

**Town of Hanover
Community Preservation Committee
Application for Funding**
Submit to Community Preservation Committee
c/o Community Preservation Coordinator
Hanover Town Hall, 550 Hanover Street, Hanover, MA 02339
Tel: 781-826-5000 ext. 1059 Fax: 781-826-5950
Ann.Lee@hanover-ma.gov



Name of Applicant: Hanover Parks and Recreation Committee / rep. Alan Peterson

Name of Co-Applicant, if Applicable: Chairperson Bevin Gray

Contact Name: Alan Peterson

Mailing Address: C/O Hanover COA, 665 Center Street

City: Hanover State: MA Zip: 02339

Daytime Phone: 781-635-8040 Email: alan.peterson@hanover-ma.gov

Name of Proposal: B Everett Hall Park Development Study

Address of Proposal (or assessor's parcel ID): 495 Hanover St [Map 47-5]

CPA Category (circle all that apply):

Open Space Historic Preservation Affordable Housing **Recreation**

CPA Funding Requested:	\$22,000
Total Cost of Proposed Project:	\$1MM est
Expected Completion Date:	Three to five years

If the project is expected to continue over more than one year or if bonding the project is anticipated detail the cost of project on the following chart (explanation may be attached on a separate sheet.)

Fiscal Year	CPC Funds Requested	Total Cost	Other Funding Sources
2022	\$22,000		
2023	Est \$600,000	\$622,000 [estimate]	tbd
2024	Est \$400,000	\$1,022,000 [estimate]	tbd
Total			

~~If the proposal is on Town-owned land, either the applicant or the co-applicant must be the Town Board, Commission, or Department in control of the land.~~



**Town of Hanover
Community Preservation Committee
2022 Application for Funding**

Submission Requirements

Proposals for Community Preservation funding must be submitted using the attached application form. All information requested on the application form must be included with the proposal.

Applications must be typewritten and **twelve (12) copies** (including one unbound and reproducible copy) of the application and all supporting documentation must be submitted to the Community Preservation Committee, c/o Community Preservation Coordinator, Hanover Town Hall, 550 Hanover Street, Hanover, MA 02339.

The application deadline is Friday, October 29, 2021 at 12 noon.

Applications will be accepted only until this time, unless an applicant can demonstrate that a significant opportunity would be lost if not considered outside the normal funding schedule.

Review by the Community Preservation Committee

Each application will be acknowledged as it is received. It will be reviewed for completeness and the applicant will be notified if additional information is required. Incomplete applications may not be eligible for the current funding round, at the discretion of the Committee.

All applicants submitting complete applications will be given an opportunity at a public hearing to present the scope and details of the project and respond to questions from the CPC, and the public (additional public hearings may be warranted, depending on the amount of applications received). To expedite the proposal review process CPC strongly recommends that all proposals be reviewed prior to submission by the appropriate Committee, Commission or Board including the Housing Authority, the Planning Board, the Historic Commission, the Open Space Committee, the Conservation Commission or the Park and Recreation Committee.

Funding Decisions and Process

The CPC will prepare and submit Town Warrant Articles for funding recommendations to the Town Meeting in May for a final decision.

Projects on Town-owned land will be administered by the Town department that is responsible for that land and are likely to require public bidding under applicable statutes (MGL c. 30, 30B, and 149).

Projects on private land will require a funding agreement between the Town and the applicant. All projects will require a Memorandum of Understanding between the Town and the applicant before funds can be released. In addition, the CPC will require that all projects submit a project timeline and quarterly status reports to the CPC until project completion.

Please keep in mind there are legal limitations on what CPA funds can be used for. A CPA Allowable Uses Chart can be found on the Community Preservation Committee's home page. Further information concerning the Community Preservation Act in Hanover can be found at the Town of Hanover Community Preservation home page at <http://www.hanover-ma.gov> by clicking on the Community Preservation Committee Link.

PROJECT DESCRIPTION: Attach answers to the following questions. Applications will be returned as incomplete if all requested information is not provided. Include supporting materials as necessary.

1. **Goals:** What are the goals of the proposed project? *This phase will develop a plan and estimated costs for new proposed recreational assets and improvements to the park that will enhance its appearance and utility.*
2. **Community Need:** Why is this project needed? Does it address needs identified in existing Town plans? (Note: Hanover Master Plan) *The Park is in need of capital repairs [aged infrastructure], and new uses should be thoughtfully planned to best meet objectives noted in the Open Space Master Plan. Parks and Recreation Committee has entertained and discussed various visions for adding uses to benefit a wider audience and expanding the playground to improve accessibility and inclusive opportunities for play.*
3. **Community Support:** What is the nature and level of support for this project? Include letters of support and any petitions. *Residents have requested new uses [Bocce and Pickleball], the new roller-blade rink, playground and entry to the park lack accessibility and inclusive features. This requested professional Study will address these needs in a cohesive manner to make the park a center-piece for the Town.*
4. **Timeline:** What is the schedule for project implementation, including a timeline for all critical milestones?
 - * *After approval, Spring of 2022, this study will commence to deliver a plan for Park Development.*
 - * *Fall of 2022, budget for phasing will be understood, grants and funding will be sought.*
 - * *Spring of 2023 Town Meeting will decide if the project will be implemented*
5. **Credentials:** How will the experience of the applicant contribute to the success of this project?
Alan Peterson has completed numerous Facilities projects as former Deputy Superintendent for Hanover Facilities. He ran several CPA projects in Pembroke, on time and on budget. Hanover Parks and Recreation in partnership with Hanover DPW completed Forge Pond Park, and several smaller projects were done on their behalf.
6. **Success Factors:** How will the success of this project be measured?
 - * **The plans will show the playground provides a rich, inclusive play space where children of all abilities can grow and learn through physical, emotional, sensory, and social experiences through Physical, Social, and Cooperative Play. After implementation, more than three families at a time will routinely be seen enjoying the playground. Children with physical and / or developmental challenges and their families will be seen enjoying the Park and Playground.**
 - * **The plans will include features to improve the user experience of entering the park, parking, walking, watching ALL Park activities and playing small group activities that engage different age groups of users, including individuals and families. Adults will share positive stories on social media about their physical and social experiences at the improved park. ADA compliance will be improved.**
 - * **Adolescents and young adults enjoy pick-up games and recreational use of the basketball courts actively using more than half of the courts most days and early evenings. Court surfaces and goals will be improved in the plans. Lighting will be improved and more energy efficient.**
 - * **Accessibility and Amenities to support the rink will be on the plans. Youth 'free skate' times and organized games will extend the hours of use in the park,**
 - * **Updated lighting will be reflected on the plans so Youth Football practice and games can rotate fields to preserve natural turf as effective lighting allows extended hours of use.**
 - * **The plans will include cost-effective visual and physical improvements to the Park entry and user features, such that Realtors will feel compelled to mention BEH Park is a property value enhancement for Hanover housing market.**
7. **Budget:** What is the total budget for the project and how will CPA funds be spent? All items of expenditure must be clearly identified. Distinguish between hard and soft costs and contingencies. (NOTE: CPA funds may NOT be used for maintenance.)

