively to oversee services and make recommendations for change.

## **WELLNESS**

The district wide Wellness Committee was in its third year of existence during the 2015-2016 school year. The team collaborated with both the Hanover Police and Fire Departments to establish Emergency Response Drills to keep the Hanover Public Schools safety at the forefront of operations. Trainings were provided in the areas of: CPR, Life Threatening Allergy/EpiPen Administration, and Opioid Awareness/Narcan. All administrators in the district were provided with a presentation on our Employee Assistance Program through EAP Network to support the needs of employees outside of the classroom.

Additionally, the committee previously identified substance use prevention and substance abuse education as a priority, in alignment with state mandates, to partner with the larger Hanover community to offer support, guidance and prevention to students and families struggling with this issue.

## **SUMMARY**

The Department of Student Services is actively engaged in the acquisition and implementation of entitlement and competitive grants through the state. In addition to utilizing grant funds for staff salaries within the special education department, some of these grant opportunities provide us with the means to offer additional exemplary programs, professional development, consultation, materials, technology, and other resources that would otherwise be unavailable to the district.

The Department of Student Services works collaboratively with central office and building based administrators to shape a vision for instruction, programs, support services, and the general oversight of the work being done in all of the areas listed or described in this report. The scope of the Department of Student Services is vast. Engagement in the Coordinated Program Review



and subsequent Corrective Action Plans and mid-cycle review has helped the larger school community to gain a better understanding of the full scope of our responsibilities, and the extent to which the focus of our work impacts what goes on at the building level each day.

## **TECHNOLOGY**

Hanover Public Schools has made numerous improvements in technology since the fall of 2015. Advancements were made not only in equipment but also in instructional integration. This report highlights the most significant changes.

### **NETWORKING**

- Increased internet bandwidth at High School on Verizon FIOS and added Comcast Internet to provide redundancy and shared bandwidth
- Replaced Network Security Appliance (aka Firewall) at High School to improve performance and reliability
- Replaced Network Security Appliance (aka Firewall) at Cedar School to improve performance and reliability
- Replaced Network Security Appliance (aka Firewall) at Sylvester School to improve performance and reliability
- Replaced network switches at Town Hall to improve performance and reliability
- Increased internet bandwidth at Town Hall on Comcast internet and added Verizon FIOS to provide redundancy and shared bandwidth

### **HARDWARE**

- Deployed 7 computer carts, each loaded with 30 HP Chromebooks, across the district:
  - Hanover High School: 2 carts, Hanover Middle School: 3 carts, Cedar School: 1 cart, Sylvester School: 1 cart
- Deployed 1 tray of iPads across the elementary schools:
- Center School: 1 tray (total of 10 iPads)
- Installed memory in over 300 machines (desktop and laptops) to improve performance and bring all machines up to a minimum 4Gb

### **SOFTWARE**

- Migrated user accounts for all staff and students at the High School to the Active Directory server at Hanover High School (Elementary and HMS were done last year) providing a single sign on method across the District
- Upgraded all supported hardware (850 devices) to the latest operating system from Apple (MacOS El Capitan 10.11.6)
- Updated all supporting software (Microsoft Office, Google Chrome, Firefox, Flash Player, etc.) on all 1300 desktops/laptops
- Placed all iPads (300 devices) under management with system management suite to allow staff access to self-service portal for installing District owned and free apps as well as enable central deployment of District apps

- Placed Fire Department computers under management with system management suite for inventory purposes
- Place Town Hall computers under management with our system management suite
- Replaced Blackboard Connect with School Messenger for District communications
- Closed 3521 Helpdesk Tickets

### **STAFFING**

- Consolidated Director of Technology and Network Admin positions into one role (Director of Technology Operations), eliminated one FTE
- Assumed role of desktop support for Fire Department eliminating billable hours from external consultant

### **CENTER/SYLVESTER SCHOOL**

The enrollment at Center/Sylvester School increased slightly with a total enrollment of 574 students. It was the second year of a tuition-based full day Kindergarten and sixty-seven students participated in full day Kindergarten and thirty-nine students participated in half-day Kindergarten. New employees to join our teaching staff included Amy Madden, Jennifer Buckley, Maura Donahue, Kerrie Capraro, Sommer O'Malley, Brianna Cole, Katie Sweeney, Jeanne Ryan, Grace Ahl, Courtney Folsom, Melissa Laidlaw, and Kristen LeVangie.

Each year the Plymouth County Teacher's Association recognizes teachers and those who make a difference in public education. In the spring of 2016, the PCEA presented awards to Kerrie Capraro, Kerry Ennis, Jill Joy, Linda Price, Maureen Shea, Mary Herbert, and Emily Humphrey.

The 2015-2016 school year was the first full year of the implementation of the enVision 2.0 math program for all students in grades Kindergarten through grade four. This included extending the time on learning minutes in mathematics to seventy minutes daily. Professional development continued in the area of mathematics for all teachers and opportunities to integrate technology resources into the day included using Doceri and the Bounce app as a tool in the classroom but also extending the technology to home. The school continued its relationship with the Norwell Science Center and expanded the learning walks on our nature trail. Teachers began work on the new science standards and preparing for new curriculum units to begin with their students in the fall of 2016. Our teachers in Kindergarten and grade 2 participated in professional development at the Holly Hill Farm in Cohasset that helped them to prepare their students for a field trip to the farm to explore the learning around how our food is grown and where it comes from locally. Empowering Writers became a core resource for teaching writing in K-4 and teachers continued their professional development by grade level to further develop rigorous writing expectations for students. This exposed all students to more time with non-fiction literature and expository writing.

The HPTA generously funded several programs for each grade level including: Science Programs from the MOS, Animal Habitat, Now Hear This, and Simple Machines. All grade levels participated in field trips during the year that included the Hanover Fire Station, War Memorials in Hanover, Town Hall, and John Curtis Library, Plimouth Plantation, Freedom Trail, Franklin Park Zoo, Museum of Science, Soule Homestead, and South Shore Art Center in Cohasset.

Some of our annual school events continued with the Kindergarten Magic Show, ‘Grandperson’ Bingo, Science Fair, Memory Day, Snow Bowl, Sports Day, Movie Night, Culture Show and our school play, “Mary Poppins” which took place in the Spring under the direction of Janet Fortier. We are very grateful for all of the generous donations from the PTA, which allowed us to purchase recess equipment, iPads, classroom fans, bean bag chairs, Chromebooks, and funded the supplies for many smaller events.

The Hanover Foundation for Educational Enrichment approved several grants for the school including Tidal Pools, Tidal Pools Alive, and Top Secret Scientists.

For the second year in a row, we ended with a school wide nature theme which included making bird feeders, nature trail walks, a beekeeper presentation from Kerrie Capraro, a visit from the author “Brian Lies”, fairy gardens, and outdoor yoga. Students left in June inspired for a summer of reading and fun in the outdoors!

## **CEDAR SCHOOL**

Student enrollment at Cedar School as of October 1, 2015 was 434; this enrollment is 25 students more than October 1, 2014.

We experienced a number of staff changes during the 2015-2016 school year. Speech and language pathologist Nancy Moore and paraprofessional Joan McVey retired in June 2016. Joel Barrett joined the Cedar School team as assistant principal and special education team chair. Kim Blanton joined as a .5 kindergarten teacher. Colleen Derby and Taylor Reid joined as ABA tutors and Alycia Dunn as a paraprofessional.

The Cedar School continued its tradition of effective communication and family engagement. Mr. Oates continued the practice of newsletters by sending parents the Cedar Update to support the school’s efforts to consistently communicate with parents and staff. The tradition of Family Gatherings was continued. This past year the Gatherings focused on the collaboration between the Cedar School Student Council and Hanover High School’s Student Council. In addition, staff members continued to maintain and enhance class websites. Finally, Twitter and Facebook were once again utilized as a means of keeping parents connected to their children’s elementary school experience.

Courtney McGinnis and Ryan Comperchio were recognized for perfect attendance during the 2015-2016 school year.

During the 2015-2016 school year, many members of the Cedar School community were recognized for various achievements. Third grade teacher Mary Ann Johnson received a PCEA Honors award. Nancy Moore received a PCEA retirement award. Karen McCabe, Lynda Tarbox, Grace Ahl, John Voelkel, Deborah George, Anne Thornton, Lisa Quilty, Marcia Tucker, Rev. Eric Stroshine, Amy Lynch, Kristen Gokey, Carol Rodday all received PCEA Service Awards for all of their hard work at Cedar. Lastly, Amy Lynch, Joan McVey and Nikki Simmons all received Apple Awards for fifteen years of service in the Hanover Public Schools.

Thanks to the support and generosity of the Hanover Parent-Teachers Alliance (HPTA) and the Hanover Foundation for Educational Enrichment (HFEE) the Cedar School was able to enjoy a variety of exciting enrichment programs. Also funded by the HPTA, the students in grades three and four participated in a month long poet-in-residence program with esteemed author Julia Thacker. This program included a Cedar School Poetry Night.

The Cedar students enjoyed numerous field trips including adventures to the Museum of Science, Duxbury Bay, Hanover YMCA, Gillette Stadium, The Adams National Park, two trips to the Berklee Performance Center (one funded by the Hanover Cultural Council), Plimoth Plantation, and Legoland.

In addition to supporting enrichment programs, the HPTA sponsored many important family activities including Family Fun Fest, Dad Serves Pizza Night, 4<sup>th</sup> Grade Prime Time, the Science Fair and the Scholastic Book Fair.

## **HANOVER MIDDLE SCHOOL**

The breakdown of the enrollment for the past year (2015-2016) was as follows: Grade 5- 181, Grade 6- 212, Grade 7 - 228, and Grade 8- 200. The total number of students was 821. The Hanover Middle School welcomed the following new hires: Erin Foley (Digital Literacy) and Laura Kenney (Special Education). The main goals of professional development were to continue to align and implement the Common Core State Standards in English Language Arts and Mathematics with a concentration on training all staff and disciplines on creating next-generation questions and assessments. Additionally, technology training was embedded in all Professional Development and Professional Learning Community sessions. The staff of Hanover Middle School was trained in ways to utilize various technologies including but not limited to the Google Suite, iPads, and Chromebook carts to improve student learning.

The following students received recognition in the awards they received:

- David M. Walsh Science Award: Nicholas Colaw and Julia Dunderdale
- Fredrick Doll Award: Kissila Costa-Randow and Meghan McGurrian
- Joy Tucker Award for Kindness, Positive Work Ethic, Responsibility, and Service to Others: Emma Gannon
- Phillip J. O'Neil Citizenship Award: Paige McKee
- Spelling Bee Winners: 1<sup>st</sup> place, Owen McCaffrey; 2<sup>nd</sup> place, Audrey Manning; 3<sup>rd</sup> place, Shane Carolan

- Jr. SEMSBA Festival: Grade 7 – Emma Butzbach, Alana Gasdia, Ian MacDonald, Samuel Thai and Grade 8 – Dan Butka, Ian Morrison
- Bridgewater State University Middle School Band Fest: Grade 7 – Ava Schipper, Mia Slowey, Emma Massey, Emma Butzbach, John Bertoncini, Rachel Taylor, Ian MacDonald, Megan Clasby, James Kadra and Grade 8 – Anthony Heffron, Thomas Bramowska, Dan Butka, Ian Morrison, Adam Giordani
- Jr. District (Band): Dan Butka & Samuel Thai
- Hanover Lions Club Peace Poster Contest: 1<sup>st</sup> place, Deja Depauw; 2nd place, Kate Murphy; 3<sup>rd</sup> place Lauren Kelley
- The First Parish Regional Art Show: Ben Asnes, Lily Hash, and Hunter Puleo
- Student Council MVP 2015-2016: Emma Gannon and Nicholas Colaw

The Hanover Middle School continued to host many special events, often held to raise funds or gifts for charities. Those held last year were Harvest Fest, Harvest Jam, Turkey Trot, and Toys for Tots toy drive. Other special events held at the Hanover Middle School included Spirit Day, Band and Chorus Concerts, and the Performance Troupe Show. Read Across America Day, DARE Education and Graduation, and Colonial Day were also celebrated. Student Council held dances for the 7<sup>th</sup> and 8<sup>th</sup> Grades as well as afternoon socials for the 5<sup>th</sup> and 6<sup>th</sup> Grades. A Blood Drive in Memory of Matthew Westfield was held in the spring, and the 6<sup>th</sup> grade held Make a Difference Day in June. Additionally, Water Day, Whale Day, and the 8<sup>th</sup> Grade Award Ceremony and Dinner Dance were held. Finally, Hanover Middle School students continued to participate in curriculum-based field trips that extended and enhanced students' learning beyond the classroom walls; this year the 8<sup>th</sup> grade made its 2nd annual trip to Washington D.C. with almost 200 students participating. Some additional examples of these field trips are the Grade 5 Museum of Science overnight trip, the Grade 5 Freedom Trail trip, the famous Grade 6 Camp Squanto trip, Grade 6 Peggotty Beach day, the Grade 7 Floating Classroom, the Six Flags musical performance, and the Band's performance at the State House.

