

Meeting Minutes of Regular Meeting of Hanover Board of Selectmen held at Town Hall on Monday, June 3, 2019 @ 7:00 PM.

Present were Chairman John C. Tuzik, Vice-Chair Emmanuel Dockter, Selectmen: Jocelyn Keegan and John Barry. Also present: Town Manager (TM) Joe Colangelo and Executive Assistant Ann Lee. Selectman David Delaney was unable to attend.

At 7:04 p.m. Chairman Tuzik opened the meeting and asked if any member of the audience had any comment or discussion item for the Open Forum portion of the meeting; no response.

Chairman Tuzik read the proclamation to honor Eagle Scout Hunter James Puleo ([attached](#)).

Public Hearing – Alleged Alcoholic Beverage License Violations at Players Lounge, LLC dba The Draft on 53

The Board met with Kevin Feeley, Town Counsel; Louis Cassis, Counsel for The Draft on 53; Frank Teixeira, Owner of The Draft on 53; and Police Chief Walter L. Sweeney. At 7:07 p.m. Chairman Tuzik opened the Hearing; Town Counsel Feeley noted the record has been stipulated through discussions between Counsel for The Draft and Chief Sweeney; there are three documents related to the incident; a report from Detective Abban dated April 20th; a letter from Police Chief Sweeney to the Town Manager dated April 26th; and a letter from Attorney Cassis to Attorney Feeley dated May 31st. Chief Sweeney provided the Board with a summary of the events subsequent to an investigation noting; Connor Ames was the bartender on duty on Friday, April 19, 2019 at The Draft on 53 located at 645 Washington Street, upon the close of business it is alleged the following violations occurred at the time Mr. Ames was present: permitting an illegality on the premises and operating beyond the posted and authorized hours of operation. Attorney Feeley commended The Draft on 53 for being cooperative. Attorney Feeley read a portion of the letter dated May 31, 2019 from Attorney Cassis into the record. *“At the outset we agree that there is no question or dispute as to the underlying facts as laid out in the letter of Detective Jonathan Abban dated April 20, 2019 or the letter of Chief Walter Sweeney dated April 26, 2019. We also agree that that the events set forth in those letters constitute violations of chapter 138 and the Rules and Regulations of the ABCC.”* Attorney Feeley noted there is no need to outline the facts; the Board has Policy guidelines to impose an appropriate penalty; although the Board is not bound by the policy on the factual allegations. Attorney Feeley and Chief Sweeney noted an appropriate penalty would be a five (5) day suspension which would encompass a weekend based on the seriousness of the matter. Attorney Cassis noted this is a first offense and a serious offense; Mr. Ames was trained and TIPS certified; two cameras have been added to cover the blind spots in the establishment; a policy has been implemented so that there will be two people on duty to close at all times and a new manager will be put in place once the paperwork is completed. Attorney Cassis noted in his past cases he always urged a Board to follow their Policy guidelines and requested the Board consider not implementing the penalty during the National Hockey Playoffs. At 7:20 p.m. the Board voted to close the Hearing. Vice-Chairman Dockter noted based on the severity of the stipulated facts and the situation including the recommendations presented by Attorney Feeley and Chief Sweeney and as a result of the Public Hearing made a motion that the Board vote that the alcohol beverage license issued to The Draft on 53 be suspended for a period of five (5) consecutive days as recommended commencing on Thursday, June 20, 2019 through the close of business on Monday, June 24, 2019; so voted unanimously.

At 7:22 p.m. the Board recessed; the Board reconvened at 7:28 p.m.

The Board agreed not to take any action on the Meeting Minutes of May 20, 2019 until the next meeting.

Presentation – Hanover Employee Retirement Continuations from Plymouth County Treasurer

The Board met with Thomas O'Brien, Plymouth County Treasurer; Lincoln Heineman, Finance Director was also present. Mr. O'Brien provided a review on the Town's Retirement System noting since 1985 Plymouth County has provided an 8.9% return per year vs. their peer group which returned 8.4%; they have out-performed their actual rate of assumed return which is 8% which helps with keeping rates reasonable. In the last three months the return was 7.73%. Plymouth County Retirement expects to be fully funded in 2029 which will decrease the Town's obligation from approximately \$3.5 million to approximately \$300,000. Since 1996 employees have contributed 9% of earnings plus an additional 2% on any amount earned over \$30,000. Since 2014 assessments have been provided to communities two years in advance. An analysis was performed on Hanover from 2011-2017 and a key factor to Hanover's assessment is the Town is above the median for the number of employees vs. other members of the system. There is a 1.5% discount on payments if paid in July; which is a savings of approximately \$60,000. Mr. O'Brien provided and reviewed a handout ([attached](#)) with the Board. The Board requested to see the growth rate and graphics to show Hanover vs. other communities and would like to meet with the actuaries to discuss obligations going forward.

