

Community Access and Media Committee Meeting Notes

Next Meeting: November 19, 2018 @ Town Hall Joint Meeting with Selectman

Meeting Held: October 15, 2018

Meeting held @ 7pm HHS

In attendance:

1. Tom Kane, Chair
 2. Steven Ryerson, Vice Chair/HCTV Station Liaison
 3. Amy Lipman-White, Secretary
 4. Michael O'Connor, Government Steering Committee Member
 5. Jamie Tedeschi, Public Channel Steering Committee
 6. Susan Glover, Public Channel Steering Committee
 7. Eric Wilbur, HHS Broadcast Journalism Teacher
 8. Colleen Smith, HCTV
 9. Scott Lebbossiere, HCTV
-

1. Meeting Opened 7:07
2. Approved Minutes from September 17, 2018 @ 7:22pm
3. Mike O'Connor and Tom Kane were selected to be co-representative from **CAM committee to be a representative for the Master Plan Implementation Committee**
4. CLASSROOM – Eric Wilbur Teacher
 - 2018-19 Broadcast Journalism class has 94 Students this year (vs 60 something the year before) mostly freshman
 - 6 classes total
 - Developing ideas with the Students
 - Discussion about content:
 - What's in the News – what are you interested in.
 - Literary Magazine – Susan McHugh hhslitmag.com Met with Sue. They just started the with content
5. EDUCATION CHANNEL: Pam Manning - Report for Education steering committee
 - Steve Ryerson Invited Matt Paquette, Matt Ferron and they confirmed they will be attending December 10th 2018. Discussion for administration
 - 2018-2019 goal is for signage inside and outside the building flags
 - Flags on the light poles

- Just a Flag at the end of the drive
- 2019-2020 goal for an advanced class

6. HCTV Report: Colleen -

- We met the new HCTV employee Scott.
- Sign: Was shown, we were told Ordered for outside the classroom – next year 2018-2019 goal is for signage on the outside the building flags on the light poles.
- Colleen to invite Tammy Murray to meeting with the administration for December.
- The goal for Nicole to do more community out reach once Scott is up to speed.
- Scott will be focusing on more sports event school
- New Show through Row & Ride – “Pet adoption” – Animal Couch – Kerry Connolly
- Our next meeting will be a joint meeting with the selectman – also open for HCTV and invited Verizon. Steve Ryerson sending around the prior meeting with Comcast's outline.
- Nicole is doing filming a podcast with the Seniors following now through graduation
- Michael O'Connor to send Colleen google docs with the first few Government clips to air. Colleen to save and air.

7. GOVERNMENT CHANNEL Michael O'Connor –

➤ Hanover Civics Show(s)

- Part 1 Finalized Brian Barthemis' segment.
- Part 2 Finalized Town Moderator Doug Thomson.
- Part 3 Finalized Town Manager Joe Colangelo
- Part 4 Working on the interview Cathy H-B Town Clerk
- Email sent to Fire – Police – COA inquiring of their needs
- Discussion of Grant writing
- Bylaws unisex

10/15/18 Report from Michael O'Connor- Government Steering Committee

Government Steering Committee

- Fire and Police Department meeting
 - Fire department was receptive (091818), but has not yet set a date. Followed up on (09-21-18) with no response. Invited to October Meeting (10-05-18).
 - No response from the police department (091818) Follow up (092118) no response. Invited to October Meeting (100518)
 - Animal Control Group
- Hanover Civics
 - Episode 1-3
 - On google drive except for 3
 - I'm out of space on my Google Drive for EP.3
 - Episode 2 has been altered slightly

- Episode 4
Interview scheduled Wednesday October 17th 4:30 – 5 with Cathy HB.
- **DEADLINE/Goal:** Completion of interview and graphics by *November 1st* so broadcasted for a full week before the election is possible
- [Ideas for Episodes 5, 6, 7,8](#)

Goals for Govt. steering committee, Fiscal year 2018-2019

- Create systems of support and media access for other departments of government
 - Hold meetings with interested departments over the course of the fiscal year
 - Create a pipeline for content creation and assistance
 - Move government steering towards a liaison/response position
- Create a schedule and complete season of Hanover Civics (8 Episodes?)
 - Establish a distribution plan and long-term plan
- Set up an Archive or organize committee meeting (Board of selectmen etc.) videos for ease of access similar to how meeting minutes are laid out on the webpage
 - Could be as simple as hyperlink page below Meeting Minutes document link
- Increase government meeting coverage
 - Figure out a system of increased coverage while not adding to workload of HCTV

General Update

- Grant research and application
 - [List of possibly applicable grant funding for HCTV](#)
 - [Outline of potential workflow for grant application/approval](#)
 - Motion to approve begin process of grant workflow approval
 - **Goal:** Apply to 1 grant this year (year ending in June 2019)
- Write draft outline of quarterly [Data and Analytics Report procedure and guideline](#)
 - Amend and approve Report procedure
 - Test report format with month of October, due November?
 - **Goal:** Test Report with Month of October
 - **Goal:** Have first quarter report completed *April*

7. PUBLIC CHANNEL: Jamie – Sue

- Hanover Crossing Professional Real Estate Partners (PREP)
 - Town Hall spoke with Town Planner Mikala Shumaker
 - Zoning Board of Appeals

- North & South River Watershed talk to them regarding (Hanover Crossing) Samantha Wood Wants to add Hanover Crossing - Vision on that Non-biased fact based informational
- Working on Open Space Committee – Open Trails start shooting and formatting Walking Trails of Hanover.
- Kayaking along the north river
- Tom – Transfer station Tom Kane and Nicole working on Transfer Station PSA educating new residents and re-educating the dos and don'ts of the transfer station.
- Jamie wants to Offer Community Service Opportunities to Students.
- Sue Glover Healthy Hanover
 - New Episode Oct 29th with Jerry Thornton and Ann Thornton
 - Dale Ferriera First 5K
 - Collin Right trains guards dog

5 ideas to do:

- i. Abby Knoll photo and yoga studio
- ii. History Camp Squanto
- iii. Hanover Runners Club - Burkes Alwerks 5K
- iv. Facebook page – Animal Wildlife of Hanover Jamie
- v. Helicopter -

8. Other Business:

- Continue to post minutes on Town Website.

9. 2017 – 2018 Meeting Dates – Colleen to reserve room Steve to update the website

- ~~September 17, 2018~~ ~~September 11, 2017 @ 7pm in the media room~~
- ~~October 15, 2018 @ 7pm~~
- November 19, 2018 @ 7pm at Town Hall with Selectman
- December 10, 2018 @ 7pm
- January 14, 2019 @ 7pm
- February 11, 2019 @ 7pm
- March 11, 2019 @ 7pm
- April 8, 2019 @ 7pm
- May 13, 2019 @ 7pm
- June 10, 2019 @ 7pm

10. Meeting Adjourned 8:10pm