* The Park development plan will provide a budget cost for the overall project. A multi-year million dollar budget is a possibility. The attached proposal suggests a cost of \$18,500 to perform a Feasibility Study for the proposed renovations and improvements to the B Everett Hall Park. A ten percent contingency seems wise, as it is possible the scope of work could expand depending on input from the community and the committee. In order to assure transparency and open communications, a small publicity budget is also included.

Feasibility Study projected cost	\$18,500
Contingency of 10% for study revisions	\$ 1,850
Publicity Expenses	\$ 1,650
Total	\$22,000 for this planning phase

Preliminary information about several proposed improvements generated budgetary information [shown on FY 2023 & 2024 lines] as follows:

2023 improvements Bocce, basketball & Pickle ball and entry updates ~ \$600,000

2024 improvements Parking, playground and other site improvements ~ \$400,000

8. **Other Funding:** What additional funding sources are available, committed, or under consideration? Include commitment letters, if available, and describe any other attempts to secure funding for this project.

After the Study, the Parks and Recreation Committee will explore supplemental grant opportunities. Perhaps site lighting improvements can be Green Community or Utility [National Grid] supplement funded. Local or other sources may be approached to make material donations for other site improvements, to be determined, once the scope is determined by the study and affirmed by the Parks and Recreation Committee.

9. **Maintenance:** If ongoing maintenance is required for your project, how will it be funded?

Routine maintenance is funded by Parks and Recreation revolving account
Grounds care is routinely done by Hanover Department of Public Works.

ADDITIONAL INFORMATION: Provide the following additional information, as applicable.

10. Documentation that you have control over the site, such as Purchase and Sale Agreement, option, or deed. Town ByLaws have assigned the site to the Parks and Recreation Department. The assessors map is attached. See map 47-5

11. For projects that include construction or rehabilitation, include the existing and proposed site plan, floor plans, elevations, and any other drawings as necessary to visually describe the proposal.

Pictures and asset inventory are attached, with the proposal for a study that will provide Plans and cost estimates for implementation of improvements.

Parks and Recreation desires a professional review and design for recreational assets at BEH to include updating existing, improving ADA compliance, adding recently proposed assets [Bocce, Pickleball] and to consider some of the following issues at the park:

- a) Parking (is 47 existing spaces enough) and vehicular traffic flow. Should there be reconfiguration of the parking lot – with more parking, drainage and run-off control, etc. While advocating ‘asset utilization’ where expensive infrastructure is involved, end-of-life is also a reality that forces unplanned expenses.
- b) The locations for each new and renovated court vis a vis other fields and structures. Perhaps there are better locations and orientations for them than they currently occupy:
- c) Location of properly lighted pedestrian walkways, and handicapped accessibility considerations: integrate access and amenities for the new rollerblade rink, storage facilities and fields. Perhaps a paved or hard-surface walkway around the entire park, option to include the School Softball field [need to discuss with Superintendent/School Committee].

- d) Location of a new properly sized and outfitted rest room facility, vis a vis a proposed a patio/pergola area for park visitors; Picnic area and electric shed are in dire need of updating...
- e) Whether we need 2 newly constructed basketball courts [or just newly resurfaced and lined] with new backboards, rims and nets;
- f) Selection of appropriate lighting in the park and for each asset;
- g) Hardscape and landscaping recommendations and options, including stone wall to mirror the Veteran's Garden at the park entrance, and shade trees. Include Playground improvements possibly expanding into volleyball area, consider ADA matting on existing safety mulch vs new rubber surface – show costs... Incorporate Playground 'inclusive structures' – integrated to existing, if practical, and focus on any site improvements to reduce maintenance requirements.
- h) Provide concept drawings with sufficient information to develop design documents for bid and construction. Provide menus of projected costs to install the various design elements under public bid and construction laws.
12. Evidence that the project is in compliance with the zoning ordinance, Architectural Access Board Regulations, or any other laws or regulations. Or, if zoning relief is required, specify what relief is needed and when an application will be made to the town for zoning review. This 'study' will provide documentation of compliance. The study will identify compliance exposures to new codes and will include recommended measures to meet compliance.
13. Evidence that the appropriate Town Boards and Commissions have approved the project (for example, proposed new uses on Parks & Recreation land requires approval from the Parks and Recreation Committee) **Minutes are attached, with email of minutes awaiting approval.**
14. Evidence that the proposed site is free of hazardous materials or that there is a plan for remediation in place. While the site has no known HazMat; the scope of this study will include civil engineering best practices to identify any needs for testing and identification
15. Evidence that appropriate professional standards will be followed if construction, restoration or rehabilitation is proposed. All historic resources rehabilitation projects must comply with the Standards for Rehabilitation stated in the United States Secretary of the Interior's Standards for the Treatment of Historic Properties. A Professional Engineering Firm, with Civil and Landscape Engineers will perform a study to produce documents and drawings that will comply with appropriate codes and standards.
16. Information indicating how this project can be used to achieve additional community benefits.
- Several residents requested new facilities at the B Everett Hall Park. This study will result in a long range plan to integrate Bocce and Pickleball into the park with capital improvements to the aging infrastructure. The study will also produce drawings to show how prescribed improvements will look. People will see how these improvements will enhance the appearance of this Town asset which is located in the center of town. Modern, energy-efficient site lighting and larger, better equipped restrooms will allow family and youth activities to be expanded over a broader time period and wider range of activities. Planned new uses will appeal to a wider range of age-groups providing better user experience and outlet for physical activity. Planned improvements to the BEH Park will enhance property values and help Hanover maintain a favorable position as an attractive community on the south shore.

NOTE: If the requested funds are for a real estate acquisition, an independent appraisal will be required which the applicant will be required to fund. No funding decisions will be made without an independent appraisal.

The application deadline is Friday, October 29, 2021 at 12 noon.

Appendix - B Everett Hall Park Development Study Grant Application

- a. Mark Novak email to Alan Peterson – Proposal to do Feasibility Study
 - a. Space Improvements – Bocce / Pickleball
- b. Hanover’s 300th Master Plan page for B Everett Hall Field
- c. Hanover Parks and Recreation Open Space 2017-18 Plan Update
 - a. Self-Evaluation and Transition Plan
 - b. Inventory of Lands
 - c. Goals 3 & 4 of Plan Update
 - d. Goal 6 of Plan Update
 - e. Action 6.1 Repair and Update existing sports fields
 - f. Open Space attributes and Articles governing protection
- d. Parks & Recreation 2021 report B Everett Hall Asset Inventory
 - a. General Conditions
 - b. Management Concerns
 - c. Asset Planning
- e. Assessors Map 47-5
- f. DRA Playground Map circa 2011
- g. Parks and Recreation Committee Minutes supporting this grant application
 - a. May 13, 2021
 - b. Aug 19, 2021
 - c. Sept 9, 2021 [agenda, minutes not yet published]
 - d. Oct 21 email re: Oct 14 meeting as minutes not yet published
- h. Letters of support

Alan Peterson

From: Mark Novak <mjn@activitas.com>
Sent: Tuesday, October 19, 2021 3:29 PM
To: Alan Peterson
Cc: Scarpelli, William (WScarpelli@morrisonmahoney.com); bevin.gray@yahoo.com
Subject: Hanover Playground | Feasibility Study Budget

Good afternoon Alan,

Activitas is pleased to provide the following design services budget to perform a Feasibility Study for the proposed renovations and improvements at Hanover Playground in Hanover, MA. The anticipated scope of work for improvements/renovations are as follows:

- Vehicular circulations and parking improvements (review quantity of parking and traffic flow)
- Pedestrian circulation improvements (accessible walkways to all of the parks assets and potential a walking/jogging trail that circumnavigates the facility)
- Bocce and pickle ball courts
- New/renovated courts (two basketball courts with new goal systems)
- Lighting (pedestrian and sports)
- Playground improvements (review surfacing and accessibility)
- Structures (storage, restrooms and pergola/pavilion)
- Hardscape and landscape improvements (site wall at facility entrance, common areas, etc.)

