

## Draft Community Access and Media Committee Meeting Notes

Next Meeting: December 11, 2017 @ 7pm

Meeting Held: November 13, 2017 @ 7pm  
Meeting held @ HHS Media Room

In attendance:

1. Amy Lipman-White, Board Member - Committee Secretary
2. Colleen Smith, HCTV – Station Manager
3. Steve Ryerson, Board Member
4. Pamela Manning, Board Member
5. Tom Kane, Board Member
6. Nicole Schiarizzi, Newest Station

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1. Meeting Opened 7:10pm
  2. Minutes approved from October 23, 2017.
  3. HCTV: Cable Station Update:
    - First draft of Capital Plan - Meeting in Dec. date t/b/d re: new contracts with Verizon & Comcast/Xfinity – looking for
      - Town Hall upgrade 4 camera's instead of 3 camera's
      - New microphones with wireless bases
      - Newer Model of digital mixer
      - \$300,000.00 is expected from the 2 providers
      - Wish list Remote Production Van + \$245,000
      - Talking Information Center – Planning for upgrades Each station have it's own bulletin board channel (government Tic) (Education school concerts) Pubic (Music)
      - Wish list instant replay machine
      - Whish list Edit Share and Editing SAN Allow everyone to share
      - Asking for \$410,000.00
      - The new contract will be a 5-8 year contract
      - William Solomon is the Attorney (negotiated last one)
    - Finished up fall sports – Tom Kane/Doug Thomson
    - Moving into Winter Sports Basketball
    - Met Nicole and found out some of what she is working on:
      - Documentary projects with the American Sign Language Class – Glenna Caliendo Professor at Massasoit teaching a HS class
      - Interview about class
      - Background
      - Student interviews.

- Working with Tom Kane on a Town Transfer Station – Documentary
- Rustic Marlin - New business working on a going documentary
- Attended Cable Stations Conference- Alliance for Community Meeting Northeast with Station members Colleen, Matt, Nicole and Steve R.)
  - Met with Vendors and talking about plans for expanding
  - Looked at Vans for station 3 different styles (liked the midsize van)
  - Attended Youth Media Workshop -
  - Attended Story Telling workshop
  - Community Engagement Workshop
  - Radio Station that had a booth that do Podcasts
  - Investigated the Yeti speakers that plugs into computer
  - package headphones sound reflector wind screen and mike stand
  - Investigated new Equipment
  - Networking with other stations
  - Discussions of Contract Negotiating
  - Discussions of station placed in a non-profit status

#### 4. Education:

-Pam Manning to extend invitations to administration to discuss class updates, changes and plans for next year:

- Eric Wilbur new Classroom teacher
- Dr. Sheila Walsh, Humanities Director 7-12 HHS
- Matt Ferron, Superintendant
- Matt Paquette, HHS Principal

-CAM request administration to advise the process and procedure to obtain station signage within or outside the school

-Station used content from the Class – Working on the Quality

- Community Service for out of Town kids

- Classroom student sign up for classes. 1 hour a week.

#### 5. Awaiting decision on CAM newest Board Member:

- Two members have been interviewed by the Board of Selectman for the one open position.
- Selectman to vote before next meeting.
- Expecting new committee member to be in attendance.

6. December 2017 Meeting Agenda:

- Introduction to newest Board Member Jamie Tedeschi
- Meet with the administration, if they attend
- Vote new CAM Committee Officers- The following were nominated
  - Tom – Chair
  - Vice Chair – Steve Ryerson
  - Amy -- Secretary
  - Dave -- Leader of Public Steering Committee
  - Pam -- Lead of Education Steering Committee
  - Government – Bruce & /or Jamie Tedeschi
  
- Narrow goals to specific action items and create specific action plan.
  - Dave: Personalizing perspective on who are in the Town. The Face behind the name.
  - Amy: Public Television & Improved Classroom
  - Steve: Improved Community Out Reach
  - Colleen: Continue to Grow in all aspects
  - Bruce: Help close the gap between community and the station. Get the Public to understand the role of the station and give the community confidence to use the channel
  - Brian: Negotiate the best cable contract we can get. More original content. Better tie into the government. Cartoon video explaining Town Government Process
  - Tom – Get more involvement.
  - Uniform Goals: Signage for the Station.

7. 2017 – 2018 Meeting Dates – Colleen to reserve website

- ~~September 11, 2017 @ 7pm in the media room~~
- ~~October 23, 2017 @ 7pm~~
- ~~November 13, 2017 @ 7pm~~
- **December 11, 2017 @ 7pm**
- **January 8, 2018 @ 7pm**
- **February 12, 2018 @ 7pm**
- **March 12, 2018 @ 7pm**
- **April 9, 2018 @ 7pm**
- **May 14, 2018 @ 7pm**
- **June 11, 2018 @ 7pm**

8. Meeting Adjourned 8:36pm