## **HANOVER HIGH SCHOOL**

At the time of graduation, Hanover High School's total enrollment was 796 with the graduating Class of 2016 totaling 203 students. Of these 203 students, 81.1% are attending four-year colleges, 9.2% are attending two-year colleges, 2.4% are attending technical schools, and 1.5% enrolled in the military.

This past school year, we refined the new teacher evaluation system in that all communication involving the evaluation process was conducted entirely through a digital platform.

In academic disciplines, we continued our curricular work with the refinement of district-determined measures, common assessments, school-wide rubrics, and an overall curricular alignment to the skills and content outlined in the Common Core. In continuation of the previous year, we conducted professional learning communities wherein the faculty met once a month to discuss several issues surrounding teaching and learning at the high school. We

continued our work with peer visits wherein every teacher made an effort to observe someone else's classroom once a month. On early release days, we conducted teacher-led workshops on best practices. Lastly, we made strides in coordinating collaboration time among teachers, and several projects were produced in support of our school's curriculum.

### **CURRICULUM UPDATES STEM (SCIENCE, TECHNOLOGY, ENGINEERING, AND MATH)**

- Updated AP Environmental Science curriculum with additional content and inquiry-based lab experiments aligned to the College Board national curriculum
- Updated AP Physics 2 curriculum with additional content and inquiry-based lab experiments aligned to the College Board national curriculum
- Updated AP Chemistry curriculum with additional content and inquiry-based lab experiments aligned to the College Board national curriculum
- Updated AP Calculus curriculum with additional content and new pacing guides aligned to the College Board curriculum
- Updated math curriculum to align vertically with middle school's Connected Mathematics Program (CMP) program
- Updated Program of Studies course descriptions in mathematics to reflect changes in math curriculum and alignment with middle school's Connected Mathematics Program (CMP) program
- Aligned Benchmark exams in Algebra 1 across the middle and high schools
- Collaborated with Library Media specialist in Biology and Geometry to incorporate research skills in writing term research papers
- Increased Communication expectations within the Engineering and Video Production curricula by utilizing school-wide literacy rubrics and weekly writing assignments
- Increased the use of our Google Platform (Docs, Sheets, Slides, Forms, and Classroom) for resource sharing, assignment tracking, communication, and collaboration
- Increased internship opportunities for school-to-work and internship students
- Introduced the new SAT to all juniors in mathematics and gathered baseline data through an internal formative assessment
- Continued to focus on critical reading skills in all classes
- Advanced several students from our Science Fair to the Regional Science Fair
- Participated in MASSCue

### **HUMANITIES**

- Continued work on the integrated General Assessment Plan
- DDMs continue to be refined to reflect current curricular focus
- Rubrics for Civic and Social Learning Expectations are under development in preparation for NEASC five-year report
- Social Studies worked to develop its own literacy assessment system based on 21<sup>st</sup> Century Learning Expectations

- World Languages Department adopted Schoolshape, a cloud-based speaking and listening program for use in both Spanish and French classes
- Summer Reading List revised for text complexity and student interest
- English Department sponsored the Lions Club Youth Speech Contest, the national Poetry Out Loud competition, and a Poetry Jam in conjunction with Students Against Destructive Decisions
- Field Trips included student exposure to the worlds of higher education, theater, and the arts in Boston
- The Drama curriculum is under development; Drama Club participated for the first time in the annual Massachusetts Educational Theater Guild Festival
- Our Library Media Specialist continues to investigate research models, provide class-based and individualized research instruction, maintain academic databases, upload curriculum resources, and document all of the research activities taking place throughout the school

## MUSIC

Hanover High School musicians continue to gain recognition throughout the region and state for their outstanding performances. Enrollment in both performance and non-performance courses continues to expand with offerings in instrumental and vocal performance, music theory and composition, and music history and interdisciplinary applications.

### Festivals & Honors

#### **MMEA All-State Chorus**

*Madison Fitzpatrick*

#### **MMEA Southeastern District**

*Jillian Benway  
Madison Fitzpatrick  
Nathan Hanrahan  
Mikenzie Mathieson  
Dante Nicotera*

#### **Junior SEMSBA**

*Justsy Carney*

#### **Senior SEMSBA**

*Jillian Benway  
Caroline Cleary  
Erin Jenkins  
Mikenzie Matheson  
Dante Nicotera  
Alexis Perry  
Erica Perry  
Sophia Ruggiano  
Katerine Scott  
Jake Sledziewski*

Symphonic Band, VOX, Chorale, and Concert Chorus once again took part in the MICCA (Massachusetts Instrumental and Choral Conductors Association) evaluation. VOX and Concert Chorus received Silver ratings, and Symphonic Band and Chorale received Bronze ratings. The Symphonic Band also participated in the South Shore Wind Band Exchange Concert which features the performances of outstanding high school wind bands and provides feedback from a collegiate band director. The choral ensembles were the beneficiaries of several in-class workshops from renowned vocal conductors as well. The Jazz Ensemble is an award-winning audition-based ensemble that also participates in evaluation festivals and community

performances. In February, the Jazz Ensemble earned a Silver Medal at the Massachusetts Association of Jazz Educators (MAJE) festival and received commendations for Dante Nicotera and Megan Abbot as outstanding performers. The Jazz Ensemble also represented Hanover at the Bridgewater State University Jazz Festival and the East Bridgewater Evening of Jazz. Hanover's auditioned women's vocal ensemble VOX once again performed at many community events including caroling, singing at athletic events, and concert events.

### **STUDENT RECOGNITION**

At our Undergraduate Awards Ceremony held on June 9, 2016, we recognized 86 academic awards, 16 overall awards, and 16 book awards:

<b>Subject</b>	<b>Grade 9</b>	<b>Grade 10</b>	<b>Grade 11</b>
<b>English</b>	Madelyn Kiley	Taylor Scott	Deirdre White
	Alex McFarland	Elizabeth DeMita	Tori Miller
<b>Math</b>	Cornelius Bottomly	Sierra Little-Gill	Audrey Sandonato
	Isabella Whitney	Olivia Boise	Jennifer Rosinski
<b>Science</b>	John Salvucci	Nicholas Jones	Zachary Chase
	Joseph Mignosa	David Adams	Ryan Stone
	Kaleigh McEachern	Cassandra Calabro	Megan Dixon
<b>Social Studies</b>	Abigail Cummings	Olivia Boise	Benjamin Goslin
	Stephen Gill	Alyssa Wilcox	JuliAnna Picardi
<b>FL - Spanish</b>	Madelyn Kiley	Kyle Elkhill	Jen Rosinski
	Joseph Glover	Dina Delkouras	Aidan Wright
<b>FL - French</b>	Mikayla Chabot	Olivia Norris	Deirdre White
	Chloe Murphy	Hannah Levin	Renee Babin
<b>FL - Greek/Italian</b>		Adrianna Howell	
<b>Art - 2D</b>	Sawliha Kidwai	Mikaela Murphy	Tammy Kelley
<b>Art - 3D</b>	Emily Gilcoine	Abigail Hammett	Emma Buckley
<b>Business</b>	Harrison O'Brien	Kyle Elkhill	JuliAnna Picardi
		Ryan O'Malley	Julia Ricciarelli
<b>Internship</b>			Audrey Sandonato
			Danielle Shaw
<b>Engineering</b>	John Salvucci	Olivia Norris	Connor McCormick
<b>Music - Instrumental</b>	Andrea Contreras	Jake Sledziewski	Benjamin Goslin
<b>Music - Vocal</b>	Abigail Cummings	Mikenzie Matheson	Vanessa Gallo
<b>Video Technology</b>			Jodie O'Connor
			Cassidy Bodie
<b>Drama</b>	Justy Carney	Madison Carroll	Macy Hohenleitner



<b>Overall Winners</b>			
	9 Abigail Stone - Math, Social Studies, Spanish, Drama	10 Erica Perry - English, Social Studies, Science, Instrumental Music	11 Alexis Perry - Science, Math, Social Studies, Spanish
<b>Overall Winners</b>	9 Julia Leskow - Spanish, Social Studies, English, Business	10 John Donovan - Math, Science, Spanish, Social Studies	11 Hollan Farner - English, Math, Social Studies
	9 Karly Bruder - Science, English, Math, Art	10 Kristen Marchetti - English, Science, Social Studies, French	11 Jack Cahalane - English, Social Studies, French
	9 Margaret Munroe - Math, French, Business	10 Nicholas O'Hara - English, Science, Spanish, Social Studies	11 Meghan Raab - English, Math, Science, French
		10 Rebecca Prentice - Science, Spanish, Business	
<b>High Honors</b>	Karly Bruder	Olivia Boise	Megan Abbott
	Robert Heger	John Donovan	Jack Cahalane
	Madelyn Kiley	Kristen Marchetti	Hollan Farner
	Margaret Munroe	Olivia Norris	Alexis Perry
	Alyssa Nee	Nicholas O'Hara	JuliAnna Picardi
	Lauren O'Sullivan	Erica Perry	Meaghan Raab
		Taylor Scott	
<b>(Grade 11 Students)</b>			
<b>Book Awards</b>	St. Lawrence	Damon, Fred	
	St. Anselm	Abbott, Megan	
	George Washington	Farner, Hollan	
	St. Michaels	Picardi, Julianna	Galotti, Damien
	RPI	Goslin, Benjamin	
	Smith	Sandanto, Audrey	
	Holy Cross	Clinton, Thomas	
	Elmira	White, Deirdre	Stone, Ryan
	LeMoyne	Cahalane, Jack	
	Dartmouth	Raab, Megan	
	Bryant	Roskinski, Jennifer	
	Stonehill	Affsa, Samantha	

	Russell Sage	LaCroix, Kim	Holland, Nicole
	Society of Women Engineers	Perry, Alexis, Sandonato, Audrey	Manupelli, Gabrielle
	New College of Florida	Collins, Nathan	

### SENIOR ACTIVITIES

As the year drew to a close, senior class activities began in earnest. The senior prom was held at Gillette Stadium in Foxborough. Approximately 200 students attended the prom, which was held on May 13, 2016. The annual Senior Banquet was held at the Black Rock Country Club during the evening of Tuesday, June 1, 2016.

### SENIOR AWARDS AND GRADUATION

Departmental Awards were presented to the Class of 2016 graduates during our Senior Awards Ceremony on the morning of June 1, 2016.