Existing information review and base map preparation. It is assumed GIS information will be compiled to develop base maps for the proposed conceptual design options. The GIS information will be graphically supplemented with aerial imagery. Any additional background information provided by the Town of Hanover on the facility (or facility assets) will be reviewed and cataloged.

Program meeting. Activitas will coordinate a kick-off meeting with the Town's Working Group to review and present the proposed scope of work and associated work plan, lines of communication, and project schedule with deliverable dates. Following the process review discussion, Activitas will draw information from the Working Group in regards to current and desired programming. This will provide Activitas with the "big picture" vision for the proposed facility renovations. Activitas will have questions prepared for the Working Group which will stimulate and guide the programming discussion. Activitas will generate and distribute meeting notes from the meeting.

Conceptual design. Activitas will prepare two conceptual design options and ROM (rough order of magnitude) costs for the proposed scope of work/renovations. It is assumed deliverables will include a color rendered, two-dimensional site plan and associated section/elevations and precedent images. Activitas will prepare a summary which identifies the opportunities and challenges associated with each option. Based on the Working Group's preferred option (or combination of the two options), Activitas will make necessary revisions to the selected conceptual plan for inclusion in the final report.

Opinion of probable project costs. Activitas will provide an opinion of probable project costs for the preferred option. This will include anticipated construction, contractor, equipment, testing and design/soft costs.

Final memorandum and presentation. Activitas will compile all findings from the study into a summary memorandum and will present the findings to the Working Group (and the public - if the Working Group deems appropriate).

Budgetary cost for design services: \$18,500

Thank you for the opportunity to present this budget for feasibility design services. If you have any comments or questions, please do not hesitate to contact me.

Mark

Mark J. Novak
Principal | Activitas Inc.
Seventy Milton Street
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Request	contingency & Printing / Publicity	
10% contingency		\$1,850
Publicity		1,650
Proposal		<u>18,500</u>
Total Request		\$22,000

Bocce and Pickleball with other B Everett Hall Rec Space Improvements

Old Street Hockey lot at lower right is fenced ~ 50' d x 100' w – plan to develop 2 Bocce courts there. Bocce takes 13' wide c 91' long as the 'standard' court. See blue rectangles below for the concept, which uses some parking area. It allows walking space all sides and many site improvements are required to accommodate the curbed, recessed courts and new features.



Below at top left is the old Tennis court on a common fence to 4 basketball ½ courts. Poles exist for working HID lighting, 2 per side of the tennis court which is the standard 60' x 120' fenced in area. That is about wide enough for two Pickleball courts, which should be at least 30' wide x 60' long. A creative layout could place two courts at diagonal corners with rest / social areas in the open areas. See the orange lines below. An end fence can be moved 8' out to meet 64' recommended depth of courts.



This page was sent to Activas – Mark Novak, as an initial impression of Bocce & Pickleball additions to BEH Park for budgetary planning purposes. [BING.com maps credit for photos.]

B. Everett Hall Field

Managed by both the Board of Selectmen and Parks and Recreation, B. Everett Hall Field is a 20-acre multi-purpose facility that contains a playground, softball and baseball fields, basketball courts, and a tennis court. It is used for many different Town events and activities, including Hanover Day in June. The facility is referred to as "Sylvester Field" and it is adjacent to the Sylvester and Center Schools. In June 2016, South Shore Vocational Technical High School students constructed a new ADA-accessible bandstand at B. Everett Hall Field.

New Bandstand at B. Everett Hall Field⁵⁴



⁵⁴ Photo source: <http://www.patriotledger.com/news/20160617/south-shore-vo-tech-students-construct-hanover-bandstand>

Calvin J. Ellis Field

Calvin J. Ellis Field is a 12.5-acre site on Circuit Street in West Hanover. The facility is the premier site of Hanover Youth Athletic Association (HYAA) baseball and it is primarily used for Little League Baseball. Youth soccer occasionally practices and plays games in the outfields. Calvin J. Ellis Field is managed by Parks and Recreation.

Briggs Field

At just over one acre, Briggs Field is located directly across the street from Town Hall in the Town Center Historic District. It contains the beloved one hundred year old ball field mainly used today for T-ball. The Selectmen and Parks and Recreation currently manage Briggs Field.

Amos Gallant Field

Amos Gallant Field is a 2.74-acre property located on the site of the former Curtis School. The former elementary school was torn down in September 2012 as a result of the deteriorating condition of the building. It was originally built around the turn of the century with a gift from John Curtis, a Hanover philanthropist. The school building became Hanover's police station in the 1950s, and later the school administration offices until they relocated in 2002. Amos Gallant Field currently has one Little League field and its potential for additional recreational facilities is being assessed.

Hanover Open Space and Recreation Plan Update

Self-Evaluation and Transition Plan

Amos Gallant Field

Parking	<ul style="list-style-type: none"> No marked parking spaces, including accessible spaces The surface of the parking lot is paved in some places, but is mostly uneven gravel and potholes where the school used to be (Curtis School demolished 6 or 7 years ago)
Pathway	<ul style="list-style-type: none"> No path at all from parking area to baseball field No seating
<p>Recommendations: Use of this site has been in flux since the closing of the Curtis School and the building's demolition in 2012. Since the recreational use of this site could change or evolve as the Town of Hanover envisions a future for this site, ADA accommodations should remain on hold until a new plan for the site emerges. Working with residents, the Town should determine and appropriate open space and/or recreational use for the site which is ADA-compliant.</p>	

B. Everett Hall Field

Parking	<ul style="list-style-type: none"> 47 parking spaces, 4 accessible Accessible spaces located closest to accessible entrance and wide enough for a car or a van Sign with international symbol of accessibility at every spot, though they are somewhat short (sign at 4.5 feet) Spaces are evenly paved for the most part, one cracked with grass growing through it, surface slopes less than 5%
Pathway	<ul style="list-style-type: none"> Accessible paths of travel from parking areas and disembarking areas to accessible entrances Paths are evenly paved with no ponding of water for the most part Once you enter the fence to the facility, there is just a dirt path to the field or seating area (some benches and bleachers)
Toilet Facility	<ul style="list-style-type: none"> There is 1 handicapped port-a-potty, though it does not quite meet the guidelines on the ADA Self-Evaluation Checklist Dimensions are 58 inches wide and 60 inches deep, door does not have a pull latch, the lock on the stall door is higher than 32 inches above the floor, and the grab bars do not have a roughened surface (no other fixtures besides a toilet paper dispenser that is 2 feet off the ground)

