

## ClockIt and Substitute Pay Schedule 2024- 2025

	Pay Date	Time Submitted in <i>ClockIt</i>		
		OR		
		Entered in <i>Proxy</i>		
		Saturday	Friday	
<b>September</b>	9/19/2024	9/3/2024	9/6/2024	
	9/26/2024	9/7/2024	9/13/2024	
<b>October</b>	10/3/2024	9/14/2024	9/20/2024	
	10/10/2024	9/21/2024	9/27/2024	
	10/17/2024	9/28/2024	10/4/2024	
	10/24/2024	10/5/2024	10/11/2024	
	10/31/2024	10/12/2024	10/18/2024	
<b>November</b>	11/7/2024	10/19/2024	10/25/2024	
	11/14/2024	10/26/2024	11/1/2024	
	11/21/2024	11/2/2024	11/8/2024	
	*11/27/2024	11/9/2024	11/15/2024	
<b>December</b>	12/5/2024	11/16/2024	11/22/2024	
	12/12/2024	11/23/2024	11/29/2024	
	12/19/2024	11/30/2024	12/6/2024	
	12/26/2024	12/7/2024	12/13/2024	
<b>January</b>	1/2/2025	12/14/2024	12/20/2024	
	1/9/2025	12/21/2024	12/27/2024	<i>no check issued</i>
	1/16/2025	12/28/2024	1/3/2025	
	1/23/2025	1/4/2025	1/10/2025	
	1/30/2025	1/11/2025	1/17/2025	
<b>February</b>	2/6/2025	1/18/2025	1/24/2025	
	2/13/2025	1/25/2025	1/31/2025	
	2/20/2025	2/1/2025	2/7/2025	
	2/27/2025	2/8/2025	2/14/2025	
<b>March</b>	3/6/2025	2/15/2025	2/21/2025	<i>no check issued</i>
	3/13/2025	2/22/2025	2/28/2025	
	3/20/2025	3/1/2025	3/7/2025	
	3/27/2025	3/8/2025	3/14/2025	
<b>April</b>	4/3/2025	3/15/2025	3/21/2025	
	4/10/2025	3/22/2025	3/28/2025	
	4/17/2025	3/29/2025	4/4/2025	
	4/24/2025	4/5/2025	4/11/2025	
<b>May</b>	5/1/2025	4/12/2025	4/18/2025	
	5/8/2025	4/19/2025	4/25/2025	<i>no check issued</i>
	5/15/2025	4/26/2025	5/2/2025	
	5/22/2025	5/3/2025	5/9/2025	
	5/29/2025	5/10/2025	5/16/2025	
<b>June</b>	6/5/2025	5/17/2025	5/23/2025	
	6/12/2025	5/24/2025	5/30/2025	
	6/19/2025	5/31/2025	6/6/2025	
	6/26/2025	6/7/2025	6/13/2025	
<b>July (if necessary)</b>	7/3/2025	6/14/2025	6/20/2025	
	7/10/2025	6/21/2025	6/27/2025	
*Wednesday pay date				
<b>Please note <i>ClockIt</i> entries not submitted in a timely manner will not follow the above schedule and will be included in the next available payroll</b>				