<b>Award</b>	<b>Recipient(s)</b>
Winnie Webb Book Award	Keara Norris
Hanover Teachers Association Scholarship	Kelsey Kosak
Plymouth County Educators Association	Mary Nevins
Leadership	Sarah Ryan
<b>Award</b>	<b>Recipient(s)</b>
Mathematics	Michael Gosselin
Science	Michael Gosselin Annika Rowland
Engineering	Peter Bassett David Burton
Video/Media Technology	Noah Clapp Emma Devine Jillian Drummy
2D Art	Emma Hardy
3D Art	Joy Replogle

Band	Dante Nicotera
Choirs	Melanie Armstrong
Drama	Chloe Minnehan
English	Cate Marchetti Linnea Martin
Humanities	Margaret Fuller
Social Studies	Emma Morrison
World Language/Spanish	Sarah Ryan
Business Technology	Jared Zine
Internship	McKenzie Kadra
Physical Education	Daniel McDougall Keara Norris
Patriot League Scholar Athlete	John Carroll Annika Rowland
High Honors	Emma Hardy Cate Marchetti Dante Nicotera Keara Norris Annika Rowland Sarah Ryan Jared Zine
HHS Guidance Department "Kindest Heart" award	Emma Hardy

Also, we had 108 out of 202 seniors apply for 85 available scholarships. Ninety-nine students were awarded scholarships totaling over \$145,000:

Scholarship	Recipient	Amount
<b>SECTION I - PART A</b>		
Ahearn Scholarship Fund, Mary A. & William T.	Sarah Powers, Justin Rusko, Ally Knight, John MacCormack, Alex Dawson	\$1,000.00 each

Hammond Scholarship Fund, Dr. Charles	Maggie Fuller, Melissa O'Malley, Caroline O'Rourke, Ross Descisio, Lindsey Mori, Emily Manser	\$1,000.00 each
Robert J Nyman Memorial	Lauren Sointu, Caroline O'Rourke, Taylor Grady	Various amounts
<b>SECTION I - PART B</b>		
Amaral, Edward M. Memorial Scholarship	Trevor Doucette	\$330.00
Atturio, Jenna Memorial Scholarship	Sarah Kelly, Krystin McDermott	\$960.00 each
Bates, T. Drew Memorial Scholarship	Alyssa Steele	\$335.00
Berger, Matthew & Dana Memorial Scholarship	Madison Fitzpatrick	\$940.00
Bradley, Superintendent Clifton E. Memorial Scholarship	Jillian Drummy	\$670.00
Burns, Margaret Memorial Scholarship	Joelle Scarpelli	\$685.00
Class of 1979 Memorial Scholarship	Alyssa Delahunt	\$485.00
Connors, Paul F. Memorial Scholarship	Olivia Rolnik	\$705.00
Driscoll, Cathleen M. Memorial Scholarship	Megan Ditullio	\$820.00
Dunne, Erin Memorial Scholarship	Nicholas Joy	\$580.00
Eden, Jane Tobey Memorial Scholarship	Nicole Zundell	\$710.00
Erickson, Richard J. Memorial Scholarship	Lauren Sointu	\$285.00
Farr, Jean Memorial Scholarship	Michael O'Brien	\$575.00

Guadano, Nancy L. Memorial Scholarship	Emily Manser	\$455.00
Hanover Permanent Scholarship Award	Emma Devine, Stephanie Flynn, Michael Gosselin, Emma Hardy, Cate Marchetti, Emma Morrison, Dante Nicotera, Sarah Ryan	\$925.00
Heffernan, Peter J., Jr. Memorial Scholarship	Brian Gill	\$830.00
Jocelyn, Willard and Norma Memorial Scholarship	Brittany Webb	\$275.00
Johnson, Kenneth R. Memorial Scholarship	Christian Abbate, John Carroll	\$735.00
Kimball, Robert L. Memorial Scholarship	Michael Meads	\$842.00
Maglione, Mary Moore Memorial Scholarship	Kelsey Kosak, Angela Mirosola	\$900.00
Maxwell, Brian A. Memorial Scholarship	Joy Repolge, Colin Boutin	\$1,035.00
Nagle, Claire and Martha Memorial Scholarship	Melissa O'Malley	\$520.00
O'Brien, Jan Memorial Scholarship	Carol MacDonald	\$730.00
Schrader, Jonn R. Memorial Scholarship	Greta Barry	\$530.00
Setterland, Paul Edward Memorial Scholarship	Alex Dawson, Micaela Fulton	\$562.50
Shortall, Lyda R. Memorial Scholarship	Christopher Pascarelli	\$925.00
Storey, Mary Catherine Giardello Memorial Scholarship	Annika Rowland	\$1,425.00

<b>SECTION II</b>		
Atturio, Jenna Memorial Scholarship	Abby Goodson, Michael Gosselin	\$500.00 each
Briggs, Carolyn M. Annual Scholarship in Nursing	Krystin McDermott	\$1,500.00
Hanover Visiting Nurse Assoc. Scholarship	Kayla McMahon, Alyssa Steele	\$750.00
Caljouw, Mark J. Memorial Scholarship	Greg Chiarelli	\$500.00
Cedar School- Coins for College	Angela Mirosola, Sarah Powers	\$500.00
Epstein, Lipsey & Clifford, PC	Olivia Rolnik	\$500.00
Friends of Hanover Music Club	Madison Fitzpatrick (Chorus) Nathan Hanrahan (Music) Dante Nicotera (Band)	\$500.00 each
Hanover High Booster's Scholarship	Dhimitry Laforest, Caroline O'Rourke, Brielle Prouty, Jonathan Ferrarini, Kathryn Reid, Joseph Byrne, Stephanie Flynn, Michael Cratty, John Carroll, Sarah Ryan	Various amounts
Hanover Democratic Town Committee, Lawrence E. Slaney Memorial Scholarship	A Dawson, Caroline O'Rourke	\$150.00 each
Hanover Girl Scouts Service Unit Scholarship	Sarah Kelly	\$250.00
Hanover Club Scholarship	Joelle Scarpelli, Nicole Zundell	\$500.00
Hanover Parent Teacher Association Award	Sarah Ryan Kathryn Reid John Carroll Matthew Horton	\$500.00
Hanover Police Boys' Club, Inc. Scholarship	Caroline O'Rourke, Taylor Grady	\$250.00

Hanover Police Scholarship, John B. Lingley & David G. Zwicker	Noah Clapp	\$250.00
Hanover Police Relief Association	Caroline O'Rourke, Megan Crowley, Taylor Grady, Kelsey Kosak	\$300.00 each
Hanover Woman's Club Juniors Achievement Scholarship	Andrea Bilton	\$500.00
Hanover Woman's Club Juniors Achievement Scholarship	McKenzie Kadra	\$500.00
Hanover Woman's Club Juniors Scholastic Award	Megan DiTullio	\$500.00
Hanover Women's Softball	Carol Callie MacDonald	\$500.00
Hanover Youth Athletic Association	Greta Barry, Colin Boutin, David Burton, John Carroll, Sean Cornell, Michael Cratty, Jeff Davis, Emma Devine, J Ferrarini, Edmund Flaherty, Stephanie Flynn, Nathan Hanrahan, Matthew Horton, Kelsey Kosak, Carol MacDonald, Kayla McMahan, Max Meallo, Lauren Murohy, Hanna Moran, Melissa O'Malley, Brielle Prouty, Sarah Ryan, Alyssa Steele,	Various amounts
Jenkins, Rita B. Scholarship	Erin Jenkins	\$250.00
Josselyn-Cummings Post #149, American Legion/VFW	Colleen Dowd, Thomas Merritt, Ross Descisio, Caroline O'Rourke, Jon Ferrarini, Teddy Flaherty	Various amounts
Matheny, Stephen Memorial Scholarship	Sean Cornell Nicholas Joy	\$1,500.00 each
Perry, E.Y. Trust	Michael Gosselin	\$2,400.00 each year
Pilgrim Skating Arena Scholarship		
Professional Firefighters of Hanover Scholarship	Sarah Kelly	\$1,000.00

South Shore Chiefs - Kevin Graden Memorial	Jeff Davis	\$1,000.00
T&K Asphalt Services, Inc. Scholarships	Alyssa Delahunt Chiachi Smigliani	
Tri-Town Rotary Harlan Stone Memorial Scholarship	Michael Meads	\$2,000.00
<b>SECTION III</b>		
Basilere, Ruth D. Scholarship	Liamber MacFarland	\$500.00
Buckley Charitable Trust	Nicole Zundell	\$250.00
Conway Insurance Co.	Antonio Seneme	\$250.00
Hanover Garden Club Horticultural Scholarship	Sarah Ryan	\$500.00
Hanover Teacher's Association Scholarship	Kelsey Kosak	\$500.00
Higginson, George L. Memorial Music	Madison Fitzpatrick	\$250.00
Plymouth County Education Association	Mary Nevins	\$500.00
Coastal Heritage Bank Scholarship	Alyssa Steele	\$500.00
SADD Organization Scholarship	Hannah Kirby	\$300.00
South Shore Savings Bank Citizenship Award	Angela Mirisola	\$500.00
Walnut Hill Garden Club, Margaret Burns Scholarship	Molly Cameron	\$500.00
Walnut Hill Garden Club, Marie Sisk Scholarship	Kylie Chetwynde	\$500.00



David M. Walsh Scholarship	Trevor Doucette, Noah Clapp, Andrea Bilton, John Carroll, Madison Fitzpatrick	\$2,000.00 each
John B Urban Scholarship	Emma Devine	\$4,000.00
National Scholar Athlete Award	Noah Clapp/ Callie MacDonald	
Graduate for Mas	Michael Foley, Matt Florio, Scot O'Brien	\$500.00
Live Mas Scholarship	Sydney Eastman	\$2,000.00
<b>OUTSIDE SCHOLARSHIPS</b>		
Arc of Greater Plymouth Building Community Senior Scholarship	Allison Knight	\$500.00
First Congregational Church- "Christie Memorial Fund Scholarship"	Sarah Kelly	
Reuben and Lizzie Grossman	Annika Rowland, Dante Nicotera	
Massachusetts AFL-CIO LunaLocal 103Patrick Walsh	Krstin McDermott	\$3,000.00
Daughters of American Revolution	Andrea Bilton	
Massachusetts Elks Scholarship		\$650.00
Hanover Hockey Hall of Fame	Noah Clapp, Michael Cratty	\$500.00 each

Graduation exercises were held on the Harry Gerrish Memorial Field on June 3, 2016. It was our first evening graduation. Senior class president Sarah Ryan welcomed the audience while Annika Rowland delivered the Valedictory speech and Sarah Ryan delivered the Salutatory speech. Callie Hoadley, President of the Class of 2016, accepted the class gift from Emma Hardy, Treasurer of Class of 2015. Mr. Matthew Paquette, Principal of Hanover High School, presented the diplomas with the assistance of the Class of 2015 officers.

## **OTHER ACHIEVEMENTS**

One student participated in Boys State 2015 Dante Nicotera. The winner of the annual Lions Club Speech Contest was Cornelius Bottomly, with Aria Duff being the runner-up. Nick Jones, Yasmina Berkat, Olivia Boise, Mikaela Murphy, Sierra Little-Gill, Becca Prentice, and Lauren Gelly all qualified for regionals for the Science Fair competition and received special recognition. Lauren Gelly Placed First of our 2016 Science Fair and qualified for States. Hanover High School students were recognized by the Boston Globe Scholastic Art and Writing Awards. Gold Key winners were Joy Replogle and Annika Rowland. Silver Key winners were Chloe Minnehan, Joy Replogle, and Annika Rowland. Honorable Mention were Micaela Fulton, Emma Hardy, Ava McWade, Chloe Minnehan, Keara Norris, and Annika Rowland.