Hanover Open Space and Recreation Plan Update

Ramp	<ul style="list-style-type: none"> • Ramp leading up to the bandstand • Meets all ADA specifications, though the handrail heights are at slightly different dimensions: 14.5 inches and 33 inches
Picnic Table	<ul style="list-style-type: none"> • Picnic tables are not wheelchair accessible • Ground below picnic tables is uneven gravel and grass
<p>Recommendations: The most needed accessibility improvement for B. Everett Hall Field is the addition of an accessible path from the entrance to the bleachers, fields, and courts. This path should be at least three feet wide with a hard packed surface. In addition, an accessible picnic table and bench should both be added.</p>	

Briggs Field

Parking	<ul style="list-style-type: none"> • 26 parking spots, none are accessible • No other drop-off area provided within 100 feet of the field • Surface has a slope less than 5% and is evenly paved
Pathway	<ul style="list-style-type: none"> • No real path from the parking lot to the field, just packed dirt • Some low benches and bleachers

Recommendations:

At least one accessible parking space should be designated and marked. The Town should construct an accessible path from the parking area to bleacher area. A wheelchair accessible bench with back support and clear ground coverage should also be added.

Calvin J. Ellis Field

Parking	<ul style="list-style-type: none"> • No marked parking spaces, including accessible spaces • Parking area of only a somewhat hard-packed gravel that has lots of potholes • Surface slope of parking area is less than 5%
Pathway	<ul style="list-style-type: none"> • No path from the parking area to the fields or the Calvin J. Ellis Memorial and seating area • All the seating at the fields is on bleachers
<p>Recommendations: The Town of Hanover should create marked parking at this site and should designate one of the parking spaces as an accessible space. An accessible path should be created from the accessible space to the memorial and bleachers that is hard-packed and at least three feet wide. A wheelchair accessible bench with back support and clear ground coverage should also be added.</p>	

Hanover Open Space and Recreation Plan Update

Figure 16: Inventory of Lands of Conservation and Recreation Interest for the Town of Hanover

Site Name	Owner	Manager	Current Use	Recreation Potential	Condition	Public Access?	Zoning District	Level of Protection	Type of Protection	Grant Program	GIS Acres
OWNER - TOWN OF HANOVER											
Albert White Property	Town of Hanover	Town of Hanover Conservation Commission	Conservation (activities are non-facility based)	Passive		Yes	Residential	Permanently Protected	Article 97	None	0.71
Amos Gallant Field	Town of Hanover	Town of Hanover Parks and Recreation Committee, Board of Selectmen	Recreation (activities are facility based)	Active – baseball field	Good	Yes	Residential	Permanently Protected	Article 97	None	2.90
B. Everett Hall Field / Sylvester School	Town of Hanover	Town of Hanover Parks and Recreation Committee, Board of Selectmen	Recreation (activities are facility based)	Active - ball fields, tennis and basketball courts, playgrounds	Good	Yes	Residential	Permanently Protected	Article 97	None	20.17
Bailey Parcel	Town of Hanover	Town of Hanover Conservation Commission	Conservation (activities are non-facility based)	Passive	Good	Yes	Residential	Permanently Protected	Article 97	None	5.95
Beal / Riverside Drive Well Property	Town of Hanover	Town of Hanover Department of Public Works	Water Supply Protection	None - stormwater management area	N/A	No	Residential	Permanently Protected	Article 97	None	47.79
Bonney Conservation Land	Town of Hanover	Town of Hanover Conservation Commission	Conservation (activities are non-facility based)	Passive	Good	Yes	Residential	Permanently Protected	Article 97	None	6.04
Bonney Land	Town of Hanover	Town of Hanover Conservation Commission	Conservation (activities are non-facility based)	Passive	Good	Yes	Residential	Permanently Protected	Article 97	None	1.29
Briggs Field	Town of Hanover	Town of Hanover Parks and Recreation Committee, Board of Selectmen	Recreation (activities are facility based)	Active - baseball field	Good	Yes	Residential	Permanently Protected	Article 97	None	1.19
Broadway / Indian Head Parcel	Town of Hanover	Town of Hanover Conservation Commission	Conservation (activities are non-facility based)	Passive	Good	Yes	Residential	Permanently Protected	Article 97	None	1.80
Broadway Well Site	Town of Hanover	Town of Hanover Department of Public Works	Water Supply Protection	None - stormwater management area	N/A	No	Business / Residential	Permanently Protected	Article 97	None	98.45

Hanover Open Space and Recreation Plan Update

- Objective 2.3: Inform residents about the benefits of preserving open space, including the financial incentives (such as tax reductions) for doing so.
- Objective 2.4: Continue outreach efforts to local landowners and pursue the protection of high priority parcels.

Goal 3: Encourage sustainable growth and development that is consistent with the character of Hanover.

- Objective 3.1: Update Hanover's land use and environmental bylaws and regulations (Zoning Bylaw, Wetlands Protection Bylaw, and Subdivision Rules & Regulations) to ensure that development is consistent with the town's rural character, encourages open space preservation, and is designed well.
- Objective 3.2: Encourage development that preserves open space by building at a somewhat higher density through the use of Open Space Design (OSD) or Natural Resource Protection Zoning (NRPZ).
- Objective 3.3: Amend Subdivision Rules & Regulations to promote low impact development (LID) techniques and green design.

- Objective 3.4: Work with the Planning Board and Conservation Commission to protect significant natural and fragile resource areas during the design and permitting stages of development.

Goal 4: Maintain and improve public access to conservation parcels and their recreational opportunities.

- Objective 4.1: Continue to focus on walking trail creation, maintenance, and informational outreach.
- Objective 4.2: Continue to map and mark existing walking trails, access points to trails, and other passive recreational options on open space sites.
- Objective 4.3: Improve and create additional opportunities for recreation such as equestrian trails, bike trails, and water access.
- Objective 4.4: Keep an up-to-date inventory of conservation lands, including natural resources they contain, and rules and regulations for their use.
- Objective 4.5: Review parking availability at each area, and work with the Department of Public Works to add parking where needed.

Hanover Open Space and Recreation Plan Update

- Objective 4.6: Recruit additional volunteers for the maintenance of passive recreational facilities, especially walking trails. Improve relationship with the Department of Public Works to obtain assistance with upkeep of conservation parcels.
- Objective 4.7: Improve pedestrian safety around and between conservation and recreation sites by adding crosswalks and expanding the town's sidewalk network.

Goal 5: Establish a long-range strategy for protecting Hanover's drinking water supply.

- Objective 5.1: Prioritize protection of available land abutting or adjacent to the Water Resource Protection District to act as a buffer to prevent contamination.
- Objective 5.2: Work with neighboring towns to formulate a regional plan for groundwater and surface water protection.
- Objective 5.3: Work with neighboring towns and land trusts to protect remaining open land in the area around the Freshwater Tidal Marsh and Indian Head River.
- Objective 5.4: Ensure there is coordination regarding the protection of water quality and quantity (such as for permitting, constructing, and monitoring wells and septic systems).

