

**Meeting Minutes of Regular Meeting of Hanover Board of Selectmen held at Town Hall on Monday, November 19, 2018 @ 7:00 PM.**

---

---

Present were Chairman Emmanuel Dockter, Vice-Chair John C. Tuzik, Selectmen: David Delaney, and Jocelyn Keegan. Also present: Town Manager (TM) Joe Colangelo and Executive Assistant Ann Lee. Selectman John Barry was unable to attend.

At 7:08 p.m. Chairman Dockter opened the meeting and asked if any member of the audience had any comment or discussion item for the Open Forum portion of the meeting; no response.

**Meeting Minutes:**

The Board voted to approve the Meeting Minutes from 11-5-18.

**Appointments:**

The Board voted to appoint Sunny Gleason to the Information Technology Study Committee, appointment to expire on June 30, 2019 unless not extended by Town Meeting.

**Licenses/Permits:**

The Board voted to approve a One-Day Liquor License for the Winter Carnival on November 30, 2018 from 5:30 p.m. – 9:30 p.m.; the Board voted to waive the application fee and voted to approve a rain date of December 1, 2018 5:30 p.m. – 9:30 p.m. to be decided jointly by the applicant Maura Longueil and the TM. The Board approved the event as listed above. The applicant was present for the discussion.

The Board voted to approve a One-Day Liquor License for Library Trustees Holiday Party on December 7, 2018 from 6:00 p.m. – 8:30 p.m. The Board voted to waive the application fee.

Chairman Dockter read the Public Hearing notice ([attached](#)) for PBW Hanover, Inc. dba MarketPlace Fine Wines and Brew for a Change of Location and Transfer of a Liquor License (Prevites); posted in the Patriot Ledger on November 5, 2018. Chairman Dockter opened the Hearing. Jeff Tocchio and Scott Golding from Drohan Tocchio & Morgan PC, and Joseph J. Previte, Jr. (the proposed manager on the license) were present. Attorney Tocchio provided a description of the businesses to be housed in the building; noting the existing successful business Mr. Previte operates in Weymouth. Attorney Tocchio reviewed the application ([attached](#)) with the Board. Attorney Tocchio noted they are waiting for the MassDot curb cut permit then Mr. Previte will be in a position to file for the building permits; the liquor license will be held by the Town until the building is issued a Certificate of Occupancy by the Town. The Board inquired about the traffic study recommended by Police Chief Sweeney; Attorney Tocchio reported the study has been completed by VHB as referred to in the Planning Board's Special Permit along with the MassDOT curb cut approvals; there are two proposed curb cuts; one on Broadway and two on Columbia Road. The project is estimated to take 16 months. VHB also recommended changing the timers on the traffic lights. Attorney Tocchio provided the Board with renderings of how the building will look when completed ([attached](#)). Chairman Dockter closed the hearing. The Board voted to approve the application for a Change of Location and Transfer of a Liquor License to PBW Hanover, Inc. dba MarketPlace Fine Wines and Brew.

**Public Hearing:**

Chairman Dockter read the Public Hearing notice ([attached](#)) for the Renewal of Cable Television License of Verizon New England, Inc. posted in the Patriot Ledger on November 2, 2018 and the Hanover Mariner on November 7, 2018 and November 14, 2018. Chairman Dockter opened the Hearing. The Board met with Attorney William Solomon, Town's Special Cable Counsel. Attorney Solomon provided the Board with FCC rules on "in-kind" cable related contributions; noting there is nothing in the rule to change this agreement. There are fewer in-kind benefits in this license than in some licenses. Nothing in that proceeding would prevent us from going forward with this license. Attorney Solomon reviewed the PEG channels with the Board. As discussed at the last meeting the PEG funding in this agreement will go from 3% to 5% of gross revenues the maximum permitted under the Cable Act Law. The PEG access capital funding under this license has two sources of revenue which depends on how many residents have cable and there is also a set amount of \$80,000 over the five years of the license. Chairman Dockter closed the hearing. The Board voted to approve the Cable Renewal License Agreement between Verizon New England, Inc. ([draft attached](#)). Attorney Solomon noted this agreement is subject to Verizon's approval.

Chairman Dockter read the Public Hearing notice ([attached](#)) for the 2019 Classification Hearing published in the Patriot Ledger on November 5, 2018. Chairman Dockter opened the Hearing. Chairman Dockter outlined the process for the Hearing. The Board met with the Board of Assessors, Nancy Lyons and Elaine Shea and the Director of Assessing, Elaine Boidi to conduct the Classification Hearing. Chairman Dockter noted Selectman Delaney is also a member of the Board of Assessors. The Director of Assessing, Elaine Boidi provided and reviewed a PowerPoint presentation ([attached](#)) with the Board. The Board of Assessors voted prior to the Selectmen's meeting a Residential factor of .9913 (a 1.05 shift) be adopted for the FY19 Tax Rate Computation; that no discount be granted to Open Space for FY19; that no residential exemption be adopted for FY19 and that no small business exemption be granted for FY19. The Board voted that a selected Residential factor of .9913 (a 1.05 shift) be adopted for the FY19 Tax Rate Computation; that no discount be granted to Open Space for FY19; that no residential exemption be adopted for FY19 and that no small business exemption be granted for FY19. Chairman Dockter closed the Hearing.