## **SPORTS**

2015-2016 was a banner year for HHS Athletics where our programs earned 7 League Championships, 9 League MVPs, 4 Sectional Championships and 1 State Championship. The success on the field led to Hanover receiving the Globe Scholastic Ames Award for Division 4. The Ames Award is awarded to the school with the highest winning percentage. Additionally, 44 out of 46 teams earned MIAA Academic Excellence Awards and greater than 2/3 of the student body participated in athletics.

### **FALL**

Girls' Soccer Qualified for the MIAA Tournament for the 27th year in a row. Boys' Soccer defeated Holliston in PKs in the opening round of the MIAA Tournament. Golf repeated as League Champions and finished second in the MIAA Tournament. Volleyball received the MIAA Academic Excellence Team Award: Gold Level for the 12<sup>th</sup> year in a row. Girls' and Boys' Cross Country teams continue to be highly competitive. Field Hockey finished with the best season in school history as Sectional Champions. Football finished as League Champions. Pat Flynn (Football) and Sam Taylor (Field Hockey) were named as MVPs for the Patriot League. Coach Judy Schneider earned her 500<sup>th</sup> career victory as a Field Hockey coach and received the Distinguished Service Award for Women in Athletics from the MIAA.

### **WINTER**

Boys' Basketball qualified for the MIAA Tournament. Girls' Basketball Qualified for the MIAA Tournament for the 11<sup>th</sup> consecutive year, repeated as League Champions, and finished the regular season with a perfect 20-0 record. Wrestling finished with the greatest number of victories in school history. Boys' Hockey finished as the Division 3 State Champions. Girls' Ice Hockey qualified for the MIAA tournament for the third time in their history and won their first League Championship. Senior Basketball Captain Steph Flynn earned her 1000<sup>th</sup> career point while being named as the league MVP for the Patriot Ledger and Boston Globe, and named Boston Herald All Scholastic. Lauren O'Sullivan (Gymnastics), Jodie O'Connor (Swimming), Landon Hassenfuss (Hockey), and Colin Boutin (Wrestling) were also honored as league MVPs.

Colin Boutin also earned a Sectional Championship and competed at the National Wrestling tournament. Coach Andy Cook earned his 100<sup>th</sup> victory as a Wrestling coach. Coach Barb Toohey was honored as the MIAA Coach of the Year for Girls' Swim & Dive.

### **SPRING**

Softball finished as League Champions and had a successful run in the MIAA Tournament. Baseball, Boys' Tennis, Girls' Lacrosse, and Boys' Lacrosse also qualified for the MIAA Tournament. Girls' Lacrosse repeated as League Champions for HHS. Boys' Lacrosse finished as Sectional Champions. Both Girls' and Boys' Track continue to produce great results. Rugby followed its highly successful inaugural season by earning a spot in the State Championship game. Nikolas Ginter (Tennis) and Callie MacDonald (Softball) were honored as League MVPs. Coach Joe Messina earned his 100<sup>th</sup> victory as a Softball coach.

In conclusion, Hanover Public Schools continues to work toward providing equity and excellence to all students in its mission of *"guiding every student to thrive in a global society."*

### **SUBMITTED BY THE HANOVER SCHOOL COMMITTEE**

John Geary, Chairperson

Ruth Lynch, Vice Chairperson

Elizabeth Corbo, Member

Kimberly Mills-Booker, Member

Leah Miller, Member

## REPORT OF THE SOUTH SHORE REGIONAL SCHOOL DISTRICT

For Fiscal Year July 1, 2015 – June 30, 2016

### ***School Committee***

The South Shore Regional School District is represented by eight appointed School Committee members from each town.

*Thomas Petruzzelli – Abington*

*Kenneth Thayer, Vice Chairman – Cohasset*

*Robert Heywood – Hanover*

*Christopher Amico – Hanson*

*Robert Molla, Chairman – Norwell*

*Robert Mahoney – Rockland*

*John Manning – Scituate*

*Daniel Salvucci – Whitman*

### ***Vocational Technical Programs***

South Shore Vocational Technical High School continues to serve its students and their families by providing a high quality vocational technical education, preparing its students for life's many options after high school, including direct workforce employment, college success, and a combination of the two. The school offers 14 vocational technical majors, including: *Allied Health, Automotive Technology, Automotive Collision Technology, Carpentry, Computer Information Technology, Cosmetology, Culinary, Drafting, Electrical, Electronics, Graphic Communications, Heating, Ventilation, Air Conditioning & Refrigeration, Precision Machine Technology, Welding & Metal Fabrication.*

### ***Hanover Graduates***

There were 50 students from Hanover who attended SSVT during the 2015-16 school year. On June 10, 2016, the following 9 graduates from Hanover received diplomas and vocational certificates at the graduation ceremony held at the South Shore Music Circus:

*Joseph Brooks*

*Cory Long*

*Joshua Mone*

*Isabelle Hermitage*

*Adam Mahoney*

*Chad Pires*

*James Huff*

*Jonathan Minihan*

*Molly Terenzi*

### ***Third-Party Credentials***

Students at SSVT have opportunities to earn industry recognized credentials that give them a competitive advantage as they head into the workforce. Such credentials include OSHA 10-Hour General and Construction Certification, ServSafe Sanitation, Certified Nursing Assistant, CPR, First Aid, Home Health Aide, Feeding Assistant, Microsoft Professional Tech Associate, Cosmetology State Board Licensure, PIC Soldering Certification, Print Ed, EPA401 Certification (HVAC), American Welding Society Certification, and MACWIC (Machine).

### ***Community Projects***

South Shore Vocational Technical High School supplies services to our communities and their residents at a discounted rate. Besides a number of projects for individual residences in Hanover completed by our HVAC-R and Graphic Communications Programs during the past calendar year, the students of South Shore have completed a number of requests for the community as a whole. Our Carpentry Program completed the gazebo at Sylvester Park as well as building structures for the Hanover Fire Department's sprinkler demonstration. Also during the year, our Electrical Program completed work on the Sylvester Park gazebo, two Habitat for Humanity homes and the Stetson House in town. We look forward to continuing to provide services for the

Town of Hanover and their residents for years to come. Please utilize the school's website, [www.ssvotech.org](http://www.ssvotech.org), to request work.

### ***Cooperative Education***

The Cooperative Education program, designed for vocational technical students, provides an opportunity for students who, through a cooperative arrangement between the school and employers, receive instruction, including required academic courses and related vocational instruction, with a job in his or her specific occupational field. This instruction is planned and supervised by the school and the employer so that each contributes to the student's education and employability. For students at South Shore Vocational Technical High School, work periods and school attendance are on alternating 5 day cycles. All senior students in good standing are eligible to participate in the Cooperative Education program at South Shore.

### ***Student Organizations***

The Student Council at South Shore promotes communication between the school administration and the student body. Leading by example, the members of the student council promote student leadership, democratic decision making, and student body engagement. In addition to student led activities and volunteer work, student council officers also represent the student body on the School Council and at School Committee meetings.

South Shore students also participate in national co-curricular student organizations. SkillsUSA and Business Professionals of America provide educational and leadership activities for students which are designed to build leadership, teamwork, citizenship, and character development. Through a carefully designed curriculum and opportunities for competition at the district, state, and national level, students build and reinforce self-confidence, work attitudes, and communication skills. Co-curricular organizations emphasize total quality of work, high ethical standards, superior work skills, life-long education and pride in the dignity of work.

### ***Planning for the Future***

In an effort to stay on top of facilities needs, we have submitted a second application to the MSBA's CORE program. We need to can continue to serve our students with 21st century technology and modern instructional space within the confines of a well maintained, mid-20th century building. We are very proud of our students and staff and continue to appreciate the support of Hanover's residents and area employers.

Respectfully submitted,

***Robert P. Heywood***

Town Representative  
South Shore Regional School District Committee

## REPORT OF THE BYLAW REVIEW COMMITTEE

For Fiscal Year July 1, 2015 – June 30, 2016

Upon receipt of proposals, our Committee:

- Establishes contact with the proposal sponsor
- Reviews the proposal, and asks questions to clarify issues
- As required by State Law, holds a Public Hearing(s) to address Resident or Town concerns regarding the proposed change
- Makes a final recommendation
- Presents that recommendation to the Town's Advisory Committee
- Presents recommendations at Town Meeting, as necessary.

Proposals, approved as Town Meeting Articles, are also subject to review and approval by the Attorney General's Office, prior to final adoption.

In addition, the Committee annually reviews the Town's General, and Sign Bylaws; recommends and sponsors changes, as necessary.

During this past fiscal year, the Committee received, or sponsored, the following proposals:

<b>BYLAW</b>	<b>SPONSOR</b>	<b>EXPLANATION</b>
Revise Sign Bylaw 5.1.1 Digital Message Boards	Town Planner	Requirements to allow use of Digital Message Boards.

Upon review, and comment, this proposal was recommended by our Committee and subsequently adopted by Annual Town Meeting, May, 2016.

We look forward to the coming fiscal year and encourage our fellow residents to participate in local government.

Our Committee wishes to thank the Town Manager, Board of Selectmen, Department Heads, Town Boards, and the Citizens of Hanover for their support and cooperation during this past fiscal year.

Respectfully Submitted,  
Stephen Tucker, *Chairperson*  
Barbara Itz  
Eric Grundt  
Robert Quirk  
David Ladd

## **REPORT OF THE AFFORDABLE HOUSING TRUST BOARD OF TRUSTEES**

For Fiscal Year July 1, 2015 – June 30, 2016

In 2009 the Hanover Affordable Housing Trust was formed to provide for the creation and preservation of affordable housing in the Town of Hanover for low and moderate income households. The Board of Trustees is composed of seven (7) members including at least one (1) member of the Board of Selectmen, two (2) members of the Housing Authority, one (1) member of the Community Preservation Committee and three (3) at large members.

As of December 10, 2016 the Massachusetts Department of Housing and Community Development has certified 532 affordable housing units in the current state-approved Subsidized Housing Inventory, 11.01% of the total year-round housing stock in Hanover. Hanover has introduced 21 new units from the construction of Webster Village, 19 units 40B project permitted in 2014 through the comprehensive permit and the development of two new affordable single family homes on Center Street through Hanover's partnership with South Shore Habitat for Humanity. Reaching the 11.01% affordable housing stock places Hanover above the 10% state mandated.

At the 2016 Annual Town Meeting, the Town voted to allocate 10% of the Community Preservation funds to the Affordable Housing Trust for the development of affordable housing in Hanover.

The Board of Trustees looks forward to FY2017, and working towards Hanover's affordable housing goals established and adopted in the 2013 Housing Production Plan.

Respectfully submitted by the  
Affordable Housing Trust Board of Trustees

Thomas Burke, Chairman  
Susan Setterland, Board of Selectman Representative  
Denise Quirk  
Kristen Zwicker Young

## **REPORT OF THE HANOVER HISTORICAL COMMISSION**

For Fiscal Year July 1, 2015 – June 30, 2016

The Historical Commission held twelve open meetings and one additional on-site meeting from July 1, 2015 to June 30, 2016. The second Monday of the month is the usual meeting date, with occasional variance due to conflicts or holidays. All meetings and agendas are posted, and interested persons are invited to attend. The Commission is comprised of five members, including a realtor, an architect and three members-at-large. One member, John Goldthwait, serves as the Commission's representative on the Community Preservation Committee, and Peter Johnson, Chair of the Commission, represents the Commission on Hanover's Town Hall Task Force. In May, 2016 member Gary Haynes resigned from the Commission, since he was moving out of state; his position was not filled before the end of FY 2016.