- Objective 5.5: Work to implement the Water Use Restriction Bylaw when there is a State of Water Supply Conservation or Emergency.

Goal 6: Maintain and enhance recreational facilities for the enjoyment of Hanover residents and visitors of all ages, abilities, and interest.

- Objective 6.1: Repair and update existing sports fields.
- Objective 6.2: Maintain existing sports fields.
- Objective 6.3: Create small, local parks, like a playground or street hockey rink, in various areas of town, particularly in areas currently underserved by neighborhood recreational facilities.
- Objective 6.4: Keep an up-to-date inventory of all the recreational facilities and programming Hanover.
- Objective 6.5: Use the ADA section of this plan to address needs of special user groups, including the elderly and persons with disabilities, and provide additional facilities and programs that meet the needs of these groups.
- Objective 6.6: Address recreational needs identified in the 2012 Statewide

Hanover Open Space and Recreation Plan Update

Action 5.4.1: Review the existing system for addressing failing septic systems and identify ways in which it can be approved.	CC, BOH	Short-term	Town capital funds
Action 5.4.2: Investigate the potential of using another substance besides sand/salt on the roadways during the winter as a way to further protect drinking water.	CC, DPW	Mid-term	MET
Objective 5.5: Work to implement the Water Use Restriction Bylaw when there is a State of Water Supply Conservation or Emergency.			
Action 5.5.1: Continue to provide information on water restrictions on the Town website when there is a State of Water Supply Conservation or Emergency.	CC, DPW	Ongoing	N/A
Goal 6: Maintain and enhance recreational facilities for the enjoyment of Hanover residents and visitors of all ages, abilities, and interest.			
Objective 6.1: Repair and update existing sports fields.			
Action 6.1.1: Update the Parks and Recreation Master Plan from 2007 to address current recreational facility needs in Hanover.	PRC, TP	Mid-term	Town capital funds
Action 6.1.1: Seek funding for necessary updates to Hanover's sports fields and other recreational resources.	PRC, TP, CPC	Ongoing	CPA, PARC, LWCF
Objective 6.2: Maintain existing sports fields.			
Action 6.2.1: Create a maintenance plan for sports fields in town.	PRC, DPW, TP	Mid-term	Town capital funds
Action 6.2.2: Regularly maintain sports fields, and consider outsourcing landscaping work at high-maintenance sites like Forge Pond Park.	PRC, DPW	Ongoing	Town capital funds

Hanover Open Space and Recreation Plan Update

Figure 16: Inventory of Lands of Conservation and Recreation Interest for the Town of Hanover

Site Name	Owner	Manager	Current Use	Recreation Potential	Condition	Public Access?	Zoning District	Level of Protection	Type of Protection	Grant Program	GIS Acres
OWNER - TOWN OF HANOVER											
Albert White Property	Town of Hanover	Town of Hanover Conservation Commission	Conservation (activities are non-facility based)	Passive		Yes	Residential	Permanently Protected	Article 97	None	0.71
Amos Gallant Field	Town of Hanover	Town of Hanover Parks and Recreation Committee, Board of Selectmen	Recreation (activities are facility based)	Active – baseball field	Good	Yes	Residential	Permanently Protected	Article 97	None	2.90
B. Everett Hall Field / Sylvester School	Town of Hanover	Town of Hanover Parks and Recreation Committee, Board of Selectmen	Recreation (activities are facility based)	Active - ball fields, tennis and basketball courts, playgrounds	Good	Yes	Residential	Permanently Protected	Article 97	None	20.17
Bailey Parcel	Town of Hanover	Town of Hanover Conservation Commission	Conservation (activities are non-facility based)	Passive	Good	Yes	Residential	Permanently Protected	Article 97	None	5.95
Beal / Riverside Drive Well Property	Town of Hanover	Town of Hanover Department of Public Works	Water Supply Protection	None - stormwater management area	N/A	No	Residential	Permanently Protected	Article 97	None	47.79
Bonney Conservation Land	Town of Hanover	Town of Hanover Conservation Commission	Conservation (activities are non-facility based)	Passive	Good	Yes	Residential	Permanently Protected	Article 97	None	6.04
Bonney Land	Town of Hanover	Town of Hanover Conservation Commission	Conservation (activities are non-facility based)	Passive	Good	Yes	Residential	Permanently Protected	Article 97	None	1.29
Briggs Field	Town of Hanover	Town of Hanover Parks and Recreation Committee, Board of Selectmen	Recreation (activities are facility based)	Active - baseball field	Good	Yes	Residential	Permanently Protected	Article 97	None	1.19
Broadway / Indian Head Parcel	Town of Hanover	Town of Hanover Conservation Commission	Conservation (activities are non-facility based)	Passive	Good	Yes	Residential	Permanently Protected	Article 97	None	1.80
Broadway Well Site	Town of Hanover	Town of Hanover Department of Public Works	Water Supply Protection	None - stormwater management area	N/A	No	Business / Residential	Permanently Protected	Article 97	None	98.45

B. Everett Hall Field Major Assets

495 Hanover St aprox 15 acre site developed for sports
Park abuts Sylvester Building and Center Elementary School

- Paved 38 space Parking Lot adjacent to rear driveway for Center School [more spaces exist on school areas]
- 2 baseball fields with backstops and benches, a 3rd field is new for Center School [none have irrigation]. Front Field has a steel flagpole . Veterans Memorial Park and gazebo are on the left of entry – not surveyed.
- 3 multi-use fields adjacent to – or using parts of middle and front ball fields have flood lights
- New 6000 sq ft Rollerblade Hockey rink with 300 lineal feet of fencing and 4 utility poles for future lighting
- ADA accessible picnic area with 8 picnic tables [2 ADA at 8' + 6 regular at 6'] adjacent to fenced play areas
- Fences – Including all heights and gauges, about 2050 lineal feet fences are installed at this site
 - All fields have backstops and foul line poles. Only Field 3 has a cantilever top and side fences in front of Dugout benches. None have outfield fencing. Field 1 backstop rests on concrete barrier, unusually far behind home plate.
 - Total ~ 260 lineal feet of baseball fencing and about 200 lineal feet of fencing is used around the garage storage shed.
 - Approximately 920 lineal feet encompass the paved street hockey, basketball, tennis and sand-filled volleyball areas. and about 400' of 4'high fence encloses the two Playground areas.
 - Paved & fenced-in street hockey area [former basketball courts] has 7 rubber tire stops across the open front
- Structures include:
 - CMU Toilet facilities [1 fixture each–Male/Female], 3 trash barrels, and 2 drinking fountains
 - Wood frame storage / lighting control shed
 - Wood frame 3 door garage-type storage shed divided into 3 separate bays and fenced-in with a sliding gate.
 - Wood frame gambrel roof storage shed
 - 15 utility poles carrying 29 outdoor lighting fixtures [12 at 1000 watts, 15 at 400W, 2 with LED + 4 with no fixtures]
 - 2 full Basketball courts with 4 metal backboards and hoops /nets and Lights have low fencing on 3 sides
 - Tennis Court with pole lights has tall fencing all around, beside the Basketball courts. Both courts have good surfaces.
 - 2 Playground swings sets , 6 benches and 2 separate play structures / areas for K & Elementary age children
 - Sand Volleyball court shares one 4'high fence with playground areas

B. Everett Hall Field General Conditions

Babe Ruth Ball is major user for Field 3 or 1 - Softball field 2 has low demand. Multi-use area has many simultaneous uses depending on seasonal sports.