Chairman Tuzik noted he will take the agenda out of order.

Special Education Account Transfer of Funds

The Board met with Dr. Thomas Raab, Assistant School Superintendent, Lincoln Heineman, Finance Director was also present. Dr. Raab read a memo regarding Special Education Expense Transfer Request into the record ([attached](#)) noting this request is not due to any increase in costs. The Board voted to approve the Special Education Reserve Transfer in the amount of \$75,990, pursuant to MGL Chapter 40 Section 13E, from the Special Education Reserve Fund to Special Education Transportation for FY 2019, as requested by the Assistant Superintendent of Hanover Schools, Dr. Raab, and as previously approved by the Hanover School Committee on May 15, 2019.

Appointments – Annual Board of Selectmen Appointments

Vice-Chairman Dockter reported members of the Council on Aging Advisory Board have inquired if the Selectmen would consider staggering the terms for multi-year appointments to the Council on Aging Advisory Board; this would require a change to the Town Bylaws (4-10). Vice-Chairman Dockter also noted the Fireworks Site Committee has one available position; the charge of the Committee should also be clarified; the Phase III report will be available soon and should be reviewed by the Committee to provide feedback. The Board voted to approve the appointments as presented ([attached](#)).

Employee Work Agreement – Deputy Fire Chief

The TM reviewed the details in the Deputy Fire Chiefs' Work Agreement with the Board noting a 3% increase in salary per year.

Employee Work Agreements – Police Lieutenants

The TM reviewed the details of the Police Lieutenants' Work Agreements with the Board; the TM will forward the Board the detailed information on the Agreements. The Board requested to see the last three years of salaries for the Lieutenant Agreements.

Employee Work Agreements – Director of Public Works

The TM noted the Director of Public Works Agreement is being updated to reflect the additional responsibilities of the Facilities Department.

Chairman Tuzik requested the Board review the Work Agreements presented and be prepared to vote at the Board's next meeting.

Discuss Request for Proposal for Sylvester Reuse

The TM reported quotes have been requested from qualified appraisers for Sylvester and Salmond School buildings the quotes received were \$5,000/\$6,000 per parcel. The appraisals will take approximately 4-6 weeks to be completed. Michelle Daily was present for the discussion and inquired if all options for a future use will be explored, not just housing; Chairman Tuzik noted no decision will be made until the appraisal has been completed; the topic will be posted on a future agenda most likely in September and suggested Mrs. Daily monitor the Selectmen agendas.

Discuss Summer Board of Selectmen Meeting Schedule

Chairman Tuzik requested input from the Board on the Board's Summer schedule; the Board voted to cancel the July 1st, August 5th and August 19th meetings.

Liaison Reports

Selectman Keegan reported the Open Space Committee is reaching out to Town Departments and community organizations regarding plans at Cardinal Cushing.

Selectman Barry reported the application for the Hanover Crossing has been submitted; no meetings have been scheduled to date.

Town Manager's Report

Vacant Positions:

- Town Planner – Interviews were held on May 30th for two (2) finalists.
- Executive Administrative Assistants (Finance & CDMI) – We are accepting applications for both positions through Noon on June 7.

Chief Procurement Officer: The TM reported in response to the oversight regarding the Sylvester School RFP, Lincoln Heineman, Finance Director, will take on the responsibilities as Chief Procurement Officer.

Memorial Day: The TM acknowledged everyone involved in making the Memorial Day Parade successful this year especially Town staff, Building and Facilities/DPW and our volunteer gardeners who all worked together to make the grounds look spectacular.

Hanover Day: The TM reported we are gearing up for Hanover Day on June 21st & 22nd.

Proposed Donation of Land: The TM reported we received a letter from a resident regarding a land donation.

Summer Intern: The TM reported John Barthelmes, a Senior at Stonehill College is working with the Town for the Summer on solutions for the transfer station. He is currently visiting various transfer stations around the Commonwealth to document how other communities run their transfer stations; a report will be provided to the Board.

Selectmen Forum

Selectman Keegan

- Thanked all those involved with Memorial Day.
- Thanked all those who participated with Grad Night.
- Thanked Steve Ryerson for all he does for the Town.
- Suggested the violation section in the Liquor License Policy be reviewed for flexibility.

Selectman Barry

- Noted he was not able to attend the Memorial Day parade but has received positive feedback from many residents.

Vice-Chairman Dockter

- Thanked Ray Miller; Victor Diniak, DPW Director, Walter Sweeney, Police Chief; Jeffrey Blanchard, Fire Chief for the great work done for the Memorial Day parade.

Chairman Tuzik

- Noted Chief Sweeney and Chief Blanchard were recognized by the Cardinal Cushing Centers and received Acts of Kindness awards.
- Acknowledged June 6th is D-Day; 4,414 Americans died to liberate Europe.

Meeting ended and adjourned at 8:18 p.m.