In carrying out our responsibilities, we have worked with other Town Commissions, Boards, and Committees as well as individuals concerning the use, care and preservation of the buildings, open spaces, documents and artifacts in which are embedded the history of the Town of Hanover.

We have met with all of the above when deliberating about and overseeing the implementation of historic preservation projects using Community Preservation Act funds. This included the completion in July 2016 of the second phase of the initiative to repair and conserve gravestones in Hanover's three historic cemeteries. Community Preservation Act funds have also been set aside to repair historic artifacts owned by the Hanover Historical Society, as well as to conserve the Town's historic records and documents. The Commission worked with Hanover's Town Clerk, as well as several members of the Historical Society, on this important effort. The second phase of this project was completed during FY 2016, with many of the Town's most valuable records moved to a location in Town Hall that will provide significantly upgraded environmental conditions for these documents. The largest project using CPA funds allocated for historic preservation is for the renovation of Town Hall. With oversight from the Task Force, final plans for the restoration of the exterior of Town Hall, including the rebuilding of the cupola, were brought to near-completion by the architecture firm awarded the contract for this work.

The Commission reviewed requests for demolition of four houses in FY 2016, which had been identified as over 75 years old and thus subject to the Town's Preservation By-Law. The Commission decided that none of houses were appropriate to designate as historically significant and approved their demolition. The application for one large structure, the Sylvester Lumber Company barn, was withdrawn at the owner's request. The Commission approved the demolition of ancillary, newer structures on this site.



Additional preservation-related issues and project that came before the Commission this year included: ongoing support for the conversion of the Kennedy Building at the Cardinal Cushing Schools to affordable housing units, the formulation of the Historic Commission's five-year plan, the identification of the ten most iconic buildings and spaces in Hanover that should be preserved; the addition of Barstow's Two Oaks Shipyard to the Town's Cultural Resources Inventory, review of the plans for the removal of the Tack Factory Pond Dam, and recommendations made to the Town Planner for the conservation of two plaques commemorating Hanover residents who served in the armed forces during World War II. They plaques were discovered in the basement of Town Hall.

The Commission also met with owners of residential and commercial properties who sought advice about renovations and additions to their historic structures. In these instances, the Commission members offered suggestions and recommendations that would ensure that the important features and attributes of these properties would be maintained and enhanced whenever possible.

The Commission thus carries out its formal duties and responds to requests from the community, while raising awareness of both the historic resources in the Town of Hanover and the need for protecting the unique character of as many of the historic buildings and open spaces as possible. The Town's Master Plan, which includes an updated historic preservation component, remains our guide as we define and then prioritize our goals for the coming year's work.

Respectfully submitted,  
Hanover Historical Commission

Peter Johnson, Chair  
Christopher Haraden, Vice Chair  
Charles Minott  
John Goldthwait



**TOWN OF HANOVER**  
550 HANOVER STREET  
HANOVER, MASSACHUSETTS 02339

**RT. 53 STUDY COMMITTEE**

**REPORT OF THE ROUTE 53 CORRIDOR JOINT STUDY COMMITTEE**

For Fiscal Year July 1, 2015 – June 30, 2016

The Route 53 Corridor Joint Study Committee is pleased to submit the Annual Report for the fiscal year 2016.

The Committee met several times throughout the year. During the year the Committee reviewed and provided input on several projects that impacts the Route 53 corridor.

During the fiscal year 2016 the Route 53 Corridor Joint Study Committee accomplished the following:

- Continued to review the zoning language along the Route 53 to determine if there are any significant differences that may deter and/or restrict growth along the corridor.
- Submitted a letter to the Town Planner and Planning Board recommending the following:
  - Convert Business Districts that abut Route 53 to Commercial Districts
  - Implement short term signal timing changes recommended in the Route 53 Corridor Study
  - Improve traffic flow in the area of the University Sports Complex in coordination with the State of Massachusetts Department of Transportation
- Reviewed the Saugus Business Highway Zoning District bylaw for ideas that they be applicable and beneficial to Route 53.

Lastly, in April of 2016 the Committee met to discuss the future direction of Route 53 Committee. The committee has met the objectives of the town for over the past ten years. The Committee determined it was best to decommission the Committee with the approval of the appropriate town officials.

The Committee thanks the town for the opportunity to help improve the Route 53 corridor.

Respectfully submitted  
Kenneth Blanchard, Chairman  
John Connolly, Vice Chairman  
John L. Benevides (Board of Public Works)  
Arnold Itz  
Anthony D. Losordo, Jr (Planning Board)  
Debra A. McGlame  
Timothy Michelson  
Jeffrey Puleo (Planning Board)  
Robert O'Rourke (Selectman)

## REPORT OF THE HANOVER CULTURAL COUNCIL

For Fiscal Year July 1, 2015 - June 30, 2016

The Hanover Cultural Council had a productive and successful year in 2016. Karen Cass is Chair of the Council. Members Wallace Kemp and Linda McCarthy ended their terms on the council after serving for many years. We welcome new member, Patricia Laidler. We are very proud to report that the Cultural Council sponsored 2 art exhibits this year. In June, the council held its first juried art exhibit at the John Curtis Library. Dozens of artists from all over the South Shore displayed exceptional pieces in a wide range of media. On view now, is the “JUST For TEENS” exhibit, also at the John Curtis Library. The Council partnered with the Friends of the Library to organize this juried exhibit specifically for Hanover teens. Cash prizes were awarded to some very talented young artists. Our most important fundraiser of the year, Hanover Day, which now has evolved into an entire weekend celebration, took place June 24 - 26, 2016.

The Cultural Council received \$4,700 from the Massachusetts Cultural Council to provide grants to applicants during our fall grant cycle, which closes each year on October 15. With the state allocation as well as funds generated from the great success of Hanover Day, the HCC distributed grants totaling \$17,578 to deserving applicants. Programs funded were:

Harbor Choral Arts - “Songs for the South Shore” Concert  
Hanover Council on Aging - Holiday Concert  
Henry Lappen - Henry the Juggler Show at Cardinal Cushing  
Kelly Lawrence, FACE - Hanover Performing Arts Company – wireless microphones  
The Friends of the John Curtis Library - Library Passes to ICA Boston & Heritage Museum and the “Just for Teens” Juried Art Exhibit  
Hanover Parks and Recreation – Summer Concert Series  
Janet Curley, HHS Art Teacher – Field Trip to Diablo Glass Studio  
Mass Audubon Society Sanctuaries – “Wildflowers” program  
The John Curtis Free Library - Plimoth Plantation Library Pass & Pastel Painting Workshop  
Stephen Lewis – Revolutionary Art International Poster Exhibit  
South Shore Vocational Technical School - Drama Club Dinner Theater Program and the “Brass Lantern After Dark”  
Kim Richardson, Cedar Elementary School - “Theatre Works USA”: Grade One Field Trip  
Hanover Garden Club – “The Right Size Flower Garden” program  
South Shore Natural Science Center – “Plugging in to Nature” program  
Jim Manning – “Reading Olympics” at the John Curtis Library  
Maura Longueil – Lighthouse Photography Exhibit  
Good Natured Dog Productions – 48 Hour Film Project in Hanover  
Hanover Historical Society – Picturing Hanover through Painting and Photography

The HCC runs the enormously successful Hanover Day Festival in June each year. After a strong recruiting effort this year, we were fortunate to have many new volunteers become active members of the Hanover Day Committee. Under the leadership of Katie Duff, this event has become an important fundraiser, which allows the Cultural Council to give generous grants to a

wide range of programs that benefit all members of the Hanover Community. Hanover Day continues to grow as a major town event with many local civic groups, businesses and residents taking part in the festivities. It takes place at the Sylvester School Field and includes over 100 vendor booths, a carnival, basketball tournaments, an inclusive community art project, “Anchor Art” contest, artisan demonstrations, museum visits at the Stetson House and live music from local musicians throughout the day and evening. The event culminates with a spectacular fireworks display over Sylvester Field at 9pm. Through the work of the HCC and the many volunteers on the Hanover Day Committee, the event has become a wonderful community-building event. The money that is raised at Hanover Day is given back to the community through grants for arts, sciences and humanities programs for all ages and a variety of audiences. It is our goal to provide exciting cultural opportunities in the Town of Hanover. If you are interested in becoming a member of the HCC please contact Karen Cass at (617) 388-4427 or [karencass@comcast.net](mailto:karencass@comcast.net).

Respectfully Submitted,

Karen Cass, Chair  
Chris Haraden  
Katie Duff  
Meghan Walsh  
Diane Campbell

## **REPORT OF THE HANOVER EMERGENCY FOOD PANTRY**

Fiscal year July 1, 2015 - June 30, 2016

The Hanover Food Pantry is located at the First Baptist Church on the corner of Main and Webster Streets.

Donations received each Monday between 9:30 and 11:30 AM  
Client distributions each Wednesday between 12:30 and 2:30 PM

The Hanover Food Pantry was established in 1991 with a core of volunteers dedicated to their mission of providing assistance to families in need.

During the fiscal year 2015 - 2016, a regular rotating staff of 68 members from local church teams as well as the Hanover Woman's Club, Juniors, contribute their time and effort to shelve weekly donations and serve clients. Each month we served an average of 52 families, 152 people and 52 children. There were 23 new family visits.

Our ability to serve residents in need is made possible through the generosity of Hanover residents. Regular food donations from local parishes, Shaw's, Panera Bread, Stop & Shop, Counsel on Aging, Walnut Hill Garden Club, Wal-Mart, Hanover Woman's Club, Juniors, Cushing Residences, Girl Scouts, The Hanover Club, Hanover High School, Middle School, Center/Sylvester and Cedar Schools and the Norwell School Bus Collection keep the shelves full. Substantial contributions from the annual U.S. Postal Workers Food Drive in May sustains us throughout the summer.

Special thanks are sent to the Hanover Girl Scouts Troop #65293 for their help this summer sorting shelves, cleaning, re-organizing and checking for our-of-date items. We are grateful for financial assistance from local businesses, family trusts, generous residents, the Congregational Church, Phoenix Lodge, Arbella Insurance Company through matched or doubled donations from Bunker Insurance and Monaghan & Tinkham Insurance along with the Lions Club, the Altrusa International Group and the Tri-Town Rotary Club. These contributions allow us to provide gift cards to local grocery stores for purchasing fresh produce and refrigerated items we are unable to stock.

Our community is full of generous and compassionate people and we are thankful for their assistance throughout the year.

Sally Lovett Boutin, President  
Jane Estabrooks, Secretary  
Mary Deame, Treasurer

## PLYMOUTH COUNTY COOPERATIVE EXTENSION ANNUAL REPORT

**July 1, 2015 - June 30, 2016**

The role of Plymouth County Cooperative Extension is to deliver research-based information to Plymouth County residents through non-formal methods. The Plymouth County Extension staff work on behalf of Plymouth County residents, in concert with UMass Amherst faculty and Extension staff, and the United States Department of Agriculture, to provide valuable information in the program areas of 'Agriculture and Landscape' and '4-H Youth and Family Development'. The Extension System is supported by County, State and Federal funds, and operates under Federal and State laws and agreements. Local citizens, appointed by the Plymouth County Commissioners, serve as Plymouth County Cooperative Extension Trustees, directing the overall program. Volunteer advisory groups work with Extension staff on developing programs.