**Discussion/Action Items:**

The TM reported there were 45 applications for the Director of Community Development and Inspectional Services position and explained the interview process. The Interview Committee almost unanimously agreed on Justin DeBruin. The Board voted to approve the Director of Community Development and Municipal Inspections Pursuant to §4(A)(1) of the Town Manager Act. The TM reported Mr. DeBruin plans to start work on January 7, 2019.

**Proposed Capital Budget:**

- The Board met with Samantha Woods, North & South Rivers Watershed Association who provided a review on the condition of the Luddam's Ford Dam and asked the Board for \$20,000 to conduct a feasibility study. Chairman Dockter noted he is aware that the Advisory Committee will be discussing this topic at a future meeting. The Board inquired on general estimates of the four steps to the process, the feasibility study, design work,

permitting and construction; Ms. Woods noted the costs can depend on the conditions it can cost \$400,000 to \$500,000 for total removal costs which would be split with the Town of Pembroke. Ms. Woods noted there are Federal and State funds available. The TM reported Pembroke allocated \$100,000 at last years' Town Meeting. Selectman Keegan suggested looking into spending \$20,000 for the feasibility study before incurring the aforementioned removal costs. Michael O'Connor inquired if removal can lower risk of 100 year flood; Ms. Woods was not sure of the 100 year flood but noted the Dam is breaching; the Dam is classified as low standard.

**Proposals:**

Chairman Dockter requested the Board review the Personnel Regulations presented at a previous meeting and be prepared to vote at the Board's next meeting.

Chairman Dockter noted he is working with the TM and the Interim Director of CD/MI on the Licensing Policy and will bring it to a future meeting for the Board's review.

**Updates:**

The Board met with Tammy Murray, Director of Community Services who provided and reviewed a PowerPoint presentation ([attached](#)) with the Board.

The TM reported the Traffic Safety Committee meetings are held on the 1<sup>st</sup> Tuesday of every month at 10:30 a.m. noting the meetings are well attended. The TM reviewed the following with the Board:

- Winter Street – the traffic study has been completed and there will be a follow-up with the Planning Council for solutions to the resident's concerns.
- Broadway - the four way stop is being looked at to try to blend with the historic aspect of the neighborhood.
- Pleasant Street – we are closer to having signs posted and cross walks painted.
- The Town Hall intersection – there are a lot of accidents in this area; the Committee will review the site and provide a recommendation to the Board.
- The TM reported the Committee has discussed conducting hearings prior to installing illuminated signs.

Chairman Dockter reported the Advisory Committee will start to meet regarding capital, budgets, etc. The Finance Director was present and noted the Committee is meeting on December 5<sup>th</sup>.

Selectman Keegan reported the Cottage/Cluster Zoning Committee is meeting tomorrow night.

**Liaison Reports:**

Chairman Dockter reported the Master Plan Implementation Committee is meeting tomorrow night; he will provide a report to the Board at the next meeting.

Vice-Chairman Tuzik reported he attended the Council on Aging Advisory Board meeting noting the recent author series was a big success and there are plans to continue it in the Spring. The history series is due to start soon. The concrete pad is being installed for the generator at the COA.

Selectman Delaney reported Kris Minshall from the Board of Assessors office has moved on for a better paying position.

**Town Manager Report:**

The TM reported he attended the graduation of Thomas Dugan and Jonathan Goodwin from the Fire Academy.

The deadline for the OPEB RFQ closed and there were five valid responses. There will be a vetting committee which will consist of one member of the Board of Selectmen: Selectman Keegan, one at-large member; on the Finance side there will be one member of the Advisory Committee: Sandy Hayes and one at-large member: Susan Setterland.

**Selectmen Forum**

Selectman Keegan inquired on the compensation study; the TM reported it is 95% complete and it is just data based and there are no recommendations being made.

Vice-Chairman Tuzik wished everyone a Happy Thanksgiving noting we have a lot to be grateful for.

At 8:40 p.m. Chairman Dockter requested a Roll Call Vote of the Board to go into Executive Session in accordance with GL c.30A §21(a)(6) to consider the purchase, exchange, lease or value of real property (Sylvester School Building) as an open meeting may have a detrimental effect on the negotiating position of the public body. The Board will not return to Open Session. Roll Call Vote: Chairman Dockter, aye; Vice Chairman Tuzik, aye; Selectman Delaney, aye; and Selectman Keegan, aye. Town Manager (TM) Joe Colangelo and Executive Assistant Ann Lee were also present. Selectman John Barry was unable to attend.

Meeting ended and adjourned at 9:26 p.m.