- Veterans Memorial Park occupies the left side of the entrance – not included in this inventory
- Parking lot is in good condition, some cracks on older sections by play areas should be scheduled for filling.
- Cracks on Basketball courts are moderate, repairable - Tennis court cracks and settling are severe -likely beyond economic repairs .
- Lighting on 4 aged wood utility poles is high wattage, very heavy fixtures, one new wood pole carries new LED floodlights. Basketball and Tennis lights are older heavy HID light fixtures , on metal poles that appear to be in good condition.
- Turf conditions are good given the lack of irrigation. An observation well failed to find a water source by field 3.
- Field 1 includes: concrete wall [Rust and water damaged] below a very good backstop fence adjacent to parking.
 - 3 level bleacher, 4 open benches, an IMO stone + 2 wood benches and a steel flagpole.
 - The Backstop and wall are a bit far from Home plate, but are acceptable under league rules.
- Field 2 abuts the woods. It has broken Backstop fence top section from a tree fall.
- Adjacent 3rd Field is a School Property, by Center School parking. Fences, backstops, benches new in 2019. Not surveyed here.
- The Multi-use areas abut fields 1 & 2. These areas are on a lower physical plane than field 3 – separated by a tree and light poles
- Roller-blade Hockey rink is newly constructed. A few fallen trees show near the rink. 4 new light poles and tree work appear to be in process. DPW placed mulch around the site as it was being inventoried. This is a beautiful new asset, in progress.
- The 3 bay wood-framed storage garage near the rear of the site, is fenced & grassed around. Fence repairs are needed. Park & Rec , HYAA Football and DPW each have one bay of the garage. Exterior storage is present, also. HYAA Baseball has a shed nearby.
- Playground structures in separate age group areas appear to be in generally acceptable condition.
 - Swings, safety mulch and picnic tables require attention..
 - Fences in different parts of the site vary from new to ‘need immediate repair’ condition.
- An aging Wood Shed houses power and light controls near the playground.
 - It needs new doors and roof
 - It has worn exterior controls for the Public to operate lights.
- Toilet facilities are single male / female in a CMU structure. Portable rental units are used to help meet capacity requirements.
- Water Drinking Fountains and hose spigots may not be compliant with public safety rules; vacuum breaks, Non-Potable Water signs, filters or removal of fountains may be required.

B. Everett Hall Field Management Concerns

- Electrical upgrades should be planned, as the controls, shed, lighting and distribution are worn. Upgrades and simple repairs will save energy and improve user safety.
- The wood structures, including the picnic tables, should be prioritized for repairs or replacement. Areas around wood structures should get site improvements to simplify access, reduce weathering of the structures and reduce site maintenance.
- The concrete base of the original main Field Backstop should be repaired, while the concrete remains sound. The rust and water damages seem simple to fix; compared to removal and replacement of the structure.
- Trees are beautiful assets to this site. Equipment and labor to remove fallen trees, trim high branches and remove unwanted trees and invasive growths will sustain fences, reduce cleanup and improve user experience.
- Damaged fences need a budget plan for repairs or removal. Most repairs - now - are simple.
- A sustainability plan, beyond a web-published treatment schedule, is needed to enhance life of the fields. Given the lack of irrigation, recovery time for turf is needed between uses.
- Maintenance – trimming grass at fences and around benches could be reduced with strategic placements of concrete pads or weed control fabric and crushed stone.
- Playground safety mulch, swing chains and mats require periodic service and updating. Documented inspections are considered a best practice.
- ADA considerations such as parking and hard surface paths with compliant slopes for accessibility, were not evaluated on this site.

B. Everett Hall Fields Asset Planning

The central location and access to both the Center School and Park playgrounds and ball fields make this Parks and Recreation and School Department property a very popular Town asset.

- Income / cost control planning items:
 - Master schedule all field uses for sustainability [user fees & collections]
 - Promote sponsorship advertising opportunities with clear guidelines
 - Leverage utility incentives and sponsor donations to improve facilities
- MRO planning items:
 - Replace damaged electric outlets, covers, switches, lights and signs
 - Mend fences and concrete base
 - Perform carpentry repairs on sheds
 - Trim and selective cut trees and shrubs
 - Perform playground inspection and repairs
- Capital planning items:
 - Assess 'orphaned' electrical distribution components and control systems
 - Replace heavy, inefficient field lighting – leverage investment dollars
 - Repair or re-purpose the Tennis Courts
 - Improve Toilet facilities
 - Explore possibilities to improve site walkways & field soil conditions



MAP
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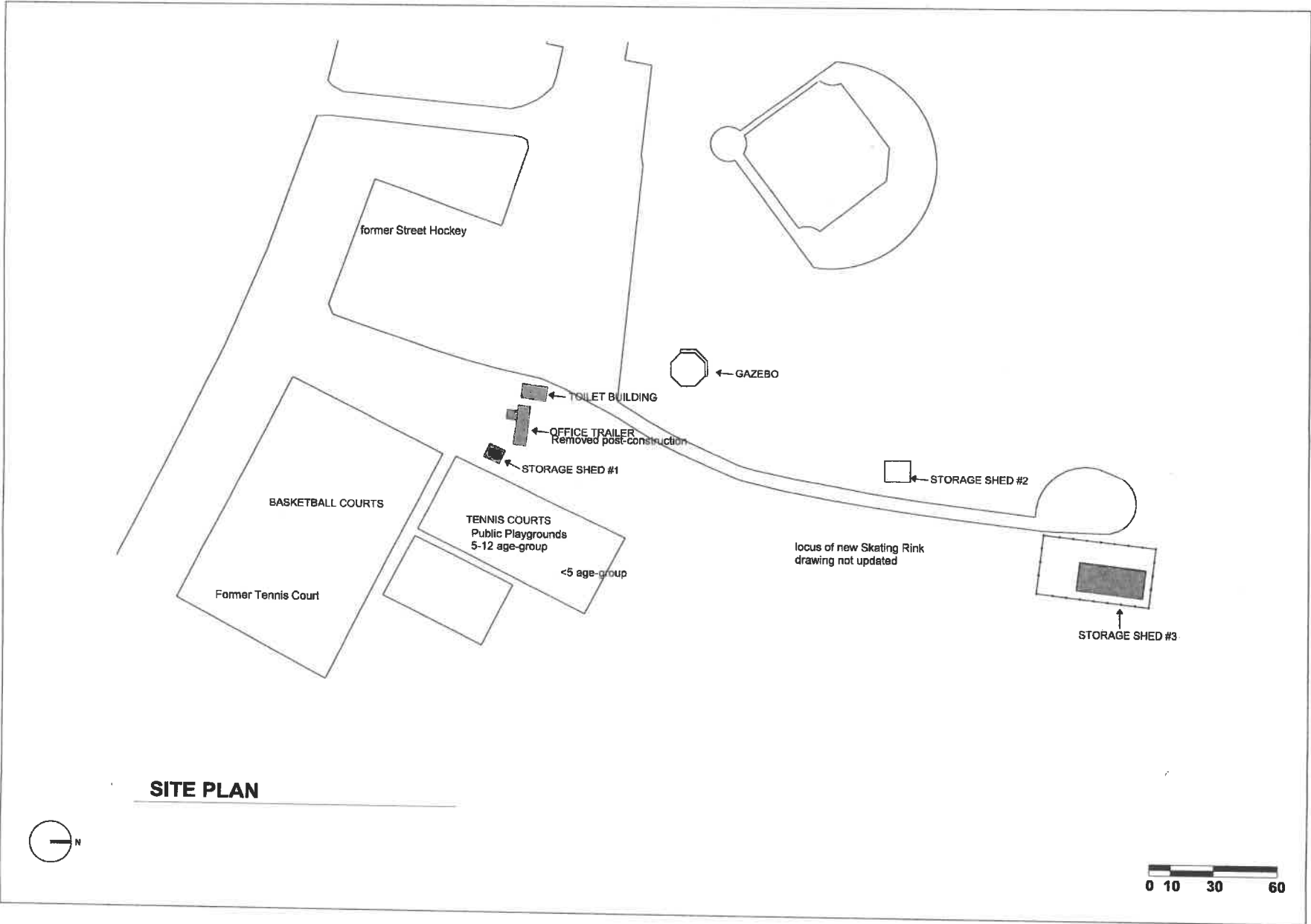