Cooperative Extension resources and programs for Plymouth County residents include: 4-H Science and Technology workshops in the areas of embryology and plant science; accredited overnight 4-H summer camps; 4-H animal science summer day-workshops; 4-H Life Skills Training, 4-H Community Service Projects, 4-H Public Speaking Training, 4-H Babysitting Program and 4-H partnerships with local farms and agricultural enterprises including the Marshfield Agricultural Society, Plymouth County Farm Bureau and Plymouth County Grange. New research findings are translated into practical applications and shared with residents and communities through workshops, lectures, conferences, office visits, phone calls, field demonstrations, radio, television, local libraries, technical assistance, and newspaper articles. Publications such as newsletters, booklets, and fact sheets bring information directly to those who need it. Additional information is delivered through UMass-Amherst Center for Agriculture and Extension web access [www.ag.umass.edu](http://www.ag.umass.edu)

### **Members of the Plymouth County Extension Staff:**

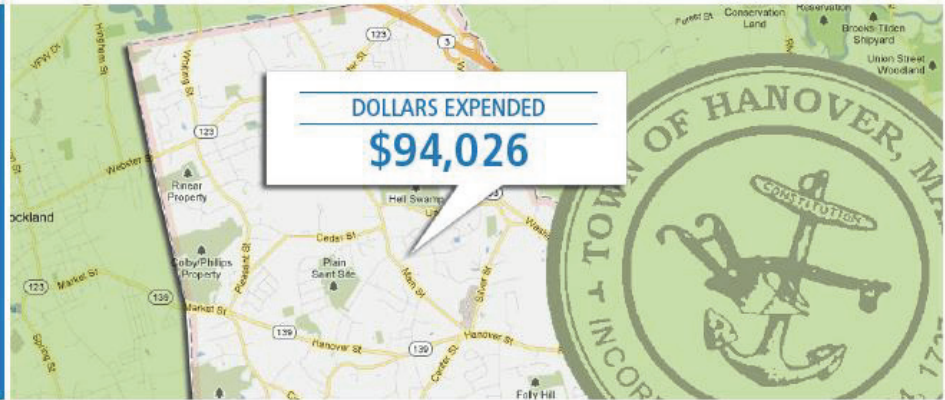
Molly Vollmer, Director Plymouth County Extension/ Extension Educator  
Valerie Schell, Extension Educator, 4-H Youth and Family Development Program  
Evelyn Golden, Program Assistant, 4-H Youth and Family Development Program  
Cathy Acampora, Administrative Assistant

### **Board of Trustees:**

John Burnett Jr. –Whitman	Meghan C. Riley –Chairman, Whitman
Jeff Chandler – Duxbury	John Illingworth- Abington
Aylene Calnan- Hingham	Janice Strojny, Middleboro

Sandra Wright, Plymouth County Commissioner - Bridgewater

The Plymouth County Extension office is located at 44 Obery Street, Plymouth, MA 02360  
(781-293-3541; fax: 774-773-3184)



## SSCAC REPORT TO THE TOWN

### HANOVER, MASSACHUSETTS

With roots dating back to the 1960's, South Shore Community Action Council, Inc. (SSCAC) is an agency that administers many federal, state and private grants that are available for low income and elderly persons.

During SSCAC's FY2016, a total of 6,216 Hanover households (duplicated) were served from October 1, 2015 – September 30, 2016 through the many programs.

### PROGRAMS AND SERVICES

Fuel Assistance,  
Weatherization,  
Transportation, South Shore  
Early Education & Care,  
Consumer Aid, Emergency  
Services, Financial Stability  
Programs, Employment &  
Workforce Development,  
Food Resources, and  
Coordinated Family and  
Community Engagement.

### GEOGRAPHIC SERVICE AREA

South Shore Community Action Council serves Carver, Cohasset, Duxbury, Hanover, Hingham, Hull, Kingston, Marshfield, Norwell, Pembroke, Plymouth, Plympton, and Scituate. Through our Fuel Assistance and Transportation programs, SSCAC serves an additional 58 towns in the Southeast, Cape Cod, and the Islands.

ENERGY ASSISTANCE PROGRAMS	HOUSEHOLDS	EXPENDITURES
Fuel Assistance (Federal)	81	\$47,964
HEARTWAP (Burner Repair/Replacement)	16	\$6,979
Private Utility Funds for Weatherization and Burner Repair	32	\$39,083
OTHER PROGRAMS	HOUSEHOLDS	EXPENDITURES
Consumer Aid- The Attorney General	15	N/A
Head Start And All Early Education	110	N/A
SNAP	3	N/A
Transportation- Inter-Town Medical And Other Trips In Lift Equipped Vans	6,055	N/A
Volunteer Income Tax Assistance (Vita)	4	N/A

In addition, SSCAC's Food Resources program distributed 668 lbs. of locally grown fruits, vegetables and non-perishable food to the Hanover's Council on Aging and Head Start children's programs. (Approximately 502 meals.)



**2016 ANNUAL REPORT**  
1/30/2017

The South Shore Recycling Cooperative (SSRC) is a voluntary association of fourteen South Shore towns. It was established by Intermunicipal Agreement and Special Legislation in 1998 to help member towns improve their recycling programs, and reduce the amount, toxicity and cost of disposal.

Members of the SSRC are: **Abington, Cohasset, Duxbury, Hanover, Hanson, Hingham, Kingston, Middleborough, Norwell, Plymouth, Rockland, Scituate, Weymouth, and Whitman**. Representatives from each member town are appointed by Chief Elected Official(s) (*list attached*). Our Executive Board consists of Chairman Sharon White (Abington), Vice Chairman Merle Brown (Cohasset), Secretary Gene Wyatt (Kingston), and Treasurer Mary Snow (Cohasset).

In FY2016, the SSRC raised **\$72,642.27**: \$63,000 from municipal member dues, \$6,402.70 in sponsorships, \$3,125.62 in grant funding and 113.95 in interest. Those funds pay for the services of the Executive Director and for waste reduction and recycling activities that benefit our member towns. In addition to technical assistance, these activities **saved /earned Member Towns \$277,764** in 2016.

**MATERIALS MANAGEMENT**

**Household Hazardous Waste Collections** - The SSRC bids and administers a contract on behalf of its Member Towns for Household Hazardous Waste Collections. A new contract awarded to Stericycle in 2015 offers a much lower setup fee and unit costs than the State Contract. Member Towns saved staff time to bid, schedule and publicize collections. The Executive Director assisted at all twelve events, and administers the billing.

The SSRC enabled three Member Towns (Cohasset, Norwell and Rockland) to join their larger neighbors' HHW collections, relieving them of the time and expense of hosting their own. SSRC also coordinates five other Towns' alternating collections, Hanson the newest among them, plus Abington, Duxbury, Kingston and Whitman.

The SSRC arranges roll-off service at about \$350/event, \$550 less than the HHW contract cost.

**2,001 residents** attended **twelve collections** held in 2016. The contract also enabled **210 residents and businesses** to attend other Member Towns' collections using the **reciprocal arrangement**. This arrangement qualifies member towns for additional **Recycling Dividend Program** points, and earned them an extra **\$13,300** in grant money through that program.

The total cost savings and benefits of the HHW program in 2016 is estimated at **\$53,372**.



**Electronic Waste** - Shrinking markets for CRT glass posed a huge and costly challenge to municipal and retail collection programs in 2016. The processor for nine of our towns went out of business, and another that serviced three towns cut its municipal program. The Director engaged alternative vendors, and arranged an emergency pickup for Abington, Hanson, Rockland and Whitman. She continues to seek the best service and pricing from reputable service providers.

**General Recyclables** – Late 2016 saw some improvement in commodity pricing after a long period of low values. The SSRC kept the Member Town managers up to date on pricing trends through its subscription to the Yellow sheet, regular review of industry news, and contact with local outlets.

**Textiles** - Bay State Textiles has worked with SSRC to establish and promote transfer station and School Box Programs. BST pays \$100/ton to all box hosts for used textiles. The thirteen SSRC towns and school systems hosting this program diverted 537 tons of textiles in 2016 and earned rebates and incentives of **\$53,700**. In addition, the diversion of this material from disposal saved another **\$39,763**.

**Books** - When the previous service provider went out of business, the SSRC introduced two companies that provide a similar service for books and media. The one that most selected pays \$100/ton. Rebates and avoided disposal costs in 2016 from this service came to **\$88,327**.

**Mercury** - Covanta SEMASS extends free mercury recycling benefits to all SSRC members, even those that don't send their MSW to SEMASS. SEMASS directly pays for mercury bearing waste delivered to Complete Recycling Solutions in Fall River. The SSRC helped to get the direct pay accounts set up, and assists Member Towns in directing their material to avoid cost to the towns.

CRS direct-billed SEMASS **\$7,613** for Member Towns mercury recycling in 2016. In addition, SEMASS paid rebates to our contract communities of **\$2,038** for recycled mercury containing products. The director audited the deliveries and rebate payments.

**Compost and Brush** - The SSRC Board voted to extend its three contracts for **compost screening** and **brush grinding**. Abington, Cohasset, Duxbury, Hanover, Hingham, Kingston and Weymouth used these contracts in 2016.

## **PUBLIC OUTREACH:**

**17<sup>th</sup> Anniversary “Trash Bash”** – A hundred municipal, county and state officials, staff, volunteers and service providers mingled and learned about contamination issues and costs in the recycling stream. The entire cost of the event was covered by private sponsors.

**“Refrigerator door prizes”** - The SSRC continued to distribute thousands of 5”x8” handouts, purchased in 2013 with grants from MassDEP and Covanta SEMASS. The graphics depict items that are “too good” and “too bad for the trash”, and direct the reader to the SSRC website and phone for more information. They have been resulted in many calls and web visits.

**Kingston PAYT Forum**- at the request of a selectman and the DPW Director, organized this public forum to introduce the concept of unit based pricing for trash, with three speakers.

**Website** - [ssrcoop.info](http://ssrcoop.info) was completely revamped in 2016. The site provides both general

and town-specific recycling and household hazardous waste collection information, SSRC meeting minutes and annual reports, a monthly newsletter, and links to other sites. It logged an average of 1,300 visits per month in 2016, 1,078 which were first time visitors.

**Press Contacts** - The SSRC is a resource to and a presence in print, web and cable media. In addition to help in editing articles by Town officials, the SSRC released [Holey Socks, they go in the donation box](#) (a requirement for additional grant funds for our member towns), as well as articles about the availability of Event recycling containers, and our 17<sup>th</sup> Anniversary Trash Bash.

**Resident Contacts** – The director fielded 160 calls and emails from residents in 2016 to answer questions about how to properly dispose of everything from paint to asbestos shingles, televisions to fire extinguishers.

**Public and Professional Presentations** - The Executive Director spoke to the following groups about recycling issues and/or SSRC activities:

- **MassRecycle R3 Conference:** the Mass. Product Stewardship Council
- **Cohasset Middle School Trash Patrol**, interview about sustainability
- **Southeast Municipal Recycling Council:** the Mass. Product Stewardship Council

**Marshfield Fair Recycling** - the SSRC exhibited and supported **recycling at the Marshfield Fair** for the thirteenth year. While public education is the priority, six tons of material was also recycled and composted. Since inception, 73 tons of Fair waste has been diverted to higher use. The Director provided support on her own time as a volunteer.

#### **ADVICE, ASSISTANCE AND NETWORKING.**

The Executive Director's help is frequently sought by the solid waste managers. She stays current on local and national solid waste issues, attending conferences, meetings and webinars, touring local facilities, and reading professional publications. She advises Members on specific needs each town has.

A sample of the assistance she provided and problems she helped solve in 2016 includes:

- Attended meetings with the **Abington BOH, Hanson BOH, and Kingston BOH and BOS** at the request of our managers
- Helped **Duxbury, Hanson, Kingston, Plymouth, Rockland and Weymouth** complete and submit their DEP Data Surveys and/or DEP Grant applications
- Reviewed and provided feedback on the proposed curbside collection contract for **Rockland**
- Provided advice and help on a **wide range of issues** including: private hauler regulation notifications, enforceability of minimum tonnage in a disposal contract, fire extinguishers, e-waste options, sharps collection, redeemable bottle and can collection services, tire outlets and rebates for propane tank recycling.
- Provided index and regional **commodity pricing** for materials of interest to our managers.