Town of Hanover - Assessors Maps



This map is not intended for use in proceedings for the assessment of real estate. It is for informational purposes only. The Town of Hanover is not responsible for any errors or omissions on this map.

MAP
47



SITE PLAN



Scale: SEE BAR SCALE
 Drawn by: MAJ
 Job#: 09017.00

**EVERETT HALL FACILITIES
 TOWN BUILDING STUDY**
 Hanover, Massachusetts

Colby Hill
 141 Herick Road
 Newton Centre, MA
 02459
 617-964-1700
 617-968-9054 fax

**Drumey
 Rosane
 Anderson
 Inc.**
 Architecture
 Interior Design



Meeting minutes of the Hanover Parks & Recreation Committee held on Zoom on May 13, 2021

Present were Board Members Bevin Gray, Jeff Poirier, Frank Sidoti, John O'Connor and Amanda Kunevich
Also present Lauren Rodday and Ed Bratz

Having a quorum, the Chair called the meeting to order at 7:04pm.

New Business:

Summer Programs: Registration is going well. We are hopeful that summer will look a lot more normal than we originally had even thought

Miscellaneous:

Bevin- Build the Boards will hopefully be completed by the end of the month

Ed Bratz- Would like to improve Hanover's baseball fields. Committee suggests talking to others about fundraising/forming a subcommittee to make requested improvements

Jeff inquired about the Parks & Recreation accounts and if the entrance to the B. Everett Hall Playground can be fixed using the Tedeschi Account

Jeff would like to invite Victor to the June 3rd meeting to discuss field maintenance

MOU: Jeff states that we need a cost analysis of actual field costs and would like to manage the funds to be used for maintenance. Bevin will request the total hours HYAA uses the fields per season

Jeff feels the Committee needs to meet more often and that each Committee member should be responsible for one Town field to provide updates.

Meeting Minutes: John moved to accept the Meeting Minutes from April. Frank seconds; so voted unanimously.

Amanda moved to adjourn Jeff seconds; so voted unanimously. Meeting adjourned at 8:10pm.

Meeting minutes of the Hanover Parks & Recreation Committee held on Zoom on August 19, 2021

Present were Board Members Bevin Gray, Jeff Poirier, John O'Connor, Adam Hill and Jennie Beliveau
Also present Lauren Rodday, Alan Peterson, Joel Barrett and Jay Cavallaro

Having a quorum, the Recreation Director called the meeting to order at 7:01pm.

New Business:

Committee Reorganization:

Jennie nominates Bevin to remain the Chairperson. John seconds; so voted unanimously.

Bevin nominates Jeff to remain the Vice Chairperson. John seconds; so voted unanimously.

Alan Peterson-Fields:

Alan provides the Committee with an overview of his field inventory and condition assessments. The Committee will discuss field inventory more in depth at the September 9th Meeting. Will discuss further, but initial thoughts are to take down the softball backstop at B. Everett Hall Field as it is not used as a softball field and replace the lighting.

Bill Scarpelli-Bocce:

CPC is looking for support from the Committee to create a bocce court and pickle ball court. Committee would like to see improvements made to already existing equipment (playground, basketball hoops) before adding anything new and will discuss further.

Bevin Gray-Softball Fields:

Joel Barrett and Jay Cavallaro attended looking for the Committee's support to add lighting at the baseball and softball fields at Forge Pond Park (6 fields total) and add electricity to scoreboards. If supported this would be done in a phased approach. They do not want to impact capital funds or the operating budget.

We will have to look into possibly adding safety lights along the pathways and parking lots. Adam will be the liaison for this project.

Adam motions to support the group working to bring lights to the Forge Pond Park baseball and softball fields. John seconds; so voted unanimously.

BOH- Bake Sales & Lemonade Stands on Town Fields:

Will discuss at a future meeting.

Capital Plan:

Lauren requests that the Committee provide feedback by the September 9th meeting. The Committee requested Repurposing Gallant Field be put on the Capital Plan in October 2020 so that will be submitted.

Miscellaneous Discussion:

Safety chips were added at B. Everett Hall Playground.

HYAA approached John about the B. Everett Hall Shed having miscellaneous items in it and can they clean and use. Lauren and Alan will address cleaning it out and next steps with the space.

Bevin let everyone know that the donated Chapin Shed and lacrosse shed are at Forge Pond Park and look great
Next Meeting will be on September 9th at 7pm in person and on zoom. Committee will discuss field inventory, sponsorship policy and bake sales.

Jeff moved to adjourn Adam seconds; so voted unanimously. Meeting adjourned at 8:15 pm.

Meeting minutes of the Hanover Parks & Recreation Committee held on Zoom on September 9, 2021

Present were Board Members Bevin Gray, Jeff Poirier, John O'Connor, Jennie Beliveau, Adam Hill and Amanda Kunevich

Also present Victor Diniak, Kurt Kelley, Stephen McNamara, Tammy Murray, Lauren Rodday, Alan Peterson, Joe Colangelo and 508-331-1400 (Steve Louko)

Having a quorum, the Chair called the meeting to order at 6:46 pm.

New Business:

Meeting Minutes: Adam moved to accept the Meeting Minutes from May and August. John seconds; so voted unanimously.

Fields: All are in agreement that the Town Fields need attention and although the DPW does a great job they still need work.

Jeff will put together a fresh MOU based on June agreement between Town Manager and HYAA so everyone is on the same page for the October meeting. The agreement is the continuation of the MOU and HYAA is also paying for the security cameras at Forge Pond Park.

DPW explain how programs have grown and seasons are longer and how maintenance is done and why hiring out isn't an affordable or feasible option as overhead is expensive (ex. we had a very wet summer and mowing was needed two times a week. Victor suggests Committee members participate in Advisory Committee Meeting in February to support the DPW budget.

Alan presents list of current needs based on his assessment. Choices have to be made on what can and should be done based on his findings.

Residents are looking for improvements on playgrounds and basketball courts and making B. Everett Hall Field more of a destination. The DPW expresses that there is a huge trash problem at B. Everett Hall Field and although there are barrels throughout a Facilities janitor has to go daily to clean up.

The Committee will be identifying parks that are more important than others and will communicate with the DPW.

Capital Plan: Items to be submitted are Repurposing Gallant Field, B. Everett Hall Field Improvements, Forge Pond Park Lights and Forge Pond Park Playground.

Sponsorship and Dedication Policy: Committee feels they should use the same language/policy the Building Department uses for signs. Fees must be approved by Town Meeting. Conversation started about sign approval process.

Bake Sales and Lemonade Stands: No individual food or drink sales unless it is an organization. The organization can then inquire more information from BOH.

Lights at Forge Pond Park: Adam requests guidance from Victor on how the Committee needs to proceed. Victor suggests talking to neighbors (need to address concerns before starting permit process), creating a plan for ZBA before getting too far, the Committee should meet with the Town Planner to learn what is required for the ZBA application and talk to the Police Department about night traffic concerns. Once the Committee knows what is required from ZBA and how all parties feel they can proceed from there.

Adam motions to support an engineer design/plan including the impact on neighbors, photometrics and any proposal to ZBA or CPC for funding of the light project at Forge Pond Park. Jeff seconds; so voted unanimously.

Miscellaneous: Build the Board Hockey Rink is complete. Grand Opening will be on September 14th at 4pm.

Meeting minutes of the Hanover Parks & Recreation Committee held on Zoom on September 9, 2021

Committee has established five top priorities to focus on: develop a mission statement, iron out MOU, establish the accounts the Committee has control over, prioritize fields, any new business. Bevin and Jeff will work on MOU. Jennie, Amanda and Adam will work on a mission statement. Jeff will work on Financials.

Next meeting will be on Thursday, October 14th at 6:45pm.

Amanda moved to adjourn Adam seconds; so voted unanimously. Meeting adjourned at 8:47pm.

Alan Peterson

From: Lauren Rodday
Sent: Thursday, October 21, 2021 1:11 PM
To: Tammy Murray
Cc: Alan Peterson
Subject: RE: Minutes

Follow Up Flag: Flag for follow up
Flag Status: Flagged

Hi Alan,

The Committee made the below motion at their October 14th meeting. The minutes will be accepted at their November meeting. The August and September minutes have been accepted.

Thank you,

Lauren

October 14th- Adam motions to designate Alan Peterson as the grant writer/representative on the CPC Application and any work related to the Capital Plan for any Parks and Recreation Field. Amanda seconds; so voted **unanimously**.

September 9th- Adam motions to support an engineer design/plan including the impact on neighbors, photometrics and any proposal to ZBA or CPC for funding of the light project at Forge Pond Park. Jeff seconds; so voted **unanimously**.

August 19th- Adam motions to support the group working to bring lights to the Forge Pond Park baseball and softball fields. John seconds; so voted **unanimously**.

From: tammy.murray@hanover-ma.gov [mailto:tammy.murray@hanover-ma.gov]

Sent: Tuesday, October 19, 2021 1:34 PM

To: Lauren Rodday

Cc: Alan Peterson

Subject: Minutes

Hi

Alan needs the old minutes with the P&R support and the draft minutes by Tuesday 26, 2021.

Thanks

Tammy

Alan Peterson

From: Bevin Gray <bevin.gray@yahoo.com>
Sent: Thursday, October 21, 2021 11:11 AM
To: Scarpelli, William
Cc: Alan Peterson; Ann Lee
Subject: Re: Hanover Playground | Feasibility Study Budget

Thanks so much Bill. This is such an exciting possibility and I think it would be a huge asset to our “town center”. Just yesterday my kids were at the street hockey rink (with about 15-20 others of mixed age) and many went to and from there to the park all while football practice was happening. It was so great to see so many different ages enjoying the facilities and gave me hope and excitement for what could be if we are able to improve upon this great space.

I do think looking at overall improvement, though more expensive, would be ideal. So much of this area needs improvement but the end result could be amazing.

Alan- please let me know if you need any additional information or assistance from the committee for the application.

Thank you all,
Bevin

[Sent from Yahoo Mail for iPhone](#)

On Thursday, October 21, 2021, 9:18 AM, Scarpelli, William <WScarpelli@morrisonmahoney.com> wrote:

Hello Bevin and Alan:

Hopefully with this estimate from Mark Novak at Activitas, you are in a position to complete and submit the funding application to the CPC. Please let me know if you have any questions. I have copied Ann on this email so that you can seek her assistance and advice if needed. The CPC application deadline is the end of the month, so please calendar Friday, October 29th and make sure it gets submitted to Ann on or before that date. I believe that Town Hall is open only a half day on Fridays so please plan accordingly.

I am excited about the prospect of larger scale improvements to BEH Field with a professional design that looks at the entire park versus the earlier idea of adding courts and fields piecemeal to currently available space. This is a great opportunity to perhaps remake the park into something much more than it is now (a hodgepodge of courts and fields) into a professionally designed park that the town can be proud of and for which Park and Recreation can create town-wide support and excitement. Among many other ideas, one could envision a pavilion with new restrooms as a centerpiece (perhaps where the baseball field now sits), paths connecting other

fields and courts, larger improved parking areas which may also stretch further into the park, and moving the baseball field and backstop, which seems to pin the current park facilities at the front of the park, to the back south corner, thereby opening the park up to other activities. These, of course, are some off the cuff ideas which the retained consultant and Park and Rec's "Working Group" can hash out once in place.

Bill

857-488-8740

From: Mark Novak <mjn@activitas.com>
Sent: Tuesday, October 19, 2021 3:29 PM

To: Alan Peterson <alan.peterson@hanover-ma.gov>
Cc: Scarpelli, William <WScarpelli@morrisonmahoney.com>; bevin.gray@yahoo.com
Subject: Hanover Playground | Feasibility Study Budget

****External Email****

Good afternoon Alan,

Activitas is pleased to provide the following design services budget to perform a Feasibility Study for the proposed renovations and improvements at Hanover Playground in Hanover, MA. The anticipated scope of work for improvements/renovations are as follows:

- Vehicular circulations and parking improvements (review quantity of parking and traffic flow)
- Pedestrian circulation improvements (accessible walkways to all of the parks assets and potential a walking/jogging trail that circumnavigates the facility)
- Bocce and pickle ball courts
- New/renovated courts (two basketball courts with new goal systems)
- Lighting (pedestrian and sports)
- Playground improvements (review surfacing and accessibility)
- Structures (storage, restrooms and pergola/pavilion)
- Hardscape and landscape improvements (site wall at facility entrance, common areas, etc.)