**Grant assistance:** The SSRC assisted several member towns in applying for MassDEP Sustainable Material Recovery grants. Membership in SSRC adds one-two points to each Member Town's Recycling Dividend Program total for participation in our HHW Reciprocity

Program, which earned our towns \$13,200 of the \$169,250 in grants nine of our Towns were awarded.

**Newsletter** - The SSRC publishes monthly **Updates** filled with information of interest to the South Shore solid waste community. The Updates are emailed to over 400 people, and are [posted online](#).

**Monthly Meetings** - The SSRC provides **networking opportunities** and information sharing at our well-attended (nearly) monthly meetings. Most meetings feature a guest speaker, usually a service provider or regulator. Solid waste collection, disposal, recycling service, outreach, pricing and proposed laws and regulations are discussed. Minutes are posted [here](#).

## **ADVOCACY**

In 2016, the Executive Director

- Represented the SSRC at **policy meetings and conferences** hosted by MassDEP, Environmental Business Council, US EPA, MassRecycle, Northeast Resource Recovery Association, Product Stewardship Institute, Reuse Conex, and the Southeast Municipal Recycling Council. She reports relevant information back to the Board.
- Worked with Product Stewardship Institute, Mass. Municipal Association, the Mass. Product Stewardship Council and other organizations to promote legislation the Board deems beneficial to its solid waste programs regarding paint, Right to Repair, the Clean Environment Fund and universal recycling.
- Joined municipal colleagues on Beacon Hill for Paint Stewardship Advocacy Day, visiting most members of the South Shore delegation.
- Was invited to and attended the Mass. Recycling Contamination Workgroup meeting.

The SSRC exists to assist its member towns in improving their solid waste disposal and recycling functions. It always welcomes suggestions on how it can better serve its Members.

Respectfully submitted,



Claire Galkowski, Executive Director, South Shore Recycling Cooperative

South Shore Recycling Cooperative Board of Directors 2016

TOWN	FIRST	LAST	C/O	POSITION
<b>Abington</b>	Lorraine	Mavrogeorge	BOH	Waste Reduction Enforcement Coordinator
	<b>Sharon</b>	<b>White</b>	BOH	Agent, SSRC Chairman
<b>Cohasset</b>	<b>Merle</b>	<b>Brown</b>	citizen	SSRC Vice Chairman
	<b>Mary</b>	<b>Snow</b>	DPW	Highway Dept. Admin. Asst; SSRC Treasurer
<b>Duxbury</b>	Peter	Buttkus	DPW	Director
	Bruce	O'Neil	DPW	Assistant Director
<b>Hanover</b>	Victor	Diniak	DPW	Superintendent
	Kenneth	Storey	DPW	Transfer Station Foreman
<b>Hanson</b>	Donna	Tramontana	BOH	Health Agent
	Arlene	Dias	BOH	Commissioner
<b>Hingham</b>	Randy	Sylvester	DPW	Superintendent
	Stephen	Messinger	Transfer Station	Foreman
<b>Kingston</b>	Paul	Basler	Streets, Trees & Parks	Superintendent
	<b>Eugene</b>	<b>Wyatt</b>	Recycling Committee	Appointee; SSRC Secretary
<b>Middleboro</b>	Christopher	Peck	DPW	Director
	Donna	Jolin	DPW	Office Manager
<b>Norwell</b>	Brian	Flynn	BOH	Agent
	Vicky	Spillane	Recycling Committee	Appointee
<b>Plymouth</b>	Sandra	Strassel	DPW	Solid Waste Coordinator
	Open			
<b>Rockland</b>	Rudy	Childs	citizen	Appointee
	Stephen	Nelson	BOH	Commissioner
	Victoria	Diebel**	BOH	Commissioner
	Janice	McCarthy**	BOH	Agent
<b>Scituate</b>	Kevin	Cafferty	DPW	Director; SSRC Chairman
	Sean	McCarthy	DPW	Asst. Director
<b>Weymouth</b>	Robert	O'Connor	DPW	Director Emeritas
	Kathleen	McDonald	DPW	Principal Clerk
<b>Whitman</b>	Bruce	Martin	DPW	Director
	Alexis	Andrews	BOH	Health Inspector

\*\*  
alternate

South Shore Recycling Cooperative 2016 Annual Report

quantifiable benefits

	HHW cars	HHW reciprocity use	contract cost savings (vs. State Contract setup fee, unit vol. disc.)	roll off savings using SSRC arranged vendor (\$900-350)	HHW admin, on site staff time (18 hours /coll)	Recycling Dividend Program HHW awarded point values	HHW total value	Bay State Textile, Big Hearted Books textile tons	BST/BHB rebates, avoided disp cost	SEMASS Mercury processing subsidy, CRSdirect pmts	SEMASS' rebate paid 2016	Big Hearted Books tons	BHB rebate \$100/ton, avoided disp cost	grant application submission award	Total
Abington	65	17	\$1,045	\$900	\$210	\$800	\$2,955	32.1	\$5,329	\$266.75		32.1	\$5,329		\$13,879
Cohasset	38	10	\$564	\$900	\$315	\$800	\$2,579	38.9	\$7,274	\$0.00	\$144.60	38.9	\$7,274		\$17,272
Duxbury	165	18	\$1,817	\$900	\$315	\$1,600	\$4,632	85.1	\$13,276	\$953.42	\$145.80	84.9	\$13,244	\$8,800	\$41,051
Hanover	248	12	\$2,631	\$1,080	\$840		\$4,551	23.6	\$4,201			21.6	\$3,845		\$12,597
Hanson	46	4	\$1,028	\$1,450	\$1,080	\$800	\$4,358	13.9	\$2,155			13.9	\$2,155	\$7,000	\$15,667
Hingham	252	25	\$1,773	\$550	\$630	\$1,600	\$4,553	28.2	\$4,512	\$1,979.29	\$492.00	28.2	\$4,512		\$16,048
Kingston	65	13	\$645	\$900	\$315		\$1,860	36.1	\$6,173	\$476.45	\$197.50	34.8	\$5,951	\$3,200	\$17,858
Middleboro	83	2	\$1,139	\$550	\$945	\$1,600	\$4,234	25.3	\$2,530			14.5	\$1,450		\$8,214
Norwell	71	34	\$960	\$900	\$630		\$2,490	6.3	\$1,090		\$252.80	6.2	\$1,073		\$4,905
Plymouth	337	18	\$2,351	\$1,100	\$945	\$1,500	\$5,896	54.5	\$9,047	\$2,039.18	\$445.80	54.5	\$9,047	\$9,102	\$35,576
Rockland	53	23	\$804	\$900	\$630		\$2,334	0.6	\$136	\$436.00	\$12.10	0.0	\$1	\$4,850	\$7,769
Scituate	192	13	\$1,481	\$550	\$315	\$1,600	\$3,946	75.9	\$14,649	\$816.00	\$277.30	75.9	\$14,649		\$34,337
Weymouth	312	9	\$2,542	\$0	\$1,260	\$3,000	\$6,802	87.4	\$18,179	\$646.00	\$69.80	79.9	\$16,619		\$42,316
Whitman	74	12	\$1,072	\$900	\$210		\$2,182	28.9	\$4,913			18.7	\$3,179		\$10,274
<b>Total</b>	<b>2001</b>	<b>210</b>	<b>\$19,852</b>	<b>\$11,580</b>	<b>\$8,640</b>	<b>\$13,300</b>	<b>\$53,372</b>	<b>536.8</b>	<b>\$93,463</b>	<b>\$7,613.09</b>	<b>\$2,037.70</b>	<b>504.11</b>	<b>\$88,327</b>	<b>\$32,952</b>	<b>\$277,764</b>

## REPORT OF PLYMOUTH COUNTY MOSQUITO CONTROL PROJECT

For Fiscal Year July 1, 2015 – June 30, 2016

The Commissioners of the Plymouth County Mosquito Control Project are pleased to submit the following report of our activities during 2016.

The Project is a special district created by the State Legislature in 1957, and is now composed of all Plymouth County towns, the City of Brockton, and the town of Cohasset in Norfolk County. The Project is a regional response to a regional problem, and provides a way of organizing specialized equipment, specially trained employees, and mosquito control professionals into a single agency with a broad geographical area of responsibility.

The 2016 season began dry with a low water table, dry conditions increased into the summer season. Efforts were directed at larval mosquitoes starting with the spring brood. We ground larvicided 4,600 acres and aerial larvicided 15,432 acres and this was accomplished using B.t.i., an environmentally selective bacterial agent. Upon emergence of the spring brood of mosquitoes, ultra-low volume adulticiding began on June 1, 2016 and ended on September 9, 2016. The Project responded to 13,775 requests for spraying and larval checks from residents covering all of the towns within the district.

In response to the continued threat of mosquito borne diseases in the district, we increased our surveillance trapping, aerial and ground larviciding, and adult spray in areas of concern to protect public health.

Massachusetts Department of Public Health has developed an “Arbovirus Surveillance and Response Plan” for the state. The Plan creates a system which estimates the human risk for contracting Eastern Equine Encephalitis and West Nile using several factors including the number of infected mosquitoes. Based on guidelines defined by the Plan, all towns in Plymouth County Mosquito Project were at the “Low Level Risk” for Eastern Equine Encephalitis. We are pleased to report that in 2016 there were no human, or horse EEE cases in the district. There were 3 pools of mosquitoes found to be infected with EEEV. They were in the following towns: Kingston, Middleboro, and West Bridgewater.

West Nile Virus was not found within the district. All towns within the district remained at the “Low Level Risk” category for West Nile Virus. We are also pleased to report that in 2016 that there were no human or horse West Nile Virus cases in Plymouth County Mosquito Control district. As part of our West Nile Virus control strategy a total of 47,391 catch basins were treated with larvicide in all of our towns to prevent WNV.

The Health threat of EEE and WNV continues to ensure cooperation between the Plymouth County Mosquito Control Project, local Boards of Health and the Massachusetts Department of Public Health. In an effort to keep the public informed, EEE and WNV activity updates are regularly posted on Massachusetts Department of Public Health website.

In conjunction with the MDPH we began a trapping program to monitor *Aedes albopictus* expansion in the state. *Ae. albopictus* is an introduced mosquito that has the potential to become a serious pest and a vector of disease. The mosquito has been present in the Massachusetts since 2009. The larvae live in containers and are closely linked with human activity. They are especially associated with used tires. In mid-summer the mosquito was detected in the District for the first time. We think the population is small, but expect the mosquito to spread. As a result, we plan to expand our *Ae. albopictus* surveillance program.



The figures specific to the town of Hanover are given below. While mosquitoes do not respect town lines the information given below does provide a tally of the activities which have had the greatest impact on the health and comfort of Hanover residents.

**Insecticide Applications:** Our greatest effort has been targeted at mosquitoes in the larval stage, which can be found in woodland pools, swamps, marshes and other standing water areas. Inspectors continually gather data on these sites and treat with highly specific larvicides when immature mosquitoes are present. In Hanover 334 larval sites were checked.

During the summer 1576 catch basins were treated in Hanover to prevent the emergence of *Culex pipiens*, a known mosquito vector in West Nile Virus transmission.

Our staff treated 2527 acres using truck mounted sprayers for control of adult mosquitoes. More than one application was made to the same site if mosquitoes reinvaded the area. The first treatments were made in June and the last in September.

**Water Management:** During 2016 crews removed blockages, brush and other obstructions from 3490 linear feet of ditches and streams to prevent overflows or stagnation that can result in mosquito production. This work, together with machine reclamation, is most often carried out in the fall and winter.

**Mosquito Survey:** Our surveillance showed that the dominant mosquitoes throughout the district were generally *Coquillettidia perturbans* and *Culex pipiens/restuans*. In the Town of Hanover the three most common mosquitoes were *Culex pipiens/restuans*, *Ae. vexans* and *Cq. perturbans*.

We encourage citizens or municipal officials to visit our website at [www.plymouthmosquito.org](http://www.plymouthmosquito.org) or call our office for information about mosquitoes, mosquito-borne diseases, control practices, or any other matters of concern.

Stephen Gillett  
Superintendent

Commissioners:  
John Kenney, Chairman  
Michael F. Valenti, Vice-Chairman  
Cathleen Drinan  
John Sharland-Secretary

## **REPORT OF THE OLD COLONY PLANNING COUNCIL**

For Fiscal Year July 1, 2015 – June 30, 2016

To the Honorable Board of Selectmen and the Citizens of the Town of Hanover.

As your representatives to the Old Colony Planning Council (OCPC), we are pleased to present this report on behalf of the Council for 2016.

The Old Colony Planning Council was established in 1967 by state statute and is authorized to prepare plans for the physical, social and economic development of the seventeen-member community region. OCPC is designated as: an Economic Development District by the U.S. Department of Commerce for the coordination of regional economic development activities; an Area Agency on Aging (AAA) by the Executive Office of Elder Affairs to plan, manage and coordinate elder services in a twenty-three community service area; and, the Metropolitan Planning Organization (MPO) to plan and program transportation and transit improvements for the region.

In addition to the above-designated responsibilities, the Council also assists its member municipalities with technical planning, grant application preparation and current local and regional socioeconomic information.

During the past year, the Council completed the 2016 Comprehensive Economic Development Strategy (CEDS) Plan; the 2016 Old Colony Regional Transportation Plan; the FFY 2017-2021 Transportation Improvement Program (TIP); the Brockton Area Transit Comprehensive Regional Transit Plan; the Plymouth Special Events Traffic Analysis and Management Plan; the FFY 2017 Unified Planning Work Program (UPWP); and provided numerous Road Safety Audits, Intersection Analyses, and Transportation Technical Studies to the member communities; and, continued participation in the South Coast Commuter Rail Task Force. The Council also provided technical assistance to member communities under the District Local Technical Assistance (DLTA) Program. The DLTA funding was used in such areas as regionalization, including aggregation of electricity, the investigation of water and wastewater, as well as conducting a number of land use analyses, neighborhood economic and transportation analyses. The Council also provided assistance to Plymouth on the Decommissioning of the Nuclear Power Plant, assistance to municipalities in the development of Business Councils and Site finder, and provided a variety of economic development technical assistance as well as Green Communities Designation. The Old Colony Area Agency on Aging (AAA) during the past year, with assistance and guidance from member community advisory committee members, has continued the ongoing administration of over \$1.3 million dollars of Federal and State funding for elder services. The OCPC-AAA administers and oversees funding for services like nutrition, transportation, day care, legal services, and others to the more than 96,000 persons age 60 and over in the region. The OCPC-AAA continues to advocate on behalf of older persons from throughout the region. The OCPC-AAA Long-Term Care Ombudsman Program continues its efforts, with over 1,350 visits to nursing and rest homes, investigating over 300 issues of concern from residents or families. In Addition, OCPC continues to administer the Septic Loan Program for the Towns of Avon, Cohasset, Hanson, Kingston and Stoughton. During 2016, the Council processed approximately \$361,000 in loans for both septic systems and sewer connection for the communities under the Septic Loan Program.

One delegate and one alternate member represent each member community of the Council. The Council members establish policy, develop the work program, and employ and oversee the activities of the professional staff. The Council meets on the last Wednesday of each month at 7:00 PM in the OCPC offices located at 70 School Street, Brockton, MA. In 2016, the Council elected Frank P. Staffier, of Avon as Council President; Christine Joy, of Plympton as Council Treasurer; and, Fred L. Gilmetti, of Whitman as Council Secretary. Pasquale Ciaramella serves as Executive Director of the Council.



The Council gratefully acknowledges the generous support and cooperation of its member communities and the participation and involvement of the many individuals who participate as members of committees. Special thanks are extended to the Joint Transportation Committee Chair Noreen O’Toole; Comprehensive Economic Development Strategy Committee Chair Mary Waldron; and, the Area Agency on Aging Advisory Committee Chair Anna L. Seery for their commitment, dedication and leadership during the past year. The Council also recognizes the work of local boards and commissions and the government agencies, public and private institutions and individuals who assisted the Council in its efforts.

Respectfully submitted,  
Peter Matchak, Delegate  
Troy E. Garron, Delegate At Large

## APPLICATION TO HANOVER TALENT BANK



**Thank you for your interest in serving the Town of Hanover!**

Hanover's excellence as a community is due in large part to citizen participation in government and community affairs. The purpose of the Hanover Talent Bank is to register the names, interests and qualifications of Hanover registered voters willing to volunteer to serve their community. Residents who are interested in participating in Town Government are urged to complete this form.

Residents serve as volunteers on a wide variety of Town boards, committees, commissions and councils listed below. They are appointed to these organizations by the Selectmen, Moderator, or other appointing authorities as vacancies occur. We encourage you to register by completing this Talent Bank Form, indicating your occupation, background, areas of interest and organizations you would consider serving (page 2). Please return your completed form to the Board of Selectmen as indicated below. General applications will be kept on file for consideration/notification when an opening occurs.

### Applicant Information

<b>Name:</b>	
<b>Full Address:</b> <i>Resident of Hanover?</i> <input type="checkbox"/> Yes <input type="checkbox"/> No <i>Number of Years as a Resident:</i> _____	
<b>Telephone:</b>	
<b>Fax:</b>	
<b>Email Address:</b> <i>(optional but desirable)</i>	
<b>Occupation:</b>	
<b>Background &amp; Qualifications:</b>	
<b>Signature of Applicant</b>	

### Return Information

<p><i>Please Submit this form to the address shown.</i></p> <p><i>Please also send a copy of your application to the applicable Boards you wish to serve on.</i></p>	<p><b>Hanover Talent Bank</b>  <b>Selectmen's Office</b>  <b>550 Hanover Street, Suite 29</b>  <b>Hanover, MA 02339</b>  <b>Telephone: (781) 826-5000 ext. 1084</b>  <b>Fax: (781) 826-7499</b>                      <b>Email: ann.lee@hanover-ma.gov</b></p>
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<b>Boards &amp; Services of Interest</b>																																					
<p><b>Please Check All that Apply</b></p> <p><i>Please Note: Many Boards require regular attendance at weekday evening meetings, either once or several times a month.</i></p> <p><i>I wish to be notified (if possible) in the event of any vacancy on the selected Boards.</i></p> <p style="padding-left: 20px;"><input type="checkbox"/> Yes    <input type="checkbox"/> No</p> <p><i>Applicants for a position on a specific committee may expect to be interviewed by the appointing body.</i></p>	<table style="width: 100%; border-collapse: collapse;"> <tr> <td style="width: 50%; border-right: 1px solid black; padding: 2px;"><input type="checkbox"/> Advisory Committee</td> <td style="padding: 2px;"><input type="checkbox"/> Emergency Communications Committee</td> </tr> <tr> <td style="border-right: 1px solid black; padding: 2px;"><input type="checkbox"/> Affirmative Action Committee</td> <td style="padding: 2px;"><input type="checkbox"/> Energy Advisory Committee</td> </tr> <tr> <td style="border-right: 1px solid black; 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<b>Additional Comments &amp; Information</b>	
<p><i>Please provide additional comments here. Attach a letter, resume, or other information you would like considered in review of your application.</i></p> <p><i>Please also indicate any other areas of interest not shown above.</i></p> <p><i>Please also note any potential conflicts of interest (i.e. if appointed to serve on the Planning Board, your development projects, interests, land you own, relationship to developers who may come before the Board, etc.)</i></p>	<div style="height: 200px;"></div>



(Photography by Stephen Ryerson)

*Front row from left to right: Board of Selectmen Vice Chairwoman Susan Setterland, Chairman Brian Barthelmes and Selectman John Tuzik.*

*Rear row from left to right: Selectman Robert O'Rourke, Town Manager Troy Clarkson and Selectman David Delaney.*



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# TOWN OF HANOVER MUNICIPAL SERVICES GUIDE

**Main Number (781) 826-5000**

**Extension**

## BOARD OF SELECTMEN AND TOWN MANAGER OFFICES

Board of Selectmen	Alcohol and Auto Dealer Licenses; Personnel and Compliance Issues	ext. 1084
Town Manager	General Administration	ext. 1084

## COMMUNITY SERVICES DEPARTMENT

Board of Appeals	Zoning Appeals; Special Permits; Variances	ext. 1026
Board of Health	Perc. Tests/Observation Holes; Septic Permits/Title V; Food Service; Tobacco	ext. 1024
Building Commissioner	Building, Gas, Plumbing & Wiring Permits; Code, Sign & Zoning Enforcement	ext. 1009
Conservation Agent	Conservation Land Management; Review Project Proposals	ext. 1019
Council on Aging	Senior Activities; Information; Transportation	924-1913 924-1921
Hanover Community TV	Government, Education and Public Programs (on Comcast and Verizon)	878-5450 ext. 2109
John Curtis Public Library	General Information Number	826-2972
Parks & Recreation	Parks & Recreation Office	ext. 1057
Parks & Recreation	Parks & Recreation Summer Trailer Office	826-7529
Passport Office	Acceptance and Processing	ext. 1006
Planning Board	Land Use; Planning	ext. 1026
Veteran's Agent	Veterans' Information; Referrals & Benefits	ext. 1038
Visiting Nurse	Nursing Services; Blood Pressure Clinics; Diabetic Testing; Flu Clinics	ext. 1039

## DEPARTMENT OF PUBLIC WORKS

Administrative Offices	Highways; Public Grounds; Snow & Ice Removal; Water; Emergencies	826-3189
Cemeteries	Cemeteries; Transfer Station Information	826-3189

## EMERGENCY MANAGEMENT

Emergency Management	Non-Emergency Number	826-3151
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## FACILITIES MAINTENANCE

All Offices	School & Town Building Maintenance	857-5706
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## FIRE DEPARTMENT

Fire Department	Non-Emergency Number	826-3151
Fire Permits	Burn Permits	826-7850

## MUNICIPAL FINANCE DEPARTMENT

Treasurer/ Collector	Receipts, vendor payments and tax collection	ext. 1083
Assessor	Assessments; Exemptions; General Valuations (Real Estate, Motor Vehicle, Personal Property, Boat)	ext. 1076
Town Accountant	Vendor invoices; 1099's; Budget Information	ext. 1037
Registrar	Town Census; Voter Registration	ext. 1082
Town Clerk	Birth, Death, Marriage, Business Certificates, Elections and Dog Licenses	ext. 1079

## POLICE DEPARTMENT

Animal Control	Dog Officer; Animal Control Officer; Inspector of Animals	ext. 1022
Emergency Communications Center	Non-Emergency Number	826-2335
Police	Non-Emergency Number	826-3231

## SCHOOL DEPARTMENT

Superintendent & Admin.	Salmond School (Town Wide Payroll and Employee Benefits)	878-0786
	High School	878-5450
	Middle School	871-1122
	Cedar School	878-7228
	Center School	826-2631
	Sylvester School	826-3844

## OTHER

Hanover Police Boy's Club		826-4869
South Shore Vo-Tech HS	Regional Vocational Technical High School Administration	878-8822
Stetson House	Tours; Historical Information	826-9575

**AMBULANCE - FIRE - POLICE EMERGENCY**

**911**